

CALL TO ORDER	At 7:02 p.m., the August 5, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Ms. Elise I. LeMelle Miss. Rebecca McCullough, Esq., Mr. Steven H. Johnson, Mr. Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS ABSENT	Mr. Majid Ali, Mr. Ian Thomas
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mrs. Carrie Martin, Ms. Kathy Ciaciulli, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
DISTRICT OFFICE PRESENT VIRTUALLY	Mr. Oslwen Anderson, Jr
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of real estate and personnel matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	Mr. Kevin Lawrence and Mr. Doug Lawrence did a presentation and shared a YouTube video on their mentoring program, True Colors.
REPORTS/ ANNOUNCEMENTS	<p>Dauphin County Technical School: Ms. Lemelle Shared a report from June. Summer adult education classes will be offered in welding, electrical and small engine repair. The school of manufacturing and design was highlighted this month. The graduating class of 2024 was offered over \$50,000 in scholarships and tools. DCTS students can earn between 12-54 college credits. Career Camp wrapped up. There were 147 campers from 6,7 and 8th grade. The cafeteria and amphitheater will be renovated this summer. Students in the electrical program will be able to use their skills to assist in the work.</p> <p>Capital Area Intermediate Unit: Mrs. Hill shared that a golf tournament was held on August 1 to raise funds to support Champions for Children. Two teams represented Susquehanna Township School District and raised almost \$20,000.</p> <p>Superintendent's Notes: Dr. Tamara Willis recognized the staff at Sara Lindemuth/Anna Carter Primary School for hosting the Children's Institute. A camp for students whose families are attending the National Autism Conference held at PaTTAN. Dr. Willis also thanked buildings and grounds, secretarial and administrative staff for their work over the summer preparing for learners to return for the 2024-25 school year. Dr. Willis reminded everyone of the following upcoming events:</p>

- National Night Out – Tuesday, August 6 from 6-8 pm in the high school parking lot.
- Back2School Bash – Saturday, August 17 from 11-2 at the high school. Mr. Jesse Rawls, Sr. will be the guest chef.
- First Student Day – Thursday, August 22, please check email for important information from your learner’s building.

II. APPROVAL OF AGENDA ITEMS FOR AUGUST 5, 2024

**MOTION TO AMEND
THE AGENDA**

2.A. Moved by Ms. Hatcher, seconded by Mr. K. Johnson, to amend the agenda to include the addition of item 1B: True Colors Presentation by Kevin and Doug Lawrence.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

MOTION TO APPROVE

2.A. Moved by Ms. Hatcher, seconded by Mr. K. Johnson, to approve the agenda as amended.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

2.B. Board Member Comments

Mr. K. Johnson inquired about updates on steps the district will take to inform the public of the referendum that will be placed on the November 4, 2024 ballot.

Mr. Anderson and Dr. Willis provided an update and shared that the district will be doing a presentation at an upcoming Susquehanna Township Board of Commissioner’s Meeting. The district will also be holding a third tax hearing and sending a third informational mailer ahead of the hearing.

Mr. S. Johnson thanked everyone for their support during his absence from the board.

Ms. Hatcher shared that she is glad to be starting her first full school year as a member of the board. She commended the administration for their hard work and shared that there have not been any expulsion hearings since she joined the board in December 2023.

III. HEARING OF THE PUBLIC

SPEAKERS

Mr. Clifton Edwards expressed concern for the lack of attendance at board meetings and shared his thoughts on the referendum to be placed on the November 4, 2024, ballot.

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Mr. K. Johnson, seconded by Ms. LeMelle, to approve Item 5.A.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

5.A. Approve the Minutes of the July 15, 2024, Board meeting.

VI. PROGRAM

MOTION TO APPROVE

6.A. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Item 6.A.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

6.A. Approve student bus and van stops for the 2024-2025 School Year (see attachment).

MOTION TO APPROVE

6.B. Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Item 6.A.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

6.B. Approve the following textbook for Middle School Health:

- Title: Essential Health
- Vendor: Goodheart Willcox
- ISBN: 9798888178829

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E. Moved by Mr. K. Johnson, seconded by Miss McCullough, to approve Items 7.A.B.C.D.E.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

7.A. Approve the retirement of Nanette Frantz as Assistant II at the Sara Lindemuth/Anna Carter Primary School, August 16, 2024. Ms. Frantz has been with the District since 2001.

Dr. Willis acknowledged Ms. Frantz for her years of service in the district.

7.B.1. Approve the resignation of Christina Shienbold as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective July 14, 2024.

- 7.B.2.** Approve the resignation of Sarah Strause as Special Education Teacher-Learning Support at the Sara Lindemuth/Anna Carter Primary School, effective July 22, 2024. Ms. Strause will be held 60 days or until a replacement can be found, whichever occurs first.
- 7.B.3.** Approve the resignation of Kristen Hartsock as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective July 23, 2024.
- 7.B.4.** Amend the resignation of Sheila Pressley as Night Custodian at the Sara Lindemuth/Anna Carter Primary School from effective May 7, 2024, to March 7, 2024.
- 7.B.5.** Approve the resignation of Brandon White as Elementary Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective July 15, 2024.
- 7.B.6.** Approve the resignation of Emma Schademan as Assistant Field Hockey Coach at the Susquehanna Township High School, effective July 25, 2024.
- 7.B.7.** Approve the resignation of William Pappalardo as Head Golf Coach at the Susquehanna Township High School, effective July 24, 2024.
- 7.B.8.** Approve the resignation of Seth Leonard as Special Education Teacher-Learning Support Math at the Susquehanna Township High School, effective August 14, 2024. Mr. Leonard will be held 60 days or until a replacement can be found.
- 7.B.9.** Approve the resignation of Amanda Hookway as Special Education Teacher-Learning Support at the Susquehanna Township High School, effective July 30, 2024. Ms. Hookway will be held 60 days or until a replacement is found, whichever occurs first.
- 7.B.10.** Approve the declination of Eve Brink as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School.
- 7.B.11.** Approve the resignation of Brayden Turner as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 16, 2024.
- 7.C.1.** Approve Emilee Criss as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Criss will be filling a new position.
- 7.C.2.** Approve Keara Higgins as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$57,461.00, effective August 14, 2024. Ms. Higgins will be replacing Christina Shienvold.

- 7.C.3.** Approve Nathaniel Clugston as LTS Science Teacher at the Susquehanna Township Middle School at a salary of \$55,000.00, effective August 19, 2024. Mr. Clugston will be replacing Brian Mathers.
- 7.C.4.** Approve Binita Lamichhane as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Lamichhane will be replacing Kristen Hartsock.
- 7.C.5.** Approve Mark May as Special Education Teacher- Learning Support Math at the Susquehanna Township High School at a salary of \$74,511.00, effective date to be determined. Mr. May will be replacing Seth Leonard.
- 7.C.6.** Approve Joni Osterhout as Special Education Teacher- Autism at the Sara Lindemuth/Anna Carter Primary School at a salary of \$77,710.00, effective August 14, 2024. Ms. Osterhout will be filling a new position.
- 7.D.1.** Approve Beverly Hughes as Part-Time Food Service Worker at the Susquehanna Township High School at a rate of \$15.00 per hour, effective August 15, 2024. Ms. Hughes will be replacing Nicolette Hoover.
- 7.D.2.** Approve Jessica Acevedo as Assistant II/Kindergarten Paraprofessional at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.26 per hour, effective August 19, 2024. Ms. Acevedo will be replacing Lillian Brown.
- 7.D.3.** Approve Christel Baumann as Assistant III- AS Paraprofessional at the Sara Lindemuth/Anna Carter Primary School at a rate of \$18.30 per hour, effective August 28, 2024. Ms. Baumann will be replacing Omar Soltero.
- 7.D.4.** Approve the transfer of Helen Darhower as Assistant Food Service Manager at the Susquehanna Township High School to Thomas W. Holtzman, Jr. Elementary School, effective August 1, 2024. Ms. Darhower will be replacing Robin Venneri.
- 7.D.5.** Amend Dipti Savaji as Secretary at the Sara Lindemuth/Anna Carter Primary School from \$17.26 per hour to a rate of \$18.04 per hour, effective August 22, 2024.
- 7.D.6.** Approve Jana Hamilton as Assistant III/Paraprofessional- Multiple Disabilities at the Sara Lindemuth/Anna Carter Primary School at a rate of \$19.74 per hour, effective August 19, 2024. Ms. Hamilton will be filling a new position.

7.E.1. Approve the change of status from temporary professional employee to professional employee for the following:

Name	Date
Emily Fiebig	August 18, 2024
Diana Smulktis	August 18, 2024
Robin Broderick	August 18, 2024
Harold Post, Jr.	August 18, 2024
Jennifer Strohm	August 18, 2024
Jesse Kochara	August 24, 2024

7.E.2. Approve Shauna Moore as Marching Techniques Instructor for the Susquehanna Township High School Marching Band at a stipend of \$2,500.00 for the 2024-2025 school year.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C. Moved by Mrs. Hill, seconded by Mr. K. Johnson, to approve Items 8.A.B.C. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

8.A. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$543,165.99.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,850,422.36.

8.C. Approve the following Personal Tax Refund:

Taxpayer Name: William L Creason
Bill #: 018699
Year: 2023
Refund Amount: \$264.60
Reason: William L Creason is retired; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E.F.G.H. Moved by Mr. S. Johnson, seconded by Ms. Hatcher to approve Items 9.A.B.C.D.E.F.G.H. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

9.A. Approve the 3-Year Maintenance Agreement with OAESYS Systems LLC to perform quarterly scheduled maintenance visits, provide on-line support, and include all software updates in accordance with the contract. OAESYS is providing all our new HVAC controls as part of our Capital Projects and will be fully installed in 3 of our schools by November 2024. Annual Contract Amounts: Year 1: \$9,650.00, Year 2: \$9,940.00, Year 3: \$10,210.00.

9.B. Approve the contract with New Story Schools to provide educational services, as needed, during the 2024-2025 school year for the following students: 2024-25/001, 2024-25/002, 2024-25/003, 2024-25/004.

9.C. Approve the CAIU Agreement for School-Based Access Programming for the 2024-2025 school year to provide support for Medical Access Billing.

9.D. Approve the Contact to Care Pilot Referral Program with United Way of the Capital Region/Hamilton Health Center to provide assistance to uninsured learners with various medical needs and health-related social needs.

9.E. Approve the Partnership for Career Development (PCD) Service Agreement for the period of July 1, 2024, to June 30, 2025, as attached.

9.F. Approve the one-year contract with IXL Learning to provide 800 site licenses for learners in grades 6-12 in the areas of Math and ELA as well as unlimited instructor accounts.

9.G. Approve the attached Operation & Maintenance (O&M) agreement between Susquehanna Township School District and the Susquehanna Township Authority regarding the operation and maintenance of the Thomas W. Holtzman, Jr. Elementary School Sidewalk Installation and Improvement Project. Additionally attached for approval is the storm water management permit plan required for owner signature (school district) in connection with the New Roscoe Warner Concession Stand Project.

9.H. Approve the attached Classic Spray proposal in the amount of \$8,400 to paint the Thomas W. Holtzman, Jr. Elementary Cafeteria.

DISCUSSION

9.I. Discuss the contract dated July 19, 2024, with Frey Lutz in the amount of \$44,232.00 for a new HVAC unit (RTU 5) at the Middle School. The existing unit has reached the end of its service life and is beyond repair. Replacing this unit and installing new OAESYS controls will ensure that we can meet the needs of our most medically at-risk students.

DISCUSSION

9.J. Discuss the contract dated July 23, 2024, with OAESYS in the amount of \$7,900.00 to purchase OAESYS automatic temperature controls for a new HVAC unit (RTU 5) at the Middle School. The existing unit has reached the end of its service life and is beyond repair. Replacing this unit and installing OAESYS controls will ensure that we can meet the needs of our most medically at-risk students.

DISCUSSION

9.K. Discuss the service agreements for the Class of 2025, Susquehanna Township High School Commencement as outlined below.

\$14,906.50 - JP Lilley - Required audio/visual production technology (Live video wall without streaming and generator included)

\$1,239.00 - Collective Event Group (chairs)

\$2,962.33 - Tents and Events (20 X 32 stage)

DISCUSSION

9.L. Discuss the 2024-2025 CAIU Title III Consortium Memorandum of Understanding (MOU) regarding the program services and products to be provided in the CAIU Title III Consortium.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. K. Johnson, seconded by Ms. LeMelle, to approve Item 11.A. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

11.A. Approve the tuition request for Student #2024-25/005 as discussed in executive session.

XII. NEW BUSINESS

Mr. K. Johnson asked for an update on BusPatrol and an update from the Athletic Director.

Mr. Anderson shared that the intergovernmental agreement has been secured for BusPatrol, and the cameras have been installed for the 2024-25 school year.

Mr. S. Johnson asked if there will be pressure washing done on the lettering on the front of the high school.

Mr. Heller shared that contracts are being secured to pressure wash district buildings.

Mr. Rawls inquired about having the rooftop air conditioning units washed.

Mr. K. Johnson inquired about an FAQ page for questions about the proposed tax change.

Dr. Willis and Mr. Anderson shared they are working with Forecast 5 to gather data and it will be placed on the website.

The board had discussion on the proposed tax change and how best to communicate with stakeholders.

The board had discussion on using the digital sign on the high school property to advertise upcoming board meetings and tax information.

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to adjourn the meeting.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Thomas)

Meeting adjourned at 8:34 p.m.



Rebecca McCullough
Board Secretary

