

**CTC OF LACKAWANNA COUNTY
JOINT OPERATING COMMITTEE BOARD**

AGENDA

Thursday, February 16, 2017 - 7:00 PM

Henry J. Dende Campus

1. CALL TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- _____ Mr. Joseph Mondak, Valley View (President)
- _____ Mrs. Linda Zefran, Forest City (Vice-President)
- _____ Mr. William Burke, North Pocono (Secretary)
- _____ Mr. Peter Kolcharno, Mid-Valley (Treasurer)
- _____ Mr. James Timlin, Scranton
- _____ Mr. John Summa, Dunmore
- _____ Mr. Henry Stachura, Lakeland
- _____ Mr. John Jordan, Carbondale

Also in attendance:

- ___ Mr. Bryan McGraw, Superintendent of Record, North Pocono
- ___ Dr. Thomas Baileys, Administrative Director, CTCLC
- ___ Mr. George Pelepko-Filak, Asst. Administrative Director, CTCLC
- ___ Mr. James McHale, Chief Financial Officer, CTCLC
- ___ Judith G. Price, Esq., Solicitor, CTCLC

4. MOTION to Approve Agenda – February 16, 2017.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to Approve Minutes of Previous Meeting – January 19, 2017.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to Approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRA						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills–February 2017 - Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRA						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES** – Zoe Castillo, Sophomore, Scranton High School & CTCLC Health Occupations Technology Program.
- **SCHOOL NOTES** – Emily Nicholas, “Senior, Forest City Regional & CTCLC Protective Services Program.
- **SCHOOL NOTES** – Jovan Mitchell, Senior & Joey Harrington, Junior, both of Abington Heights & CTCLC Computer Systems Technology Program.
- **CTCLC Student of the Month for January** – Mollie Washick, Senior, North Pocono School District & CTCLC Commercial Advertising & Design Program.
- **Potential Agriculture Program Eyed for CTCLC**
- **CTCLC Student of the Month for December** – Samantha Searless, Junior, Lakeland School District & CTCLC Secondary Child & Development Program.

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF ADMINISTRATIVE DIRECTOR

Presentation of 2017-2018 CTCLC Budget – James McHale, Chief Financial Officer

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to recommend the 2017-2018 CTCLC budget and authorize the Chief Financial Officer to distribute the 2017-2018 budget to the participating districts for approval – **Attachment #3**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to approve a change to the 2016-2017 School Calendar to include Friday, February 17, 2017 as a regular school day for CTCLC (snow make-up day).

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to approve the attached Roto-Rooter Plumbing & Drain Service Proposal – **Attachment #4**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

D MOTION

Motion to ratify the tentative agreement with the Pennsylvania Social Services Union Local 668 SEIU, AFL-CIO-CLC Nonprofessional Maintenance Union – **Attachment #5**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

E MOTION

Motion to approve the proposal from Main Technologies for the sale of excess machine shop equipment. – Attachment #6

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

16. PERSONNEL ITEMS

A MOTION

Motion to appoint Judith Price, Esq. as council for the CTC of Lackawanna County for general legal purposes for the period of one (1) year with a retainer of \$1500 monthly effective February 2017

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

17. NEW BUSINESS - None

18. COMMENTS FROM VISITORS (Courtesy of the Floor)

19. PROGRAM PRESENTATION – Ren Petrauskas, Operations Coordinator

20. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

Next Board Meeting Date and Time

Thursday, March 16, 2017

Executive Session 6:00 pm

Board Business Meeting 7:00 pm

Informational Session to follow

Student Events

Career & Tech Education Week – February 2017

Community Awards Breakfast (SkillsUSA) – February 13 thru 17, 2017

National Vocational Technical Honor Society Induction – April 5, 2017

SkillsUSA Pennsylvania Leadership & Skills Conference – April 19-20-21, 2017

Cooperative Employer Appreciation Dinner – April 27, 2017

CTC of Lackawanna County Awards Night – May 25, 2017

Practical Nursing Graduation – June 7, 2017

Board Information