

**St. Charles Parish Public Schools**  
**Special Education Advisory Council (SEAC)**  
**Wednesday, March 24, 2021**  
**9:00 - 10:30**  
**Minutes**

Members present at the March 24, 2021 meeting of the Special Education Advisory Council (SEAC) were: Kim Basile, Kelly Benedict, Celeste P. Chiasson, Lolita Grant, Tracie Howes, and Cierra Puryear. Lonna Bagwell and Jessica Rownd served in the capacity of parents for two empty council seats. Shaun Crochet, Instructional Facilitator, was present to present and take notes.

The meeting was held virtually and called to order at 9:00 A.M by Mrs. Chiasson. The meeting norms, outcomes, and agenda were agreed upon by members.

Ms. Puryear, Parent Liaison, updated the council on the number of IEP meetings she has attended (12), parent contacts made (28), school visits (13), and agencies contacted (5) since December.

Mr. Crochet presented procedures for school to school transitions based on previous feedback from the SEAC. He also shared a sample transition book to be provided to appropriate students. Additional feedback was given on the use of the transition books for returning eLearners and students attending the Extended School Year Program (ESY).

Mrs. Chiasson notified the council that the March meeting was the end of each current member's two year term on the council. The SEAC terms of service, selection process, and application was reviewed for comment.

Lastly, the council discussed future topics for the council to consider.

The meeting adjourned at 10:30