



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD
MEETING AGENDA
TUESDAY, MARCH 28, 2023**

1. MEETING CALLED TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Sean McAndrew Scranton			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Steven Ursich Forest City					
Mr. Glenn Cashuric Mid-Valley					
Mr. Francis Kranick Dunmore					
Mr. James Dovin Carbondale					

4. MOTION to approve the agenda –March 28, 2023.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to approve the minutes of the monthly meeting - January 24, 2023.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills – January, February & March 2023- Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES:CTC Student Ambassador Executive Officers for 2022-2023 School Year:** Jenna Mancuso (Lakeland), President, Carly Edwards (Lakeland) Vice President, Sidney Grippi (Scranton) Secretary & Noah Saar (Scranton) Treasurer - January 29, 2023.
- **SCHOOL NOTES:** Thomas Reynolds, Senior, West Scranton High School & CTCLC Service Occupations Program - February 5, 2023.
- **SCHOOL NOTES:** Ryan Spies, Senior, Scranton High School & CTCLC Carpentry Program - February 12, 2023.
- **SCHOOL NOTES:** Kenny Tolentino, Senior, West Scranton & Bastianna Orr, Senior, Dunmore SD & Service Occupations Program - February 19, 2023.
- **SCHOOL NOTES:** Nicholas Bonham, Senior, Forest City Regional & CTCLC Electrical Program - February 19, 2023.
- **SCHOOL NOTES:** Zakariyyah Sandy, Senior, West Scranton & CTCLC Cybersecurity Program - February 26, 2023.
- **SCHOOL NOTES:** Lauren Black, Junior, Lakeland SD & CTCLC Automotive Technology Program - February 26, 2023.
- **SCHOOL NOTES:** Thomas Scalzo, Senior, Lakeland SD & CTCLC Welding Program - March 5, 2023.
- **SCHOOL NOTES:** Bryttanie Lewis, Sophomore, Dunmoire SD & CTCLC Cosmetology Program - March 12, 2023.
- **SCHOOL NOTES:** Lauren Posluszny, Senior, North Pocono SD & CTCLC Protective Services Program - March 12, 2023.

- **SCHOOL NOTES:** Ernie Vandervort, Senior, North Pocono SD & CTCLC Culinary Program - 03-19-2023.
- **BUILDING INTEREST IN TRADES**
- CTC Automotive Program receives donation of hand tools - March 7, 2023
- CTC Illustration & Design students (NOCTI Award Third Place at National Level) designed & distributed Valentine cards to the residents of Dunmore Health Care Center.
- **FEBRUARY STUDENTS OF THE MONTH** - Lauren Posluszny, Senior, North Pocono & CTCLC Protective Services Program, Diamond O'Dowd, Senior, Carbondale SD & CTCLC Digital Communications Design Program & Emily Haberstroh, Senior, Mid Valley SD & CTCLC Health Occupations Technology Program.

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to approve for a 30 day review the following textbook: NCCER Plumbing Level 1 Book, 5th Edition, Published 2022 ISBN - 13:9780137933839. Motion for final adoption will be approved at the March JOC Board Meeting.

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

To approve a request from Thomas Czachor, SkillsUSA Advisor and five (5) chaperones to accompany 44 CTCLC students at the 55th 2023 SkillsUSA Pennsylvania Leadership and Skills Conference, April 12-13-14, 2023, Hershey, PA. (4 of the CTCLC students will compete at Pennsylvania College of Technology for Welding/Welding Fabrication on March 7, 2023) as recommended by the Director. Cost for conference registration, lodging, subsistence and transportation not to exceed \$30,000.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to approve the Contract for Service between Gaggle.Net, Inc. and CTCLC effective 07-01-2023 as recommended by the Director. The annual cost for the first year is covered by the Mobile Science & Math Education Grant Money - **Attachment #3**

Motion by _____ seconded by _____ Voice Vote _____

D MOTION

Motion to approve the Contract Calm between NEIU 19 and CTCLC effective June 1, 2023 as recommended by the Director. Total Cost of Package is \$3500 - **Attachment #4**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to approve the 2023-2024 BCTE PDE Technical Assistance Program Memorandum of Understanding as recommended by the Director - **Attachment #5**

Motion by _____ seconded by _____ Voice Vote _____

F MOTION

Motion to approve the CTCLC K-12 Guidance Plan 2023-2026 as recommended by the Director - **Attachment #6**

Motion by _____ seconded by _____ Voice Vote _____

G MOTION

Motion to approve the Pathway Agreement for CIP50.0402 (Advertising Art) between Penn College and CTCLC as recommended by the Director. This agreement would afford students the opportunity of 6 credits towards the Graphic Design or Advertising Art programs - **Attachment #7**

Motion by _____ seconded by _____ Voice Vote _____

H MOTION

Motion to enter into an Agreement between Riverside School District and CTCLC for provision of educational instruction as recommended by the Director. CTCLC agrees to provide technical and trade education services to a Riverside School District student for the 2022-2023 school year at the non-member annual student tuition rate of \$9,562.05 - **Attachment #8**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

I MOTION

Motion to approve the CTCLC Occupational Advisory Committee Membership as recommended by the Director - **Attachment #9**

Motion by _____ seconded by _____ Voice Vote _____

J MOTION

Motion to approve the CTCLC Local Advisory Committee Membership as recommended by the Director - **Attachment #10**

Motion by _____ seconded by _____ Voice Vote _____

K MOTION

Motion to distribute the 2023-2024 General Operating Budget to member districts for approval as recommended by the Chief Financial Officer - **To Be Distributed**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

L MOTION

To approve for a 30 day review the following PSBA policies:

000 - JOC Policy/Procedure/Administrative Regulations

001 - Name & Classification

002 - Authority & Powers

003 - Functions

004 - Membership

005 - Organization

006 - Meetings

006.1 - Attendance at Meetings Via Electronic Communications

007 - Policy Manual Access

011 - Principles for Governance & Leadership - NEW

000 - JOC Procedures - (Cross Reference)

816 - Center Social Media

Motion for final adoption will be approved at the April JOC Board Meeting - **Separate Attachment in JOC Document Viewer #11**

Motion by _____ seconded by _____ Voice Vote _____

M MOTION

Motion to approve the the following CTCLC student field trips as recommended by the Director:

- New York Hair Show, Jacob Javitts Center, NYC - March 7, 2023 - Christine Menichini & Kristina Petrauskas, Cosmetology Instructors. (Transportation paid by Perkins funds).

Motion by _____ seconded by _____ Voice Vote _____

N MOTION

Motion to approve the proposed calendar for the CTCLC for the 2023-2024 school year as recommended by the Director- **Attachment #12**

Motion by _____ seconded by _____ Voice Vote _____

16. PERSONNEL ITEMS

A MOTION

Motion to appoint Brian Pisarcik to the position of Collision Repair Instructor, per the CBA Lackawanna County Area Vocational Technical Federation of Teachers as recommended by the Director. This position is contingent upon receipt of all required clearances, pre-employment drug screening, and verification of credentials.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to approve Diamond O’Dowd Cooperative Education Program/Digital Communications to work with Alex Zero, Career Resource Coordinator at the hourly rate of \$7.25 as recommended by the Director.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to approve Thomas Reynolds and Roel Teixeira, CTCLC Service Occupations students to the Part Time Transition Maintenance position at the hourly rate of \$7.25 as recommended by the Director

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

MOTION

D

Motion to approve the request for one (1) additional bereavement day for employee #2023-482 as recommended by the Director.

Motion by _____ seconded by _____ Voice Vote _____

E MOTION

Motion to approve the request for one (1) additional bereavement day for employee #2023-11 as recommended by the Director.

Motion by _____ seconded by _____ Voice Vote _____

F MOTION

Motion to approve the request for retirement for Joseph Granteed, Automotive Instructor effective at the end of the 2022-2023 school year and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

G MOTION

Motion to approve the request for retirement for Deborah Germano, Confidential Secretary to the Director of Practical Nursing effective 06-30-2023 and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

H MOTION

Motion to approve the resignation of Frank Buono, HVAC Instructor effective at the end of the 2022-2023 school year and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

17. ADDENDUM ITEMS:

18. NEW BUSINESS:

19. COMMENTS FROM VISITORS (Courtesy of the Floor)

20. PROGRAM PRESENTATION: James C. McHale, Chief Financial Officer

21. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

CTCLC School Calendar for 2022-2023 has been changed to include Thursday, April 6, 2023 (snow makeup day) as a regular school day for students and staff (Board Approved 03-22-2022)

[Next Board Meeting Date and Time](#)

[April 25, 2023](#)

[Executive Session 6:00 pm](#)

[Board Business Meeting 7:00 pm](#)

[Informational Session to follow](#)

STUDENT EVENTS

SkillsUSA Pennsylvania Leadership & Skills Conference - April 12-13-14, 2023

National Vocational Technical Honor Society Induction - April 20, 2023 - 6:00 pm

CTC of Lackawanna County Senior Awards Night - May 25, 2023

Practical Nursing Graduation - June 7, 2023

Tentative Last Day of School - June 8, 2023

Board Information

CTC of Lackawanna County Principal's Committee Meeting Minutes of February 16, 2023.