



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE BOARD  
MEETING AGENDA  
TUESDAY, SEPTEMBER 26, 2023**

- 1. MEETING CALLED TO ORDER – Time: \_\_\_\_\_
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Sean McAndrew Scranton			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Christopher Stahl Forest City					
Mr. Glenn Cashuric Mid-Valley					
Mr. Francis Kranick Dunmore					
Mr. James Dovin Carbondale					

- 4. MOTION to approve the agenda: September 26, 2023.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

5. **MOTION** to approve the minutes of the monthly meeting: August 22, 2023.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

6. **MOTION** to approve the Report of the Treasurer: *Attachment #1*

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

7. **MOTION** to Request Approval of Bills: August 2023, *Attachment #2*

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

8. **ANNOUNCEMENT OF EXECUTIVE SESSION:**

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9. **COMMUNICATIONS – Administrative Director**

- **SCRANTON TIMES, SCHOOL NOTES, September 10, 2023:**
  - Juliana Pano-Levya, Jaiden Ayala, Emma Jo Burrasca, Kyara Rodriguez, Yessamin Morales, Marilyn Moctezuma, and Maggie McGurrin (CTCLC Cosmetology)
  - Caroline Pickard (Forest City Regional & CTCLC Ambassador)
- **SCRANTON TIMES, SCHOOL NOTES, September 17, 2023:** Logan Baum (Dunmore & CTCLC Automotive Program)
- **SCRANTON TIMES, NAMES AND FACES, September 15, 2023:** Wayne Memorial Hospital Employees graduate CTCLC PN Program as Practical Nurses

- **SCRANTON TIMES, CLASSIFIED:** HVAC Position Posting
  - August 25 thru August 27, 2023
  - September 15 thru September 17, 2023

**10. COMMENTS BY VISITORS (Agenda Items only):**

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**11. REPORT OF DIRECTOR:**

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**12. SUPERINTENDENT OF RECORD:**

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**13. SOLICITOR:**

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**14. OLD BUSINESS:**

**15. ACTION ITEMS:**

- A. **MOTION:** Motion to approve the renewal agreement between Scranton Counseling Center and CTCLC to cooperate in the implementation of the Student Assistance Program (SAP) for the 2023-2024 contract year as recommended by the by the Director. *Attachment #3*

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_**

- B. **MOTION:** Motion to approve the Student Assistance Program (SAP) letter of agreement between NEIU 19 and CTCLC for the 2023-2024 school year as recommended by the Director. *Attachment #4*

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_**

- C. **MOTION:** Motion to approve use of the Remind App as a secure communication platform between students, parents and teachers as recommended by the Director. *Attachment #5*

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_**

- D. **MOTION:** Motion to approve the agreement between NRG Controls North, INC and CTCLC for four (4) predictive and preventative maintenance visits on the campus fire alarm system as recommended by the Director. The agreement shall begin on October 1, 2023 and continue thru June 30, 2024. Cost of services provided is as follows: \$5,200 Contract Year 1, \$5,200.00 Contract Year 2, \$5,350.00 Contract Year 3. *Attachment #6*

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- E. **MOTION:** Motion to approve the agreement between Johnson Controls Fire Protection LP and CTCLC for fire alarm testing and inspection as recommended by the Director. The term is one (1) year, September 1, 2023, thru August 31, 2024. Cost of services provided \$2,998.00. *Attachment #7*

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- F. **MOTION:** Motion to approve the agreement between Active Internet Technologies, dba Finalsite, and CTCLC to manage Core Communication Platform, Blackboard as recommended by the Director. The term of the order is for the three (3) year period beginning from the effective date. The cost is as follows; Period 1: July 1, 2023 amount \$4,365.00, Period 2: July 1, 2024 amount \$4,665.00 and Period 3: July 1, 2025 amount \$4,965.00. *Attachment #8*

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

**16. PERSONNEL ITEMS**

- A. **MOTION:** Motion to accept the resignation of Cody Mowry, BMT Instructor on September 15, 2023, and to post for said position. Mr. Mowry's employment at CTC shall not exceed 60 days from his letter of resignation (November 13, 2023) as per Pennsylvania School Code as recommended by the Director.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_

- B. **MOTION:** Motion to approve 2 weeks annual vacation plus benefits in accordance with non-contracted personnel for ID#2023-707 as recommended by the Director.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_

- C. **MOTION:** Motion to approve Jaelyn Nelson and Ricardo Vazquez, CTCLC Service Occupations Students, to the Part Time Transition Maintenance position at the hourly rate or \$10.00 as recommended by the Director.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- D. **MOTION:** Motion to transfer Elizabeth Reifler to the position of Part Time Mathematics Instructor, 0.65 FTE. Salary will be based on a 0.65 prorated salary from the CBA Lackawanna County Area Vocational Technical Federation of Teachers effective for the 2023-2024 school year, as recommended by the Director.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- E. **MOTION:** Motion to appoint Caitlyn Ondrako to the position of Lab Assistant - Culinary at the annual salary of \$17,000 (188 days, 10 months). This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- F. **MOTION:** Motion to appoint Stephanie Longstreet to the position of Part Time Cafeteria at the salary of \$12.00 per hour. This position is contingent upon receipt of all required clearances and pre-employment drug screening, otherwise the appointment will be null and void.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- G. **MOTION:** Motion to approve the PDE Emergency Permit 06 for George Linko as day-to-day CTCLC Instructional Substitute for the 2023-2024 year as recommended by the Director.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_

- H. **MOTION:** Motion to approve the PDE Emergency Permit 06 Reissuance for Kimberly Maholick as day-to-day CTCLC Instructional Substitute for the 2023-2024 year as recommended by the Director.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_

- I. **MOTION:** Motion to approve Thomas Czachor to the position of SkillsUSA Advisor for the 2023-2024 school year. Compensation as per the Collective Bargaining Agreement Lackawanna County Area Vocational-Technical Federation of Teachers as recommended by the Director.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- J. **MOTION:** Motion to approve Nicole Walsh to the position of the NTHS Advisor for the 2023-2024 school year. Compensation as per the Collective Bargaining Agreement Lackawanna County Area Vocational-Technical Federation of Teachers as recommended by the Director.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

- K. **MOTION:** Motion to approve John Moran to the position of Student Council Advisor (Pending Plan Approval) for the 2023-2024 school year. Compensation as per the Collective Bargaining Agreement Lackawanna County Area Vocational-Technical Federation of Teachers as recommended by the Director.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						



- L. **MOTION:** Motion to accept the Director’s recommendation to appoint Christine Menichini to the position of Lead Teacher for a three (3) year term 2023-2024, 2024-2025, 2025-2026. Compensation as per the Collective Bargaining Agreement Lackawanna County Area Vocational-Technical Federation of Teachers.

**ROLL CALL:**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. DOVIN						
MR. STAHL						
MR. SOLOMON						
MR. BURKE						
MR. MCANDREW						
MR. KRANICK						
MR. CASHURIC						
MR. MONDAK						
ON THE QUESTION						

**17. NEW BUSINESS:**

**18. COMMENTS FROM VISITORS (Courtesy of the Floor)**

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**19. PROGRAM PRESENTATION:** Fire Department, City of Scranton, Chief John J. Judge IV

**20. MOTION TO ADJOURN - Time \_\_\_\_\_**

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**INFORMATION ITEMS:**

[Next Board Meeting Date and Time](#)

**October 24, 2023**

**Executive Session 6:00 pm**

**Board Business Meeting 7:00 pm**

**Informational Session to follow**

**STUDENT EVENTS:**

CTCLC Senior’s Paint Parking October 1, 2023 (Rain Date October 15, 2023)

CTCLC Back to School Night: October 18, 2023

CTCLC Student Monthly Success Luncheon October 27, 2023

**BOARD INFORMATION:**

CTCLC Principal’s Meeting Minutes August 2023

CTCLC Safety Committee Minutes of August 2023

CTCLC Practical Nursing Program Fully Approved by the PA DOH