



Flexible Tuition Application Checklist

AS SOON AS POSSIBLE—Start preparing your 2024 tax returns

- Make an appointment with your tax accountant, if you use one.
- Check with your employer if early W-2 & K-1 forms are available.
- Save year-end pay stub (information may be helpful in completing the PFS).

Thurs, Jan 9, 2025—Create a Clarity account & Submit Initial Application and Form 4506c

- To apply to Lick-Wilmerding's Flexible Tuition program, please create an account on Clarity at <https://app.clarityapp.com/sign-up>. The Clarity application must be completed online. Use estimates as necessary, your financial information will be updated and corrected later using data from your 2024 tax returns.
- Parents/Guardians living in **separate households must submit separate Clarity applications.**
- Keep a copy of your Clarity application for your records.
- Clarity will pull your 2023 IRS Tax form 1040, 1040 EZ, W-2 and all schedules. Please note: If your current address doesn't match your most recent address on your form 1040, please indicate your address has changed in the last 2 years in the Clarity Application.

Mon, Mar 3, 2025 - Submit 2024 W-2

- Upload an electronic copy of 2024 W-2 to Clarity Website

Mon, Mar 3, 2025—Submit 2024 tax information

- Upload an electronic copy of your **2024 IRS Tax Form 1040, and all schedules to the Clarity website.**
- Other required materials, if applicable:**
 - Form 1040
 - Schedules 1, 2, 3, 4, 5
 - Schedule A
 - Schedule B
 - Schedule C of form 1040
 - Form 8829 (use of home expenses)
 - Form 4562 (Depreciation – if taken as an expense)
 - Schedule D (for capital gains/losses)
 - Schedule E (if reporting Line 5 of Schedule 1)
 - Schedule F (if reporting on Line 6 of Schedule 1)
 - Form K-1 if you are a shareholder, S Corp, or Partnership
 - Form 1065 (Partnerships)
 - include all statements/schedules
 - Form 4562 (Partnerships, S Corp)
 - Form 8825 (Partnership or S Corp)
 - Schedule 1120 (Incorporated)
 - include all statements/schedules
 - Schedule 1120-S (Subchapter S Corporation)



include all statements/schedules

- Mon, Mar 3, 2025—Submit 2024 Taxes to Clarity**
- Thurs, Mar 20, 2025—Admissions decisions & Flexible Tuition amounts mailed**
- Fri, Mar 21, 2025 after 4PM—Admissions decisions & Flexible Tuition amounts released on Ravenna**
- Thurs, Mar 27, 2025 by Noon—Flexible Tuition Enrollment Agreements due**