



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD
MEETING AGENDA
TUESDAY, AUGUST 22, 2023**

1. MEETING CALLED TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Sean McAndrew Scranton			John P. Finnerty, Esq. Solicitor, CTCLC		
Forest City					
Mr. Glenn Cashuric Mid-Valley					
Mr. Francis Kranick Dunmore					
Mr. James Dovin Carbondale					

4. MOTION to approve the agenda –August 22, 2023.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to approve the minutes of the monthly meeting - June 27, 2023.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills – June, July 2023- Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- 91st Graduating Class of CTC's Practical Nursing Program - August 4, 2023
- CTCLC Weld-A-Saurus Welding Camp - Getting in on the ground floor of a hot career choice - August 8, 2023

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to approve and adopt the following PSBA policies as recommended by the Director:

100 - Comprehensive Planning

101 - Mission Statement/Vision Statement/Educational Values Statement

102 - Academic Standards

103 - Discrimination/Title IX Sexual Harassment Affecting Students

103.1 - Nondiscrimination - Qualified Students with Disabilities

104 - Discrimination/Title IX Sexual Harassment Affecting Staff

105 - Curriculum

105.1 - Review of Instructional Materials by Parents/Guardians and Students

105.2 - Exemption From Instruction

106 - Guides for Planned Instruction

107 - Adoption of Planned Instruction

108 - Adoption of Textbooks

109 - Resource Materials

110 - Instructional Supplies

111 - Lesson Plans (

112 - Guidance Counseling

115 - Cooperative Education

121 - Field Trips

124 - Extracurricular Activities

125 - Adult and Continuing Education

126 - Class Size/Quotas

127 - Assessment System

130 - Homework

143 - Standards for Persistently Dangerous Schools

144 - Standards for Victims of Violent Crimes

146 - Student Services

303 - Superintendent of Record

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

Motion to approve Jennifer Savo, Health Occupations Technology Instructor to travel out of state to Phillips Exeter Academy, Exeter, New Hampshire June 25-30, 2023 for the Harkness Method of Teaching course of study. Cost of lodging and subsistence is \$1200 as per the teachers CBA for Professional Development.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to approve the contract for service with Colonial Intermediate Unit 20 for the Help Desk Technician & Network/System Management Technician. This contract shall not exceed \$25,000 and will be in effect from July 1, 2023 through June 30, 2024 as recommended by the Director - **Attachment #3**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

D MOTION

Motion to enter into the renewal consultant contract with Nutrition Inc. for the 2023-2024 school year for cafeteria related services. Cost is \$1245.46 per month for 10 months commencing August 1, 2023 through June 15, 2024 as recommended by the Director - **Attachment #4**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to approve the Luzerne County Community College Contract for Services and Facilities for Training/Consultation for CTC of Lackawanna Electronics/Mechatronics Instructor. Amount of Contract \$800 commencing August 17 to September 30, 2023 as recommended by the Director- **Attachment #5**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

F MOTION

Motion to approve the CTCLC Student Handbook for the 2023-2024 school year as recommended by the Director - **Separate Attachment in JOC Document Viewer #6**

Motion by _____ seconded by _____ Voice Vote _____

16. PERSONNEL ITEMS

A MOTION

Motion to approve a per diem increase for the CTCLC day to day instructional substitutes from \$90 to \$100. After the completion of 30 days of employment for the current school year the per diem rate will increase to \$120 effective with the 2023-2024 school year as recommended by the Director.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to approve the PDE Emergency Permit Reissuance for day-to-day CTCLC instructional substitutes for the 2023-2024 school year as recommended by the Director - Attachment - **Attachment #7**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to approve the appointment of Mr. John Marichak, Dunmore School District to the position of Superintendent of Record for the CTCLC for a two (2) year term (2023-2024 & 2024-2025). The stipend for each fiscal year is \$3600.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

D MOTION

Motion to approve a request from employee ID #2023-136 to receive a payment of \$100 for any additional sick days above the 165 allotted per contract as recommended by the Director.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to appoint Lisa Fanucci to the position of Confidential Secretary to the Assistant Principal at the annual salary of \$25,000. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. The position is a 10 month (208 day position), full time, non-contracted personnel position.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

F MOTION

Motion to appoint Temika Carroll to the position of Teaching Assistant/Paraeducator at the annual salary of \$16,696 (188 days - 10 months) effective with the 2023-2024 school year. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. This position is represented by the Lackawanna County Area Vocational-Technical Federation of Secretaries and Support Staff.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

G MOTION

Motion to appoint Melissa Lydon to the position of Teaching Assistant/Paraeducator at the annual salary of \$16,696 (188 days - 10 months) effective with the 2023-2024 school year. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. This position is represented by the Lackawanna County Area Vocational-Technical Federation of Secretaries and Support Staff.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

H MOTION

Motion to appoint Valerie Wohner to the position of Teaching Assistant/Paraeducator at the annual salary of \$16,696 (188 days - 10 months) effective with the 2023-2024 school year. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. This position is represented by the Lackawanna County Area Vocational-Technical Federation of Secretaries and Support Staff.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

I MOTION

Motion to appoint/transfer Arthur D. Baker to the position of Long Term Automated Manufacturing Technology Substitute Instructor (AMT) effective with the 2023-2024 school year. This position is contingent upon receipt of credentials, otherwise the appointment will be null and void. Salary based on the CBA Lackawanna County Area Vocational Technical Federation of Teachers

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

J MOTION

Motion to accept the resignation of Hope Skinner, CTCLC Main Office Secretary and to post for said position.

Motion by _____ seconded by _____ Voice Vote _____

K MOTION

Motion to appoint/transfer Deborah Killiano to the position of Main Office Secretary at the annual salary of \$17,332.81 (188 days - 10 months) effective for the 2023-2024 school year. This position is represented by the Lackawanna County Area Vocational-Technical Federation of Secretaries and Support Staff.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

L MOTION

Motion accept the resignation of Karen Walsh and to post for said position

Motion by _____ seconded by _____ Voice Vote _____

M MOTION

Motion to appoint/transfer Terianne Cerep to the position of Administrative Assistant to the Director. Starting salary to be set at \$43,000 with 2 weeks annual vacation plus benefits in accordance with non contracted personnel. This position is a 12 month, full time, non-contracted personnel position.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

N MOTION

Motion to appoint Elizabeth Marie Lark to the position of Administrative Assistant to the CFO at the annual salary of \$38,000. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. This position is a 12 month, full time, non-contracted personnel position.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

O MOTION

Motion accept the resignation of Leonard DeMarco, Plumbing Technology Instructor and to post for said position

Motion by _____ seconded by _____ Voice Vote _____

P MOTION

Motion to appoint Oscar Soto to the position of Plumbing Technology Instructor effective with the 2023-2024 school year. This position is contingent upon receipt of credentials and all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. Salary based on the CBA Lackawanna County Area Vocational Technical Federation of Teachers

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

Q MOTION

Motion to appoint Sarah Lee Worden to the position of PN clinical substitute instructor effective with the 2023-2024 school year. This position is contingent upon PA State Board approval, verification of credentials, receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. Salary based on a per diem rate from the CBA Lackawanna County Area Vocational Technical Federation of Teachers.

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MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

R MOTION

Motion to adjust the salary for employee ID#2023-497 to \$39,000 annually retroactive to July 1, 2023 as recommended by the Director.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
FOREST CITY SD						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

17. ADDENDUM ITEMS:

18. NEW BUSINESS:

19. COMMENTS FROM VISITORS (Courtesy of the Floor)

20. PROGRAM PRESENTATION: Janet Yontas, Practical Nursing Director

21. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

[Next Board Meeting Date and Time](#)

[September 26, 2023](#)

[Executive Session 6:00 pm](#)

[Board Business Meeting 7:00 pm](#)

[Informational Session to follow](#)

STUDENT EVENTS

CTCLC Teacher In-Service Days - August 28-29-30, 2023

CTCLC New Student Orientation - August 30, 2023

CTCLC First Day for Students - August 31, 2023

Board Information