

**St. Charles Parish Public Schools**  
**Special Education Advisory Council (SEAC)**  
**Friday, February 21, 2020**  
**9:00 - 10:30**  
**Minutes**

Members present at the February 21, 2020 meeting of the Special Education Advisory Council (SEAC) were: Kim Basile, Danielle Brignac, Celeste P. Chiasson, Lolita Grant, Curlena Guillory, Tracie Howes, Kaswana Isaac, and Kristina Miller.

The meeting was called to order at 9:00 A.M by Chairperson Curlena Guillory. The meeting norms, outcomes, and agenda were reviewed as well as the mission and goals of St. Charles Parish Public Schools.

Superintendent Dr. Ken Oertling presented on the vision, purpose, focus, and function of the SEAC. He also gave information on recent board approved items that will impact students with disabilities.

The SEAC Handbook was reviewed by all members. Emphasis was placed on ethics for SEAC members, the SEAC member job description, and personally identifiable information/confidentiality. It was announced that future meeting dates include September 20, 2020, January 20, 2021, and March 24, 2021. All meeting will be held from 9:00 - 10:30 in the Dufresne Conference Room at Central Office. Kim Basile proposed to alternate times between morning and afternoons as well as add an additional meeting this school year. Kristina Miller asked that consideration to state testing dates be given before scheduling another meeting. Ms. Guillory agreed to consider all options while mentioning that the location has been secured for the dates and times currently scheduled.

Council members agreed to have their email addresses posted on the district website.

Ms. Guillory gave a special education department overview which included roles of Special Education Staff at Central Office. She gave a brief overview of the number of students with disabilities educated in the district.

Current practices in regards to school to school transitions were reviewed. The meeting was opened to council members to give feedback on current practices and new practices to consider.

Danielle Brignac conducted a meeting evaluation in regards to results, processes, and relationships.

The meeting adjourned at 10:31.