



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD
MEETING AGENDA
TUESDAY, APRIL 25, 2023**

1. MEETING CALLED TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

| BOARD MEMBERS | P | A | ALSO IN ATTENDANCE | P | A |
|-----------------------------------|----------|----------|--|----------|----------|
| Mr. Joseph Mondak Valley View | | | Mr. John Marichak Superintendent of Record, Dunmore | | |
| Mr. Mark Solomon Lakeland | | | Dr. Karla Carlucci Director, CTCLC | | |
| Mr. William Burke North Pocono | | | Mr. James McHale Chief Financial Officer, CTCLC | | |
| Mr. Sean McAndrew Scranton | | | John P. Finnerty, Esq. Solicitor, CTCLC | | |
| Mr. Steven Ursich Forest City | | | | | |
| Mr. Glenn Cashuric Mid-Valley | | | | | |
| Mr. Francis Kranick Dunmore | | | | | |
| Mr. James Dovin Carbondale | | | | | |

4. MOTION to approve the agenda –April 25, 2023.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to approve the minutes of the monthly meeting - March 28, 2023.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to approve the Report of the Treasurer – Attachment #1.

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
| MR. DOVIN | | | | | | |
| MR. URSICH | | | | | | |
| MR. SOLOMON | | | | | | |
| MR. BURKE | | | | | | |
| MR. MCANDREW | | | | | | |
| MR. KRANICK | | | | | | |
| MR. CASHURIC | | | | | | |
| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

7. MOTION to Request Approval of Bills – March & April 2023- Attachment #2.

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
| MR. DOVIN | | | | | | |
| MR. URSICH | | | | | | |
| MR. SOLOMON | | | | | | |
| MR. BURKE | | | | | | |
| MR. MCANDREW | | | | | | |
| MR. KRANICK | | | | | | |
| MR. CASHURIC | | | | | | |
| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES:** Danielys Vazquez-Perez, Senior, Abington Heights & CTCLC Child Development Program - March 26, 2023
- **SCHOOL NOTES:** James Lucia, Senior, North Pocono SD & CTCLC Digital Communications Program - March 26, 2023.
- **SCHOOL NOTES:** Nicholas Klimash, Sophomore, Lakeland SD & CTCLC Welding Program - April 2, 2023.
- **SCHOOL NOTES:** Patrick Slowik, Junior, North Pocono SD & CTCLC Building Mechanics Trade Program - 04-02-2023.
- **SCHOOL NOTES:** Nicholas Bonham, Senior, Forest City Regional & CTCLC Electrical Program - April 9, 2023.
- **SCHOOL NOTES:** Madison Cawley, Sophomore, Valley View SD & CTCLC Cosmetology Program - 04-16-2023.
- **MARCH STUDENTS OF THE MONTH** - Alyssa Renna, Senior Dunmore High School & CTCLC Culinary Program, Natalia Estevez, Senior Scranton High School & CTCLC Cosmetology Program, Ryan Spies, Senior Scranton High School & CTCLC Carpentry Program.

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to enter into a Lease/Maintenance Agreement with Topp Business Solutions as recommended by the Director. Lease Term & Payment schedule is 63 payments of \$1683.82 as per **Attachment #3**

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
| MR. DOVIN | | | | | | |
| MR. URSICH | | | | | | |
| MR. SOLOMON | | | | | | |
| MR. BURKE | | | | | | |
| MR. MCANDREW | | | | | | |
| MR. KRANICK | | | | | | |
| MR. CASHURIC | | | | | | |
| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

B MOTION

Motion to approve the Singer Equipment Company quote to provide equipment and/or services as recommended by the Director - **Attachment #4**

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to approve the Commitment Agreement between NEIU19 and CTCLC to cooperate in the development, deployment and maintenance of NEIU Flight Teams for the 2023-2024 school year as recommended by the Director - **Attachment #5**

Motion by _____ seconded by _____ Voice Vote _____

D MOTION

Motion to approve the Perkins Local Articulation Agreements for the Program of Study Alignment for Baking & Pastry Arts - Culinary Arts - Hospitality Management between Lackawanna College & CTCLC as recommended by the Director - **Attachment #6**

Motion by _____ seconded by _____ Voice Vote _____

E MOTION

Motion to approve the the following CTCLC student field trips as recommended by the Director:

- National Welding Competition, Kentucky - April 14-15-16, 2023 - Kyle Linko, Supervisor of CTE, Landon York, Welding Instructor, Isabella Torda, Paraeducator and five (5) CTC students. CTC will cover expenses as recommended by the Director. (CTC School Van)
- 911 Memorial, Manhattan, NY - May 11, 2023 - Alexandra Zero, Career Resource Coordinator, Kyle Linko, Supervisor of CTE, Jen Savo, Health Occupations Technology Instructor & CTC Student Ambassadors. Student costs are covered by fundraising and student payment. Cost of busing is covered through Perkins as recommended by the Director..

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
| MR. DOVIN | | | | | | |
| MR. URSICH | | | | | | |
| MR. SOLOMON | | | | | | |
| MR. BURKE | | | | | | |
| MR. MCANDREW | | | | | | |
| MR. KRANICK | | | | | | |
| MR. CASHURIC | | | | | | |
| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

F MOTION

Motion to approve the agreement for CM3 to provide scope of work. "It is the intent of the Board to approve an agreement in the amount of \$171,470 to CM3 Building Solutions to perform replacement of Cooling Tower underground piping, replace condenser water piping and install a condenser water side-stream filter subject to Solicitor review." - **Attachment #7**

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
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| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

G MOTION

Motion to approve the local audit report for the fiscal year ending June 30, 2022 as submitted by Robert Rossi & Company - **Separate Attachment in JOC Document Viewer.**

| BOARD MEMBERS | MOTION | 2 ND | YES | NO | ON THE QUESTION | ABSTAIN |
|-----------------|--------|------|-----|----|-----------------|---------|
| MR. DOVIN | | | | | | |
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| MR. SOLOMON | | | | | | |
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| MR. CASHURIC | | | | | | |
| MR. MONDAK | | | | | | |
| ON THE QUESTION | | | | | | |

16. PERSONNEL ITEMS

A MOTION

Motion to approve a request for an additional one & half (1.5) bereavement days for employee #2023-546 as recommended by the Director.

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

Motion to approve a request for retirement for Kim Maholick, Paraeducator effective at the end of the 2022-2023 school year and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to approve the resignation of Kathryn LaMagna, PN Faculty effective April 13, 2023 and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

17. ADDENDUM ITEMS:

18. NEW BUSINESS:

19. COMMENTS FROM VISITORS (Courtesy of the Floor)

20. PROGRAM PRESENTATION: Lisa Bieri, Supervising Coordinator of Special Education

21. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

[Next Board Meeting Date and Time](#)
[May 23, 2023](#)
[Executive Session 6:00 pm](#)
[Board Business Meeting 7:00 pm](#)
[Informational Session to follow](#)

STUDENT EVENTS

CTC Cooperative Education Awards Banquet - Wednesday, April 26, 2023 - 6:00 pm
CTC of Lackawanna County Senior Awards Night - Thursday, May 25, 2023 - 6:00 pm
Practical Nursing Graduation - Wednesday, June 7, 2023
Tentative Last Day of School - June 13, 2023

Board Information