

**CTC OF LACKAWANNA COUNTY
JOINT OPERATING COMMITTEE BOARD
January 23, 2024**

The January monthly meeting of the Career Technology Center of Lackawanna County Joint Operating Committee Board was held on January 23, 2024, at the Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania.

The meeting was called to order by Joseph Mondak, President at 07:31pm.

The group joined in the Pledge of Allegiance.

Directors Present

Directors Absent

Mr. Joseph Mondak, Valley View (President)
Mr. Mark Solomon, Lakeland (Vice-President)
Mr. Glenn Cashuric, Mid-Valley (Secretary)
Mr. Francis Kranick, Dunmore (Treasurer)
Mr. Timothy Bracey, North Pocono
Mr. Sean McAndrew, Scranton
Mr. Christopher Stahl, Forest City

Mr. James Dovin, Carbondale

Seven (7) Board Members Present, One (1) Board Member Absent.

Others Present: Mr. John Marichak, Superintendent of Record, Dunmore, Mr. James McHale, Chief Financial Officer CTCLC and John P. Finnerty, Esq. Solicitor, CTCLC.

Others Absent: Dr. Karla Carlucci, Director CTCLC

Visitors Present: Dominick Carachilo, CTCLC Assistant Principal, Colleen Stepanovich, CTCLC Continuing Education Coordinator

Motion by J. Mondak, seconded by F. Kranick, to approve the agenda: January 23, 2024.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by J. Mondak, seconded by C. Stahl, to approve the minutes of the annual reorganization meeting: December 19, 2023.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by J. Mondak, seconded by T Bracey, to approve the minutes of the monthly meeting: December 19, 2023.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

CTC OF LACKAWANNA COUNTY JOINT OPERATING COMMITTEE BOARD, January 26, 2023

Continued

Motion by J. Mondak, seconded by S. McAndrew, to approve the Report of the Treasurer, December 2023: *Attachment #1, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by J. Mondak, seconded by G. Cashuric, to Request Approval of Bills for December 2023: *Attachment #2, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

ANNOUNCEMENT OF EXECUTIVE SESSIONS: Personnel and legal.

Tuesday, January 23, 2024, 5:30-7:26pm

Henry J. Dende Campus, Scranton, Pennsylvania

COMMUNICATIONS – Administrative Director

SCRANTON TIMES, SCHOOL NOTES, December 17, 2023:

- Elizabeth Novak: Culinary (Lakeland)
- Cara Langman: HOT (Forest City Regional)
- Aeshlyn Reyes: Patient Care Technician, Sanjeela Subba: Medical Assistant, Melanie Olvera: Child Care and Development (West Scranton High School)

SCRANTON TIMES, SCHOOL NOTES, December 24, 2023:

- Malaysia Coleman (Scranton High School), Serenity Campos (West Scranton High School): Co-Op Program

SCRANTON TIMES, SCHOOL NOTES, January 7, 2024:

- Juliana PanoLeyva: Cosmetology (West Scranton High School)
- Donald Stephens III: Welding (Lakeland)

SCRANTON TIMES, SCHOOL NOTES, January 14, 2024:

- Esmerlyn Vasquez: Digital Communication (West Scranton High School)
- Aryonna Castaneda: HOT (Carbondale Area)
- Jason Oakey: Carpentry (Mid Valley)

SCRANTON TIMES ARTICLE, December 13, 2023:

- SkillsUSA competition

WNEP Story, January 4, 2024:

- SkillsUSA competition

CTC FACEBOOK COMMUNICATIONS, December 2023/January 2024:

- Students of the Month
- SkillsUSA Medalists
- PN Students participated in Wreaths Across America
- PN Students prepare for March 2024 Graduation

COMMENTS BY VISITORS (Agenda Items only): No Requests for Comments.

REPORT OF THE DIRECTOR:

CTC enrollment currently stands at 838 students:

- 10th: 292 students
- 11th: 330 students
- 12th: 216 students

PN Program: 67 students

- Level 2: 38 students
- Level 4: 29 students

January is School Board Directors' Recognition Month. Thank you to all of our JOC members for their extra commitment to CTC, thus ensuring students are not only successful in their home districts but at CTCLC as well.

December Students of the Month. Fastenal Company is again the sponsor for our Students of the Month.

- John Almonte, a senior from Scranton High School, has been nominated by his Cybersecurity Instructor, Mr. Tom Czachor
- Gracyn Keen, a junior from Lakeland High School, has been nominated by her Patient Care Technician teacher, Mrs. Chesnick.
- Luigi Vitucci, a senior from Lakeland High School, has been nominated by his Culinary Instructor, Chef Steve Anania.

Detailed information on each student is included in the Communication attachment.

SkillsUSA District Competitions, held at Luzerne County Community College, Thursday, January 4th and Friday, January 5th. Teachers and students were featured in a Scranton Times article on December 13, 2023 and a WNEP Story on January 4, 2024.

In addition, the final District competition was held January 18 at Quality Collision in Kingston. Nicholas Biazzo from North Pocono brought home a Bronze Medal in Collision Repair Technology.

- Gold Medalists: 10 Medals (14 students) (will compete at the State competition in April)
- Silver Medalists 11 Medals (15 students)
- Bronze Medalists 5 Medals (5 students)

**A special thanks to Mr. Czachor for coordinating all of the competitions, paperwork, and chaperones for the various events.*

**Detailed list included in the Communication attachment.*

CTC has received \$85,000 in PDE's Competitive Equipment Grant AND approximately \$91,000 in PDE's Supplemental Equipment Grant. A special thanks to Mrs. Stepanovich for obtaining these grants.

Fastenal has donated \$5,000 to our AMT Program.

PN Program is having a Career Fair on February 20th.

PN Program, along with HOT, is hosting a Blood Drive at CTC on February 6th. Come on out to help the local blood bank by donating at our blood drive. *Thank you to Mrs. Yontas, Mrs. Savo and Mrs. Chesnick for working together to coordinate this event.*

Eastern Penn Scranton EPSCO donated 2 high-efficiency boilers to Mr. Kraft's HVAC program. With this donation, our students will learn and work on the newest equipment that they will see in the field. *Thank you to Mr. Linko for obtaining this donation.*

SUPERINTENDENT OF RECORD: No report

SOLICITOR: No report

OLD BUSINESS: None

ACTION ITEMS

Motion by S. McAndrew, seconded by T. Bracey, to approve the Local Articulation Agreement between Luzerne County Community College and the Career Technology Center of Lackawanna County for the period January 1, 2024 thru December 31, 2026. *Attachment #3, supplemental minute book*

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by T. Bracey, seconded by G. Cashuric, to approve the renewal agreement with Vector Solutions for the 2024 calendar year. The annual cost of services is \$708.80. *Attachment #4, supplemental minute book*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

PERSONNEL ITEMS

Motion by G. Cashuric, seconded by M. McAndrew, to ratify the Memorandum of Understanding between SEIU668 and CTC of Lackawanna. The agreement modifies the existing CBA dated July 1, 2021, by eliminating third shift for snow and/or ice removal. *Attachment #5, supplemental minute book*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by C. Stahl, seconded by F. Kranick, to retain John P. Finnelly, Esq as council for the CTCLC for general legal purposes for a period of one (1) year with a retainer of \$2,100 monthly and, to compensate for extra work outside the scope of the monthly retainer, at the rate of \$150/hour (bills to be submitted monthly) effective January 19, 2024.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

CTC OF LACKAWANNA COUNTY JOINT OPERATING COMMITTEE BOARD, January 26, 2023

Continued

Motion by S. McAndrew, seconded by T. Bracey, appoint/transfer Employee #2021-676 to the Non-Contracted Full-Time position of Essential Skills Coordinator at the annual salary of \$59,206.76. This position is a grant-funded position with a possible extension for the 2024-2025 school year.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by C. Stahl, seconded by S. McAndrew, to appoint Matthew Stalbird to the position of Full Time Maintenance at the hourly rate of \$13.00, per the CBA of PA Social Services Union Local 668 Nonprofessional Maintenance. This position is contingent upon the receipt of all required clearances and pre-employment drug screening.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by M. Solomon, seconded by T. Bracey, to transfer/appoint Employee #2023-719 to the position of Teaching Assistant/Paraeducator at the annual salary of \$16,696 (188 days – 10 months) effective January 16, 2024, per the CBA of Lackawanna County Area Vocational-Technical Federation of Secretaries and Support Staff Local #4889, PaFt, AFL-CIO.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

NEW BUSINESS: None

COMMENTS FROM VISITORS (Courtesy of the Floor): No Requests for Comments.

PROGRAM PRESENTATION: None

Motion by J. Mondak, seconded by S. McAndrew, to adjourn the regular meeting. Meeting adjourned at 7:44pm

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Next Board Meeting Date and Time

February 27, 2024

Executive Session 6:00 pm

Board Business Meeting 7:00 pm

Informational Session to follow

Respectfully submitted,

Glen Cashuric
Board Secretary
CTC of Lackawanna County JOC