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**JOINT OPERATING COMMITTEE BOARD  
MEETING AGENDA  
TUESDAY, OCTOBER 24, 2023**

- 1. MEETING CALLED TO ORDER: Time: \_\_\_\_\_
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL:

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak, President Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon, Vice President Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke, Secretary North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Francis Kranick, Treasurer Dunmore			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Glenn Cashuric Mid-Valley					
Mr. James Dovin Carbondale					
Mr. Sean McAndrew Scranton					
Mr. Christopher Stahl Forest City					

- 4. MOTION to approve the agenda: October 24, 2023

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

5. **MOTION** to approve the minutes of the monthly meeting: September 26, 2023.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Voice Vote:** \_\_\_\_\_

6. **MOTION** to approve the Report of the Treasurer: *Attachment #1*

**ROLL CALL:**

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
<b>ON THE QUESTION</b>						

7. **MOTION** to Request Approval of Bills: August 2023, *Attachment #2*

**ROLL CALL:**

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
<b>ON THE QUESTION</b>						

8. **ANNOUNCEMENT OF EXECUTIVE SESSION:**

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9. **COMMUNICATIONS – Administrative Director**

SCRANTON TIMES, SCHOOL NOTES, September 24, 2023:

- Ravyn Reed, Alex Hricko, and Alan Walton (Digital Communication Design)

SCRANTON TIMES, SCHOOL NOTES, October 1, 2023:

- Corey Matoushek (Welding)

SCRANTON TIMES, SCHOOL NOTES, October 8, 2023:

- Shaela Bello (Medical Assisting)

SCRANTON TIMES, SCHOOL NOTES, October 15, 2023:

- Jacob Washeleski (Computer Networking Instructure)

**10. COMMENTS BY VISITORS (Agenda Items only):**

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**11. REPORT OF DIRECTOR:**

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**12. SUPERINTENDENT OF RECORD:**

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**13. SOLICITOR:**

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**14. OLD BUSINESS:**

**15. ACTION ITEMS:**

- A. **MOTION:** Motion to approve the attached Consulting Contract between CTCLC and the NEIU Educational Programs and Services Department to purchase *Act 55: School Safety Training Professional Development Package* as recommended by the Director. Package includes a 1-hour presentation template and 2 hours of in-person training on topics to be determined by the LEA. Cost of package is \$1,300. Attachment #3

**ROLL CALL:**

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

- B. Motion to approve the Perkins Local Articulation Agreement for the Program of Study Alignment for Intro to Petroleum & Natural Gas between Lackawanna College & CTCLC for the 2023-2024 academic year as recommended by the Director. *Attachment #4*

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Voice Vote \_\_\_\_\_**

C. **MOTION:** Motion to approve the service agreement between Mark Andy Inc and CTCLC for service on Machine Press Presstek34DI-XR as recommended by the Director. The term is one (1) year, October 1, 2023, thru September 30, 2024. Cost of services provided \$11,100.00 annually. Attachment #5

**ROLL CALL:**

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

**16. PERSONNEL ITEMS**

A. **MOTION:** Motion to create and post the position of Essential Skills Coordinator as recommended by the Director. This position is a 12-month temporary grant funded position with a possible 12-month extension. Job Description is attached. Attachment #6

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_ **Voice Vote** \_\_\_\_\_

B. **MOTION:** Motion to appoint Dominick Carachilo as the Compliance Officer/Title IX Coordinator as recommended by the Director.

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_ **Voice Vote** \_\_\_\_\_

C. **MOTION:** Motion to accept the resignation of Rohland Teal, Full Time Maintenance, as of October 13, 2023, and post for said position as recommended by the Director.

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_ **Voice Vote** \_\_\_\_\_

D. **MOTION:** Motion to approve the PDE Emergency Permit 06 for Molly Cerep, Michael Stepanovich, and Leslie Torquato as Day-to-Day CTCLC Instructional Substitutes All Vocational Areas for the 2023-2024 year as recommended by the Director.

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_ **Voice Vote** \_\_\_\_\_

**17. NEW BUSINESS:** \_\_\_\_\_

**18. COMMENTS FROM VISITORS (Courtesy of the Floor):**

\_\_\_\_\_  
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**19. PROGRAM PRESENTATION: John Moran**

**20. MOTION TO ADJOURN - Time \_\_\_\_\_**

**Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Voice Vote: \_\_\_\_\_**

**INFORMATION ITEMS:**

**Next Board Meeting Date and Time**

**November 28, 2023**

**Executive Session 6:00 pm**

**Board Business Meeting 7:00 pm**

**Informational Session to follow**

**BOARD INFORMATION:**

**CTCLC 50<sup>th</sup> Anniversary Celebration – November 8, 2023**