

**CTC OF LACKAWANNA COUNTY
JOINT OPERATING COMMITTEE BOARD
May 21, 2024**

The May monthly meeting of the Career Technology Center of Lackawanna County Joint Operating Committee Board was held on May 21, 2024, at the Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania.

The meeting was called to order by Joseph Mondak, President at 07:08pm.

The group joined in the Pledge of Allegiance.

Directors Present

Mr. Joseph Mondak, Valley View (President)
Mr. Mark Solomon, Lakeland (Vice-President)
Mr. Glenn Cashuric, Mid-Valley (Secretary)
Mr. Francis Kranick, Dunmore (Treasurer)
Mr. Timothy Bracey, North Pocono
Mr. Sean McAndrew, Scranton
Mr. Christopher Stahl, Forest City
Seven (7) Board Members Present

Directors Absent

Mr. James Dovin, Carbondale

Others Present: Dr. Karla Carlucci, Director CTCLC, Mr. John Marichak, Superintendent of Record, Dunmore, John P. Finnerty, Esq. Solicitor, CTCLC, Mr. James McHale, Chief Financial Officer CTCLC

Others Absent: None

Visitors Present: Colleen Stepanovich, CTCLC Continuing Education Coordinator, Janet Yontas, Director of Practical Nursing

Motion by J. Mondak, seconded by S. McAndrew, to approve the agenda: May 21, 2024.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by J. Mondak, seconded by F. Kranick, to approve the minutes of the monthly meeting: April 23, 2024.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

CTC OF LACKAWANNA COUNTY JOINT OPERATING COMMITTEE BOARD, May 23, 2023

Continued

Motion by J. Mondak, seconded by T. Bracey, to approve the Report of the Treasurer, April 2024: *Attachment #1, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by J. Mondak, seconded by F. Kranick, to Request Approval of Bills for April 2024: *Attachment #2, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

ANNOUNCEMENT OF EXECUTIVE SESSIONS: Personnel, legal, and IT presentation regarding firewall update by Dean Pensak, Technology Coordinator

Tuesday, May 21, 2024, 6:05-7:05pm

Henry J. Dende Campus, Scranton, Pennsylvania

COMMUNICATIONS – Administrative Director

SCRANTON TIMES, SCHOOL NOTES, April 21, 2024:

- Melanie Olivera: Child Care and Development (West Scranton)

SCRANTON TIMES, SCHOOL NOTES, April 28, 2024:

- Natalia Borrelli: Culinary (Western Wayne)
- Gabriella Watson: Computer Networking Infrastructure (Mid Valley)

SCRANTON TIMES, SCHOOL NOTES, May 5, 2024:

- John Almonte: Cybersecurity (Scranton High)

SCRANTON TIMES, SCHOOL NOTES, May 12, 2024:

- Jake Knick: Plumbing (Valley View)
- Rhys Fortuner: Welding (Forest City)

TIMES LEADER, April 30, 2024:

- CTCLC Students, SCHOTT Innovation Challenge

PA homepage, May 8, 2024:

- CTCLC Illustration and Design, Community Service project.

CTC FACEBOOK COMMUNICATIONS, April 2024/May2024:

- CTCLC Students of the Month

COMMENTS BY VISITORS (Agenda Items only): None

REPORT OF THE DIRECTOR:

CTC enrollment currently stands at 805 students:

- 10th: 279 students
- 11th: 313 students
- 12th: 213 students

PN Program: 67 students

- Level 1: 36 students
- Level 3: 31 students

Continued

April Students of the Month are:

- Rhys Fortuner - a senior from FCRSD enrolled in Welding
- Mason Richards, a junior from NPSD enrolled in Building Mechanics Trades
- Jake Knick, a junior from VVSD enrolled in Plumbing

May Students of the Month are:

- Nathan Phillips, a sophomore from Lakeland SD enrolled in Building Mechanics Trades
- Madison Stiffler, a junior from Western Wayne SD enrolled in Cosmetology
- James Eckmeder, a sophomore from NPSD enrolled in Computer Networking Infrastructure

All students receive a \$50 gift certificate from Fastenal and will attend CTC's monthly student success luncheon recognizing their accomplishments. More information on each student can be found in the Student News publication.

CTC's 47th annual Co-Op Banquet was held on May 2, 2024. The purpose of the banquet is to recognize students who met the rigorous demands of the co-op program along with recognizing and saying THANK YOU to our industry partners that volunteer to employ our students. Forty-six students were recognized, along with 36 different businesses throughout Lackawanna County. Thank you to Mrs. Baker for organizing the banquet as well as to all who helped make the event a success, including Mr. Georgetti and Ms. Rinella for designing and printing all of the materials.

Once again, CTC hosted NEIU's Scholar of the Year event on May 9, 2024, and once again CTC knocked it out of the park with their extravagant culinary displays as well as the interactive digital displays that incorporated Augmented Reality into each senior's poster. Approximately 20 school districts and several private schools were in attendance.

Serenity Campos, a senior in Mrs. Chesnick's Patient Care Technician program, is CTC's Scholar of the Year and will give the classroom address on CTC's Awards Night.

I would like to thank the following teachers and students for creating a remarkable event for all who attended: Chef Mark, Chef Steve, Mr. Paul Georgetti and Ms. Rinella.

Eight students from Mrs. Savo's Medical Assistance and three students from Mrs. Checnick's Patient Care Technician program recently passed their NHA (National Healthcareer Association) certification exams in their respective program of study. This means that the students are now certified to work in a doctor's office or hospital as a certified MA or PCT. Congratulations to all the students as well as their teachers for preparing them for this test. The students who passed are:

NHA Medical Assistant Certification Test

- Bintu Benedicte (Scranton High School)
- Ivana Cueller (Scranton High School)
- Shaela Bello (West Scranton)
- Brianna Garcia (Scranton High School)
- Zhen Zhu (West Scranton)

CTC OF LACKAWANNA COUNTY JOINT OPERATING COMMITTEE BOARD, May 23, 2023

Continued

- Reshma Kaldan (West Scranton)
- Elaine Tyson (Scranton High School)
- Brianna Roio (West Scranton)

NHA Patient Care Technician Certification Test:

- Serenity Campos (West Scranton)
- Cara Langman (FCRSD)
- Molly Dingwell (Dunmore)

Twenty-two CTC students recently attended a Saturday certification class at Johnson College to obtain their forklift certification. Congratulations to all of the students! (See STUDENT NEWS for a list of students who have earned their certification.)

Senior Send-off was held last Thursday at CTC. Thank you to Ms. Zero for once again organizing a memorable day for our seniors that included rock climbing, football games, kickball and a host of other activities sponsored by several CTC teachers.

The previous Practical Nursing class is still pursuing their NCLEX PN certification. As of today, 22/29 have taken the NCLEX PN exam and have passed. Seven are still waiting to be tested.

Last week, CTC was audited for our Perkins grant. We received no Corrective Action items as well as several Commendables pertaining to our Performance Indicators. The auditor commended us on our improvement in math and ELA performance, an increase in our Non-Traditional population, increase in industry certifications earned by students, and an increase in student enrollment. Thank you to all who helped make the audit a success but especially Mrs. Stepanovich, who oversaw the entire process.

CTC has received a Supplemental Equipment grant for approximately \$90,000 and a Competitive Equipment grant for approximately \$85,000. I would like to thank Mrs. Stepanovich for her diligence in obtaining these various grants.

Thank you to Billy Hofacker, maintenance custodian, for volunteering his time to work with the students in Service Occupations to train them on their new co-op positions at CTC. He has done a phenomenal job working with the students and it has been very impressive seeing him work with them to ensure they know how to perform their job duties successfully.

Upcoming:

213 seniors will be graduating this week at CTC's Awards Night/Graduation on May 23, 2024, 6:00PM

SUPERINTENDENT OF RECORD: None

SOLICITOR: None

OLD BUSINESS: None

ACTION ITEMS

Motion by T. Bracey, seconded by M. Solomon, to ratify the approval by the consortium school boards for the 2024-2025 CTCLC budget. Eight school districts, Carbondale, Dunmore, Forest City, Lakeland, Mid Valley, North Pocono, Valley View, and Scranton have returned affirmation resolutions for its adoption.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by M. Solomon, seconded by S. McAndrew, to approve the Health and Safety Plan Summary: Career Technology Center of Lackawanna County as recommended by the Director. *Attachment #3, supplemental minute book*

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by S. McAndrew, seconded by C. Stahl, to approve, for purchase, the following textbooks:

- i. *Working with Young Children*, 10th Edition (The Goodheart-Wilcox Company, Inc). ISBN: 9781685846946.
- ii. *Working with Young Children Workbook*, 10th Edition (The Goodheart-Wilcox Company, Inc). ISBN: 9781685846947.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by C. Stahl, seconded by G. Cashuric, to approve the Articulation Agreement between Ohio Technical College and CTCLC for the period July 1, 2024 through June 30, 2029, as recommended by the Director, to maximize opportunities for students who complete Automotive, Auto Body/Collision, or Welding programs. *Attachment #4, supplemental minute book*

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by G. Cashuric, seconded by F. Kranick, to approve a change to the last day of the 2023-2024 School Calendar to Friday, June 7, 2024, pending all educational responsibilities are completed by Friday, June 7. Otherwise, the last calendar date of the school year will be Monday, June 10, 2024.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by T. Bracey, seconded by M. Solomon, to enter a renewal consultant contract with Nutrition Inc. for the 2024-2025 school year for cafeteria related services. Cost is \$1,287.81 per month for 10 months commencing August 1, 2024, through June 15, 2025, as recommended by the Director. *Attachment #5, supplemental minute book*

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

PERSONNEL ITEMS

Motion by M. Solomon, seconded by S. McAndrew, to appoint Stephanie Branning to the position of Supervisor of Special Education as recommended by the Director. Starting salary to be set at \$80,000 per year. This position falls within the Act 93 Employee Agreement and is contingent upon pre-employment drug screening and current clearances; otherwise, the appointment will be null and void.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by S. McAndrew, seconded by C. Stahl, to accept the resignation of Richard Harvey, Maintenance Mechanic as of April 12, 2024, as recommended by the Director.

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by C. Stahl, seconded by G. Cashuric, to post the position of Maintenance Supervisor as recommended by the Director. This position is a 12-month, 260-day position covered by the School Administrative Team (Act 93) Contract. *Attachment #6, supplemental minute book*

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

Motion by G. Cashuric, seconded by F. Kranick, to transfer employee number 24-725 to the position of Custodial Foreman. The Custodial Foreman will receive additional compensation, above the negotiated annual increase, of \$1.00 per hour. This position is 12 months and is represented by the Collective Bargaining Agreement of Pennsylvania Social Services Union Local 668 Nonprofessional Maintenance.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by F. Kranick, seconded by T. Bracey, to transfer employee number 22-685 to the position of PN Instructor as recommended by the Director. Salary based on the CBA Lackawanna County Area Vocational Technical Federation of Teachers.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by T. Bracey, seconded by M. Solomon, to transfer employee number 23-713 to the position of Clinical Coordinator as recommended by the Director. Salary based on the CBA Lackawanna County Area Vocational Technical Federation of Teachers.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

Motion by M. Solomon, seconded by S. McAndrew, to approve Naomi Shope and Christopher Soulia, CTCLC Service Occupations Students, to Part Time Transition Maintenance positions at the hourly rate of \$10.00 as recommended by the Director.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl
Motion carried 7-0

NEW BUSINESS: None

COMMENTS FROM VISITORS (Courtesy of the Floor): James McHale, CFO, thanked the JOC Committee for all their support to CTC during a challenging year. Jim also thanked the administration and staff of CTC and Dr. Carlucci for their dedication and support this school year.

Motion by J. Mondak, seconded by S. McAndrew, to adjourn the regular meeting. Meeting adjourned at 7:30pm

VOICE VOTE: All Board Members voted YES
Motion carried 7-0

INFORMATION ITEMS:

Safety Committee Minutes attached: March 2024, April 2024, May 2024

Principal's Meeting Minutes attached: May 2024

Next Board Meeting Date and Time

Date: June 25, 2024

Executive Session: 6:00 pm

Board Business Meeting 7:00 pm

Informational Session to follow

Student Events:

05.23.2024 CTCLC Senior Awards Night

Respectfully submitted,

Glen Cashuric
Board Secretary
CTC of Lackawanna County JOC