

**CTC OF LACKAWANNA COUNTY  
JOINT OPERATING COMMITTEE BOARD  
December 19, 2023**

The December monthly meeting of the Career Technology Center of Lackawanna County Joint Operating Committee Board was held on December 19, 2023, at the Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania.

The meeting was called to order by Joseph Mondak, President at 07:10pm.

The group joined in the Pledge of Allegiance.

James McHale, Jr, was appointed acting secretary.

**Directors Present**

**Directors Absent**

Mr. Joseph Mondak, Valley View (President)  
Mr. Mark Solomon, Lakeland (Vice-President)  
Mr. Glenn Cashuric, Mid-Valley (Secretary)  
Mr. Francis Kranick, Dunmore (Treasurer)  
Mr. Timothy Bracey, North Pocono  
Mr. Sean McAndrew, Scranton  
Mr. Christopher Stahl, Forest City

Mr. James Dovin, Carbondale

Seven (7) Board Members Present, One (1) Board Member Absent.

**Others Present:** Mr. John Marichak, Superintendent of Record, Dunmore, Mr. James McHale, Chief Financial Officer CTCLC and John P. Finnerty, Esq. Solicitor, CTCLC.

**Others Absent:** Dr. Karla Carlucci, Director CTCLC

**Visitors Present:** Dominick Carachilo, CTCLC Assistant Principal

Motion by J. Mondak, seconded by S. McAndrew, to approve the agenda: December 19, 2023.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

Motion by J. Mondak, seconded by T. Bracey, to approve the minutes of the monthly meeting: November 28, 2023.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

Motion by J. Mondak, seconded by F. Kranick, to approve the Report of the Treasurer, November 2023: *Attachment #1, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

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Motion by J. Mondak, seconded by G. Cashuric, to Request Approval of Bills for November 2023: *Attachment #2, supplemental minute book.*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

**ANNOUNCEMENT OF EXECUTIVE SESSIONS:** Personnel and legal.  
Tuesday, December 19, 2023, 6:00-7:00pm  
Henry J. Dende Campus, Scranton, Pennsylvania

**COMMUNICATIONS – Administrative Director**

SCRANTON TIMES, SCHOOL NOTES, November 26, 2023:

- Jada Bass, Scranton High School (Protective Services)

SCRANTON TIMES, SCHOOL NOTES, December 3, 2023:

- Bergina Neves, Lakeland (Illustration and Design)

SCRANTON TIMES, SCHOOL NOTES, December 10, 2023:

- Nick Chmiola, Lakeland (Masonry)
- Breanna Howe, Forest City Regional (Culinary)

CTC FACEBOOK COMMUNICATIONS, December 2023:

- Gratitude Trees
- Santa’s Snippers
- Automotive Students (Mr. Coyne) assist Archbald Community Ambulance and Rescue
- Student Ambassador Executive Team: Shaelo Bello, Lashai Wiggins, Cara Langman, Molly Dingwell, and Rhys Fortnuner
- SkillsUSA District Team Works Competition:
  - 12/8/2023: Gold Medal: Mason Richards, Ethan Vaughn, Jake Knick, Jason Oakey
  - 12/12/2023: 13 Students competed, 9 received medals
- Co-Op Intern, DiscoverNEPA, designs project: Jason Castrogiovanni

**COMMENTS BY VISITORS (Agenda Items only):** No Requests for Comments.

**REPORT OF THE DIRECTOR:**

CTC enrollment currently stands at 843 students:

- 10th: 292 students
- 11th: 332 students
- 12th: 219 students

PN Program: 69 students

- Level 1: 38 students
- Level 3: 29 students

**November Students of the Month:** Fastenal Company is again the sponsor!

- **Melanie Olvera**, a junior from West Scranton High School, has been nominated November Student of the Month by her Child Care and Development Instructor, Mrs. Kristine Lenceski. “She has all her clearances and certifications completed and up to date. She will be competing in SkillsUSA for lesson planning, does volunteer work/community service as a hobby, and excels academically in this class, being the first student to get consecutive 100s on her report card. She is kind, helpful, respectful, reliable, generous, hard-working, and an all-around positive role model who is a perfect representation of what CTC represents. This spring she will take part in the dual enrollment through Keystone College. She is an essential key to a successful program and to this class. She is the epitome of what CTC identifies as Student of the Month, stated Mrs. Lenceski. While in the Child Development program, Melanie obtained her OSHA10, Mandated Reporter, and, all Employability skills. Melanie is the daughter of Jesus Olvera and Martha Vazquez. At CTC, Melanie is very involved as a Student Ambassador, giving tours to incoming students and participating in community service initiatives. She has also been conducting the daily announcements for two years. She has strived to succeed in the Child Development program and has maintained an A average. “I chose to go to CTC to pursue my desire of working with children. I also wanted to experience a more hands-on education that aligns with the career path I want to follow”, stated Melanie. At West Scranton, Melanie is part of the Red Cross Club and serves as the Vice President. She is also an Honor Roll student. Although only a junior, Melanie plans to work with children in the health field after attending an area university.
- **Jason Oakey**, a senior from Mid Valley High School, has been nominated November Student of the Month by his Carpentry Instructor, Mr. Shane Malicky. “Jason's grades and attendance at CTC are prime examples of why Jason should be chosen as a student of the month for CTC. Jason's work philosophy in the Carpentry program is second to none”, stated Mr. Malicky. He has obtained his OSHA10 certification and four American Ladder Safety certifications. Jason is the son of Jason and Karen Oakey. While at CTC, Jason has been part of community service initiatives with the carpentry program, like fixing the benches at the Dunmore Missy League and also the building at the Tripp Park Softball field. “I came to CTC to obtain the trade of carpentry and aid with my future career”, states Jason. Outside of CTC and Mid Valley, Jason is a volunteer at the Dickson City Fire Department. He has volunteered his time at the department for 4+ years. Jason is an avid outdoorsman. He enjoys hunting and fishing. During the summer, Jason works with Perry's General Contracting on many different construction projects. Upon graduation, Jason was accepted into the Carpentry/Cabinetmaking program at Johnson College. He may choose to seek employment as a firefighter or start his own business.
- **Darrell Smith**, a senior from Forest City Regional High School, has been nominated November Student of the Month by his Carpentry Instructor, Mr. Shane Malicky. “Darrell shows leadership qualities in the carpentry program that will benefit him greatly in a real-world construction job. Darrell goes out of his way to help others in the program if they are struggling to complete tasks or assignments in the shop. Darrell has good grades and made every effort to keep his grades up

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even when absent due to Forest City School Activities and other ailments”, stated Mr. Malicky. While in the Carpentry program, Darrell obtained his OSHA10 certification in Construction Safety and Health and four American Ladder Safety Certifications. He has also helped build benches at the Dunmore Missy League and helped build a building for Tripp Park Softball. Darrell is an active CTC Student Ambassador helping with 9th grade tours, numerous community service initiatives, and more. Darrell is looking to go out on a Cooperative education placement this year. He has competed at SkillsUSA, in multiple years and will be heading to the district competition in the upcoming weeks. Darrell is the son of Darrell and Katherine Smith. Darrell strives to stay involved as much as he can. At Forest City, Darrell is an FCR Student Council Member (former President) and currently serves as the social chair. He has won district competitions for F.B.L.A and competed at the state level. Darrell is involved with the Envirothon Club and has been on the Honor Roll all four years of high school. During the Thanksgiving holiday, Darrell helped organize and coordinate the FC food pantry and Thanksgiving turkey dinner. In his spare time, he works at Darrell and Darren Smith Contracting, working alongside his father and uncle on many different construction projects as a carpenter's helper. Upon graduation, Darrell plans to attend a 4-year college to achieve a Bachelor of Science degree in Construction Management. He hopes to use this degree to eventually work in a larger capacity with his uncle and father.

Student Services posted Gratitude Trees, outside their offices, as part of a school-wide gratitude project. Students, faculty, and staff were encouraged to add what they were grateful for with individual leaves.

Another successful Santa's Snippers took place on Sunday December 3rd. Thank you to the Women's Resource Center for holding another fantastic event. Our students were excited to be a part of it!

Mr. Peck's Automotive students were proud to help out our local community by performing a front-end alignment and a winterization check-up on the Archbald Community Ambulance and Rescue Squad utility truck. Shout out to Mr. Coyne for allowing us the opportunity to give back to our community.

**SkillsUSA District Competitions:**

- Team Works (Friday, December 8, 2023, at the Hazleton Area Career Center). Our students came out victorious, with the Gold Medal, and will head to the State competition in the spring. Team Works consists of students who have the skills needed in masonry, electrical, carpentry, and plumbing. Congratulations to Mason Richards (North Pocono) - Building Mechanics, Ethan Vaughn (West Scranton) - Electrical, Jake Knick (Valley View) - Plumbing, and Jason Oakey (Mid Valley) - Carpentry.

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- Tuesday December 12, 2023: 13 students went to compete, 9 brought home medals!

Job Skill Demonstration Open	Maggie McGurrin	1st
Welding	Corey Matoushek	1st
Job Skill Demonstration A	Robert Hopkins	2nd
Related Technical Math	Paul MacDonald	2nd
Masonry	Nicholas Chmiola	2nd
Internetworking	Brayden Tomlinson	2nd
Industrial Motor Control	Cameron Collins	3rd
Job Interview	Samantha Fuchylo	3rd
Building Construction	Matthew Horvath	3rd

At CTC, our students are obtaining the knowledge and skills they need to be college and industry-ready! North Pocono School District senior and CTC Digital Communication Design student, Jason Castrogiovanni is out working in his field through our Co-Op program with DiscoverNEPA. Jason took the lead on this piece from scouting to site coordination, filming to voice over and research, production to editing. Jason Castrogiovanni is a lifelong NEPA local. He is currently a senior at North Pocono High School and a three-year digital communication design student at The Career Technology Center of Lackawanna County. After school, Jason plans on attending college to study film and photography. In his spare time, he likes to play volleyball, play music, and spend time with his friends and family.

The infamous door decorating contest has begun. It is fun to see high school students get so involved and excited, especially when some haven't really had a Christmas.

2024 Masonry seniors have designed and nearly finished their fireplace. Head Start will visit with the masonry students dressing up as Santa and his elves! (Feel free to visit and take a peek before you leave!)

Practical Nursing students placed wreaths on Veterans graves the weekend of December 16/17. The PN students also have a Blood drive planned at CTC for January along with HOT students and the Practical Nursing Job Fair is scheduled for February 20, 2024 here at CTC.

**SUPERINTENDENT OF RECORD:** No report

**SOLICITOR:** No report

**OLD BUSINESS:** None

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**ACTION ITEMS**

Motion by F. Kranick, seconded by M. Solomon, to enter into an Agreement between the County of Lackawanna, Commonwealth of Pennsylvania and the CTCLC for administration and operations of five (5) Business Education Partnership (BEP) Grant Projects with a maximum budget of \$64,305. This will provide varied career and occupational awareness activities for students from December 1, 2023 thru August 31, 2024. *Attachment #3, supplemental minute book*

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

Motion by G. Cashuric, seconded by T. Bracey, to approve the renewal agreement with TruGreen Commercial for 2024. The annual cost of services is \$2,265.07. *Attachment #4, supplemental minute book*

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

**PERSONNEL ITEMS**

Motion by G. Cashuric, seconded by C. Stahl, to accept the resignation of Damien Mulderig, Full Time Maintenance, as of December 8, 2023, and post for said position as recommended by the Director.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

Motion by C. Stahl, seconded by S. McAndrew, to appoint Damien Mulderig to the position of Part Time Maintenance at the hourly rate of \$13.00, per the CBA of PA Social Services Union Local 668 Nonprofessional Maintenance.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

Motion by S. McAndrew, seconded by T. Bracey, to appoint Corey Smith to the position of Full Time Maintenance at the hourly rate of \$13.00, per the CBA of PA Social Services Union Local 668 Nonprofessional Maintenance. This position is contingent upon the receipt of all required clearances and pre-employment drug screening.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

Motion by T. Bracey, seconded by F. Kranick, to accept the resignation of Diana Pigga, Part Time Cafeteria, as of December 8, 2023, and post for said position as recommended by the Director.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

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Motion by S. McAndrew, seconded by T. Bracey, to appoint Laurie A Decker to the position of Part Time Cafeteria at the salary of \$12.00 per hour. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void.

ROLL CALL: Yes: Bracey, Cashuric, Kranick, McAndrew, Mondak, Solomon, Stahl  
Motion carried 7-0

Motion by C. Stahl, seconded by F. Kranick, to accept the resignation of Isabella Torda, Paraprofessional, as of December 26, 2023, and post for said position as recommended by the Director.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

**ADDENDUM ITEM:**

Motion by M. Solomon, seconded by F. Kranick, to increase the stipend of the Superintendent of Record, John Marichak, for the 23-24 SY to \$7,200 to compensate for the additional work he has been conducting in the medical absence of the Director, Dr. Karla Carlucci.

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

**NEW BUSINESS:** None

**COMMENTS FROM VISITORS (Courtesy of the Floor):** No Requests for Comments.

**PROGRAM PRESENTATION:** None

Motion by J. Mondak, seconded by C. Stahl, to adjourn the regular meeting. Meeting adjourned at 7:45pm

VOICE VOTE: All Board Members voted YES  
Motion carried 7-0

**Next Board Meeting Date and Time**

**January 23, 2024**

**Executive Session: 6:00 pm**

**Board Business Meeting: 7:00 pm**

**Informational Session to follow**

Respectfully submitted,

James C. McHale, Jr  
Acting Secretary  
CTC of Lackawanna County JOC