

906 Lakeview Avenue Milford, DE 19963  
Phone: (302) 422-1600

**AGENDA FOR MONDAY, AUGUST 19, 2024 AT 6:00 PM  
REGULAR SCHOOL BOARD MEETING**

*The Milford Board of Education will hold this meeting in-person in the Morris Early Childhood Center, 8609 Third Street, Lincoln, DE 19960. Public comment will be held in-person only.*

Public may access this meeting at the following link:

<https://milford.webex.com/milford/j.php?MTID=m166cc30200f387c6b75f4161237aa70a>

**Webinar Number: 2633 208 7991**

**Webinar Password: gEtJGqMe267 (43854763 when dialing from a phone or video system)**

**To access the meeting via audio conference, members of the public may use the following information:**

**Dial in: +1-415-655-0001 US Toll**

**Access Code: 263 320 87991**

*It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of this meeting for the reasons identified below, then adjourn into a regular session meeting at approximately 7:00 pm.*

**1. Call to Order by President**

**2. Roll Call**

\_\_\_\_\_ **Dr. Adam Brownstein**  
\_\_\_\_\_ **Mr. Matt Bucher**  
\_\_\_\_\_ **Mrs. Ashlee Connell**  
\_\_\_\_\_ **Mr. Victor "Butch" Elzey**

\_\_\_\_\_ **Mr. Scott Fitzgerald**  
\_\_\_\_\_ **Mrs. Jennifer Massotti**  
\_\_\_\_\_ **Mrs. Jean Wylie**

**3. Pledge of Allegiance**

**4. Approval of Minutes**

A. Regular Meeting Minutes for July 15, 2024, July 29, 2024, and August 8, 2024 **Action Item**

**5. Adjournment to Executive Session Action Item**

A. Personnel Matters – See 29 Del. C § 10004(b)(9)

1. Discussion of the personnel report and the competencies of staff recommended for hire

6. **Return to Open Session (anticipated at 7:00 pm) Action Item**
7. **Changes to Agenda**
8. **Public Comment**
9. **Superintendent's Report**
  - A. Welcome to Morris Early Childhood Center
10. ***Academic Excellence: Dr. Carvajal-Hageman***
  - A. Field Trip Approvals Action Item
11. ***Building Our Future: Dr. Sara Hale***
  - A. Monthly Revenue, Expenditure and Major Capital Reports as of June 30, 2024, and July 31, 2024 Action Item
  - B. DDOE Financial Position Report as of July 1, 2024 Action Item
  - C. Construction Change Orders Approval Action Item
  - D. District Reorganization 2025 Action Item
  - E. City of Milford Easement Agreement Action Item \*action required immediately and cannot be deferred to a later meeting
12. ***Empowering and Investing in our People: Ms. Laura Manges***
  - A. Personnel Action Item
13. ***Supporting the Whole Student: Mrs. Hallman***
  - A. Early Childhood Certificate
14. **Board Discussion**
  - A. Recommended Revised Draft Board Policies for Action
    1. Revised Board Policy 3303 Student Fees – Child Nutrition Meals Action Item
15. **Adjournment Action Item**



MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JULY 15, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mr. Victor “Butch” Elzey exited meeting at 8:22 pm
Mr. Matt Bucher, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Bridget Amory, Executive Secretary
Mrs. Ashlee Connell	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 6:00 PM on Monday evening, July 15, 2024.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the Regular Meeting Minutes for July 1, 2024. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. WYLIE** to adjourn into Executive Session at 6:03 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY** to adjourn Executive Session at 7:11 PM.

**CHANGES TO AGENDA**

Remove 11B Construction Change Order Approval

**Dr. Brownstein read a statement regarding revised board policy 6103 Policy with Regard to Adherence to the Curriculum**

**PUBLIC COMMENT**

The following stakeholders expressed their concerns and/or opposition or support for revised board policy 6103 Policy with Regard to Adherence to the Curriculum:

Mr. Gregory, Dr. Craft, Ms. Stickel, Ms. Feher, Ms. Licata, Mr. Curry, Ms. Christenbury, Mr. Brickner, Ms. Newsome, Ms. Cinelli-Miller, Ms. Haase, Ms. Heesh, Ms. Cavazos, Ms. Kingsley, Mr. Michael D. McKain, Mr. Michael K. McKain, Mr. Hayes, Mr. Brinton, Ms. Zaldiver, Mr. Clifton, Mr. Duffy, Ms. Parfitt, Ms. Wills, Ms. Keefer, Ms. Fleming, and Ms. Ingram.

**SUPERINTENDENT’S REPORT**

***Summer Programming Update***

We are beginning our third week of our 12-month entitlement programs for special education students at both Morris and MCA. This summer we were excited to partner with local business partner Kent Sussex Industries (KSI) and the Lake Forest SD to offer summer camp for some of our special education students. As a team, all stakeholders planned a program where each district had opportunities for 10 students each to participate. District staff were hired to support the camp and we are excited to be able to offer a unique learning experience for some of our students this year. Camp began on August 8th, and the students and staff had a wonderful first week!

### **MCA Summer School**

- This year, we have a total of 90 students and 37 of them have only failed one core subject
- The move to Edmentum has helped us to prioritize help where it is needed and to assist students in building persistence in their academic learning.
- So far, about 10 students have successfully completed their requirements for summer school ahead of schedule
- We have been able to give 504 and IEP students 2 teachers so they are able to benefit from more specialized assistance
- We have been able to group all ML students together to support one another with the assistance of a small group teacher

### **MHS Summer School**

We have been able to award credit for 207 half or full classes for students compared to 195 credits awarded last summer. We will continue to refine our programs to best meet the needs of our students. Of our 161 students participating, 44 of them are learning English for the first time.

### **HOLA**

The HOLA Program (Helping Others with Language Acquisition) started last week with 46 students in attendance. Spanish Immersion students in grades K-5 were engaged in activities to boost their Spanish literacy skills. Immersion teachers also took students on a journey through several Spanish-speaking countries where they learned about the traditions, food, and culture all while practicing their Spanish reading, writing, listening, and speaking skills.

### **Bilingual Library Time**

We are thrilled to share that 31 Dual Language Immersion and multilingual students have registered for "Milford lee en Español!" During the first session in June, parents and siblings were so engaged that they expressed interest in staying for the entire session and joining the next one. Due to this tremendous success, the Milford School District and Milford Library are considering extending the program year-round. More information will be provided at future meetings.

### ***Building Our Future: Dr. Hale***

***Board Resolution: Certificate of Necessity Milford Senior High School Renovation and Elementary Reconfiguration***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to approve the Board Resolution: Certificate of Necessity Milford Senior High School Renovation and Elementary Reconfiguration. **Motion passed unanimously.**

### ***Empowering and Investing in our People: Ms. Manges***

#### ***Personnel Report***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MRS. CONNELL** to accept the Personnel Report as presented during the Executive Session. **Motion passed unanimously.**

### **BOARD DISCUSSION**

#### **DSBA UPDATES**

Executive and Legislative sessions reconvene in October 2024.

### **RECOMMENDED NEW DRAFT BOARD POLICIES FOR ACTION**

#### ***New Board Policy 5113 Crisis Response***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to adopt new Board Policy 5113 Crisis Response. **Motion passed unanimously.**

**RECESS**

**MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN** to take a 10-minute recess at 9:35 PM. **Motion passed unanimously.**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER** to return from recess at 9:45 pm. **Motion passed unanimously.**

**RECOMMENDED DRAFT REVISIONS OF BOARD POLICIES FOR ACTION**

***Revised Board Policy 5403 Student Attendance K-12***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER** to approve revised Board Policy 5403 Student Attendance K-12. **Motion passed unanimously.**

***Revised Board Policy 5306 Student Rights – Regarding Policy***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve revised Board Policy 5306 Student Rights – Regarding Policy. **Motion passed unanimously.**

***Revised Board Policy 5415 K-12 Dress Code***

**MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER** to approve revised Board Policy 5415 K-12 Dress Code. **Motion passed unanimously.**

***Revised Board Policy 5309 Use of Canine Scans and Drug Detection Dogs***

**MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER** to approve revised Board Policy 5309 Use of Canine Scans and Drug Detection Dogs. **Motion passed unanimously.**

***Revised Board Policy 5407 Student Rights – Establishment of Discipline Systems***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to approve revised Board Policy 5407 Student Rights – Establishment of Discipline System. **Motion passed unanimously.**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to approve the following revised board policies. **Motion passed unanimously.**

- Revised Board Policy 4304 Local Salary Supplement: Food Service Manager
- Revised Board Policy 4323 (a) Local Salary Supplement: Cafeteria Workers
- Revised Board Policy 4301 Administrator's Salaries
- Revised Board Policy 4302 (c) Local Salary Supplement: Technology Specialists
- Revised Board Policy 4303 (b) Local Salary Supplement: Chief Custodian Twelve-Month Employees

**Dr. Brownstein, Mrs. Wylie, and Mr. Bucher made comments in response to public comments regarding board policy 6103.**

***Revised Board Policy 6103 Policy with Regard to Adherence to the Curriculum***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER** to table revised Board Policy 6103 Policy with Regard to Adherence to the Curriculum. **Motion did not pass.**

Roll Call:      Dr. Brownstein – yes                      Mrs. Wylie – yes  
                     Mr. Bucher – yes                                      Mr. Fitzgerald – abstain  
                     Mrs. Connell – nay

**MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER** to table revised Board Policy 6103 Policy with Regard to Adherence to the Curriculum with revisions to the next board meeting. **Motion did not pass.**

Roll Call:     Dr. Brownstein – nay                      Mrs. Wylie – abstain  
                    Mr. Bucher – yes                                 Mr. Fitzgerald – abstain  
                    Mrs. Connell - yes

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. CONNELL** to table to next meeting or until such time that a group is formed consisting of teachers, board members and community members. **Motion passed unanimously.**

**RECOMMENDED DELETION OF BOARD POLICIES FOR ACTION**

***Deletion of Board Policies***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to delete the board policies listed below. **Motion passed unanimously.**

- Board Policy 5403 K-12 Student Attendance Policy Extension: Remote/Hybrid
- Board Policy 5305 Student Rights – Establishment of Discipline System
- Board Policy 5407 Student Discipline – Student Behavior Committee
- Board Policy 5413 Student Discipline - Evaluation of Discipline Program
- Board Policy 5412 Discipline Data Review
- Board Policy 5416 Student Discipline – Special Education Students.

**ADJOURNMENT**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. WYLIE** that the Regular Meeting of the Milford Board of Education held on Monday, July 15, 2024, adjourned @ 10:25 PM. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JULY 29, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mrs. Ashlee Connell
Mr. Matt Bucher, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Bridget Amory, Executive Secretary

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 7:34 AM on Monday morning, July 29, 2024.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Ms. Schmidt asked the board to consider adopting a policy that ensures transparency and board members file written reports regarding their activities as board members.

**CHANGES TO AGENDA**

None

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to adjourn into Executive Session at 7:40 AM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to adjourn Executive Session at 7:58 AM.

***Empowering and Investing in our People: Ms. Manges  
Personnel Report***

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. WYLIE** to accept the Personnel Report as presented during the Executive Session. **Motion passed unanimously.**

**BOARD DISCUSSION**

**RECOMMENDED REVISED DRAFT BOARD POLICIES FOR ACTION**

***Revised Board 4101A Title IX***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve revised Board Policy 4101A Title IX. **Motion passed unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. WYLIE** that the Regular Meeting of the Milford Board of Education held on Monday, July 29, 2024, adjourned @ 8:11 AM. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary



MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
AUGUST 8, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Dr. Bridget Amory, Executive Secretary
Mr. Matt Bucher, Vice President	
Mr. Victor “Butch” Elzey	
Mrs. Jean Wylie	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 7:32 AM on Thursday morning, August 8, 2024.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

None

**CHANGES TO AGENDA**

None

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to adjourn into Executive Session at 7:33 AM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY** to adjourn Executive Session at 8:00 AM.

**EMPOWERING AND INVESTING IN OUR PEOPLE: Ms. Manges**

**Personnel Report**

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER** to accept the Personnel Report as presented during the Executive Session. **Motion passed unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY** that the Regular Meeting of the Milford Board of Education held on Thursday, August 8, 2024, adjourned @ 8:01 AM. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary



## FIELD TRIP REQUEST FORM

**Directions:** All teachers and others seeking to take students on a field trip must obtain permission. This form must be completed in its entirety and submitted **using the SUBMIT button at the bottom of this form**. Submitting this form will open a draft email to an executive secretary with your completed form attached. Send the email and the executive secretary will assign the form to the appropriate staff members for review and signatures. The order of signatures will be as follows: first, building level school nurse and special education coordinator, the Supervisor of Transportation, the building principal, the Chief Academic Officer, and finally, the Superintendent. *If you run out of room you may attach additional documents to your request form (i.e.; detailed itinerary, instructional activities aligned with the trip, student rosters, etc.). Any incomplete forms will not be processed.*

### GENERAL INFORMATION

<b>School Name</b>	Milford High School	<b>Date of Request</b>	<b>Date of Field Trip</b>
<b>Field Trip Coordinator</b>	Bethard, Stump, Edwards	8/6/2024	9/12/2024-9/15/2024
<b>Coordinator Contact Information</b>	<b>Phone:</b> 302-943-9469 <b>Email:</b> jbethard@msd.k12.de.us	<b>Departure Time</b>	<b>Return Time</b>
<b>Grade Level(s)</b>	10-12	9/12-06:00	9/15-16:00
<b>Destination:</b> Please identify the facility name and address	FFA Regional Competitions- Eastern States Exposition (The Big E) Springfield, Massachusetts	<b>Location and Duration</b> Days Missed <u>4</u> <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out of State <input checked="" type="checkbox"/> Overnight <input type="checkbox"/> Within normal school day <input type="checkbox"/> Beyond normal school hours	<b>Total #</b> Students <u>7</u> Staff <u>3</u> Chaperones <u>0</u>

### LEARNING AND ACCESSIBILITY

<input checked="" type="checkbox"/> This trip is aligned to standards <input checked="" type="checkbox"/> Students will have prior exposure to be prepared for the trip. <input checked="" type="checkbox"/> Students will synthesize learning after the trip.	<input checked="" type="checkbox"/> I understand district policy is that all students have access to field trips. <input checked="" type="checkbox"/> I understand that all students (e.g., students with disabilities, Multilingual Learners, etc.) must have the appropriate supports they need for the trip. <input checked="" type="checkbox"/> I have communicated with the school-level Special Education Coordinator to ensure all required student accommodations are met
<b>Instructional Content Alignment:</b> <i>Please briefly explain the trip's alignment to grade level content and your pre/post trip plans (may attach documents if necessary)</i> CTSO Regional Competitions- Students attending earned trip through placing in various state competitions	<b>Accommodations Required:</b> <i>Please briefly explain any accommodations that will be provided to meet the needs of all students.</i> N/A
<div><div>Seth Buford</div><div>Seth Buford (Aug 14, 2024 08:04 EDT)</div><div>Special Education Coordinator Signature</div></div> <div><div>Aug 14, 2024</div><div>Date</div></div>	

### PARENT INVOLVEMENT & BACKGROUND CHECKS

Will any adults be chaperoning with "direct and unmonitored contact" with students? ☐ Yes ☒ No *If yes, how many?*

ALL parents & volunteers must have their identification scanned through Raptor in the school's main office at least 1 week prior to field trip. 0

### MEDICAL CONSIDERATIONS

<b>Closest Medical Facility:</b> <i>Please identify the facility name, address, &amp; phone #</i>	Mercy Medical Center 271 Carew St., Springfield, MA 01104 413-748-9000
Has the roster of students been shared, and any medical concerns addressed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will an on-site nurse be required for this field trip? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, have you notified the Director of Student Services?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Medical Needs or Accommodations Required:</b> List of students attending will be shared with MHS Nurses upon their return to school, All trainings will be completed prior to departure.	The staff member(s) attending this trip have completed "I'm Ready" training in PDMS for the administration of a medication <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<div><div>Seth Buford</div><div>Seth Buford (Aug 14, 2024 08:04 EDT)</div><div>School Nurse Signature</div></div> <div><div>Aug 14, 2024</div><div>Date</div></div>	

## CHILD NUTRITION SERVICES

Has the school cafeteria manager been notified of this trip? ☐ Yes ☒ No

Will the students be eating lunch at the school on the date(s) of the trip? ☐ Yes ☒ No *If yes, will they need an alternative lunch time?* ☐ Yes ☐ No

Are you requesting any bag lunches or other food for this trip? ☐ Yes ☒ No

*If yes, please provide the date scheduled to discuss food details with your school cafeteria manager. Date:*

## TRANSPORTATION SERVICES

Will transportation be needed? ☐ Yes ☒ No If yes, continue specifying details in the section below:

**Note:** School buses have 24 seats. Elementary students can sit three to a seat. Coach buses have between 47-57 seats depending on size. District vans can accommodate up to 7 passengers including the driver. District employees can drive district vehicles, but must submit DMV personal information release form and separate request for district vehicle form.

What type of transportation will be used?	How many are needed?	Trip Details	
<input type="checkbox"/> School Bus <i>(local destinations only)</i>		Departure Time from School:	9/12-06:00
<input type="checkbox"/> Coach Bus		Bus Departure Location:	
<input type="checkbox"/> Alternative transportation <i>(flight, train)</i>		Amount of Time At Location:	4 Days
<input checked="" type="checkbox"/> Specialized transportation <i>(lift bus, van)</i>		Departure Time from Location:	9/15-06:00
<i>If selected, provide additional notes:</i> Bethard has reserved (2) State Fleet Mini vans out of Fleet Services in Dover. No transportation needs required by district		Return Time to School:	9/15-16:00
		Bus Return Location:	

Please indicate departure time in the event of a school delay: ☒ Adjust Departure Time to: Match Delay  
☐ Cancel

Supervisor of Transportation Signature: Seth Buford  
Seth Buford (Aug 14, 2024 08:04 EDT)

Date Aug 14, 2024

## FIELD TRIP COSTS & FUNDING

Service	Estimated Funding Costs <i>Please include details, e.g., how did you calculate total cost?</i>	Funding Program <i>If other, please include notes.</i>
Transportation	\$1200- Estimated cost for Fleet Vans	<input checked="" type="checkbox"/> Perkins <input type="checkbox"/> 509 <input checked="" type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Meals	\$0- Teachers/ Students pay for own meals	<input type="checkbox"/> Perkins <input type="checkbox"/> 509 <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Other Expenses	Hotel: Students-\$2457.34, Teachers-\$1244.44	<input checked="" type="checkbox"/> Perkins <input type="checkbox"/> 509 <input checked="" type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Individual Student Expenses	TBD- Students may be required to pay deposit for trip. Cost up to \$300	<input type="checkbox"/> Perkins <input type="checkbox"/> 509 <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input checked="" type="checkbox"/> Other:
Total Cost	\$4898.48	

## APPROVAL SIGNATURES

**Approval Sequence** Field trips will be approved in the following order. Field trips not approved at one level will not advance to the next level (no appeals). For all overnight field trips (except where a group of students advances in a sequential activity such as a contest) a final cost summary and detailed itinerary must be submitted 30 days prior to the field trip. Incomplete forms will not be processed.

	Approved?	Signature	Date
Principal:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Seth Buford</u> <small>Seth Buford (Aug 15, 2024 08:04 EDT)</small>	Aug 14, 2024
Chief Academic Officer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Kelly Carvajal-Hageman</u> <small>Kelly Carvajal-Hageman (Aug 14, 2024 06:02 EDT)</small>	Aug 14, 2024
Superintendent:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Bridget Amory</u> <small>Bridget Amory (Aug 14, 2024 10:52 EDT)</small>	Aug 14, 2024

Completed by District Office Staff: Board Approval Date (if necessary): August 19, 2024

Documents Received: Student Roster ☒ Yes ☐ No

Itinerary ☐ Yes ☒ No Transportation Quote ☒ Yes ☐ No







## FIELD TRIP REQUEST FORM

**Directions:** All teachers and others seeking to take students on a field trip must obtain permission. This form must be completed in its entirety and submitted **using the SUBMIT button at the bottom of this form**. Submitting this form will open a draft email to an executive secretary with your completed form attached. Send the email and the executive secretary will assign the form to the appropriate staff members for review and signatures. The order of signatures will be as follows: first, building level school nurse and special education coordinator, the Supervisor of Transportation, the building principal, the Chief Academic Officer, and finally, the Superintendent. *If you run out of room you may attach additional documents to your request form (i.e.: detailed itinerary, instructional activities aligned with the trip, student rosters, etc.). Any incomplete forms will not be processed.*

### GENERAL INFORMATION

<b>School Name</b>	Milford High School	<b>Date of Request</b>	<b>Date of Field Trip</b>
<b>Field Trip Coordinator</b>	Bethard, Stump, Edwards	8/6/2024	10/22/24-10/27/24
<b>Coordinator Contact Information</b>	<b>Phone:</b> 302-943-9469 <b>Email:</b> jbethard@msd.k12.de.us	<b>Departure Time</b>	<b>Return Time</b>
<b>Grade Level(s)</b>	10-12	10/22/24-05:00	10/27/24-22:00
<b>Destination:</b> Please identify the facility name and address	National FFA Convention and Expo-Indianapolis, Indiana 100 S. Capital Avenue, Indianapolis, Indiana 46225	<b>Location and Duration</b> Days Missed <u>5</u> <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out of State <input checked="" type="checkbox"/> Overnight <input type="checkbox"/> Within normal school day <input type="checkbox"/> Beyond normal school hours	<b>Total #</b> Students 7 Staff 3 Chaperones 0

### LEARNING AND ACCESSIBILITY

<input checked="" type="checkbox"/> This trip is aligned to standards <input checked="" type="checkbox"/> Students will have prior exposure to be prepared for the trip. <input checked="" type="checkbox"/> Students will synthesize learning after the trip.	<input checked="" type="checkbox"/> I understand district policy is that all students have access to field trips. <input checked="" type="checkbox"/> I understand that all students (e.g., students with disabilities, Multilingual Learners, etc.) must have the appropriate supports they need for the trip. <input checked="" type="checkbox"/> I have communicated with the school-level Special Education Coordinator to ensure all required student accommodations are met
<b>Instructional Content Alignment:</b> <i>Please briefly explain the trip's alignment to grade level content and your pre/post trip plans (may attach documents if necessary)</i> CTSO National Competition- All students attending have earned their trip through participation in competitions in the state.	<b>Accommodations Required:</b> <i>Please briefly explain any accommodations that will be provided to meet the needs of all students.</i> N/A
	<div><div><u>Seth Buford</u> <small>Seth Buford (Aug 14, 2024 08:27 EDT)</small></div><div>Special Education Coordinator Signature</div></div> <div><div>Aug 14, 2024</div><div>Date</div></div>

### PARENT INVOLVEMENT & BACKGROUND CHECKS

Will any adults be chaperoning with "direct and unmonitored contact" with students? ☐ Yes ☒ No *If yes, how many?*

ALL parents & volunteers must have their identification scanned through Raptor in the school's main office at least 1 week prior to field trip. 0

### MEDICAL CONSIDERATIONS

<b>Closest Medical Facility:</b> <i>Please identify the facility name, address, &amp; phone #</i>	Indiana University Health Methodist Hospital, 1701 North Senate Avenue Indianapolis, Indiana 46202
Has the roster of students been shared, and any medical concerns addressed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will an on-site nurse be required for this field trip? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, have you notified the Director of Student Services?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Medical Needs or Accommodations Required:</b> Roster of attendees will be shared with MHS School nurses upon the nurses return to school. All Trainings will be completed by teachers prior to departure.	The staff member(s) attending this trip have completed "I'm Ready" training in PDMS for the administration of a medication <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<div><div><u>Seth Buford</u> <small>Seth Buford (Aug 14, 2024 08:27 EDT)</small></div><div>School Nurse Signature</div></div> <div><div>Aug 14, 2024</div><div>Date</div></div>

## CHILD NUTRITION SERVICES

Has the school cafeteria manager been notified of this trip? ☐ Yes ☒ No

Will the students be eating lunch at the school on the date(s) of the trip? ☐ Yes ☒ No *If yes, will they need an alternative lunch time?* ☐ Yes ☐ No

Are you requesting any bag lunches or other food for this trip? ☐ Yes ☒ No

*If yes, please provide the date scheduled to discuss food details with your school cafeteria manager. Date:*

## TRANSPORTATION SERVICES

Will transportation be needed? ☐ Yes ☒ No If yes, continue specifying details in the section below:

**Note:** School buses have 24 seats. Elementary students can sit three to a seat. Coach buses have between 47-57 seats depending on size. District vans can accommodate up to 7 passengers including the driver. District employees can drive district vehicles, but must submit DMV personal information release form and separate request for district vehicle form.

What type of transportation will be used? How many are needed?

☐ School Bus (local destinations only)

☐ Coach Bus

☐ Alternative transportation (flight, train)

☒ Specialized transportation (lift bus, van)

*If selected, provide additional notes:*

Primary Option is to fly to Indianapolis and rent vehicles at the airport, however if flight schedules and cost does not align secondary option will be to drive State Owned Fleet

### Trip Details

Departure Time from School: 10/22/24-05:00

Bus Departure Location:

Amount of Time At Location: 5

Departure Time from Location: 10/22 05:00

Return Time to School: 10/27/24-22:00

Bus Return Location:

Please indicate departure time in the event of a school delay: ☒ Adjust Departure Time to: Match Delay  
☐ Cancel

Supervisor of Transportation Signature: Seth Buford

Seth Buford (Aug 14, 2024 08:27 EDT)

Date Aug 14, 2024

## FIELD TRIP COSTS & FUNDING

Service	Estimated Funding Costs <i>Please include details, e.g., how did you calculate total cost?</i>	Funding Program <i>If other, please include notes.</i>
Transportation	Flights/ Rentals/ DE Fleet Vans: \$2000-\$5000	<input type="checkbox"/> Perkins <input checked="" type="checkbox"/> 509 <input checked="" type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Meals	Students/Teachers Pay for Meals	<input type="checkbox"/> Perkins <input type="checkbox"/> 509 <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Other Expenses	Hotels: \$5000 Registration: \$4000	<input checked="" type="checkbox"/> Perkins <input type="checkbox"/> 509 <input checked="" type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Individual Student Expenses	Students may be requested to pay a deposit for the trip up to \$300	<input type="checkbox"/> Perkins <input type="checkbox"/> 509 <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Total Cost	\$8000-\$11000	

## APPROVAL SIGNATURES

**Approval Sequence** Field trips will be approved in the following order. Field trips not approved at one level will not advance to the next level (no appeals). For all overnight field trips (except where a group of students advances in a sequential activity such as a contest) a final cost summary and detailed itinerary must be submitted 30 days prior to the field trip. Incomplete forms will not be processed.

	Approved?	Signature	Date
Principal:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Seth Buford</u> <small>Seth Buford (Aug 14, 2024 08:27 EDT)</small>	Aug 14, 2024
Chief Academic Officer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Kelly Carvajal Hageman</u> <small>Kelly Carvajal Hageman (Aug 14, 2024 11:45 EDT)</small>	Aug 14, 2024
Superintendent:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Bridget Amory</u> <small>Bridget Amory (Aug 14, 2024 14:02 EDT)</small>	Aug 14, 2024

Completed by District Office Staff: Board Approval Date (if necessary): August 19, 2024

Documents Received: Student Roster ☒ Yes ☐ No

Itinerary ☐ Yes ☒ No Transportation Quote ☒ Yes ☐ No



**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2024 Monthly Revenue Report**  
**As of June 30, 2024**  
**100% of the Fiscal Year completed**

REVENUE SOURCE	Final FY 2024 Budget	Actual to date	% received
<b>STATE FUNDS</b>			
Formula Salaries	34,396,104.39	36,887,548.31	107.24%
Cafeteria Salaries	639,693.00	639,693.00	100.00%
Division II, All Other Costs	993,184.00	993,184.00	100.00%
Division II, All Other Costs - VOC	116,210.00	116,210.00	100.00%
Division II, Energy	862,232.00	862,232.00	100.00%
Division III, Equalization	6,251,388.00	6,251,388.00	100.00%
State Transportation	4,055,010.98	4,260,605.46	105.07%
Homeless Transportation	534,984.00	1,074,984.00	200.94%
Foster Care Transportation	92,391.00	142,391.00	154.12%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	316,175.25	325,657.72	103.00%
Drivers' Education	23,169.00	23,169.00	100.00%
Unique Alternatives	408,146.71	408,146.71	100.00%
Delaware Sustainment Fund	823,122.00	823,122.00	100.00%
Academic Excellence Cash Option	-	-	
Technology Block Grant	110,160.00	110,160.00	100.00%
Dual Enrollment	-	5,396.69	
World Language Expansion	-	46,817.09	
Education Opportunity Grant	1,970,924.40	1,970,924.40	100.00%
Education Opportunity Grant - Mental Health	436,848.00	462,398.00	105.85%
Student Success Block Grant - Reading	344,620.00	344,620.00	100.00%
Filter First - Lead Remediation Funds	100,782.00	100,782.00	100.00%
Year Long Teacher Residencies	43,684.00	43,684.00	100.00%
Substitute Reimbursement- Paid Parental Leave	41,214.00	80,211.89	194.62%
School Safety and Security	289,967.00	289,967.00	100.00%
CPR Instruction	1,147.01	1,147.01	100.00%
School Recognition - Banneker	8,000.00	8,000.00	100.00%
Behavioral Health Professional of the Year		5,000.00	
Minor Capital Improvements	417,339.00	417,339.00	100.00%
Major Capital Improvements	-	11,100,000.00	
<b>TOTAL STATE FUNDS</b>	<b>53,277,495.74</b>	<b>67,795,778.28</b>	<b>127.25%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	9,767,863.00	9,473,264.25	96.98%
Current Expense (capitations)	200.00	75.60	37.80%
Debt Service	2,100,000.00	2,439,998.39	116.19%
Debt Service - County Impact Fees	92,500.00	94,481.64	102.14%
Tuition	1,800,000.00	1,847,884.93	102.66%
Minor Capital Improvements	278,226.00	338,340.48	121.61%
Interest	1,259,000.00	1,362,884.58	108.25%
Athletics	32,500.00	33,761.00	103.88%
CSCRIP	45,000.00	60,356.69	134.13%
Indirect Costs	75,000.00	19,749.90	26.33%
Cafeteria	2,700,000.00	2,543,199.74	94.19%
Social Studies Coalition/Donations	98,500.00	100,958.24	102.50%
Building Rental	2,000.00	1,560.00	78.00%
E-Rate	-	2,689.20	
Net Choice Billings	(202,385.26)	(202,385.26)	100.00%
Net Charter Billings	(209,563.67)	(209,563.67)	100.00%
Tuition Billings	(2,100,000.00)	(2,121,253.85)	101.01%
Other Local Revenue	35,000.00	36,692.90	104.84%
Education Opportunity Match	-		
Extra Time Local Match	-		
Reading and Match Specialist Match	-		
Technology Maintenance Match	-		
Major Capital Improvements	-		
<b>TOTAL LOCAL FUNDS</b>	<b>15,773,840.07</b>	<b>15,822,694.76</b>	<b>100.31%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	1,292,973.00	1,340,199.00	103.65%
IDEA - Preschool	58,844.00	58,767.00	99.87%
Title I	1,805,919.00	1,809,871.00	100.22%
Title II	346,873.00	349,626.00	100.79%
Title III English Acquisition	108,406.00	108,406.00	100.00%
Title IV	215,270.00	215,959.00	100.32%
Perkins	127,837.00	128,920.00	100.85%
Other federal revenue	-	-	
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>3,956,122.00</b>	<b>4,011,748.00</b>	<b>101.41%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>73,007,457.81</b>	<b>87,630,221.04</b>	<b>120.03%</b>



**Milford School District**  
**Monthly Report of Expenditures**  
**For the month ended June 30, 2024**

Operating Unit	Budget Line	Final Budget			%	
		Amount	Encumbered	Expended	Budget Remaining	Remaining
9180668A	Benjamin Banneker Elementary School	\$ 65,225.00	3,278.57	59,762.05	\$ 2,184.38	3.35%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 64,600.00	2,762.58	78,758.43	\$ (16,921.01)	-26.19%
9180672A	Lulu M. Ross Elementary School	\$ 87,425.00	64.98	104,419.50	\$ (17,059.48)	-19.51%
9180673A	Mispillion Elementary School	\$ 70,400.00	7,227.54	69,430.55	\$ (6,258.09)	-8.89%
9180675A	Milford Central Academy	\$ 131,390.00	18,808.31	108,264.46	\$ 4,317.23	3.29%
9180678A	Milford Senior High School	\$ 188,175.00	19,740.52	172,664.10	\$ (4,229.62)	-2.25%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	16,351.21	\$ (7,351.21)	-81.68%
	School Resource Officer	\$ 15,000.00	220.00	24,474.00	\$ (9,694.00)	-64.63%
99900100	Legal Services, Audit and Insurance Premiums	\$ 130,000.00	31,166.72	80,372.22	\$ 18,461.06	14.20%
99900300	District Expenditures	\$ 55,000.00	5,627.36	43,136.71	\$ 6,235.93	11.34%
	School Safety and Security	\$ 289,967.00	110,468.89	179,498.11	\$ -	0.00%
	Public Relations and Communication	\$ 40,000.00	7,323.00	30,315.43	\$ 2,361.57	5.90%
	Copy Center (District Wide)	\$ 135,000.00	1,262.01	127,548.02	\$ 6,189.97	4.59%
99910100	Superintendent	\$ 1,500.00	408.34	1,004.67	\$ 86.99	5.80%
99920000	World Language Immersion (State Grant)	\$ -	1,176.13	30,306.91	\$ (31,483.04)	
	Educator Accountability (State Grant)	\$ 1,147.01	-	1,147.01	\$ -	0.00%
	Student Success Block Grant (Reading)	\$ 344,620.00	-	265,468.47	\$ 79,151.53	22.97%
	Opportunity Grant Mental Health	\$ 436,848.00	-	57,670.46	\$ 379,177.54	86.80%
	Education Opportunity Grant	\$ 1,970,924.40	26,793.80	321,442.84	\$ 1,622,687.76	82.33%
	School Recognition (Banneker)	\$ 8,000.00	-	8,000.00	\$ -	0.00%
	Summer School	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Translators	\$ 20,000.00	-	809.05	\$ 19,190.95	95.95%
	Extra Time Programs	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Curriculum and Instruction	\$ 150,000.00	-	20,187.81	\$ 129,812.19	86.54%
99920700	Athletics - High School	\$ 180,000.00	371.68	222,527.61	\$ (42,899.29)	-23.83%
	Athletics - Milford Central Academy	\$ 40,000.00	-	48,441.14	\$ (8,441.14)	-21.10%
99920800	Driver's Education	\$ 23,169.00	-	13,452.12	\$ 9,716.88	41.94%
99930200	Tuition - Special Services	\$ 330,000.00	-	498,521.47	\$ (168,521.47)	-51.07%
	Tuition - Special Services - ILC	\$ 275,000.00	16.32	240,126.56	\$ 34,857.12	12.68%
	Unique Alternatives (State Funds)	\$ 408,146.71	-	299,954.88	\$ 108,191.83	26.51%
99930300	Special Services	\$ 59,500.00	3,419.00	47,962.57	\$ 8,118.43	13.64%
	Special Services - State Related Services	\$ 316,175.25	6,466.69	319,191.03	\$ (9,482.47)	-3.00%
99940100	Contingencies and One-Time Items	\$ 425,000.00	232,592.38	189,534.92	\$ 2,872.70	0.68%
99940200	Division I/Formula Salaries	\$ 34,437,318.39	-	36,419,042.77	\$ (1,981,724.38)	-5.75%
99940300	Division II - Vocational	\$ 116,210.00	2,815.31	68,704.09	\$ 44,690.60	38.46%
99940400	Division III/Local Salaries	\$ 12,723,962.94	-	11,949,298.73	\$ 774,664.21	6.09%
	Union agreed Limited Contracts	\$ 385,000.00	-	365,925.03	\$ 19,074.97	4.95%
99940500	Title I	\$ 1,805,919.00	308,693.53	1,195,923.72	\$ 301,301.75	16.68%
	Title II	\$ 346,873.00	-	217,023.27	\$ 129,849.73	37.43%
	Title III	\$ 108,406.00	8.04	19,995.43	\$ 88,402.53	81.55%
	Title IV	\$ 215,270.00	120,000.00	38,824.66	\$ 56,445.34	26.22%
	IDEA Part B	\$ 1,292,973.00	13,406.60	101,044.91	\$ 1,178,521.49	91.15%
	IDEA Preschool	\$ 58,844.00	-	45,900.29	\$ 12,943.71	22.00%
	Perkins	\$ 127,837.00	-	55,207.93	\$ 72,629.07	56.81%
	Homeless	\$ -	-	-	\$ -	
99940600	Insurance Expense	\$ 142,000.00	-	141,251.00	\$ 749.00	0.53%
99940700	Social Studies Coalition/Donations	\$ 98,500.00	-	112,093.42	\$ (13,593.42)	-13.80%
99940810	Technology Equipment & Repair	\$ 286,000.00	13,463.56	200,286.86	\$ 72,249.58	25.26%
	Technology Block Grant	\$ 110,160.00	-	110,160.00	\$ -	0.00%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	14,924.00	\$ 76.00	0.51%
	Tuition Reimbursement	\$ 70,000.00	-	69,999.97	\$ 0.03	0.00%
99950000	Personnel/Human Resources	\$ 10,000.00	26.20	7,672.02	\$ 2,301.78	23.02%
99960000	Child Nutrition Operations	\$ 2,700,000.00	468,998.73	3,349,734.56	\$ (1,118,733.29)	-41.43%
	Cafeteria Salaries	\$ 639,693.00	-	639,693.00	\$ -	0.00%
99960100	Facilities Maintenance	\$ 90,000.00	10,266.55	55,630.04	\$ 24,103.41	26.78%
	Custodial Services and Supplies	\$ 150,000.00	5,000.00	139,604.99	\$ 5,395.01	3.60%
99960200	Operations and Utilities	\$ 462,282.00	48,444.98	426,057.06	\$ (12,220.04)	-2.64%
	Energy Division II	\$ 862,232.00	429,093.31	433,138.69	\$ -	0.00%
99960300	State Transportation	\$ 4,055,010.98	-	4,202,551.62	\$ (147,540.64)	-3.64%
	State Homeless Transportation	\$ 534,984.00	-	969,409.80	\$ (434,425.80)	-81.20%
	State Foster Transportation	\$ 92,391.00	-	141,183.00	\$ (48,792.00)	-52.81%
	Transportation Supplies	\$ 1,000.00	-	1,000.00	\$ -	0.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	2,198.33	16,076.85	\$ 4,724.82	20.54%
	Local Activities Transportation	\$ 2,000.00	-	-	\$ 2,000.00	100.00%
	Local Homeless Transportation Match	\$ 59,442.67	-	107,775.10	\$ (48,332.43)	-81.31%
	Local Transportation Match	\$ 449,456.77	0.01	468,832.26	\$ (19,375.50)	-4.31%
<b>Total Operating Budget</b>		<b>\$ 68,802,978.12</b>	<b>\$ 1,901,609.97</b>	<b>\$ 65,764,709.38</b>	<b>\$ 1,136,658.77</b>	<b>1.65%</b>
99970000	Local Debt Service	\$ 2,162,746.41	-	2,152,262.59	\$ 10,483.82	0.48%
99970100	Major Capital Improvements	\$ -	6,049,187.05	91,111.85	\$ (6,140,298.90)	
99970200	Minor Capital Improvements	\$ 695,565.00	281,102.02	106,276.78	\$ 308,186.20	44.31%
<b>Total Capital Budget</b>		<b>\$ 2,858,311.41</b>	<b>\$ 6,330,289.07</b>	<b>\$ 2,349,651.22</b>	<b>\$ (5,821,628.88)</b>	<b>-203.67%</b>
<b>Grand Total</b>		<b>\$ 71,661,289.53</b>	<b>\$ 8,231,899.04</b>	<b>\$ 68,114,360.60</b>	<b>\$ (4,684,970.11)</b>	<b>-6.54%</b>

*Note: Budgets are based on the final budget allocations as voted by the MSD Board of Education*  
*Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

# Milford Middle School Project

EXPENDITURE											
VENDOR	VENDOR ID	BID #	PO Number	Contract Total	Contract Change		New Contract Total	Current Encumbrance	Expended to date	Contract Balance	
					Orders						
Construction											
Zack Excavating Inc	27581	B-1	677961	\$ 3,495,949.00		\$ 3,495,949.00	\$ 2,672,432.00	\$ 823,517.00	\$ -	\$ 3,495,949.00	
Expense Reduction - CTF Funding (Zack Excavating)						(462,500.00)		(157,500.00)		(157,500.00)	
Blue Heron Contracting Inc	650093	B-4	677958	\$ 1,590,069.00	\$ 9,654.19	\$ 1,590,069.00	\$ 1,104,490.12	\$ 485,578.88	\$ -	\$ 1,590,069.00	
L. Wilson Masonry Inc	244015	B-5	677956	\$ 2,960,000.00		\$ 2,969,654.19	\$ 2,631,782.71	\$ 337,871.48	\$ -	\$ 2,969,654.19	
Delmarva Veteran Builder	317909	B-7	677955	\$ 5,149,786.00		\$ 5,149,786.00	\$ 4,969,630.92	\$ 180,155.08	\$ -	\$ 5,149,786.00	
Quality Exteriors Inc	26893	B-8	677952	\$ 2,234,188.00		\$ 2,234,188.00	\$ 2,234,188.00	\$ -	\$ -	\$ 2,234,188.00	
Selma Inc DBA Salisbury Door & Hardware	28649	B-9	677948	\$ 596,815.00		\$ 596,815.00	\$ 596,815.00	\$ -	\$ -	\$ 596,815.00	
Walker & Laberge of Delaware Inc.	31519	B-10	677945	\$ 2,172,000.00		\$ 2,172,000.00	\$ 2,167,725.00	\$ 4,275.00	\$ -	\$ 2,172,000.00	
Master Interiors Inc	26048	B-12	677943	\$ 698,097.00		\$ 698,097.00	\$ 688,597.00	\$ 9,500.00	\$ -	\$ 698,097.00	
Jamestown Painting & Decorating Inc	26542	B-14	677941	\$ 585,570.00		\$ 585,570.00	\$ 585,570.00	\$ -	\$ -	\$ 585,570.00	
Modular Concepts Inc	26631	B-15	677940	\$ 550,000.00		\$ 550,000.00	\$ 550,000.00	\$ -	\$ -	\$ 550,000.00	
11400 Inc	137841	B-16	677938	\$ 878,000.00		\$ 878,000.00	\$ 865,460.00	\$ 12,540.00	\$ -	\$ 878,000.00	
Ralph G. Degli Obizzi & Sons, Inc	24941	B-17	677936	\$ 8,375,000.00		\$ 8,375,000.00	\$ 6,860,675.49	\$ 1,514,324.51	\$ -	\$ 8,375,000.00	
Bear Industires Inc	25487	B-18	677928	\$ 879,150.00		\$ 879,150.00	\$ 879,150.00	\$ -	\$ -	\$ 879,150.00	
Continental Electrical Services Inc	125778	B-19	677931	\$ 4,015,000.00		\$ 4,015,000.00	\$ 3,742,773.70	\$ 272,226.30	\$ -	\$ 4,015,000.00	
Peninsula Acoustical Co. Inc.	24549	B-20	677925	\$ 1,030,000.00		\$ 1,030,000.00	\$ 1,030,000.00	\$ -	\$ -	\$ 1,030,000.00	
North East Contractors Inc	28982	B-11	678374	\$ 4,140,000.00		\$ 4,140,000.00	\$ 3,961,257.50	\$ 178,742.50	\$ -	\$ 4,140,000.00	
RC Fabricators	26366	B-6	678391	\$ 4,670,000.00		\$ 4,670,000.00	\$ 4,133,250.00	\$ 536,750.00	\$ -	\$ 4,670,000.00	
Flooring Solutions, Inc	28899	B-13	687909	\$ 2,404,266.00		\$ 2,404,266.00	\$ 2,313,154.15	\$ 91,111.85	\$ -	\$ 2,404,266.00	
CM											
Richard Y Johnson & Son Inc	24881		605301	\$ 3,731,124.00		\$ 3,731,124.00	\$ 1,958,867.48	\$ 1,772,256.52	\$ -	\$ 3,731,124.00	
Architect											
Buck Simpers Architect and Associates	25833		612154	\$ 4,473,229.00		\$ 4,473,229.00	\$ 731,812.72	\$ 3,741,416.28	\$ -	\$ 4,473,229.00	
Environmental and Demo											
DIS Associates	701815		664108	\$ 1,296,787.00	\$ 44,350.00	\$ 1,341,137.00	\$ 33,528.44	\$ 1,307,608.56	\$ -	\$ 1,341,137.00	
Modulus LLC	671154		648148	\$ 1,140,425.00		\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00	
Other											
A3 Communications (Advantech) Construction Funded			678196			\$ 3,413,950.00	\$ 3,413,950.00			\$ 3,413,950.00	
L&W Insurance			Dir. Claim	\$ 95,786.00		\$ 95,786.00	\$ -	\$ 95,786.00		\$ 95,786.00	
Auditors Office			Dir. Claim	\$ 88,558.90		\$ 88,558.90	\$ -	\$ 88,558.90		\$ 88,558.90	
Total Project				\$57,249,799.90	\$54,004.19	\$60,255,254.09	\$48,125,110.23	\$12,435,143.86	\$ -	\$60,560,254.09	
							Total Per DSC	\$ 48,125,110.23	\$ 12,435,143.86	\$ -	\$ 60,560,254.09
							Difference	\$ -	\$ -		\$ -
											\$ 60,560,254.09
										Balance	\$ 11,710,245.91
REVENUE											
FISCAL YEAR	BOND NO.	DATE OF ISSUANCE	PROJECT	STATE		LOCAL	TOTAL REVENUE				
2022	Local Bond 239	3/2/2022	Milford Middle School	\$ 4,963,300.00	\$	1,743,900.00	\$ 6,707,200.00				
2023	Local Bond 240	5/10/2023	Milford Middle School	\$ 35,416,900.00	\$	12,443,701.00	\$ 47,860,601.00				
2024	TBD	May 2024.	Milford Middle School	\$ 2,000,000.00	\$	702,699.00	\$ 2,702,699.00				
Market Pressure Funding			Milford Middle School	\$ 11,100,000.00	\$	3,900,000.00	\$ 15,000,000.00				
TOTAL REVENUE BUDGET				\$ 53,480,200.00	\$	18,790,300.00	\$ 72,270,500.00				



**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2025 Monthly Revenue Report**  
**As of July 31, 2024**  
**8.3% of the Fiscal Year completed**

<b>REVENUE SOURCE</b>	<b>Preliminary FY 2025 Budget</b>	<b>Actual to date</b>	<b>% received</b>
<b>STATE FUNDS</b>			
Formula Salaries	35,599,968.05	34,554,860.00	97.06%
Cafeteria Salaries	639,693.00	573,140.00	89.60%
Division II, All Other Costs	844,206.40	211,616.00	25.07%
Division II, All Other Costs - VOC	98,778.50	87,158.00	88.24%
Division II, Energy	862,232.00	776,009.00	90.00%
Division III, Equalization	6,251,388.00	5,565,746.00	89.03%
State Transportation	4,215,330.42	2,107,666.00	50.00%
Homeless Transportation	454,736.40	537,492.00	118.20%
Foster Care Transportation	78,532.35	71,196.00	90.66%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	189,705.15	293,092.00	154.50%
Drivers' Education	19,693.65	20,852.00	105.88%
Unique Alternatives	346,924.70	-	0.00%
Professional Development	-	21,084.00	
Delaware Sustainment Fund	823,122.00	739,973.00	89.90%
Technology Block Grant	93,636.00	99,032.00	105.76%
World Language Expansion	25,000.00	-	
Education Opportunity Grant	1,970,924.40	1,292,170.00	65.56%
Education Opportunity Grant - Mental Health	436,848.00	231,829.00	53.07%
Student Success Block Grant - Reading	344,620.00	374,860.00	108.77%
Mental Health Block Grant Grades 9-12	-	283,418.00	
Year Long Teacher Residencies	37,131.40	-	0.00%
Substitute Reimbursement- Paid Parental Leave	41,214.00	30,334.00	73.60%
School Safety and Security	246,471.95	-	0.00%
CPR Instruction/Child Safety Awareness	-	9,190.00	
Athletic Trainer Block Grant	-	59,867.00	
Minor Capital Improvements	521,502.00	-	0.00%
Major Capital Improvements	-	-	
<b>TOTAL STATE FUNDS</b>	<b>54,142,658.37</b>	<b>47,941,584.00</b>	<b>88.55%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	9,851,690.00	32,532.28	0.33%
Current Expense (capitations)	200.00	-	0.00%
Debt Service	2,300,000.00	61,141.96	2.66%
Debt Service - County Impact Fees	92,500.00	-	0.00%
Tuition	1,400,000.00	6,291.77	0.45%
Minor Capital Improvements	347,668.00	971.94	0.28%
Interest	1,350,000.00	151,105.97	11.19%
Athletics	32,500.00	-	0.00%
CSCR	45,000.00	29,254.07	65.01%
Indirect Costs	75,000.00	49,516.32	66.02%
Cafeteria	2,700,000.00	83,146.79	3.08%
Social Studies Coalition/Donations	98,500.00	20,089.77	20.40%
Building Rental	2,000.00	-	0.00%
Net Choice Billings	(209,563.67)	-	0.00%
Net Charter Billings	(202,385.26)	-	0.00%
Tuition Billings	(2,100,000.00)	-	0.00%
Other Local Revenue	35,000.00	6,683.71	19.10%
Education Opportunity Match	-	-	
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
<b>TOTAL LOCAL FUNDS</b>	<b>15,818,109.07</b>	<b>440,734.58</b>	<b>2.79%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	1,292,973.00	-	0.00%
IDEA - Preschool	58,844.00	-	0.00%
Title I	1,805,919.00	-	0.00%
Title II	346,873.00	-	0.00%
Title III English Acquisition	108,406.00	-	0.00%
Title IV	215,270.00	-	0.00%
Perkins	127,837.00	-	0.00%
Other federal revenue	-	-	
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>3,956,122.00</b>	<b>-</b>	<b>0.00%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>73,916,889.44</b>	<b>48,382,318.58</b>	<b>65.46%</b>

**Milford School District**  
**Monthly Report of Expenditures**  
**For the month ended July 31, 2024**

Operating Unit	Budget Line	Preliminary Budget			% Remaining	
		Amount	Encumbered	Expended	Budget Remaining	
9180668A	Benjamin Banneker Elementary School	\$ 55,441.25	5,755.63	269.00	\$ 49,416.62	89.13%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 54,910.00	4,357.79	632.50	\$ 49,919.71	90.91%
9180672A	Lulu M. Ross Elementary School	\$ 74,311.25	1,842.61	398.49	\$ 72,070.15	96.98%
9180673A	Mispillion Elementary School	\$ 59,840.00	5,535.86	85.50	\$ 54,218.64	90.61%
9180675A	Milford Central Academy	\$ 111,681.50	4,023.60	853.99	\$ 106,803.91	95.63%
9180678A	Milford Senior High School	\$ 160,773.75	21,222.53	1,826.84	\$ 137,724.38	85.66%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	-	\$ 9,000.00	100.00%
	School Resource Officer	\$ 15,000.00	-	-	\$ 15,000.00	100.00%
99900100	Legal Services, Audit and Insurance Premiums	\$ 100,000.00	-	60.00	\$ 99,940.00	99.94%
99900300	District Expenditures	\$ 100,000.00	5,713.81	15,094.73	\$ 79,191.46	79.19%
	School Safety and Security	\$ 246,471.95	160,000.00	-	\$ 86,471.95	35.08%
	Public Relations and Communication	\$ 40,000.00	-	9,177.23	\$ 30,822.77	77.06%
	Copy Center (District Wide)	\$ 135,000.00	152,547.63	9,956.49	\$ (27,504.12)	-20.37%
99910100	Superintendent	\$ 1,500.00	-	-	\$ 1,500.00	100.00%
99920000	World Language Immersion (State Grant)	\$ 25,000.00	-	25.73	\$ 24,974.27	
	Student Success Block Grant (Reading)	\$ 344,620.00	-	-	\$ 344,620.00	100.00%
	Opportunity Grant Mental Health	\$ 436,848.00	-	-	\$ 436,848.00	100.00%
	Education Opportunity Grant	\$ 1,970,924.40	-	-	\$ 1,970,924.40	100.00%
	Summer School	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Translators	\$ 10,000.00	-	146.76	\$ 9,853.24	98.53%
	Extra Time Programs	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Curriculum and Instruction	\$ 150,000.00	22,369.40	-	\$ 127,630.60	85.09%
99920700	Athletics - High School	\$ 220,000.00	18,071.65	32,400.87	\$ 169,527.48	77.06%
	Athletics - Milford Central Academy	\$ 46,500.00	752.75	6,668.42	\$ 39,078.83	84.04%
99920800	Driver's Education	\$ 19,693.65	-	-	\$ 19,693.65	100.00%
99930200	Tuition - Special Services	\$ 330,000.00	-	37,334.87	\$ 292,665.13	88.69%
	Tuition - Special Services - ILC	\$ 275,000.00	1,332.87	17,125.21	\$ 256,541.92	93.29%
	Unique Alternatives (State Funds)	\$ 346,924.70	-	-	\$ 346,924.70	100.00%
99930300	Special Services	\$ 59,500.00	14,954.40	863.55	\$ 43,682.05	73.42%
	Special Services - State Related Services	\$ 189,705.15	-	-	\$ 189,705.15	100.00%
99940100	Contingencies and One-Time Items	\$ 425,000.00	48,772.93	207.08	\$ 376,019.99	88.48%
99940200	Division I/Formula Salaries	\$ 35,641,182.04	-	2,956,096.39	\$ 32,685,085.65	91.71%
99940300	Division II - Vocational	\$ 98,778.50	234.75	-	\$ 98,543.75	99.76%
99940400	Division III/Local Salaries	\$ 13,108,962.94	-	978,956.41	\$ 12,130,006.53	92.53%
	Union agreed Limited Contracts	\$ 385,000.00	-	2,196.41	\$ 382,803.59	99.43%
99940500	Title I	\$ 1,805,919.00	-	-	\$ 1,805,919.00	100.00%
	Title II	\$ 346,873.00	-	-	\$ 346,873.00	100.00%
	Title III	\$ 108,406.00	-	-	\$ 108,406.00	100.00%
	Title IV	\$ 215,270.00	-	-	\$ 215,270.00	100.00%
	IDEA Part B	\$ 1,292,973.00	-	-	\$ 1,292,973.00	100.00%
	IDEA Preschool	\$ 58,844.00	-	-	\$ 58,844.00	100.00%
	Perkins	\$ 127,837.00	-	-	\$ 127,837.00	100.00%
99940600	Insurance Expense	\$ 142,000.00	15,460.00	-	\$ 126,540.00	89.11%
99940700	District Donations	\$ 98,500.00	-	-	\$ 98,500.00	100.00%
99940810	Technology Equipment & Repair	\$ 286,000.00	19,267.87	48,693.49	\$ 218,038.64	76.24%
	Technology Block Grant	\$ 93,636.00	19,436.58	-	\$ 74,199.42	79.24%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	-	\$ 15,000.00	100.00%
	Tuition Reimbursement	\$ 70,000.00	-	-	\$ 70,000.00	100.00%
99950000	Personnel/Human Resources	\$ 10,000.00	500.00	-	\$ 9,500.00	95.00%
99960000	Child Nutrition Operations	\$ 2,766,553.00	691,907.25	161,703.39	\$ 1,912,942.36	69.15%
	Cafeteria Salaries	\$ 573,140.00	-	58,879.88	\$ 514,260.12	89.73%
99960100	Facilities Maintenance	\$ 90,000.00	-	9,651.29	\$ 80,348.71	89.28%
	Custodial Services and Supplies	\$ 150,000.00	-	30,617.81	\$ 119,382.19	79.59%
99960200	Operations and Utilities	\$ 462,282.00	41,045.98	27,902.81	\$ 393,333.21	85.09%
	Energy Division II	\$ 862,232.00	100,000.00	-	\$ 762,232.00	88.40%
99960300	State Transportation	\$ 4,215,330.42	-	-	\$ 4,215,330.42	100.00%
	State Homeless Transportation	\$ 454,736.40	-	-	\$ 454,736.40	100.00%
	State Foster Transportation	\$ 78,532.35	-	-	\$ 78,532.35	100.00%
	Transportation Supplies	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	600.00	-	\$ 22,400.00	97.39%
	Local Activities Transportation	\$ 2,000.00	-	-	\$ 2,000.00	100.00%
	Local Homeless Transportation Match	\$ 50,526.27	-	10,145.80	\$ 40,380.47	79.92%
	Local Transportation Match	\$ 467,435.05	-	190.00	\$ 467,245.05	99.96%
<b>Total Operating Budget</b>		<b>\$ 70,175,594.57</b>	<b>\$ 1,355,705.89</b>	<b>\$ 4,418,160.94</b>	<b>\$ 64,401,727.74</b>	<b>91.77%</b>
99970000	Local Debt Service	\$ 2,106,795.45	-	88,911.35	\$ 2,017,884.10	95.78%
99970200	Minor Capital Improvements	\$ 869,170.00	-	-	\$ 869,170.00	100.00%
<b>Total Capital Budget</b>		<b>\$ 2,975,965.45</b>	<b>\$ -</b>	<b>\$ 88,911.35</b>	<b>\$ 2,887,054.10</b>	<b>97.01%</b>
<b>Grand Total</b>		<b>\$ 73,151,560.02</b>	<b>\$ 1,355,705.89</b>	<b>\$ 4,507,072.29</b>	<b>\$ 67,288,781.84</b>	<b>91.99%</b>

*Note: Budgets are based on the preliminary budget allocations as voted by the MSD Board of Education  
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

# Milford Middle School Project

EXPENDITURE												
VENDOR	VENDOR ID	BID #	PO Number	Contract Total	Contract Change		New Contract Total	Current Encumbrance	Expended to date	Contract Balance		
					Orders							
Construction												
Zack Excavating Inc	27581	B-1	677961	\$ 3,495,949.00		\$ 3,495,949.00	\$ 2,436,500.65	\$ 901,948.35	\$ -	\$ 3,338,449.00		
Expense Reduction - CTF Funding (Zack Excavating)						(462,500.00)		(157,500.00)		(157,500.00)		
Blue Heron Contracting Inc	650093	B-4	677958	\$ 1,590,069.00		\$ 1,590,069.00	\$ 708,843.82	\$ 881,225.18	\$ -	\$ 1,590,069.00		
L. Wilson Masonry Inc	244015	B-5	677956	\$ 2,960,000.00	\$ 16,919.48	\$ 2,976,919.48	\$ 2,109,645.97	\$ 867,273.51	\$ -	\$ 2,976,919.48		
Delmarva Veteran Builder	317909	B-7	677955	\$ 5,149,786.00		\$ 5,149,786.00	\$ 4,851,117.29	\$ 298,668.71	\$ -	\$ 5,149,786.00		
Quality Exteriors Inc	26893	B-8	677952	\$ 2,324,188.00	\$ (49,800.00)	\$ 2,274,388.00	\$ 1,990,684.75	\$ 283,703.25	\$ -	\$ 2,274,388.00		
Selma Inc DBA Salisbury Door & Hardware	28649	B-9	677948	\$ 596,815.00		\$ 596,815.00	\$ 505,615.00	\$ 91,200.00	\$ -	\$ 596,815.00		
Walker & Laberge of Delaware Inc.	31519	B-10	677945	\$ 2,172,000.00		\$ 2,172,000.00	\$ 2,144,925.00	\$ 27,075.00	\$ -	\$ 2,172,000.00		
Master Interiors Inc	26048	B-12	677943	\$ 698,097.00		\$ 698,097.00	\$ 688,597.00	\$ 9,500.00	\$ -	\$ 698,097.00		
Jamestown Painting & Decorating Inc	26542	B-14	677941	\$ 585,570.00		\$ 585,570.00	\$ 585,570.00	\$ -	\$ -	\$ 585,570.00		
Modular Concepts Inc	26631	B-15	677940	\$ 550,000.00		\$ 550,000.00	\$ 550,000.00	\$ -	\$ -	\$ 550,000.00		
11400 Inc	137841	B-16	677938	\$ 878,000.00		\$ 878,000.00	\$ 865,460.00	\$ 12,540.00	\$ -	\$ 878,000.00		
Ralph G. Degli Obizzi & Sons, Inc	24941	B-17	677936	\$ 8,375,000.00		\$ 8,375,000.00	\$ 6,283,954.15	\$ 2,091,045.85	\$ -	\$ 8,375,000.00		
Bear Industires Inc	25487	B-18	677928	\$ 879,150.00		\$ 879,150.00	\$ 784,230.75	\$ 94,919.25	\$ -	\$ 879,150.00		
Continental Electrical Services Inc	125778	B-19	677931	\$ 4,015,000.00		\$ 4,015,000.00	\$ 3,596,348.30	\$ 418,651.70	\$ -	\$ 4,015,000.00		
Peninsula Acoustical Co. Inc.	24549	B-20	677925	\$ 1,030,000.00		\$ 1,030,000.00	\$ 1,017,460.00	\$ 12,540.00	\$ -	\$ 1,030,000.00		
North East Contractors Inc	28982	B-11	678374	\$ 4,140,000.00	\$ 87,375.32	\$ 4,227,375.32	\$ 3,951,827.42	\$ 275,547.90	\$ -	\$ 4,227,375.32		
RC Fabricators	26366	B-6	678391	\$ 4,670,000.00		\$ 4,670,000.00	\$ 3,263,335.00	\$ 1,406,665.00	\$ -	\$ 4,670,000.00		
Flooring Solutions, Inc	28899	B-13	687909	\$ 2,404,266.00		\$ 2,404,266.00	\$ 2,313,154.15	\$ 91,111.85	\$ -	\$ 2,404,266.00		
CM												
Richard Y Johnson & Son Inc	24881		605301	\$ 3,731,124.00	\$ 80,000.00	\$ 3,811,124.00	\$ 1,813,726.34	\$ 1,997,397.66	\$ -	\$ 3,811,124.00		
Architect												
Buck Simperts Architect and Associates	25833		612154	\$ 4,473,229.00		\$ 4,473,229.00	\$ 673,707.72	\$ 3,799,521.28	\$ -	\$ 4,473,229.00		
Environmental and Demo												
DIS Associates	701815		664108	\$ 1,296,787.00	\$ 44,350.00	\$ 1,341,137.00	\$ 33,528.44	\$ 1,307,608.56	\$ -	\$ 1,341,137.00		
Modulus LLC	671154		648148	\$ 1,140,425.00		\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00		
Other												
A3 Communications (Advantech) Construction Funded			678196			\$ 3,413,950.00	\$ 3,413,950.00	\$ -		\$ 3,413,950.00		
Magnum Electronics Radio Repeater			695443			\$ 10,729.01	\$ 10,729.01	\$ -		\$ 10,729.01		
L&W Insurance		Dir. Claim	\$ 95,786.00			\$ 95,786.00	\$ -	\$ 95,786.00		\$ 95,786.00		
Auditors Office		Dir. Claim	\$ 88,558.90			\$ 88,558.90	\$ -	\$ 88,558.90		\$ 88,558.90		
Total Project				\$57,339,799.90	\$178,844.80	\$60,480,823.71	\$44,592,910.76	\$16,035,412.95	\$ -	\$60,628,323.71		
							Total Per DSC	\$ 44,592,910.76	\$ 16,035,412.95	\$ -	\$ 60,628,323.71	
							Difference	\$ -	\$ -		\$ -	
											\$ 60,628,323.71	
											Balance	\$ 11,642,176.29
REVENUE												
FISCAL YEAR	BOND NO.	DATE OF ISSUANCE	PROJECT	STATE	LOCAL	TOTAL REVENUE						
2022	Local Bond 239	3/2/2022	Milford Middle School	\$ 4,963,300.00	\$ 1,743,900.00	\$ 6,707,200.00						
2023	Local Bond 240	5/10/2023	Milford Middle School	\$ 35,416,900.00	\$ 12,443,701.00	\$ 47,860,601.00						
2024	TBD	May 2024.	Milford Middle School	\$ 2,000,000.00	\$ 702,699.00	\$ 2,702,699.00						
Market Pressure Funding			Milford Middle School	\$ 11,100,000.00	\$ 3,900,000.00	\$ 15,000,000.00						
TOTAL REVENUE BUDGET				\$ 53,480,200.00	\$ 18,790,300.00	\$ 72,270,500.00						

# Financial Position Report

as of July 1, 2024

Forecast Period: Q1-2025

District: Milford

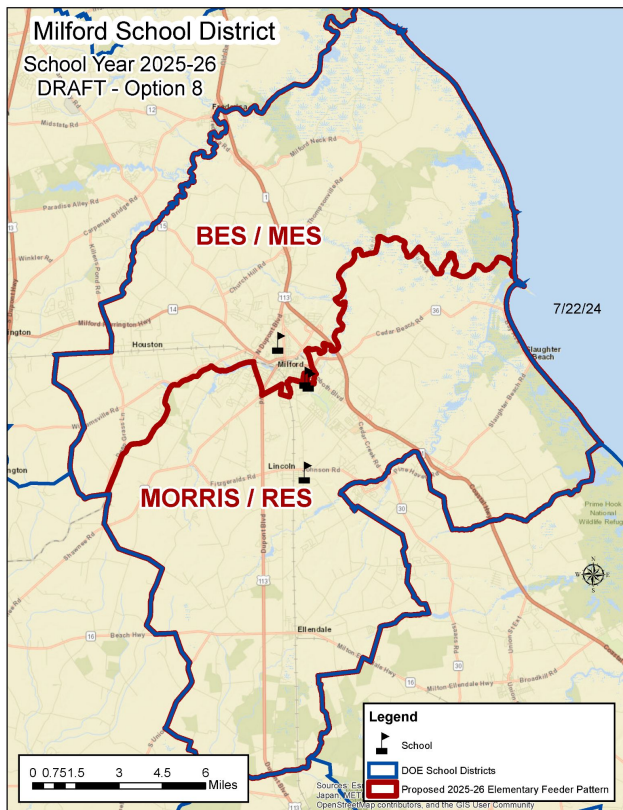
Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non- Salary 7/1 to 10/15	Projected Expenditures through 10/15	Projected Available Balance 10/15	Projected 1 month Local Payroll
Local Expenses	\$23,139,119.73	\$119,848.60	\$1,374,689.34	\$24,633,657.67	\$0.00	\$654,001.49	\$654,001.49	\$23,979,656.18	\$940,000.00
Div II	\$1,007,690.73	\$729,573.30	\$0.00	\$1,737,264.03	\$0.00	\$705,582.93	\$705,582.93	\$1,031,681.10	
Div III	\$5,565,746.00	\$0.00	\$0.00	\$5,565,746.00	\$5,565,746.00	\$0.00	\$5,565,746.00	\$0.00	
Cash Option	\$293,092.00	\$6,466.69	\$0.00	\$299,558.69	\$0.00	\$6,466.69	\$6,466.69	\$293,092.00	
Other	\$739,973.00	\$0.00	\$0.00	\$739,973.00	\$739,973.00	\$0.00	\$739,973.00	\$0.00	
<b>Total Discretionary Fund Revenue</b>	<b>\$30,745,621.46</b>	<b>\$855,888.59</b>	<b>\$1,374,689.34</b>	<b>\$32,976,199.39</b>	<b>\$6,305,719.00</b>	<b>\$1,366,051.11</b>	<b>\$7,671,770.11</b>	<b>\$25,304,429.28</b>	

Approved by Superintendent: \_\_\_\_\_

Approved by Board President: \_\_\_\_\_

Preparer: \_\_\_\_\_

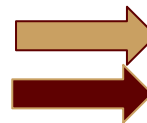
# SY2025 Updated Grade Configurations



## Grades PK - 1

Benjamin Banneker Elementary

Morris Early Childhood Center



## Grades 2-4

Mispyllion Elementary

Lulu Ross Elementary

## Grades 5 - 6:

Milford Middle School



## Grades 7 - 8:

Milford Central Academy



## Grades 9 - 12:

Milford Senior High School





*State of Delaware*  
*Department of Education*

**CERTIFICATE NUMBER: 1606571**  
**TYPE: Public Early Education Program**  
**TYPE OF CERTIFICATE: Initial Provisional**

# **PUBLIC EARLY EDUCATION PROGRAM CERTIFICATE**

The Department of Education pursuant to Title 14 of the Delaware Code  
hereby certifies that:

**PUBLIC SCHOOL/MILFORD/ EVELYN I. MORRIS EARLY CHILDHOOD CENTER**  
**8609 THIRD STREET**  
**LINCOLN, DE 19960**

is hereby granted a certificate to operate a  
Public Early Education Program serving children younger than kindergarten for the period:

**July 1, 2024 through June 30, 2025**

unless suspended or revoked for cause.

Associate Secretary

NOTE: This certificate shall be posted at the facility.

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

3303

**STUDENT FEES – CHILD NUTRITION PROGRAM**

**MEAL PRICE – DAILY**

	Lunch	Breakfast
High School	\$0.00	\$0.00
Central Academy	\$0.00	\$0.00
Elementary School	\$0.00	\$0.00

**ADULT FEES – DAILY**

	Lunch	Breakfast
All Schools	<del>—\$4.75</del> <b>\$5.00</b>	<del>\$3.10</del> <b>\$3.25</b>

Ala carte prices are subject to change based on market prices.

Students purchasing a second breakfast will be charged \$2.50, and

Students purchasing a second complete lunch meal will be charged ~~\$3.90~~ **\$4.00**

APPROVED: 8/18/75; 9/20/76; 3/21/77; 7/24/78; 2/26/79; 2/23/81; 8/17/81; 8/16/82; 8/15/83;  
8/9/85; 8/24/87; 7/10/89; 4/13/92; 4/26/93; 7/1/98; 4/26/04; 4/21/08

AMENDED: 8/22/11; 6/24/13; 7/15/13, 9/9/16, 11/20/17, 8/20/18, 9/21/20, 9/19/22; 9/18/23;  
**8/19/24**