

CTC OF LACKAWANNA COUNTY JOINT OPERATING COMMITTEE BOARD
February 15, 2018

The February monthly meeting of the Career Technology Center of Lackawanna County Joint Operating Committee Board was held on February 15, 2018 at the Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania.

The meeting was called to order by Joseph Mondak, President, at 7:10 pm.

The group joined in the Pledge of Allegiance.

Directors Present

Mr. Joseph Mondak, Valley View (President)
Mr. Hank Stachura, Lakeland (Vice President)
Mr. William Burke, North Pocono (Secretary)
Mr. Peter Kolcharno, Mid-Valley (Treasurer)
Ms. Katie Gilmartin, Scranton
Mr. Stephen Ursich, Forest City
Mr. John Jordan, Carbondale

Seven (7) Board Members present, One (1) Board Member absent

Directors Absent

Mr. John Summa, Dunmore

Others Present: Mr. Bryan McGraw, Superintendent of Record, North Pocono. Mr. George Pelepko-Filak, Assistant Administrative Director, CTCLC, Mr. James McHale, Chief Financial Officer, CTCLC and John P. Finnerty, Esq., Solicitor, CTCLC

Absent: Dr. Thomas Baileys, Administrative Director, CTCLC

Visitors Present: None

Motion by J. Mondak, seconded by H. Stachura, to Approve the Agenda - February 15, 2018.
Voice Vote-All Board Members voted yes. Motion carried 7-0

Motion by J. Mondak, seconded by W. Burke, to Approve Minutes of previous Meeting- January 18, 2018.
Voice Vote-All Board Members voted yes. Motion carried 7-0

Motion by J. Mondak, seconded by P. Kolcharno, to approve the Report of the Treasurer–Attachment #1 supplemental minute book.

ROLL CALL: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak.
Motion carried 7-0

Motion by J. Mondak, seconded by J. Jordan, to Request Approval of Bills – February 2018–Attachment #2, supplemental minute book.

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

ANNOUNCEMENT OF EXECUTIVE SESSION: Executive Session for Personnel Issues
Thursday, February 15, 2018 - 06:30-07:10 pm
Henry J. Dende Campus, Scranton, Pennsylvania

COMMUNICATIONS – Administrative Director:

- **SCHOOL NOTES** – James Coursen, Junior, Scranton High School & CTCLC Graphic Communications Program.
- **SCHOOL NOTES** – Isabella Torda and Renee Loch, Seniors, North Pocono High School & CTCLC Cosmetology Program.
- **SCHOOL NOTES** - Scott Bidwell, Junior, Mid Valley High School (CTC Health Occupations Technology Program) and Bella Proscia, Sophomore, Lakeland High School (CTCLC Commercial & Advertising Design Program) and Hannah Bronson (CTCLC Welding Technology Program) and Jacob Nedo (CTCLC Automotive Technology Program), Sophomores, North Pocono High School.
- **CTCLC November Student of the Month** – Daniel Congdon, Forest City & CTCLC Collision Repair Technology Program.

COMMENTS BY VISITORS (Agenda Items Only): None

REPORT OF ADMINISTRATIVE DIRECTOR: Attachment #1 supplemental minute book

1. CTC enrollment currently stands at 247 AM students and 387 returning PM students for a total of 634.
2. Tucker Burner, a senior from North Pocono High School, is the CTC February Student of the Month. Tucker is a model student and puts all his effort into everything he does. He is a great leader and is always focused. In his spare time, he enjoys singing, playing the guitar, piano, and Ukulele. He currently runs his own landscaping business, Lynwood Lawns. Tucker is taking a quantitative methods class at the University of Scranton. After graduation, he plans on attending Pennsylvania College of Technology to obtain an Associate's Degree in Automotive Technology.
3. CTCLC will be sending 36 students to the State-level SkillsUSA competition, including 20 gold medal winners. CTCLC had 45 medal winners in District competition. The Community Awards Breakfast is where we honor all of the district medal winners and is scheduled for Thursday, February 22, 2018; all JOC Board members are invited.
4. Student Ambassadors are running a food and supply drive for the Griffin Pond Animal Shelter. This is the 2nd community organization that the Ambassadors have decided to work with this year..... up next in the spring is the Boys and Girls Club. Ms. Ikeler is the volunteer advisor for the Student Ambassador program.
5. Ms. Ikeler is also working with Lackawanna College to take interested Culinary Arts students to see the school and sit in on Culinary Arts classes on Tues, Feb 27th.
6. Ms. Ikeler is also working with Greiner Gold Apprenticeship Program for their 2018/2019 program year. This is an excellent 3-year program where students earn an Associate's Degree in Mechatronics from LCCC while working as an apprentice at Greiner. Greiner partners with LCCC to tailor the students' work at Greiner to what they are learning in school each semester. An HR Representative will be speaking to the Electrical class as well as any other interested senior on Tues, Feb 20th at 1PM.

SUPERINTENDENT OF RECORD: No Report.

SOLICITOR: No Report

OLD BUSINESS: None

ACTION

Motion by W. Burke, seconded by H. Stachurs, to approve a change to the 2017-2018 School Calendar to include Friday, February 16, 2018 as a regular school day for CTCLC (snow make-up day)

Voice Vote-All Board Members voted yes. Motion carried 7-0
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Motion by S Ursich, seconded by H. Stachura, to authorize the CFO to transfer RACP Grant proceeds of \$119,597 from member school districts to the CTCLC capital reserve account for use in the completion of the CTCLC capital projects

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

Motion by S. Ursich, seconded by P. Kolcharno, to approve the SkillsUSA State Competition participation, travel and lodging for 36 students, three chaperones and one administrator from April 18 thru 20, 2018 at a cost not to exceed \$20,000. In addition to the competitors, CTCLC will be sending one busload of sophomore students on Thursday, April 19, to witness the competitions and build aspirations

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

Motion by K. Gilmartin, seconded by W. Burke, to approve the advertising of bids for the CTCLC Chiller Replacement project.

Voice Vote-All Board Members voted yes. Motion carried 7-0

Motion K. Gilmartin, seconded by J. Jordan, to approve a change to the 2017-2018 School Calendar to include Thursday, March 29, 2018 as a regular school day for CTCLC (snow make-up day)

Voice Vote-All Board Members voted yes. Motion carried 7-0

PERSONNEL ITEMS

Motion by W. Burke, seconded by H. Stachura, to approve the Administration's recommendation to appoint Patrick Loftus to the position of Full Time Custodian at the rate of \$11.00. This position is contingent upon pre-employment drug screening and also having on file current clearances; otherwise the appointment will be null and void. This position is under the Collective Bargaining Agreement of Pennsylvania Social Services Union Local 668 Nonprofessional Maintenance

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

Motion by H. Stachura, seconded by P. Kolcharno, to approve the Administration's recommendation to transfer Jessica Ogonosky from the position of Long Term Secondary Mathematics Substitute Instructor to Full Time Secondary Mathematic Instructor effective immediately. Salary as per the Lackawanna County Area Vocational Technical Federation of Teachers Collective Bargaining Agreement

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

Motion by H. Stachura, seconded by W. Burke, to approve the Administration's recommendation to appoint Jacqueline Davis to the position of part time cafeteria worker at an hourly rate of \$9.50. This position is contingent upon receipt of current clearances and pre-employment drug screening; otherwise the appointment will be null and void.

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

Motion by P. Kolcharno, seconded by W. Burke, to accept the resignation of Ann Jordan, CTCLC Summer Career Camp Coordinator effective February 7, 2018.

Voice Vote-All Board Members voted yes. Motion carried 7-0
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Motion by P. Kolcharno, seconded by J. Jordan, to approve the Administration's recommendation to appoint Jennifer Savo to the position of Health Occupations Technology Instructor. This position is contingent upon receipt of current clearances, credentials and pre-employment drug screening; otherwise the appointment will be null and void. Salary per the Collective Bargaining Agreement Lackawanna County Area Vocational Technical Federation of Teachers.

Roll Call: Yes - Mme. Gilmartin. Messrs. Jordan, Ursich, Stachura, Burke, Kolcharno and Mondak..
Motion carried 7-0

NEW BUSINESS: None

COMMENTS FROM VISITORS: None

PROGRAM PRESENTATION:

- Robert F. Durkin, President, Scranton Chamber of Commerce and Lyndsay Grady, Scranton Chamber of Commerce, Director of Workforce Development
- Thomas Czachor and John Moran, CTCLC Computer Systems Instructors - Career Pathways

Motion by W. Burke, seconded by P. Kolcharno, to adjourn the regular meeting. Meeting adjourned.
Voice Vote-All Board Members voted yes. Motion carried 7-0

INFORMATION ITEMS:

Next Board Meeting Date and Time

Thursday, March 15, 2018
Executive Session 6:00 pm
Board Business Meeting 7:00 pm
Informational Session to follow

Student Events

Career & Tech Education Week February 12 thru 15, 2018
Community Awards Breakfast (SkillsUSA) - February 22, 2018
Practical Nursing Graduation - March 15, 2018 - 6:30 pm
National Vocational Technical Honor Society Induction TBA
SkillsUSA Pennsylvania Leadership & Skills Conference - Hershey - April 18-19-20, 2018
CTCLC Cooperative Education - School to Work Awards Banquet - April 26, 2018 - 6:00 pm
CTCLC Awards Night - May 24, 2018.

Board Information

Respectfully submitted,

William Burke
Secretary
CTC of Lackawanna County JOC