

**Magnolia School District
Board of Education
Regular Meeting
Minutes
May 7, 2024
6:00 P.M.**

Mr. Nick D’Amico opened the regular meeting at 6:00 p.m., leading the Pledge of Allegiance.

PLEDGE ALLEGIANCE TO THE FLAG

Roll Call	Mrs. Rebecca Ammen	Present
	Mr. Nick D’Amico	Present
	Mr. Mark Godfrey	Present
	Mrs. Karen Sorbello	Present
	Mrs. Alyssa Vazquez-Colon	Absent – Arrived @ 6:02
	Mr. Dale Martin	Present

Other Attendees	Mrs. Karen Macpherson, Superintendent
	Mr. Greg Gontowski, Business Administrator/Board Secretary
	Mr. Frank Cavallo, Solicitor

Mission Statement	Mission Statement was read by Nick D’Amico.
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Approval of Minutes	A. Minutes of the Regular Session and Executive Session Board of Education meeting held on April 16, 2024
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Motioned by Dale Martin, Second by Rebecca Ammen

Vote: To approve Minutes

Voice Vote. All in favor - M. Godfrey – Abstained

Alyssa Vazquez-Colon – Arrived	Motion Approved
	Alyssa Vazquez-Colon – Arrived

PRESENTATION OF THE AUDIT

Audit Presentation	• A PowerPoint presentation made outlining the 2024-2025 School Year Budget.
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Open Audience Participation I – AGENDA ITEMS ONLY - None

BOARD OF EDUCATION BUSINESS

Audience Participation I	None
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Unfinished Business	Nick D’Amico – Superintendent evaluation to be completed by June 10, 2024.
New Business	None
State and Local School Board Association	None
Presentation	Presentation: Dan Carson will give an update on our Edmentum Student Performance Data in Reading and Math
Superintendent’s Report	<u>Information Items:</u> <u>A. Curriculum/Programs</u> 1. Piloting next year ELA programs 2. Summer Program to run the month of July. Instituted a Junior Summer Counselor Program for upcoming 8th graders. <u>B. Interdistrict</u> – None <u>C. Public Relations/Liaison</u> 1. 8th Grade Graduation - June 12, 2024 - 6:30 pm <u>D. Student/Parental Issue and Concerns</u> 1. Uniform discussion <u>E. Buildings and Grounds</u> 1. Afire drill was conducted on April 9, 2024 2. A shelter in place was conducted on April 24, 2024 <u>F. Negotiations/Contractual (Executive Session)</u> - None <u>G. Misc</u> 1. Summer hours: Superintendent discussed <u>Principal’s Report</u> 1. Mr. Sorrentino's report (Attached) 2. Mrs. Marly's nurses report (Attached)

Personnel

Motion to Approve Personnel Items 1 through 10

Abolishment of Full Time Art Teacher Position 6/30/24

1. The abolishment of the full- time art teacher position effective June 30, 2024 **(Attachment).**

Creation of a Part-Time art Teacher Position 24-25

2. The creation of a part-time art teacher position for the 2024-2025 school year.

Renewal of Tenured and Non-Tenured Teaching Staff 24-25

3. Renewal of tenured and non-tenured teaching staff for the 2024-2025 school year – **(Attachment).**

Renewal of Non-Represented Employees 24-25

4. Renewal of non-represented employees for the 2024-2025 school year **(Attachment).**

Renewal of the Substitute Custodian 24-25- HA,JM and GN

5. Renewal of the following substitute custodians for the 2024-2025 school year at a rate of \$18.00 an hour.

Heidi Adamski, Jeanette Martin, and Gregory Nicholas

Judy Flores – Spanish Translations Stipend

6. Judy Flores to be paid a stipend of \$500 for the 2024-2025 school year to do spanish translations (to be paid on June 15, 2025).

Heather Knapp McGuirl – Stipend for Scheduling Coverages 24-25

7. Heather Knapp McGuirl to be given a stipend of \$300 a month for the 2024-2025 school year for scheduling coverages from September 1 , 2024 - June 30, 2025.

Lezley Turnbull – Continuing Education Hours

8. Lezley Turnbull to take the following continuing education hours coursework at a rate of \$60.00 per webinar to keep her School Social worker license in good standing.

Social Media: The Good, the Bad and the Ugly from a Social Work Perspective June 25, 2024.

Embracing Differences and Diversity in the Clinical Treatment of Children and Adolescents - July 25, 2024.

Function-Based Intervention Planning for Students in k-12 Settings - July 31 , 2024.

Normality versus Pathology: An exploration of Child Developmental Health August 7, 2024.

Beyond Healing to Thriving: Posttraumatic Growth through Mindfulness, CBT and the arts - August 20, 2024.

**Ashley Strom
from Stockton
University –
Student Teaching**

9. Ashley Strom, a student from Stockton University, to do her student teaching with Olivia Heyser beginning September 8, 2024 through May 9, 2025.

**Colleen Roehr –
Attend
Professional
Development
7/1/2-7/14**

10. Colleen Roehr to attend the Arts Integration and Steam Virtual Event on July 12th to 14th at a cost of \$95.00 (to be taken out of professional development.).

Motioned by Mark Godfrey, second by Dale Martin

Vote: To approve Personal Items 1 through 10

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello
Mr. Martin, Mrs. Vazquez-Colon and Mr. D’Amico (6-0-0)**

Motion Approved

Motion to Approve Activities Item 1 and Workshop Items 1 and 2

Activities

**Extra-Curricular
and Athletic
Activities
Programs 24-25**

1. The list of extra-curricular and athletic activities programs for the 2024-2025 school year - attachment.

Workshops

**Kelly Livingston
– Virtual Teach
Educators
Conference May
8th – 10th.**

1. Kelly Livingston to participate in the Virtual Teach Educators Conference held on May 8, 9, 10th at a cost of \$40.00 (to be paid out of the PEA grant)

**Ashton Whitaker
to attend
Workshop
5/10/24**

2. Ashton Whitaker to attend a workshop entitled National Multi Tiered System of Support 3rd Annual Effective Practice Statewide Summit in Monroe Township, NJ on May 10, 2024 at a cost of \$125.00 (to be taken out of Title II).

Motioned by Mark Godfrey, second by Karen Sorbello

Vote: To approve Activities Item 1 & Workshops Items 1 and 2

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello
Mr. Martin, Mrs. Vazquez-Colon and Mr. D’Amico (6-0-0)**

**Board Secretary
Report**

Motion Approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

- Governance Training – Due December 31, 2024

Board Actions

Board Actions:

Motion to Approve Items A Through F

Bill List

A Warrants

The attached bill lists:

- May 2024 warrants (**Attachment A1**)

**White Glove –
Non Fair and
Open**

B Non Fair and Open – White Glove

To award a non fair and open contract to White Glove for nursing services for student #3963950202 for the 2024-2025 school year in an amount to exceed \$17,500.00.

**Clementon BOE
-Shared Service
Preschool Coach**

C Shared Services Agreement – Clementon BOE – Preschool Coach

To approve shared service agreement with Clementon Board of Education for a shared Preschool Instructional Coach in the amount of \$50,000.00 for the 2024-2025 school year.

**Woodlynne
BOE– Shared
Services –
Business Office**

D Shared Services Agreement – Woodlynne BOE – Business Office

To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$155,350.00 less the refund of \$11,760.00 per attached contract for the 2024-2025 school year (**Attachment D1**).

**Woodlynne BOE
– Interlocal
Shared Service –
Kitchen**

E Interlocal Agreement – Woodlynne BOE – Kitchen

To approve the Interlocal Service Agreement with Woodlynne Board of Education for kitchen facility usage for the 2024-2025 school year in the amount of \$15,000.00 (**Attachment E1**).

**CCESC –
General Service
Contract**

F CCESC – General Services Contract

To approve the attached general services contract with Camden County Educational Services Commission for the 2024-2025 school year (**Attachment F1**).

Motioned by Karen Sorbello, Second by Rebecca Ammen

Vote: To approve Items A through F

Roll Call Vote. All in favor: **Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello

Mr. Martin, Mrs. Vazquez-Colon and Mr. D’Amico (5-0-1) **Rebecca Ammen –

Abstained

Motion Approved

Motion to Approve Items G through J

**2024-2025
Budget**

G. 2024-2025 Budget

WHEREAS, the Magnolia Board of Education adopted a TENTATIVE Budget on March 19, 2024 and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the TENTATIVE Budget was approved by the Executive County Superintendent of Schools on April 19, 2024, and

WHEREAS, the TENTATIVE Budget was advertised in the legal section of The Retrospect on April 26, 2024, and

WHEREAS, the FINAL BUDGET was presented to the public during a public hearing held at the Magnolia School in Magnolia, NJ on May 7, 2024.

NOW THEREFORE, BE IT RESOLVED that in consideration of the above, the Board of Education hereby adopts the following FINAL Budget for the 2024-2025 school year:

	General Fund	Special Revenues	Debt Service	Total
2024-25 Total Expenditures	\$11,131,729.00	\$925,779.00	\$257,500.00	\$12,315,008.00
Less: Anticipated Revenues	\$6,378,141.00	\$925,779.00	\$53,383.00	\$7,357,303.00
Taxes to be Raise	\$4,753,588.00	--	\$204,117.00	\$4,957,705.00

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – for Excess Cost & Other Capital Projects, is \$500,000.00 for other capital project costs of building renovations and repairs including but not limited to, interior and exterior renovations and trailer. The total cost of this project is \$500,000.00 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Legal Resolution H. Legal Resolution

WHEREAS, the Magnolia Board of Education legal expenses exceed 130% of the state

average per pupil costs (\$66 per pupil) and;

WHEREAS, N.J.A.C. 6A:23A-5.2 requires districts that exceed 130% of state average per pupil costs to implement procedures to reduce legal expenses;

THEREFORE BE IT RESOLVED, that the Magnolia Board of Education acknowledges the following procedures to be implemented by the Magnolia Administration;

- Employees authorized to contact legal counsel are the Superintendent, Business Administrator/Board Secretary, and Confidential Secretary, unless deemed necessary by the Superintendent.
- Administration will refer to board policy and administrative regulations before contacting legal counsel.
- Requests will be approved by the Superintendent before contacting legal counsel.
- Legal invoices will be reviewed by authorized employees before payment is rendered.

**Tax Payment
Schedule**

I. Tax Payment Schedule

It is recommended that the Magnolia Board of Education approve the following monthly schedule of Borough tax payments to the Magnolia Board of Education:

July 2024	\$413,143.00	January 2025	\$413,142.00
August 2024	\$413,142.00	February 2025	\$413,142.00
September 2024	\$413,142.00	March 2025	\$413,142.00
October 2024	\$413,142.00	April 2025	\$413,142.00
November 2024	\$413,142.00	May 2025	\$413,142.00
December 2024	\$413,142.00	June 2025	\$413,142.00

Total 2024-2025 tax levy: \$4,957,705.00

**Extraordinary
Aid**

J. Extraordinary Aid

To approve submission of the extraordinary aid application for the 2023-2024 school year.

Motioned by Mark Godfrey, second by Karen Sorbello

Vote: To approve Items G through J

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello
Mr. Martin, Mrs. Vazquez-Colon and Mr. D’Amico (6-0-0)**

Motion Approved

Audience Participation II	Open Audience Participation II- Public Comment – None
Executive Session	None
Adjournment	ADJOURNMENT

Motion to adjourn meeting at 6:57 pm by Dale Martin, Second by Rebecca Ammen

Vote: To Adjourn meeting
Voice Vote. All in favor

Respectfully submitted,

Greg Gontowski
Board Secretary

