

## MINUTES

|                                     |                              |                         |
|-------------------------------------|------------------------------|-------------------------|
| <u>FCLA Governing Board Meeting</u> | <u>7 am</u>                  | <u>8:33 am</u>          |
| <b>Type of Meeting</b>              | <b>Start Time</b>            | <b>Adjournment Time</b> |
| <u>Monday, August 12th</u>          | <u>1085/google meet link</u> | <u>Julia Squier</u>     |
| <b>Date</b>                         | <b>Meeting Location</b>      | <b>Recorded by</b>      |

- 1) **Meeting Called to Order**
- 2) **Attendance/Introductions** – Nate Werner, Stephanie Desens, Todd Schultz, Dave Christianson, Patrick Lee, Kevin Tubbs, Kristie Moder, Julie Erdmann, Sam Heiden, Julia Squier (virtually)
- 3) **Welcome Nate & Stephanie** – How can they assist with FCLA this year?  
Scheduling issues - last year was an anomaly; more time to work with scheduling conflicts – minimize scheduling conflicts; allowing for Patrick to have a greater physical presence in FCLA – Patrick plans on making that a priority; Patrick will double check to see if common planning time is available for staff during the school year
- 4) **Approval of May Minutes (June-retreat, July-off)** – Dave motion to approve; Kevin 2<sup>nd</sup>; passed unanimously
- 5) **Enrollment/FTE distribution for 2024/2025 school year** – 42 freshmen students; Julie has concerns with greater freshmen numbers and fitting all students – wing will support; Margie received her FTE elsewhere; .2 total - .1 to Kristie for teacher leader and .1 for other staffing – Patrick will meet with Kristie to fulfill other leadership position; no computer science in FCLA but will not be significant difference to students – harder to integrate and did not receive significant credits in computer science; 1080 and 1082 – create two separate rooms – Patrick will talk with tech to get technology for both rooms – setting up schedule for next week so will work through space; over 80 total – grade 9 is 47, grade 10 is 17, grade 11 is 12, grade 12 is 9; hard to pick up students once they are locked into North; recruitment push has to be incoming freshmen – Darien will be a huge advocate at KA; FTE distribution below:
  - Kristie - .4 in FCLA (leadership .1 overload for .5 total)
  - Kelly - .2 (PFM)
  - Tricia - .6 (ELA focus)
  - Sam - .4 (Social Studies focus)
  - Niles - .2 (Marketing)
  - Maves – .3 (Phy Ed)
  - Leadership - .1 Patrick/Kristie will distribute

- 6) **New Staff/Needs for 2024/2025 School Year (Kristie)** – will know more once schedules are set; immediate concern with access to another room – is life skills in 1085?; next week Inservice will determine more needs; Nate will allow common planning for FCLA during North in-service time; meet with whole staff
- 7) **Marketing/Student Recruitment Plan – goal is 35 (final number is 25-30 per grade level)** Current students recruiting 8<sup>th</sup> grade students most effective; lead senior student (receiving internship experience) with planned succession – program will continue after senior lead graduates; student already in place and ready to go after senior seminar (number of shadow days is a key for success) – measurable goals include number of shadow days, as well as internships; how can we get other students involved with recruitment/leadership opportunities; Sophia did set that up last year – 5 or 6 students did work with her and will bring in new freshmen this year; internship numbers lower related to difficulty with scheduling of afternoon classes – conflicts with some upper classmen so that impacted internship numbers; Kelly has many contacts throughout community to help increase those numbers as scheduling conflicts are hopefully minimized
  - a) **Shadow Days** – setting up earlier was advantageous, so continue that plan with dynamic kids; will set with Levi
  - b) **Promotional Days**
  - c) **School Visits**
  - d) **Flyers** – Is it worthwhile?; possibly send again early October
- 8) **New President** – Gregg is stepping back – will remain on as a community member; current board parent willing to do it would be ideal; Dave will run meeting; if you are willing to consider it, talk to Gregg; Julia supports with agenda, etc.
- 9) **Revisit Strategy Workshop with Nick Pretasky** – *measurable goals* with input from all (e.g. increasing the number of internships/community outreach – board involvement, increasing administrative and staff communication – common planning time, recruiting more board members); more tactical agenda with measurable goals - sub-committee reporting; measurables throughout school year helpful
  - a) Governance Board Goals – recruiting more members; Julie will talk at Open House/Meet & Greet – Aug 28<sup>th</sup> 5:30-7:30 pm open-ended time with a focus on FCLA from 6:30-7:30 pm for MyLC presentation – edits/improvements coming – Kevin will create video and Patrick will have card for distribution; at least 2 parent board members from each grade level is board goal
  - b) Administrative Goals
  - c) Staff Goals
- 10) **Leadership Speaker** – Nick or other board members/Alumni Speaker Series
- 11) **Back to School Night** – MyLC presentation by Dave/Board Member ask – add to Canvas info page with one-stop shop for everything
- 12) **Amazon Teacher Wish List** – update list so we can push during open house
- 13) **Cash Flow Update (Patrick)** – 501c3 balance is \$936.52; paid Camber \$900 for internship stipend; activity account balance is \$2823.44; E10 account balance will be available in October – Patrick has concerns regarding per pupil funding

from downtown– downtown has not increased based on newer numbers – he will be monitoring

**14) Fundraising** – Patrick will do Homecoming fundraiser – kids assist; can students take leadership role and be involved with fundraising activities?

**15) Apparel Orders** – Julie is getting quote back from contact; new design concept with logo from student; district contact for printing - Julie will get from Heather

**16) Website modifications** – agenda and minute postings require new access – board needs that as well as updating minutes (not everything transferred from old to new website)

**17) Meeting Adjourn** – Dave motioned to adjourn at 8:33 am; Todd 2<sup>nd</sup>; approved unanimously