



**Delaware City Schools  
Board of Education Meeting  
8/19/2024  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

1.0. Opening

1.1. Call to Order and Roll Call

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

*\* Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

1.4. Recognitions and Presentations

## 2.0. Reports

### 2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

### 2.2. Legislative

### 2.3. Facilities

### 2.4. Treasurer/CFO

### 2.5. Assistant Superintendent

### 2.6. Executive Director of Human and Material Resources

### 2.7. Superintendent

### 2.8. Board Request

### 2.9. Other

## **PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.

- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Legal R.C. 3313.20  
 Revised 11/15/2021

### 3.0. Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduate

- 1. I recommend the Board approve the following student as a Hayes High School graduate due to completion of all graduation requirements:

Maxwell Woolwine

#### 3.2. Curriculum

#### 3.3. Personnel

##### A. Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

|                  |                          |                            |
|------------------|--------------------------|----------------------------|
| Amanda Atanosian | Site Manager III<br>SACC | Last Day of Work 8/16/2024 |
|------------------|--------------------------|----------------------------|

|                  |                                    |                            |
|------------------|------------------------------------|----------------------------|
| Elizabeth Millet | Assistant Site Manager III<br>SACC | Last Day of Work 8/19/2024 |
|------------------|------------------------------------|----------------------------|

2. Classified Substitute

Approve and accept the resignation of the following individuals:

|                   |  |                            |
|-------------------|--|----------------------------|
| Nathan Birchfield |  | Last Day of Work 8/12/2024 |
|-------------------|--|----------------------------|

|                  |  |                            |
|------------------|--|----------------------------|
| Elisabeth Kelley |  | Last Day of Work 8/12/2024 |
|------------------|--|----------------------------|

|             |  |                          |
|-------------|--|--------------------------|
| Sarah Mudre |  | *Resigned before started |
|-------------|--|--------------------------|

|               |  |                            |
|---------------|--|----------------------------|
| Shelby Salyer |  | Last Day of Work 8/12/2024 |
|---------------|--|----------------------------|

3. Supplemental Staff

Approve and accept the resignation of the following individual:

|                 |                                       |                           |
|-----------------|---------------------------------------|---------------------------|
| Madison Connell | Cheerleading Head Coach-<br>8th Grade | Last Day Worked 8/11/2024 |
|-----------------|---------------------------------------|---------------------------|

B. Approve Employment

1. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

|                 |                              |  |
|-----------------|------------------------------|--|
| Vivian Anderson | Program Assistant II<br>SACC | \$13.60 per hour, Step 2<br>Effective 8/9/2024 |
|-----------------|------------------------------|--|

|                  |   |   |
|------------------|---|---|
| Amanda Atanosian | Educational Assistant-Class 1<br>Woodward | \$19.93 per hour, Step 7<br>Effective 8/19/2024 |
|------------------|---|---|

|                  |  |  |
|------------------|--|--|
| Skylar Brotman   | Program Assistant I<br>SACC              | \$13.46 per hour, Step 2<br>Effective 8/26/2024  |
| Sienna Kowalski  | Program Assistant I<br>SACC              | \$13.59 per hour, Step 4<br>Effective 8/9/2024   |
| Myla Levings     | Program Assistant I<br>SACC              | \$13.20 per hour, Step 2<br>Effective 8/9/2024   |
| Elizabeth Millet | Program Assistant/Substitute III<br>SACC | \$18.48 per hour, Step 20<br>Effective 8/20/2024 |

2. Classified Staff - Start Date Adjustments

Approve the Start Date Adjustment for the following individuals:

A. Jerrica Dawson, Educational Assistant- Class I:

Originally on the

**July 15, 2024 Board Agenda**

8/12/2024

**Start Date Adjustment**

9/3/2024

B. Elizabeth Millet, Educational Assistant- Class II:

Originally on the

**August 5, 2024 Board Agenda**

8/12/2024

**Start Date Adjustment**

8/20/2024

3. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Nathan Birchfield            Bus Driver

Carole Dota                    Administrative Assistant  
Library Media Specialist

Brittany Duvall Nurse

Cherie Hardman Bus Driver

C. Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

| LAST NAME  | FIRST NAME  | SUPPLEMENTAL   | BUILDING | 2024-25 SALARY |
|------------|-------------|--|----------|----------------|
| Carpenter  | Christopher | Choreography Singers   | HAYES    | \$4,034.80     |
| Fenton     | William     | Drama Assistant Musical - Set Design                         | HAYES    | \$4,034.80     |
| Fowles     | William     | Department Head – Music (0.50 FTE)                           | HAYES    | \$1,513.05     |
| Gillis     | Dara        | Department Head – Music (0.50 FTE)                           | HAYES    | \$1,765.23     |
| Gillis     | Dara        | Vocal Performance Head                                       | HAYES    | \$6,052.20     |
| Hurley     | Linda       | Drama - Costumer   | HAYES    | \$3,026.10     |
| Macwhinney | Eric        | Cross Country Assistant Coach 7th & 8th Grade Boys and Girls | DEMPSEY  | Volunteer      |
| Massaro    | Margaret    | Department Chair - Social Studies                            | DEMPSEY  | \$5,043.50     |
| McCoy      | Jennifer    | Department Head – Special Education                          | HAYES    | \$5,043.50     |
| O'Brien    | Matthew     | ROTC Event Advisor   | HAYES    | \$2,017.40     |
| Petsche    | Alyssa      | Drama Assistant Play, Set Design                             | HAYES    | \$3,026.10     |
| Ruhlen     | William     | Drama Assistant Musical - Tech                               | HAYES    | \$5,043.50     |
| Ruhlen     | William     | Drama Assistant Play - Tech (.50 FTE)                        | HAYES    | \$2,521.75     |
| Selley     | Allison     | Strings Performance Head                                     | HAYES    | \$4,034.80     |
| Sherman    | Aaron       | Yearbook   | HAYES    | \$3,530.45     |
| Waselko    | Karen       | In-The-Know Assistant  | HAYES    | \$2,521.75     |
| Worstell   | James       | ROTC Drill Team  | HAYES    | \$5,547.85     |
| Worstell   | James       | ROTC Event Advisor   | HAYES    | \$2,017.40     |

D. Approve Leave of Absence

1. I recommend the Board approve an unpaid Leave of Absence for personal reasons for Kimberly Legander from August 12, 2024 to August 11, 2026.

E. Approve Resolution for Surplus Items

I recommend that the Board approve a resolution to declare the items listed below as surplus to the needs of the District and to be disposed of in accordance with Board Policy:

| Qty. | Item   | Tag#  |
|------|--|-------|
| 1    | eGlass 35" Live view Instructional Camera with transparent 35" whiteboard. Includes table top support stand with lighting. Flex 11 software. | 35040 |

3.4. Financial

3.5. Donations

I recommend the Board approve and accept the following donations:

- A. Anonymous – Monetary, Valued at \$50.00, Classroom supplies for Mrs. Terry at Carlisle
- B. Anonymous – Monetary, Valued at \$100.00, Classroom supplies for Carlisle
- C. Arena Fair – Monetary, Valued at \$1,000.00, for Willis Auditorium use

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

4.0. Discussion

4.1. First Reading of the Board Policies as presented:

| <u>Policy</u> | <u>Topic</u>   | <u>Type</u>     |
|---------------|----------------|-----------------|
| po8310        | Public Records | Policy Revision |

5.0. Action Items

5.1. Approve Agreement with The Buckeye Ranch

I recommend the Board approve the agreement with The Buckeye Ranch for educational purposes for the 2024 – 2025 school year as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the agreement with The Buckeye Ranch for educational purposes for the 2024 – 2025 school year as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

5.2. Approve FY 2025 Permanent Appropriation Resolution and Certificate of Estimated Resources

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year and to approve the Certificate of Estimated Resources for fiscal year 2025 as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the FY2025 Permanent Appropriation Resolution and Certificate of Estimated Resources as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

5.3. Approve ProCare Client Services Agreement

I recommend the Board approve the ProCare Client Services Agreement between Delaware City Schools and ProCare Therapy as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the ProCare Client Services Agreement as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

6.0. Superintendents Comments

7.0. Board Comments

8.0. Calendar

- September 2                      No School – Labor Day
- September 9                      Board of Education Meeting



9.0. Executive Session

I recommend the Board enter into executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

Roll call resulted as follows:

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway

President \_\_\_\_\_ declared the Board in executive session at \_\_\_\_\_.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to exit out of executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway

10.0. Adjournment

10.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

\_\_\_\_\_ Mr. Backus (President)  
\_\_\_\_\_ Ms. Harris (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Ms. Walraven\*