

# Student Gmail

## Why do you have email?

- Middle and high school students were given access to Gmail in order to:
  - more easily collaborate with peers on school related assignments
  - create accounts on school approved websites that require users to verify their email address
  - email and receive email from colleges
    - mainly juniors, seniors, and students in Dual Enrollment courses
    - keep an open line of communication between eLearners and their teachers

## How is Gmail Monitored?

- All Gmail will be monitored and filtered through:
  - Content Keeper (district's internet filter)
  - BARK
  - Google Admin controls
- When needed, school and district administrators will log into any student's Google account to troubleshoot and/ or conduct investigations.

## School Info about Discipline/ Consequences

## When Should You Use Gmail?

- Ask your teacher if they have their Google Classroom notifications turned on.
  - If the teacher receives email notifications when students post comments in Classroom, this should be your FIRST way to ask questions about specific assignments.
  - This makes it easier for the teacher to look at your assignment, the directions, and the due date.
  - This will result in a quicker response from your teacher.
- Be mindful that teachers have responsibilities outside of school hours and may not be able to respond to emails:
  - before school starts or after school ends during personal time
  - during class time while they are actively teaching
  - during their planning periods when they are grading, analyzing data, planning, etc.