

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
Minutes of a Regular Meeting**

The Putnam Economic & Community Development Commission met for a Regular meeting on Tuesday, August 13, 2024, in Conference Room - 201, 200 School Street, Putnam, CT 06260, or

Via Zoom

<https://us06web.zoom.us/j/86867456431?pwd=sJw1sKKNaBmdkwaSybZxR0SSPBssft.1>

**Meeting ID: 868 6745 6431
Passcode: 2nuv89**

The Chair opened the meeting at 8:30 a.m.

a. Call to order: Chair Lee Konicki, Commission Members Doug Taylor and Mike Bogdanski.

Other Attendees: Mayor Barney Seney, ECD Director Mary Ann Chinatti, ECD Recording Secretary Jackie Lefevre, and Land Use, Zoning Officer Bruce Fitzback.
Absent: Member Paul Grenier

b. Approval of Meeting Minutes of the Previous Meeting/s*: **June 11, 2024:** Motion made by Member Taylor to approve the minutes of June 11, 2024, seconded by Member Bogdanski motioned carried. The July 09, 2024, meeting was cancelled.

c. Communications: **None**

d. New Business:

i. Farm Credit East Grant: the market managers and funding was awarded. The grant is for \$ 500. The funds to be used for musicians and advertising at the 2024 Putnam Saturday Farmer's Market.

ii. Small Business Saturday: EDC office in collaboration with the Putnam Business Association will hold a Small Business Saturday event on Saturday, November 30, 2024. W.I.N.Y radio will be broadcasting live, in front of 112 Main Street, from 9 -10:00 am. \$ 10 coupons to local participating retail and restaurants, in addition to Small Business Saturday shopping bags will be given out. A QR code will be displayed at participating businesses and on Town of Putnam's website to enter for a \$ 50 gift certificate to local participating businesses of their choice.

iii. Business of the Year: The EDC Director explained how the business of the year would work, A fillable form will be available on the Town's website. Nominations for business of the year will be accepted until October 3rd and the winner will be announced on Small Business Saturday by the Mayor. The winner will be placed on the Town of Putnam's Website and Facebook pages; and have their business name added to a plaque displayed in the Municipal Complex lobby.

e. Reports of Officers and Committees: None

f. Old Business: None

g. Public Comments: None

h. Other: i. Director's Report: report was reviewed.

The EDC Director shared updates to the report:

49 Front St property. A signed, by the seller, Purchase and Sale agreement has been received. The mayor reminded the EDC Director to place the P&S agreement on the next Board of Selectmen agenda. The mayor mentioned there was a conceptual design for 49 Front St Garden area. The EDC Director shared the company that prepared doesn't have electronically anymore due to the age of estimate. The Chair suggested obtaining an estimate/proposal; additionally, place a field trip to the 49 Front Street site on the next EDC Agenda while the weather is cooperative.

Congress Courtney's Funding Resource Fair: several funding opportunities were realized. They are being researched as potential future funding resources.

ii. Available Commercial Properties: no new properties

iii. Trade Name Certificates: none in the month of July

Mayor Seney shared he recently stopped by 76 Main Street building, a new roof has been added to the building, and the building is under remodeling process.

i. ADJOURNMENT*: Motion to adjourn by Member Bogdanski, Seconded by Member Taylor, motion carried. The meeting was adjourned at 8:50 a.m.

Respectfully submitted by Recording Secretary Jackie Lefevre

*Vote Required