



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD
MEETING AGENDA
TUESDAY, JUNE 27, 2023**

1. MEETING CALLED TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Sean McAndrew Scranton			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Steven Ursich Forest City					
Mr. Glenn Cashuric Mid-Valley					
Mr. Francis Kranick Dunmore					
Mr. James Dovin Carbondale					

4. MOTION to approve the agenda –June 27, 2023.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to approve the minutes of the monthly meeting - May 23, 2023.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills – May & June 2023- Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES:** Diamond O’Dowd, Senior, Carbondale Area & CTCLC Digital Communication Design Program - May 28, 2023.
- **SCHOOL NOTES:** Analyse Tugend, Junior, Mid Valley SD & CTCLC Welding Program - June 4, 2023.
- **SCHOOL NOTES:** Alexander “Alex” Vishnesky, Second-Year Senior, Abington Heights SD & CTCLC Computer Networking & Infrastructure - June 18, 2023.
- Career Technology Center of Lackawanna County Honors Graduates Thursday, May 25, 2023 - May 26, 2023
- The Dunmorean - Unico Honors Scholars with Awards - June 2023

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to approve for a 30 day review the following PSBA policies:

- 100 - Comprehensive Planning
- 101 - Mission Statement/Vision Statement/Educational Values Statement
- 102 - Academic Standards
- 103 - Discrimination/Title IX Sexual Harassment Affecting Students
- 103.1 - Nondiscrimination - Qualified Students with Disabilities
- 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
- 105 - Curriculum
- 105.1 - Review of Instructional Materials by Parents/Guardians and Students
- 105.2 - Exemption From Instruction
- 106 - Guides for Planned Instruction
- 107 - Adoption of Planned Instruction
- 108 - Adoption of Textbooks
- 109 - Resource Materials
- 110 - Instructional Supplies
- 111 - Lesson Plans
- 112 - Guidance Counseling
- 115 - Cooperative Education
- 121 - Field Trips
- 124 - Extracurricular Activities
- 125 - Adult and Continuing Education
- 126 - Class Size/Quotas
- 127 - Assessment System
- 130 - Homework
- 143 - Standards for Persistently Dangerous Schools
- 144 - Standards for Victims of Violent Crimes
- 146 - Student Services

303 - Superintendent of Record

Separate Attachment in JOC Document Viewer #3

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

Motion to retire the following PSBA policies:

137.1 - Extracurricular Participation by Home Education Students

140.1 - Extracurricular Participation by Charter/Cyber Charter Students

Attachment #4

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to approve the Articulation Agreement between Luzerne County Community College and CTCLC valid July 1, 2023 to June 30, 2028. This agreement will maximize opportunities for students who successfully complete the CTCLC Service Occupations CIP Code 19.9999 - **Attachment #5**

Motion by _____ seconded by _____ Voice Vote _____

D MOTION

Motion to approve the contract for service with Colonial Intermediate Unit 20 to provide hosted firewall - including base firewall, threat prevention, ongoing management and vpn for CTCLC. The fee for this service is \$826.46 per month for 12 months. This contract shall not exceed \$9,917.52 and is in effect from July 1, 2023 to June 30, 2024 as recommended by the Director - **Attachment #6**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to approve for purchase the following textbook: CompTIAA+ Guide to Information Technology. Technical Support Andrews/Dark Shelton/Pierce 11th Edition (Skills, 2023) 9780357674161 / 0357674162.

Motion by _____ seconded by _____ Voice Vote _____

F MOTION

Motion to approve Rebecca Hayden Rinella, Print Production Instructor to travel out of state to Central Piedmont Community College, Charlotte, NC June 27 to July 1, 2023 for a Phoenix Challenge Teacher Training. Cost of lodging covered by Phoenix Challenge. Cost of the subsistence is approximately \$250. Transportation CTC school van.

Motion by _____ seconded by _____ Voice Vote _____

G MOTION

Motion to approve the payment of contracts and pay current bills in accordance with usual practice, in order that all indebtedness of the school shall be kept current; since the July meeting may be suspended. The copies of this resolution and the payment under contract for bills are recorded in a memorandum for circulation among members of the JOC.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

H MOTION

Motion to approve the Practical Nursing Tuition Schedule for 2023-2024 for adults enrolled in the Practical Nursing Program as recommended by the Director - **Attachment #7**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

I MOTION

Motion to ratify the approval by the consortium school boards for the 2023-2024 CTCLC budget. Eight school districts, Carbondale, Dunmore, Forest City, Lakeland, Mid Valley, North Pocono, Valley View, and Scranton have returned affirmation resolutions for its adoption.

Motion by _____ seconded by _____ Voice Vote _____

J MOTION

Motion to approve the Eduready 360 quote to provide services, which include access to and use of CTE-360 effective with the 2023-2024 school year. The annual cost will be \$9,900 as recommended per the Director - **Attachment #8**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

K MOTION

Motion to ratify the Board Affirmation Statement for the CTCLC to review and approve the Flexible Instructional Day (FID) Program via a poll of all Directors which will then be ratified at the next JOC meeting June 27, 2023. The application was approved on June 1, 2023 by a vote of 5 (yes), 0 (no), 3 absences - **Attachment #9**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

L MOTION

Motion to enter into an agreement NRG Controls North, Inc. to provide eight (8) Security and DDC predictive and preventative maintenance visits on the Schneider Electric TAC-Invensys Environmental Control Systems commencing on July 1, 2023 through June 30, 2026. Contract Year #1 \$9,000; Contract Year #2 \$9,000; Contract Year #3 \$9,270 - **Attachment #10**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

M MOTION

Motion to enter into an agreement with CSIU Center for Safe Schools (CSS) to provide a behavioral health and climate assessment effective March 27 thru December 23, 2023. Total contract not to exceed \$3408 - **Attachment #11**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

N MOTION

Motion to approve the CTCLC PN Mentor Program with the CBA Lackawanna County Area Vocational Technical Federation of Teachers - **Attachment #12**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

16. PERSONNEL ITEMS

A MOTION

Motion to appoint Daniel Ward to the position of Automotive Technology Instructor, per the CBA Lackawanna County Area Vocational Technical Federation of Teachers effective for the 2023-2024 school year. This position is contingent upon receipt of all required clearances, pre-employment drug screening, and verification of credentials.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to approve Allison Kelley to the substitute instructional list to fill in intermittently until June 9, 2023 as the Substitute Secondary School Counselor.

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to appoint Joanne Falcone & Emily Temple to the positions of PN clinical substitute instructors. These positions are contingent upon verification of credentials, receipt of all required clearances and pre-employment drug screening, otherwise the appointments will be null and void. Salary based on a per diem rate from the CBA Lackawanna County Area Vocational Technical Federation of Teachers effective for the 2023-2024 school year.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

D MOTION

Motion to approve the Service Contract to provide financial aid student services for CTCLC PN students between Suzie Morgan and CTCLC at the rate of \$52.56 (3.27% increase from 2022-2023) hour not to exceed a total of 20 hours/week - **Attachment #13**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to appoint Dominick Carachillo as School Safety and Security Coordinator for the 2023-2024 school year as recommended by the Director.

Motion by _____ seconded by _____ Voice Vote _____

F MOTION

Motion to approve the retirement of Valerie Carey, Administrative Assistant to the Director and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

G MOTION

Motion to approve the retirement request for Mary Ellen Toth, Administrative Assistant to the CFO and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

H MOTION

Motion to approve the resignation of Valerie Caravello, part time Cafeteria Worker effective May 16, 2023 and to resume a position as CTCLC Substitute Cafeteria Worker.

Motion by _____ seconded by _____ Voice Vote _____

I MOTION

Motion to enter into a contract with Valerie Carey, Mary Ellen Toth, Deborah Germano and Raymond Decker for consulting services relating to support and training for the period of the 2023-2024 school year - **Attachment #14**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

J MOTION

Motion to approve an extended sick leave for employee #2023-181 commencing May 30 to June 9, 2023.

Motion by _____ seconded by _____ Voice Vote _____

K MOTION

Motion to approve a request from employee ID #2023-250 to receive a per diem cash payment for ten (10) unused vacation days from the 2022-2023 school year. NOTE: Employee is unable to take the time off in June due to the heavy workload related to writing grants and the performance reports that are attached to them that are due by the end of June.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

L MOTION

Motion to approve a request from employee ID #2023-466 to receive a per diem cash payment for ten (10) unused vacation days from the 2022-2023 school year. NOTE: Employee is unable to take the time off in June due to Business Office operations at the end of our school year.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

M MOTION

Motion to approve a request from employee ID #2023-505 to receive a per diem cash payment for ten (10) unused vacation days from the 2022-2023 school year. NOTE: Employee is unable to take the time off in June due to operations at the end of our school year.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. URSICH						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

17. ADDENDUM ITEMS:

18. NEW BUSINESS:

19. COMMENTS FROM VISITORS (Courtesy of the Floor)

20. PROGRAM PRESENTATION: Sherreccia Jackson, Learning Loss Recovery Coordinator

21. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

[Next Board Meeting Date and Time](#)

[August 22, 2023](#)

[Executive Session 6:00 pm](#)

[Board Business Meeting 7:00 pm](#)

[Informational Session to follow](#)

STUDENT EVENTS

CTCLC Teacher In-Service Days - August 28-29-30, 2023

CTCLC New Student Orientation - August 30, 2023

CTCLC First Day for Students - August 31, 2023

Board Information

CTC of Lackawanna County Safety Committee Meeting Minutes of October, November, December 2022, January, February, April, May, June, 2023

CTC of Lackawanna County Principal's Meeting Minutes of May 16, 2023.