



Henry J. Dende Campus 3201 Rockwell Avenue | Scranton, PA 18508-1491 | 570-346-8471 | Fax: 570-342-4251

**JOINT OPERATING COMMITTEE
BOARD MEETING AGENDA
TUESDAY, NOVEMBER 28, 2023**

1. MEETING CALLED TO ORDER: Time: _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS	P	A	ALSO IN ATTENDANCE	P	A
Mr. Joseph Mondak, President Valley View			Mr. John Marichak Superintendent of Record, Dunmore		
Mr. Mark Solomon, Vice President Lakeland			Dr. Karla Carlucci Director, CTCLC		
Mr. William Burke, Secretary North Pocono			Mr. James McHale Chief Financial Officer, CTCLC		
Mr. Francis Kranick, Treasurer Dunmore			John P. Finnerty, Esq. Solicitor, CTCLC		
Mr. Glenn Cashuric Mid-Valley					
Mr. James Dovin Carbondale					
Mr. Sean McAndrew Scranton					
Mr. Christopher Stahl Forest City					

4. **MOTION** to approve the agenda: November 28, 2023

Motion By: _____ **Seconded By:** _____ **Voice Vote:** _____

5. **MOTION** to approve the minutes of the monthly meeting: October 24, 2023.

Motion By: _____ **Seconded By:** _____ **Voice Vote:** _____

6. **MOTION** to approve the Report of the Treasurer: *Attachment #1*

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

7. **MOTION** to Request Approval of Bills: October 2023, *Attachment #2*

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

8. **ANNOUNCEMENT OF EXECUTIVE SESSION:**

9. COMMUNICATIONS – Administrative Director

SCRANTON TIMES, SCHOOL NOTES, October 22, 2023:

- Melanie Olvera, West Scranton (Child Development)
- Danil Dempsey, Abington Heights (Creative Communication)

SCRANTON TIMES, SCHOOL NOTES, October 29, 2023:

- Brian Gold, North Pocono (Automotive)

SCRANTON TIMES, SCHOOL NOTES, November 5, 2023:

- Marley Bodnar, Lakeland (Cosmetology), Elizabeth Novak, Lakeland (Culinary) and Alex Call, Mid Valley (Electrical)

SCRANTON TIMES, SCHOOL NOTES, November 12, 2023:

- Samantha Fuchylok West Scranton (Cosmetology)
- Clayton Tucker, Lakeland (Welding)

SCRANTON TIMES, SCHOOL NOTES, November 19, 2023:

- Isabella Godwin, Scranton Cyber Academy (HVAC)
- Jackson Fuchs, Forest City Regional (Automotive)

CTC FACEBOOK COMMUNICATIONS, November 2023:

- Mr. Peck and Mr. Ward’s Automotive classes to Universal Technical Institute, Exton, PA
- October Students of the Month: Marley Bodnar, Lakeland (Cosmetology), Alex Cali, Mid Valley (Electrical), and Elizabeth Novak, Lakeland (Culinary)
- CTC Student Ambassadors assisted in preparing the Friends of the Poor Annual Thanksgiving Dinner pickup.
- CTC Students and staff collected goods for the United Neighborhood Centers of Northeastern PA *Feed A Friend* campaign.

10. COMMENTS BY VISITORS (Agenda Items only):

11. REPORT OF DIRECTOR:

12. SUPERINTENDENT OF RECORD:

13. SOLICITOR:

14. OLD BUSINESS:

15. ACTION ITEMS:

- A. **MOTION:** Motion to approve the date and time for the Annual Reorganization Meeting of the CTCLC JOC Board as follows: December 19, 2023, at 7pm Reorganization Session, Monthly JOC Board Meeting to follow Reorganization.

Motion by _____ Seconded by _____ Voice Vote _____

- B. Motion to approve the Health and Safety Plan Summary: Career Technology Center of Lackawanna County as recommended by the Director. *Attachment #3*

Motion by _____ Seconded by _____ Voice Vote _____

- C. Motion to approve the renewal agreement with Casella Waste for waste disposal and recycling collection for CTCLC. Monthly cost for this service \$731.36 without roll-off. *Attachment #4*

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

- D. Motion to approve the renewal agreement with Casella Waste for roll off waste disposal. Cost of this service is \$50 rental fee, \$245 haul rate, \$79.00 disposal rate per ton and a \$50 service fee for this on call service. *Attachment #5*

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

E. Motion to approve the Articulation Agreement between Lackawanna College (LC) and CTC. This agreement will facilitate the transfer of students from CTCLC to LC and to support their academic success in their choice of the LC Cyber Security, AS Degree Program. *Attachment #6*

Motion by _____ Seconded by _____ Voice Vote _____

F. Motion to approve and adopt the following PSBA policy as recommended by the Director:
Code: 246, School Wellness. *Attachment #7*

Motion by _____ Seconded by _____ Voice Vote _____

G. Motion to transfer \$122,524.13 from the CTC 2021.2022 Fund Balance to the 2022.2023 Fiscal Year to be applied as a revenue contribution for the current year as recommended by the Chief Financial Officer.

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
MR. G. CASHURIC						
MR. J. DOVIN						
MR. F. KRANICK						
MR. S. MCANDREW						
MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

16. PERSONNEL ITEMS:

A. **MOTION:** Motion to appoint Justin Kraft to the position of HVAC Instructor as recommended by the Director. This position is contingent upon receipt of credentials and all required clearances and pre-employment drug screening, otherwise the appointment will be null and void. Salary based on the CBA Lackawanna County Area Vocational Technical Federation of Teachers.

ROLL CALL:

BOARD MEMBERS	MOTION	SECOND	YES	NO	ON THE QUESTION	ABSTAIN
MR. W. BURKE						
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MR. J. MONDAK						
MR. M. SOLOMON						
MR. C. STAHL						
ON THE QUESTION						

17. NEW BUSINESS: _____

18. COMMENTS FROM VISITORS (Courtesy of the Floor):

19. PROGRAM PRESENTATION: Bonnie Baker, Cooperative Education

20. MOTION TO ADJOURN: Time _____

Motion By: _____ **Seconded By:** _____ **Voice Vote:** _____

INFORMATION ITEMS:

December 3, 2023: 32nd Annual Santa Snippers

December 8, 2023: Skills USA, TeamWorks (Hazleton Career Center)

December 12, 2023: Skills USA, Contests (Johnson College)

January 4, 2023: Skills USA, Contests (Luzerne County Community College)

Next Board Meeting Date and Time

December 19, 2023

Executive Session 6:00 pm

Board Business Meeting 7:00 pm

Informational Session to follow