



AGENDA

Haynes Bridge Middle School Governance Council

Date: August 21, 2024 | *Time:* 4:30 pm | *Location:* TEAMS | [Click here to Join the meeting now](#)

SGC Members

Louis Erste (Chair), Parent/Guardian | **Katherine Koetter (Vice-Chair)**, Parent/Guardian | **Michael Oberg (Parliamentarian)**, Parent/Guardian | **Alicia Galloway**, Appointed Staff | **Connie Sestan**, Teacher | **Iliriana Domi**, Teacher | **Janelle Schittone**, Community Member | **Jone Cross**, Community Member | **Kimberly Lipscomb**, Teacher | **Lauren Malekebu**, HBMS Principal, Ex Officio

TIME	ITEM	OWNER
4:30 P.M.	Call to Order	Ms. Malekebu (Principal)
4:32 p.m.	Action Item: Approve Agenda	Ms. Malekebu (Principal)
4:34 p.m.	Action Item: Approve May 2024 Meeting Minutes	Ms. Malekebu (Principal)
4:37 P.M.	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Ms. Malekebu (Principal) & Chair
4:47 P.M.	Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection*)	Chair
4:55 P.M.	Action Item: Select Representative for Superintendent's Parent/Community Advisory Council**	Chair
5:05 P.M.	Action Item: Select two (2) Cross Council Representatives***	Chair
5:05 P.M.	Action Item: Determine Meeting Schedule for SY24-25****	Parliamentarian and Members
5:05 p.m.	Discussion Item: Strategic Planning <ul style="list-style-type: none"> • Clarifying the principal's vision and goals for the upcoming year. • Identifying key lessons learned from the previous school year. • Understanding the expectations outlined by your school's zone leader. • Brainstorming specific ways your council can contribute to the development and implementation of the Strategic Action Plan. 	Ms. Malekebu (Principal)
5:10 p.m.	Informational Item: Principal's Update <ol style="list-style-type: none"> A. Charter Funds B. Potential School Staffing Changes C. Shifts in District Policy or School Practices D. Upcoming School Events E. Other Items 	Ms. Malekebu (Principal)
5:25 p.m.	Discussion Item: Draft Next Meeting's Agenda*****	All Members
5:30 p.m.	Action Item: Meeting Adjournment	Chair

Silence Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

Notes and Reminders

- * All councils are required to have a Principal Selection Committee. The committee should be comprised of the SGC Chair and three additional voting council members. While the committee will not convene independently, members of the committee will participate in the principal selection process led by the Zone Superintendent in the event of a principal vacancy.
- ** Nominating a representative for the Superintendent's Parent/Community Advisory Council: All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.
- *** The Governance Team is excited to share with you that we will be hosting a series of Cross Council meetings meant to support SGCs with the task of aligning their work for the school year to the strategic goals and initiatives of their specific school as well as those of the district. These sessions will offer members the opportunity to work and hear from councils around the district and engage in discussions with the Governance & Flexibility Team. The meetings will take place in-person at the dates/times/locations below. We encourage all SGCs to select up to two members to attend one of the sessions and register to attend using the links below. Note, each session will cover similar content, so your team does not need to register for multiple sessions.

[Fall 2024 Cross Council Sign-Up](#)

- **** Setting the date, time, and location of your meeting: It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
- ***** Drafting your next meeting agenda: It is best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.