

A graphic consisting of several colorful, rounded rectangular bars radiating from a central point, with a small white star above them. The colors include orange, green, red, blue, and purple.

# sparks



Hobby  
Elementary

## INDIVIDUAL CAMPUS SUPPLEMENT

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2024-2025

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# MESSAGE FROM THE PRINCIPAL

Welcome to YES Prep Hobby Elementary!

We are overjoyed to have you become a part of our family. Let the Adventure begin! Our goal is to equip students with the tools and resources to be successful during grade school and beyond.

We are committed to this mission by partnering with you and our school community members to ensure our students have a solid foundation. We are responsible for leading a staff committed to teaching our children and positively impacting their lives. We will strive to teach and provide students with the skills, knowledge, and mindset to be assets to our community. We will encourage problem-solving, curiosity, and a life-long love for learning. We will model a growth mindset and GRIT, so all students learn to face challenges with confidence and perseverance. Upon entering our doors, your child will feel valued and cared for.



As we embark on the 24-25 school year, I ask that you take time to review the YES Prep Unified Student Handbook as well as the YES Prep Hobby Elementary Individual Campus Supplement. These two documents have been created to share information with you about the support and expectations for students who attend YES Prep Hobby Elementary.

Our goal is to serve the Hobby community by providing a high-quality education in a safe and collaborative learning environment, so that all children achieve their full potential and can live choice-filled lives. We are so excited to have you on this journey.

We look forward to an exciting school year. Go SPARKS!

*Ah-Tavia Maxey, Founding Principal*

*Ah-Tavia Maxey, Principal*




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## CAMPUS ACADEMIC SUPPORT

Hobby Elementary staff focus for the 2024-25 school year are achievement and growth, creating pathways to opportunities, and building community safety. Each focus area encompasses our SPARKS core values. As you read our campus supplement, keep in mind that our focus for the year is to make the connection between our systems and policies for the year.

		
<b><u>Relentless</u></b> <b><u>Achievement and Growth</u></b> We ALWAYS find joy in driving results to ensure that ALL SPARKS reach their fullest potential, achieve their goals and be the drivers of their own learning.	<b><u>Pioneering</u></b> <b><u>Pathways to Opportunities</u></b> We ALWAYS seek knowledge and feedback to enhance our ability to provide ultimate individual supports to our most vulnerable students.	<b><u>Persistent</u></b> <b><u>Building a community</u></b> We ALWAYS persist with a growth mind set together in overcoming obstacles to ensure that our community is safe and blooming with opportunities for our students.
<b>SPARKS</b> Core Value: <b>Achievement, Excellence</b>	<b>SPARKS</b> Core Value: <b>Passionate, Relentless</b>	<b>SPARKS</b> Core Value: <b>Self-Aware, Kind, Safe</b>

### Academic Support

YES Prep Hobby Elementary schools strive to ensure that in every classroom, every day, all students engage in rigorous and active learning increasing their college readiness. Our academic program will reflect this vision and execute on this promise. Our elementary academic programming has been thoughtfully designed to ensure students achieve and become passionate learners through high volume reading, solving real world and complex math problems, engaging in scientific inquiry, practicing persistence, building positive relationships, and understanding the world around us in a collaborative community. Each day at YES Prep Hobby Elementary is designed to be filled with joy and opportunities for students to find their own voice to express their ideas, advocate for their needs, and discover new talents to be on track for sixth grade and ultimately college and beyond. We firmly believe that doing is at the core of learning.

At YES Prep Hobby Elementary, students will benefit from aligned, knowledge building, and active instruction, facilitated by passionate teachers, leaders, and support staff in the areas of literacy, math, science, and social studies. Additionally, we are committed to the entire child through fine arts, physical education, vocal music, and library programming along with daily recess, social and emotional support, free breakfast and lunch, and after school opportunities. Our 7:25 a.m. to 3:00 p.m. school day has been designed for active learning. This includes whole group, small group, and independent TEKS-based instruction, guided inquiry, hands-on learning, instructional technology, and relationship and community building to meet the needs of all students.

Students who demonstrate a need for increased support through our Multi-tiered Systems of Student Support (MTSS) process may be assigned a weekly check-in with a staff member and additional support to ensure their success at school. If students qualify for these additional supports, guardians will be notified.

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## Homework Policy

**Homework** is any task assigned by teachers and meant to be completed outside of the school day.

The purpose of homework is to reinforce concepts and skills taught during the day.

Grade Level	Homework Requirements
Pre-K/GLOW	<ul style="list-style-type: none"> <li>• Read or listen to a book with your student for 15 minutes</li> <li>• Converse with student about their school day</li> <li>• Ask them to retell what they learned in Language Arts or Math</li> <li>• Ready Rosie activities as assigned by teacher</li> </ul>
Kindergarten	<ul style="list-style-type: none"> <li>• Read or listen to a book with student for 15 minutes.</li> <li>• Converse with students about their school day.</li> <li>• Ask them to retell what they learned in Language Arts or Math</li> </ul>
First Grade	<ul style="list-style-type: none"> <li>• First Grade Use Imagine Learning for 20 minutes each night.</li> <li>• Read or listen to a book with a student for 10 minutes.</li> <li>• Converse with students about their school day.</li> <li>• Ask them to retell what they learned in Language Arts or Math</li> </ul>
Second Grade	<ul style="list-style-type: none"> <li>• Second Grade Use Imagine Learning for 10 minutes each night.</li> <li>• Read or listen to an audio book with students for 10 minutes</li> <li>• 10 minutes of math homework assigned by their teacher</li> </ul>
SHINE	<ul style="list-style-type: none"> <li>• Read or listen to a book with your student for 15 minutes.</li> <li>• Converse with students about their school day.</li> <li>• Ask them to retell what they learned in Language Arts or Math</li> </ul>
Student Homework Commitments	<ul style="list-style-type: none"> <li>• Strive to achieve, work hard, show effort, and try- even if it is hard.</li> <li>• Talk to your teacher if you need help or have a special situation that keeps you from completing your work.</li> </ul>
Family Homework Commitments	<ul style="list-style-type: none"> <li>• Allow your student to work as independently as possible.</li> <li>• Create homework routines that support daily homework time.</li> <li>• Communicate with the teacher if your student needs special considerations regarding homework.</li> </ul>

**SPARK Note:** Please understand that teachers cannot accommodate requests for homework in advance. Homework will be communicated upon return from an absence but is not required for the student. For extended absences, families should reach out to campus administration.

## Tutorial Requirements

After-school tutoring gives K-6 students personalized learning support that can help them reach a deeper understanding of core concepts.

First through second grade students may be invited to tutorials throughout the year based on academic need and readiness. Families will be notified if their student has been invited to tutorials at varying points throughout the year, and we will communicate the time period and content in which your student will receive support.







## Special Education

YES Prep complies with the Individuals with Disabilities Education Act (IDEA). When a student enrolls at YES Prep, we provide that student with a free and appropriate public education that meets their needs. The Special Education team at Hobby Elementary School, as well as other Elementary schools within YES Prep, provide a continuum of services deemed appropriate by the ARD committee for each student. Our Special Education teams also offer support for socio-emotional and behavioral needs.

If there is a concern within a child's academic or behavioral needs, our staff is trained to monitor and recognize when a child is to be referred for Special Education evaluation. Families may request Special Education testing at any time by reaching out to the SPED manager or using the QR code in the front office.

## CAMPUS CULTURE

Campus values drive what communities believe, how they behave, and how they interact with one another. At YES Prep Elementary campuses, all staff and students live by the SPARKS values.

					
<b>S</b>	<b>P</b>	<b>A</b>	<b>R</b>	<b>K</b>	<b>S</b>
<b>Self-Aware</b>	<b>Passionate</b>	<b>Achiever</b>	<b>Relentless</b>	<b>Kind</b>	<b>Safe</b>
Sparks know our own selves. We identify our emotions and thoughts. We seek to celebrate our strengths and understand our limitations. We have a well-grounded sense of confidence, optimism, and a "growth mindset."	Sparks are passionate learners who explore new ideas with enthusiasm. We demand excellence of ourselves and others. Sparks are passionately proud of themselves and their communities.	Sparks chase after excellence. They set big goals and they work hard to achieve them.	Sparks never give up in pursuit of our dreams. We never stop working to make the world a better place.	Sparks seek opportunities to be kind to each other know that we must work together to create a joyful community.	Sparks make safe choices for self, relationships and school.





## Student Recognition

YES Prep celebrates high academic achievement as well as student academic progress and social-emotional growth. At YES Prep Hobby Elementary school, students will be recognized during the weekly family gathering where we will celebrate students for displaying characteristics of the core value being celebrated during that grading period (nine-week marking period).

## Positive Incentives and Rewards

### **SPARKS Huddle**

Every Friday, grade levels come together as ONE collective team to build community and celebrate their SPARK Student for that week, making sure to give examples of how that student exemplified the value of the month.

### **Family Gathering**

Family Gathering is a time in which we gather as a whole school to support and recognize our peers while building morale. At the end of each grading period, students will be recognized with the following awards during the Family Gathering. Quarterly awards will be held from 7:30am-8:30am in place of the weekly huddle.

- Self-Aware Award
- Passionate Award
- Achiever Award
- Relentless Award
- Kind Award
- Safe Award
- SPARKS Award
- Attendance Award
- End of Year Ceremony Awards

At the end of the year, students will be chosen to receive awards for attendance (in alignment with district policy), commitment to academic excellence, commitment to growth, and exemplifying core values.

- Perfect Attendance Award
- Core Value Awards
- President's Award for Educational Excellence
- President's Award for Educational Achievement
- Ignite Award
- MAP Award
- CIRCLE Award
- Core Enrichment Semester Awards
- Energizer=PE
- Creator=Art

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- Innovator=STEM
- Avid Reader=Library

Completion Awards: Promotion awards will not be given at the end of the year, but YES Prep Hobby Elementary will recognize all students for completing the school year. All families will be able to attend the End of Year Ceremony.

## Academic Field Trips

Field trips are recognized as important moments in learning; a shared social experience that provides the opportunity for students to encounter and explore novel things in an authentic setting. Field trips will be arranged by the teacher as an extension of the school curriculum. All students will be expected to attend field trips as it is a learning activity unless families decide they do not want their child to attend. In cases where a student's attendance is below 90%, we reserve the right to not invite a student on a field trip. We value the experiences children can get through field trip experiences and want to highlight that academic readiness is our priority, especially for our students with excessive absences.

Field trip dates will be communicated to guardians in advance. Guardian approval forms will be sent home to be signed and returned. No student will be permitted to attend a trip without written permission on the appropriate form. The signed permission form must be returned to the teacher no later than three days before the field trip.

There will be at least 2 adults per classroom, not including the classroom teacher. Assisting teachers with field trips is an integral part of our volunteer program for guardians (see chaperones section below). A guardian may be requested to accompany their child on the field trip if the teacher has concerns regarding the student's ability to stay with the group or follow directions.

## **Chaperone Procedures**

Guardians will be allowed to assist as a chaperone on field trips but must follow the process put in place to ensure that our students are safe. If guardians are interested in being a chaperone, they must submit a form to complete a background check. Our front office and administration will share a web link through which guardians can complete the form. It is the same form used for any volunteering guardians do on campus. Guardians who are serving as chaperones must be cleared at least 72 hours before a field trip. It can take up to two weeks for a background check to be processed and cleared, so we recommend an interested guardian to complete it ASAP. The day of the field trip, chaperones must report to the front office for a visitor's tag.

If the campus gets more volunteers than the destination requires, names will be drawn to designate who will be the official chaperones. We will prioritize guardians not selected in a previous school year at YES to chaperone.

Adults must ride school buses with the class they are chaperoning. Appropriate attire must be worn that is conducive to a school setting. Guardians may not bring siblings or other family members or friends on field trips. Guardians on field trips are there as chaperones to support the educational extensions of the classroom. To protect all students' safety, guardians are not to take their child or any children away from the group or outside of the teacher supervision. The principal reserves the right to limit the number of chaperones or deny certain individuals from acting as chaperones.

## **Special Needs**

Students identified with special needs will have equal access to the school program, including field trips. All students with special needs are encouraged to participate in field trips unless the ARD committee has decided otherwise and is clearly stated in the student's annual ARD. Students with special needs will most likely join the field trip for the grade level they are in.

To ensure that students with disabilities have equal access to the school program, any student with a disability that requires an accommodation or related aids and services to participate in the field trip that is being offered to their peers, will be provided those services. If your child requires special accommodation, please communicate and share documentation with the school as soon as possible to ensure adequate access at school and during field trip opportunities.

## Requesting a Teacher Conference

Strong family engagement is key to student success. YES Prep Hobby Elementary will have several events during the year to build relationships with families and discuss academic and behavioral progress (Commit to YES, family conferences being held on 10/11 & 3/24 regarding report cards, open house, etc.) We have regular systems of communication regarding classroom and school information (Communication Folder that will be going home on Fridays, weekly Family Notes, ClassDojo communication, etc.). In addition to the events and structures mentioned, teachers and staff are available to meet with families. To request a teacher conference, families should do the following:

Email or call the teacher or staff member directly to request a conference. Contact information can be found on the school's website.

If a staff member cannot be reached, the family should contact the front office, and a member of the staff will follow up within 48 hours.

Conferences with teachers will not be scheduled during instructional time. If cancelling a conference appointment, please call at least 24 hours in advance so another guardian conference may be scheduled. If you call during the day, the teacher may not have a break until after school. Therefore, teachers make every effort to return phone calls within 24 hours.

## Before School Expectations and Procedures

At YES Prep Hobby Elementary, all staff value the safety of our students. Therefore, these are the expectations and procedures for before and after school:

- Students should never be unsupervised on school grounds.
- Students will not be admitted into the building before 7:00 am.
- School staff will provide supervision beginning at 7:00 am.
- ALL students will report to the cafeteria upon arrival and will be picked up by teachers starting at 7:25 am.

### **Building Hours**

YES Prep Hobby Elementary will be open to students 7:00 am to 3:00 pm Monday through Friday. Front office hours are from 7:00 am to 3:00 pm Monday through Friday. The front office lobby area will close at 2:15 pm. However, the front office staff will be available to assist families only via telephone or email from 2:15 pm – 3:15 pm. If you require in-person assistance once the front office lobby area has closed, please email [hobbyelementary@yesprep.org](mailto:hobbyelementary@yesprep.org) to schedule an appointment.

### **Early Drop Off**

Students are expected to be in their classroom and ready to learn by 7:25 am. The YES Prep Hobby Elementary gate will open to allow guardians to begin morning drop-off at 7:00 am. Once staff members are available at the front entrance

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post, they will begin to unload students from the guardian's vehicle. For the safety of our students, guardians should place their vehicles in park and remain in their vehicle as the staff member unloads your child. The staff member will walk the student to the entrance, and students must walk to the cafeteria.

## Walking Students to Class

YES Prep Hobby Elementary allows guardians to walk their student to the front office of the building. Once a staff member has received the student being walked into the school, the guardian is free to leave and should not accompany the student to the classroom.

## After School Expectations and Procedures

The YES Prep Elementary after-school expectations and procedures detailed below have been designed to ensure the safety of our students.

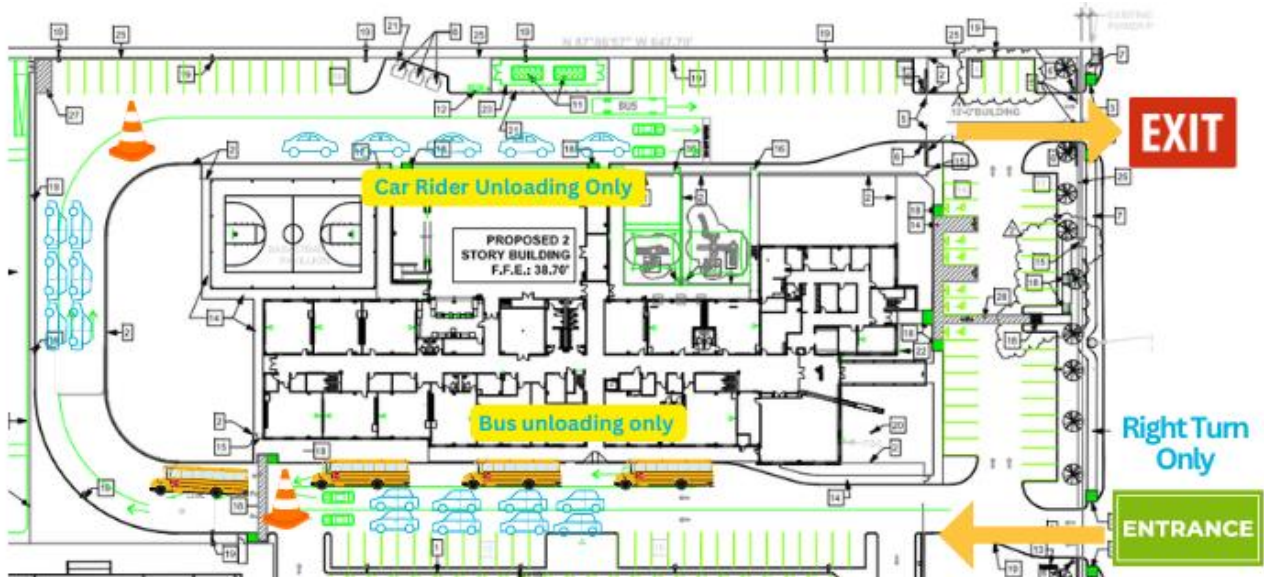
- YES Prep Hobby Elementary begins regular dismissal at 3:00 PM.
- Students are not allowed to stay on campus after school unless they have teacher supervision or are staying for our after-school program.
- If a student leaves campus at dismissal, they are not allowed to return to campus. If students are found on campus without supervision after dismissal, a guardian will be notified immediately.
- Guardians are given a 30-minute grace period to pick up their student. If a concern arises with a family continually picking up their child late from school, the leadership team will address this with the family and YES Prep Public Schools may report to local authorities and/or Child Protective Services.
- The YES Prep Public Schools Code of Conduct applies to students at any time while on campus, including after school activities and events.

1. When: Dismissal starts at 3:00 pm. The gate will close at 3:30 pm. After 3:30 pm, students will be escorted to the Front Office where guardians must present an ID or dismissal tag to pick up their student.

2. Where (see map): The Pick-up line begins inside YES Prep Hobby Elementary (see map below). All cars must stay in the right lane to enter campus, through the Main Gate. Parents are not able to enter the campus through any gate other than the Main Entrance for car drop off and pick up. Two lanes of traffic will line up for dismissal. Parents and Guardians are not allowed to change lanes under any circumstances. Cars will be brought forward 6 at a time to the Dismissal Cones. The first six cars on the left will be released first, followed by the next 6 cars from the right lane. It is imperative that all guardians follow the directions of Hobby Elementary Staff on Duty. Parents and Guardians must not go around or over orange cones in the parking lot. These are placed for student and staff safety.

3. Picking Up: Guardians must be in park while their student gets inside the vehicle.

- a. Students are not allowed to exit on the left side of the car.
- b. Students will load the vehicle on the right side of the vehicle.
- c. Guardians are not permitted to exit the car during dismissal unless asked by a staff member.
- d. Guardians are not permitted to hold the line, they may be requested to pull into visitor parking.



4. Leaving: When leaving the student pick up line, guardians will wait and follow the car in front of them. Do not pass cars that are picking up students.

5. Other Notes: On campus there is a max speed of 10 MPH and cell phone usage is not permitted during dismissal. Most importantly, we have over 200 children dismissing every afternoon. Please be kind and patient with one another. Thank you for helping to make our school campus safe for everyone.

### After School Programming

YES Prep Hobby Elementary will continue to offer after-school programming. After School to Achieve will provide a safe and engaging program for students to focus on skill building, academic enhancement, relationship building and athletics. The program begins immediately after school and ends at 5:15 pm. Enrollment is completed online and accepted year-round. Anyone interested in programming should complete the student registration form that will be distributed at a later date.

### Dress Code Expectations

See more about the YES Prep Dress Code Philosophy and Policy in the [YES Prep Student Handbook](#). The following table breaks down how the campus expects students to follow the dress code policy.

Dress Item	Expectation
YES Prep Shirts	<p>Students are required to wear a YES Prep Polo or YES Prep Spirit Shirt 5 days of the week to strengthen school pride, unify the community, and to promote a college-going culture.</p> <p>All YES Prep students should own at least 1 campus spirit shirt.</p> <p><i>Students are not required to tuck in shirts.</i></p>

<b>Free Dress Tops</b>	<p>Clothing should meet the following criteria:</p> <ul style="list-style-type: none"> <li>• T-shirts are acceptable; however, all clothing and accessories must be school appropriate: YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way.</li> <li>• No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student.</li> <li>• No bare midriffs (half shirts) allowed for any student.</li> <li>• No open-toed shoes.</li> </ul>
<b>Bottoms</b>	<p>Students may choose between pants, skirts, or shorts of the following:</p> <ul style="list-style-type: none"> <li>• Khakis (any color)</li> <li>• Navy</li> <li>• Jeans (any color)</li> <li>• Athletic bottoms (any color)</li> </ul> <p>Students should wear bottoms that allow them to comfortably participate in recess and PE. Students may not wear pajama pants or bottoms with holes.</p> <p><i>Shorts and skirts should be no shorter than mid-thigh.</i></p> <p>Bottoms may not have holes/tears below the knee/with leggings underneath.</p> <p>Students are not required to wear belts.</p>
<b>Shoes</b>	<p>Tennis shoes are recommended so students can safely participate in activities at recess and in PE.</p> <p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Closed-toed</li> <li>• Must have backs (i.e. no slides)</li> <li>• Must have hard soles (i.e. no slippers)</li> <li>• Any color is permitted</li> <li>• No shoes with heels over .5 inches</li> <li>• Crocs are not allowed in sport mode</li> </ul>
<b>Accessories/ Styling</b>	<p>Students may have visible piercings.</p> <p>Spiked accessory items (bracelets, belts, collars) are not allowed for safety reasons.</p> <p>Students may wear a variety of hairstyles and colors. Head shaving designs are permitted as long as images are school-appropriate.</p> <p>Hats and sunglasses are not permitted for safety purposes.</p> <p>Religious head-coverings are permitted.</p>
<b>Outerwear</b>	<p>Students may wear any outerwear as long as it is appropriate. However, students may also have the option of purchasing the following from YES Prep or Athletic Departments to build school-pride and community: Students may choose from the following:</p> <ul style="list-style-type: none"> <li>• YES Prep sweatshirt (purchased through YES Prep)</li> <li>• YES Prep cardigan (purchased through YES Prep)</li> <li>• Campus athletics department outerwear (purchased through campus Athletics Department)</li> <li>• Campus-issued grade level or spirit sweatshirts etc. (purchased through campus as applicable)</li> </ul> <p>Students may wear hoodies but may not wear hoods that cover their heads/faces on campus.</p>

## Food and Drink Expectations

Food and drink are only permitted in the classroom during designated snack times. Food is not permitted in other areas (including the hallways) except for students whose medical needs require them to eat at other times during the day.

Water is the only drink permitted outside of the cafeteria. Sugary and /or caffeinated drinks are strongly discouraged during breakfast or lunch.

Any food that students bring must be sized for an individual person – students may not bring “family size” chips as students are not allowed to share food with each other. Students are discouraged to bring candy as their meals. All YES Prep students can eat free breakfast each morning and access free lunch during the school day.

## Birthday Celebrations

YES Prep elementary staff members look forward to celebrating each child’s special day with them and their classmates. To minimize disruption to instruction, families must follow the birthday guidelines below:

- Birthday celebrations in the classroom will ONLY take place on Friday. If there is no school on Friday, they can take place on Thursday or on the last day of the week for students.
- Birthday celebrations will start at 2:40 pm and should end by 3:00 pm to ensure safe dismissal procedures.
- Birthday treats must be store bought. Food made at home may NOT be distributed within school.
- Families are encouraged to bring individual servings such as cupcakes or cookies; whole cakes or cookie cakes are not allowed.
- Guardians are welcome to attend the classroom celebration and should arrive by 2:30 pm. YES Prep understands not all guardians will be able to attend classroom celebrations. In these cases, birthday treats must be dropped off at the front office on Friday, no later than 1:30 pm. The campus Front Office will deliver birthday treats to classrooms by the time the classroom teacher and classmates will celebrate the child’s birthday.

## **Uniform Daily Expectations**

Students must follow the specific daily expectations for uniforms at their campus as outlined below. Please note that there may be some exceptions to these dress code expectations to accommodate cultural celebrations and traditions. Exceptions to uniform expectations will be communicated to students and families in advance.



Day of the Week	Dress Code Expectations
Monday	Campus Polo or spirit shirt and navy, khaki or denim bottoms
Tuesday	Campus polo or spirit shirt and navy, khaki or denim bottoms
Wednesday	Campus polo or spirit shirt and navy, khaki or denim bottoms
Thursday	Campus polo or spirit shirt and navy, khaki or denim bottoms
Friday	College Day! Represent a college or university Campus polo or spirit shirt and navy, khaki or denim bottoms

## CAMPUS OPERATIONS

### Front Office Hours

Front office hours are from 7:00 a.m. to 3:00 p.m. on Monday through Friday. On early release days, the front office will close at 11:45 a.m.

### Bus Expectations


If buses are running late or down in the morning, we will send communication through Class Dojo to update families.

Buses are released from campuses by 3:00 p.m. to ensure an on time drop off. If buses leave late from campus, we will send communication through Class Dojo to let families know the bus routes and times which buses left from campus. Families are required to display their bus tag when picking up students from the bus stop. Any student that is not picked up at the bus stop will be returned to campus. The family will be notified and will need to arrive to campus to pick up the student.

As a reminder, for safety reasons, PreK students cannot ride the school bus.

# Yes Prep Hobby Elementary BUS ROUTES

Route	Bus Stop	Zip Code	AM Stop Time	PM Stop Time	Early Release Time
1	Plum Creek Ln & Village Way	77087	6:29	3:22	12:22
1	Harbrook Dr & Moline St	77087	6:35	3:27	12:27
1	Nunn St & Roxbury Rd	77087	6:41	3:33	12:33
1	Dixie Dr & Poplar	77087	6:48	3:40	12:40
1	Rockhill St & Tipperary Ln	77061	6:55	3:47	12:47
1	Glen Valley Dr & Rockhill St	77061	6:57	3:49	12:49
<b>1</b>	<b>YES Prep Hobby Elementary ( 7660 Hansen Rd)</b>	<b>77061</b>	<b>7:00</b>	<b>3:00</b>	<b>12:00</b>
2	7900 S Sam Houston Pkwy E (Sweetwater Point Apts)	77075	6:38	3:41	12:41
2	Brimridge Ln & Goodridge Dr	77048	6:43	3:31	12:31
2	Alameda - Genoa Rd & Forbes Brook Dr	77075	6:49	3:25	12:25
2	Holiday Ln & Wingtip Dr	77075	6:55	3:18	12:18
<b>2</b>	<b>YES Prep Hobby Elementary ( 7660 Hansen Rd)</b>	<b>77061</b>	<b>7:00</b>	<b>3:00</b>	<b>12:00</b>



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## Students Arriving Late to School

We encourage guardians to send students to school regularly and on time because learning is a top priority and vital instructional material is missed when students are tardy. It is expected that students are in the classroom by 7:25 a.m. Students who arrive to school after 7:30 a.m. are considered tardy. Students who arrive after this time will need to be signed in by the guardian at the Front Office. After 3 tardies within a quarter, your child's teachers will contact the parent to discuss supports to improve attendance. After 6 tardies within a semester, one of the leadership team members will meet with the family to discuss the cause of the constant tardiness and how to best support them.

## Common Area Expectations

YES Prep Hobby Elementary students will be taught and held to these expectations to ensure the campus remains a safe place where students can focus on learning and are all treated with kindness and respect. Please see below to read what Sparks PRIDE looks like in each area. Continue to scroll down for The Elementary School matrix.

### Arrival and Dismissal Actions

- Use voice level 0-1.
- Sit in assigned line.
- Keep food stored in student's backpack, out of sight.
- Listen to student's number to be called.
- Stay on student's assigned post.

### Playground

- Use voice level 2-3.
- Stay in assigned area.
- Use playground equipment appropriately.
- Students should include their buddy in activities.
- Engage in safe physical play.

### Hallway Actions

- Walk on the right side in a straight line.
- Students should stay with their class and walk directly to their destination.
- Students must keep their hands and feet away from the walls. Students must place their hands to the side of their body or in their pockets.
- Use walking feet, so that we avoid tripping and hurting ourselves and/or others.
- Use voice level 0-1.
- Stop at intervals to check with the adult for instructions to continue or wait.
- Line leaders hold the door for everyone else, rejoin at the end.

### Restroom Action

- Only 3 students in the restroom at a time.
- Use stalls, toilet, and toilet paper appropriately.
- Students must keep their eyes, hands, and feet to themselves.
- Respect the privacy of others.
- Use voice 0-1.
- Wash hands with soap and water for 20 seconds.

### Cafeteria Actions

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- Students must only touch and eat their food.
- Use voice level 1-2.
- Use walking feet.
- Students should wait their turn in line.
- Students will need to sit with their feet facing forward and under the table.
- Remained seated until dismissed.
- Students should pick up trash around them (even if it is not theirs).
- Students should raise their hand for help

## Lunch Time Expectations

### Lunch Visitors

Due to limited space, families will be invited to eat with their child at school during special occasions. Notes will be sent home notifying guardians of the dates and times.



### Procedures to Drop off Student Lunch

If guardians are bringing in lunch or any items for a student, it must be taken to the Front Office anytime from 8:30 – 10:30 am. The office receptionist will put the child's name on the lunch. The meal will be delivered to the child's classroom. We do not want to interrupt classroom instruction; therefore, we will deliver all lunches to the cafeteria during the designated lunch time. For the safety of our students, sharing is not allowed.

## Traffic Procedures

The following procedures have been updated to address the traffic and safety issues. These procedures should be taken seriously, as your student's safety is our absolute priority. Please take the time to read the procedures below and communicate these procedures to ALL family members and childcare providers.

### **Parking Lot**

During designated times at the beginning and end of each normal school day, there will be staff or parking lot attendants outside monitoring activity in the parking lot. Please pay attention to the directions they are giving and ask questions if you are not sure where to go. It is important for all families to follow the same guidelines as this allows each driver and student to know what to expect. Drivers who park and leave their cars unattended in a drive-thru lane pose a safety hazard. If a family needs to park and/or leave their vehicle, please park at the front entrance on Hansen Street.

### **Flow of Traffic**

**When:** Drop off is from 7:00 a.m. to 7:25 a.m.

School doors close at 7:30 a.m.

Students are in their classrooms by 7:30 a.m.

**Where:** The drop-off line BEGINS at the entrance on Hansen

**Dropping off:** Put your car in park before you let your student out quickly and carefully.

Students are NOT allowed to exit on the left side of the car.

Guardians may NOT get out of the car while in the drop-off line.

Do NOT hold up the line to watch your student walk into school.

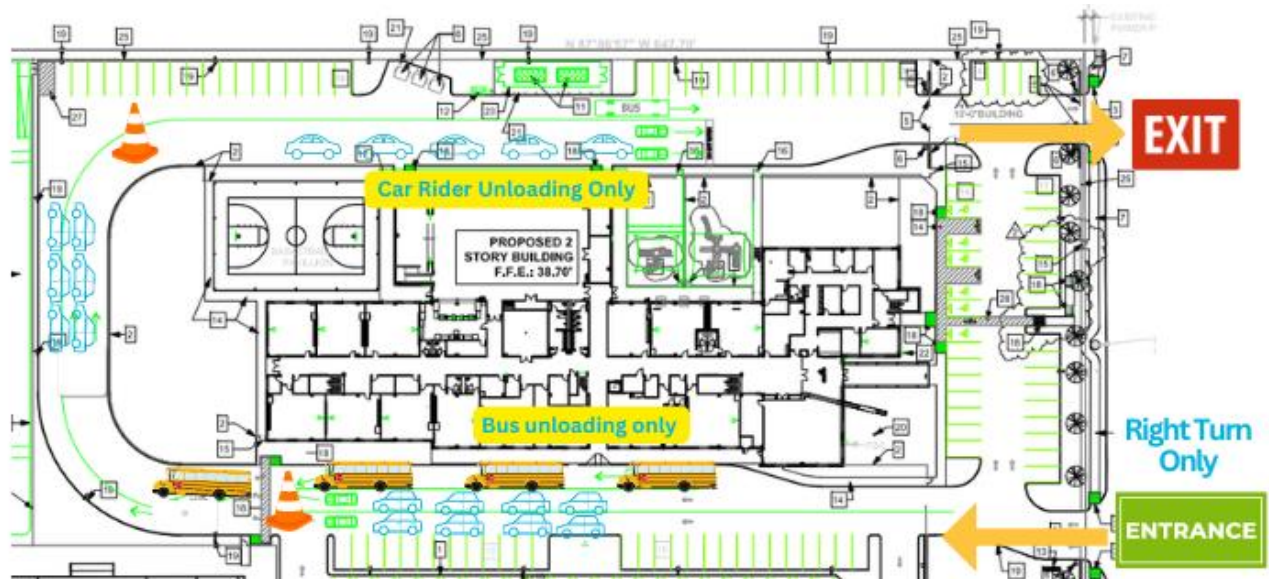
Leaving: When leaving the drop-off line, wait and follow the car in front of you.

Do not pass up any cars that are dropping off children.

Do not pull out into the center drop-off lane.

Other Notes: On campus there is a max speed of 10 MPH and NO cell phone use in school zones.

Most importantly, we have around 200 children arriving between 7:00 and 7:25 a.m. every morning. Please be kind and patient with one another. Thank you for helping to make our school campus safe for everyone.



## Early Line Up

Gates will open at 7:00 a.m. We ask that all guardians wait until 7:00 a.m. to arrive on campus. There will be no supervision before 7:00 a.m. Please do not park outside the gate before 7:00 am as this will cause city traffic and may result in a ticket given from the Houston Police Department.

## Dropping off Items for Students

If guardians are dropping items off for a student such as homework, projects, PE clothes, etc., please go to the Front Office. Items should be clearly marked with the student's name and grade. The receptionist will deliver the items to the student's homeroom teacher.

## Former Student Visits

Students not enrolled in YES Prep Hobby Elementary will only be allowed on campus with prior approval.

YES Prep students admitted to partner campuses will only be allowed admittance under the supervision of an adult employee of YES Prep.

# FAMILY COMPACT

## Statement of Purpose

YES Prep Public Schools is committed to working in collaboration with students, families, and other community stakeholders to achieve ambitious student learning outcomes. We recognize that parents and families play an important role as their child’s first teacher and are valued partners in the educational process. As a result, parents and families will be included in appropriate decision-making opportunities to support student achievement. A **school compact** is an agreement between the school, parents, and students to help the student succeed. We will work together to create a strong support network for your child.

ESSA 1116 (d) states, “As a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents... a school-parent compact...”

## 2024-2025 Parent & Family Engagement (PFE) Program

What is it?	YES Prep Public Schools strives to provide high-quality education individualized for each student by developing and maintaining relationships with families and the community. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education												
Funding	Title I funds will be allocated for the parent and family engagement program. Parents and family members of children receiving Title I, Part A services shall be involved in the decisions regarding use of funds for parental involvement activities.												
Review	YES Prep Public Schools will involve parents in an active and engaging manner to plan, review and improve Title I Part A programs. The LEA’s and campus’s Title I, Part A programs are subject to audit by the Texas Education Agency to ensure that Title I, Part A program requirements are being met.												
Family Meetings	<p>Parent Meetings will be scheduled at your school to plan and communicate relevant information. Meetings will always take place in the cafeteria.</p> <table border="1" data-bbox="264 1457 1466 1837"> <thead> <tr> <th data-bbox="264 1457 522 1499">Meetings</th> <th data-bbox="522 1457 1466 1499">Dates &amp; Notes</th> </tr> </thead> <tbody> <tr> <td data-bbox="264 1499 522 1537">Title I Meeting</td> <td data-bbox="522 1499 1466 1537">Fall Semester</td> </tr> <tr> <td data-bbox="264 1537 522 1604">Open house / Meet the Teacher</td> <td data-bbox="522 1537 1466 1604">Fall Semester – August/September</td> </tr> <tr> <td data-bbox="264 1604 522 1671">Parent Teacher Conferences</td> <td data-bbox="522 1604 1466 1671">Elementary- Fall and Spring All other campuses- scheduled as needed and/or upon Family request</td> </tr> <tr> <td data-bbox="264 1671 522 1770">Family Association Meetings</td> <td data-bbox="522 1671 1466 1770">Dates shared on social media, Family Notes, and YES Prep website By Parent and Family Engagement Policy, hosted once a month on all YES Prep Campuses</td> </tr> <tr> <td data-bbox="264 1770 522 1837">Coffee with the Principal</td> <td data-bbox="522 1770 1466 1837">Dates shared on social media, Family Notes, and YES Prep website</td> </tr> </tbody> </table>	Meetings	Dates & Notes	Title I Meeting	Fall Semester	Open house / Meet the Teacher	Fall Semester – August/September	Parent Teacher Conferences	Elementary- Fall and Spring All other campuses- scheduled as needed and/or upon Family request	Family Association Meetings	Dates shared on social media, Family Notes, and YES Prep website By Parent and Family Engagement Policy, hosted once a month on all YES Prep Campuses	Coffee with the Principal	Dates shared on social media, Family Notes, and YES Prep website
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Ways to request regular or one on one meetings:	<ul style="list-style-type: none"> <li>Email campus staff, teachers</li> <li>Call campus directly</li> </ul>			
Curriculum & Academic Assessments	<a href="#">YES Prep Curriculum - Academics</a>			
School-Parent Compact	<p><b>Schools Responsibilities</b></p> <ul style="list-style-type: none"> <li>Provide academic support to students who need it</li> <li>Host Title I Meetings and Workshops</li> <li>Communicate with families about student performance through the Family Portal and School Messenger</li> <li>Participate in Parent-Teacher Conferences</li> <li>Build relationships with students and families through home visits and Open Houses</li> <li>Provide volunteer opportunities for families</li> <li>Welcome families to observe their child in class</li> <li>Host Family Association Meetings on a monthly</li> </ul>	<p><b>Guadian/Caregiver's Responsibility</b></p> <ul style="list-style-type: none"> <li>Be your child's best advocate.</li> <li>Make sure your child attends school regularly and on time</li> <li>Provide transportation for your child to and from school</li> <li>Encourage, empower, and motivate your child to succeed academically and prepare for college</li> <li>Create a home environment that supports learning</li> <li>Make reading a priority at home</li> <li>Communicate regularly with the school</li> <li>Attend school events and conferences</li> <li>Follow the school rules and provide feedback to the staff</li> <li>Promote your child's health and wellness</li> </ul>	<p><b>Student's Responsibility</b></p> <ul style="list-style-type: none"> <li>Attend school regularly and be on time</li> <li>Complete your homework and do your best</li> <li>Get good grades and strive to maintain a 3.0 GPA</li> <li>Ask for help when you need it and never give up</li> <li>Be respectful and take pride in yourself, your community, and your school</li> <li>Follow the Code of Conduct and protect myself and the safety of others</li> <li>Practice healthy behaviors</li> <li>Do whatever it takes to be accepted to</li> </ul>	<p><b>On-going Communication</b></p> <ul style="list-style-type: none"> <li>Campus Communication Platform</li> <li>Family Notes</li> <li>Social Media – Instagram and Facebook</li> <li>STAAR Family Portal <a href="#">LINK</a></li> <li>Family Association Communication</li> </ul>

	basis and provide a summary of the meeting through Family Notes <ul style="list-style-type: none"> <li>• Communicate with families, regularly</li> </ul>		and graduate from college	
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