

**CTC OF LACKAWANNA COUNTY
JOINT OPERATING COMMITTEE BOARD
AGENDA
Thursday, June 29, 2017 - 7:00 PM
Henry J. Dende Campus**

1. CALL TO ORDER – Time _____

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- _____ Mr. Joseph Mondak, Valley View (President)
- _____ Mrs. Linda Zefran, Forest City (Vice-President)
- _____ Mr. William Burke, North Pocono (Secretary)
- _____ Mr. Peter Kolcharno, Mid-Valley (Treasurer)
- _____ Mr. James Timlin, Scranton
- _____ Mr. John Summa, Dunmore
- _____ Mr. Henry Stachura, Lakeland
- _____ Mr. John Jordan, Carbondale

Also in attendance: _____ Mr. Bryan McGraw, Superintendent of Record, North Pocono
 _____ Dr. Thomas Baileys, Administrative Director, CTCLC
 _____ Mr. George Pelepko-Filak, Asst. Administrative Director, CTCLC
 _____ Mr. James McHale, Chief Financial Officer, CTCLC
 _____ John P. Finnerty, Esq.

4. MOTION to Approve Agenda – June 29, 2017.

Motion by _____ seconded by _____ Voice Vote _____

5. MOTION to Approve Minutes of Previous Meeting – May 18, 2017.

Motion by _____ seconded by _____ Voice Vote _____

6. MOTION to Approve the Report of the Treasurer – Attachment #1.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

7. MOTION to Request Approval of Bills--June 2017 - Attachment #2.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

8. ANNOUNCEMENT OF EXECUTIVE SESSION

9. COMMUNICATIONS – Administrative Director

- **SCHOOL NOTES** – Serena Fuller, Senior, West Scranton High School & CTCLC Health Occupations Technology Program
- **SCHOOL NOTES** – Brent Ross, Senior, Valley View SD & CTCLC Carpentry Program.
- CTCLC Senior Awards Night May 25, 2017

10. COMMENTS BY VISITORS (Agenda Items only)

11. REPORT OF ADMINISTRATIVE DIRECTOR

12. SUPERINTENDENT OF RECORD

13. SOLICITOR

14. OLD BUSINESS – None

15. ACTION ITEMS

A MOTION

Motion to approve two (2) Administrators to attend the PACTA Study Tour in Cincinnati, Ohio from October 24 thru 27, 2017. Cost for registration, lodging, subsistence & travel is approximately \$1000 per Administrator.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAN						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

B MOTION

Motion to review and comment on the following new textbook for the CTCLC Carpentry Program. Textbook will be available for a 30 day review and comments at CTCLC beginning June 23, 2017. Motion for final adoption will be on the August 17, 2017 JOC Board Meeting Agenda. Drew Simpson, Local Carpenters Union is working on getting as many as 15 copies with workbooks donated. (CTCLC would need to purchase an additional 5 more to have enough for all students) . Carpentry-6th Edition-2013 ISBN: 978-0-8269-0809-4 by Leonard Koel

Motion by _____ seconded by _____ Voice Vote _____

C MOTION

Motion to authorize the CFO to enter into the renewal Consultant Contract with Nutrition Inc. for the 2017-2017 school year for cafeteria related services. Cost is \$1,012.70 per month for 10 months commencing August 1, 2017 - **Attachment #3**

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRA						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

D MOTION

Motion to approve the Administration's recommendation to approve the attached Articulation Agreement between Johnson College and CTCLC awarding articulated credits for students completing the required courses - **Attachment #4.**

Motion by _____ seconded by _____ Voice Vote _____

E MOTION

Motion to authorize the CFO to approve the payment of contracts and pay current bills in accordance with usual practice, in order that all indebtedness of the school shall be kept current; since the July meeting may be suspended. The copies of this resolution and the payment under contract for bills are recorded in a memorandum for circulation among members of the Joint Operating Committee.

Motion by _____ seconded by _____ Voice Vote _____

16. PERSONNEL ITEMS

A MOTION

Motion to accept the resignation of Richard Humphrey, Automotive Technology Instructor effective June 12, 2017 and to post for said position..

Motion by _____ seconded by _____ Voice Vote _____

B MOTION

Motion to approve the Administration's recommendation to appoint Cody Mowery to the position of Temporary Project Supervisor for Summer 2017 at the rate of \$19.00 per hour effective May 31, 2017..

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRA						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

C MOTION

Motion to approve the Administration's recommendation to appoint Ren Petrauskas to the 12 month position of CTC of Lackawanna County/Mid Valley School District Operations Supervisor. This position is an Act 93 position..

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAH						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

17. NEW BUSINESS - None

18. COMMENTS FROM VISITORS (Courtesy of the Floor)

19. PROGRAM PRESENTATION – TBA

20. MOTION TO ADJOURN - Time _____

Motion by _____ seconded by _____ Voice Vote _____

INFORMATION ITEMS:

Next Board Meeting Date and Time

Thursday, August 17, 2017
 Executive Session 6:00 pm
 Board Business Meeting 7:00 pm
 Informational Session to follow

Student Events

SkillsUSA 2017 National Leadership & Skills Conference in Louisville, Kentucky from June 19 thru 24, 2017.
 First Day for Students - August 30, 2017

Board Information

**ADDENDUM
 CTC OF LACKAWANNA COUNTY
 JOINT OPERATING COMMITTEE BOARD AGENDA
 Thursday, June 29, 2017 7:00 PM
 Henry J. Dende Campus**

15. ACTION ITEMS

A-F MOTION

Motion to approve the Administration recommendation to approve the attached Memorandum of Understanding between Career & Technical Centers and Sending School Districts & The Bureau of Career & Technical Education for Participation in the BCTE Technical Assistance Program for the 2017-2018 school year – **Attachment #A-5**

Motion by _____ seconded by _____ Voice Vote _____

A-G MOTION

Motion to approve the revised Policy #246 School Wellness - **Attachment #A-6**

Motion by _____ seconded by _____ Voice Vote _____

A-H MOTION

Motion to approve the Administration's recommendation to approve the attached Articulation Agreement between Culinary Institute of American (CIA) and Career Technology Center of Lackawanna County for students who successfully complete two years of the culinary arts program to enter the degree program at the CIA with advanced standing - **Attachment #A-7**

Motion by _____ seconded by _____ Voice Vote _____

A-I MOTION

Motion to ratify the approvals by the consortium school boards for 2017-2018 CTC of Lackawanna County Budget. Eight school districts, Carbondale Area, Dunmore, Forest City Regional, Lakeland, Mid Valley, North Pocono, Scranton and Valley View have returned affirmation resolutions for its adoption.

Motion by _____ seconded by _____ Voice Vote _____

A-J MOTION

Motion to review and comment on the following new textbook for the CTCLC Computer Systems Program. Textbook will be available for a 30 day review and comments at CTCLC beginning June 30, 2017. Motion for final adoption will be on the August 17, 2017 JOC Board Meeting Agenda. CCNA Guide to Cisco Networking Fundamentals, 4th Edition - ISBN:10 1-4188 3705 9 ISBN13: 978-1-4188 3705-1 by Cannon/Caudle/Chiarella

Motion by _____ seconded by _____ Voice Vote _____

A-K MOTION

Motion to authorize the CFO to enter into a renewal contract with Schoolwires, Inc for the CTCLC website for the period July 1, 2017 thru June 30, 2018 in the amount of \$3915.04.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRAH						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						

16. PERSONNEL ITEMS

A-D MOTION

Motion to approve the Administration's recommendation to appoint/transfer Jill Mathewson PN Substitute Faculty to fill the position of PN Part time Faculty effective with the 2017-2018 school year.

Motion by _____ seconded by _____ Voice Vote _____

A-E MOTION

Motion to return Mrs. Lisa Bieri to the position of Coordinator of Special Education (190 days) as per the agreement governing her current position, effective July 1, 2017. Salary to be \$61,212 with up to 20 additional per diem days as directed by the Administrative Director. Reconciliation of accumulated vacation days to be at the discretion of the Administrative Director.

BOARD MEMBERS	MOTION	2 ND	YES	NO	ON THE QUESTION	ABSTAIN
MR. JORDAN						
MS. ZEFRA						
MR. STACHURA						
MR. BURKE						
MR. TIMLIN						
MR. SUMMA						
MR. KOLCHARNO						
MR. MONDAK						
ON THE QUESTION						