

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM CLASSROOM RULES AND PROCEDURES

1. Students are to arrive between 7:45 a.m. and 8:00 a.m. in order to eat breakfast. Class starts at 8:05 a.m. with the pledge to the flag and a moment of silence. Dismissal time is 4:30 p.m. unless otherwise notified (4:30, 4:45, and 5:00 p.m.).
2. Students will empty their pockets before entering the cafeteria and scanned with a metal detector. All items coming in the DAEP are subject to search, including jackets.
3. Excessive unexcused tardies (as determined by the staff) may result in time being added after school or loss of credit for the day. Students arriving after 8:15 a.m. will be counted absent for the period(s).
4. Students are expected to:
 - Do all work assigned for the day, with acceptable quality standards
 - Be present for the entire day (8:00 a.m. to 4:30 p.m.)
 - Have recorded a minimum of 6 out of 10 points on the behavior chart
 - Remain on task in their seats
 - Do not abuse computer privilege
 - Must be appropriately engaged at all times
5. All students are required to be in compliance with school district Dress Code Policy upon entering the building in the morning and throughout the rest of the day. As stated in policy, the campus principal may revise or adjust the dress code as necessary at her/his discretion for special situations. New piercings, hair color, hair cut designs, etc. will be subject to disciplinary actions.
6. You do not have to be warned before receiving disciplinary action (point deductions).
7. Students may bring a sack lunch, but no candy or gum will be permitted. Students may purchase breakfast for \$1.50, and/or school lunches for \$3.00.
8. Only parents or legal guardians are allowed to check out students unless the DAEP has written permission on file from the parent to allow another adult to pick up their child.
9. To excuse an absence requires a phone call before 10:00 a.m. each day and a note the morning the student returns. Only 4 handwritten notes will be excused per semester. All other excuses need to be from a licensed medical practitioner in order to excuse the absence.
10. Breaks: Only time for water and restroom use. Any other request will result in point deductions. Only one student will be allowed in the restroom at a time.

11. Day Care is "Off-limits."
12. Fire/Tornado Drills: We will have fire/tornado drills occasionally. You will hear 1 long or 3 rings from the bell. We will say "fire drill or tornado drill" in order to move to the exit door and to a safe area. Move quickly because you are being timed. Follow a DAEP staff member to the exit door, exit out the door, exit one at a time, and line up in a single line outside the building across the street. Upon a signal, we will re-enter the building. **NO TALKING AND/OR COMMUNICATION WITH OTHER STUDENTS IS ALLOWED DURING DRILLS.**
13. Students are not allowed to be within 300 feet of any Fort Stockton ISD campus or attend any school function or event while assigned to DAEP, in town or out of town.
14. Students are expected to treat all other students, faculty, staff and guests with respect and dignity. Nickname use will be monitored by the instructor or determined appropriate or inappropriate.
15. Every student begins the day with 10 points. Upon losing 5 or more points for misbehavior, the students will be expected to:
 - Continue working quietly and independently
 - Refrain from talking
 - Refrain from napping
 - Raise their hand to request assistance from the teacher without talking (Students are encouraged to ask for assistance with difficult assignments from DAEP teachers.)
16. Profanity, offensive, and vulgar language will not be tolerated. Any acting out, violation of the rules, and/or violation of law may result in a parent being called to come and pick up the student (O.S.S. - Out of School Suspension), loss of credit for the day, and/or more DAEP days added to current assigned days in DAEP.
17. Dismissal: Students are dismissed from DAEP and can return to their home campus through completion of the assigned days or early release as determined by the home campus school principal (a Butz School day is 8:00 a.m. to 4:30 p.m.).

Date: ___/___/___

Student Signature: _____

Parent/Guardian Signature: _____