



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD
MEETING AGENDA
TUESDAY, MAY 23, 2023**

1. MEETING CALLED TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Sean McAndrew Scranton			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Steven Ursich Forest City					
Mr. Glenn Cashuric Mid-Valley					
Mr. Francis Kranick Dunmore					
Mr. James Dovin Carbondale					

4. MOTION to approve the agenda –May 23, 2023.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to approve the minutes of the monthly meeting - April 25, 2023.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills – April & May 2023- Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES:** Colin Hartman, Senior, Dunmiore SD & CTCLC Masonry Program - April 30, 2023.
- **SCHOOL NOTES:** Noah Saar, Senior, Scranton High School & CTCLC Culinary Program - May 7, 2023.
- **SCHOOL NOTES:** Calle Carter, Senior, Forest City Regional & CTCLC Cybersecurity Program - May 14, 2023.
- **SCHOOL NOTES:** Ben Gretzula, Junior, Lakeland SD & CTCLC Electrical Construction Program - May 14, 2023.
- First Friday Events - May looks like a good month for art, music - May 6, 2023
- **WEEKEND TIMES** - Out & About at May First Friday Art Walk in Downtown Scranton - May 17, 2023

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to approve and adopt the following PSBA policies as recommended by the Director:

000 - JOC Policy/Procedure/Administrative Regulations

001 - Name & Classification

002 - Authority & Powers

003 - Functions

004 - Membership

005 - Organization

006 - Meetings

006.1 - Attendance at Meetings Via Electronic Communications

007 - Policy Manual Access

011 - Principles for Governance & Leadership - NEW

000 - JOC Procedures - (Cross Reference)

816 - Center Social Media

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

Motion to approve for purchase the following textbook: NCCER Plumbing Level 1 Book, 5th Edition, Published 2022 ISBN - 13:9780137933839.

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to approve for a 30 day review the following textbook: CompTIAA+ Guide to Information Technology. Technical Support Andrews/Dark Shelton/Pierce 11th Edition (Skills, 2023) 9780357674161 / 0357674162 Motion for final adoption will be approved at the June JOC Board Meeting.

Motion by _____ seconded by _____ Voice Vote _____

D MOTION

Motion to approve the Perkins Local Articulation Agreements for the Program of Study Alignment for Medical/Clinical Assistant for High School Graduation Years 2022, 2023, 2024 between Lackawanna College & CTCLC as recommended by the Director - **Attachment # 3**

Motion by _____ seconded by _____ Voice Vote _____

E MOTION

Motion to approve the the following CTCLC student field trips as recommended by the Director:

- Museum of the Moving Image & Poster House, NYC - May 18, 2023. Patrick McLane, Illustration & Advertising Instructor-Paul Georgetti, Digital Communications Instructor-Rebecca Rinella, Print Production Technology Instructor-Ann Jordan, School Counselor and Taryn Wells, Paraeducator and approx 22 CTC students from Illustration & Advertising, Digital Communications & Print Production Technology. Museum tickets and lunch covered by student activity. Cost of busing is covered through Perkins as recommended by the Director.
- Media and Design State Competition, Dickinson College, Carlisle, PA - May 23, 2023. Paul Georgetti, Digital Communications Instructor & Taryn Wells, Paraeducator & 3 CTC students. CTC will cover expenses as recommended by the Director (CTC School Van)
- LCCC Public Safety Training Institute, Nanticoke, PA, Saturday, May 20, 2023. (Firefighter I Live Burn Assist) Jonathan Coyne, Protective Services Instructor and approximately 6 CTC students. CTC will cover expenses as recommended by the Director (CTC School Van)

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

F MOTION

Motion to approve the Keystone College Dual Enrollment Agreement between Keystone College and CTCLC for 2023-2024 as recommended by the Director - **Attachment #4**

Motion by _____ seconded by _____ Voice Vote _____

G MOTION

Motion to approve the CSIU eService price schedule agreement for software services for the 2023-2024 school year. The price schedule includes the following modules: Financials, Student Information System, GURUBoard, On-Line Registration, Jobready Work-Based Learning and SCView Doc Management System. The price schedule acceptance is required annually by the CSIU/CTC contract - as recommended by the Director - **Attachment #5**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

H MOTION

Motion to approve the updated Health and Safety Plan Summary: Career Technology Center of Lackawanna County as recommended by the Director - **Attachment #6**

Motion by _____ seconded by _____ Voice Vote _____

I MOTION

Motion to approve the Johnson Controls Planned Service Agreement. The service agreement for one year is \$8,395.00 commencing on July 1, 2023 and ending June 30, 2024 (2022-2023 Service Agreement \$7,772.00) - **Attachment #7**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

J MOTION

Motion to approve the revised agreement for CM3 to provide scope of work. “It is the intent of the Board to approve an agreement in the amount of \$171,470 to CM3 Building Solutions to perform replacement of Cooling Tower underground piping, replace condenser water piping and install a condenser water side-stream filter - **Attachment #8**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

16. PERSONNEL ITEMS

A MOTION

Motion to approve Thomas Baileys and George Pelepko-Filak as Administrative Substitutes at the per diem rate of \$300 pending receipt of current clearances.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to appoint _____ to the position of Confidential Secretary to the Director of PN at an annual salary of \$_____. This position is contingent upon receipt of all required clearances and pre-employment drug screening. This is a 12 month non-contracted personnel position.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to transfer Gabrielle Gashi from the position of Substitute Practical Nursing Faculty to Full Time Practical Nursing Faculty effective for the 2023-2024 school year. Salary as per the Lackawanna County Area Vocational Technical Federation of Teachers Collective Bargaining Agreement.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

17. ADDENDUM ITEMS:

18. NEW BUSINESS:

19. COMMENTS FROM VISITORS (Courtesy of the Floor)

20. PROGRAM PRESENTATION: Colleen Stepanovich, Continuing Education Coordinator

21. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

Next Board Meeting Date and Time

June 27, 2023

Executive Session 6:00 pm

Board Business Meeting 7:00 pm

Informational Session to follow

STUDENT EVENTS

CTC of Lackawanna County Senior Awards Night - Thursday, May 25, 2023 - 6:00 pm

Practical Nursing Graduation - Wednesday, June 7, 2023 - 6:00 pm

Tentative Last Day of School - June 13, 2023

Board Information