

**Avon Community School Corporation  
District Parent Involvement Policy & Guidelines for Title 1  
2024-2025**

**9250 –Relations with Parents: Board Policy for Avon Community Schools**

The School Board believes that the education of children is a joint responsibility, one it shares with the parents of the school community. To ensure that the best interests of the child are served in this process, a strong program of communication between home and school must be maintained.

The Board believes that it is the parents who have the ultimate responsibility for their children's in-school behavior, including the behavior of students who have reached the legal age of majority, but are still, for all practical purposes, under parental authority. During school hours, the Board, through its designated administrators, acts in loco parentis or in place of the parents.

The Board directs that the following activities be implemented to encourage parent-school cooperation:

- A. Two-way communication between home and school.
- B. Meetings of parents and staff members to explain and discuss matters of general interest with regard to child-school, child-home, or child-school-home relationships.
- C. Special events of a cultural, ethnic, or topical nature, which are initiated by parent groups, involve the cooperative effort of students and parents, and are of general interest to the schools or community.

For the benefit of children, the Board believes that parents have a responsibility to encourage their child's career in school by:

- A. Supporting the schools in requiring that the children observe all school administrative guidelines, and by accepting their own responsibility for children's willful in-school behavior, including participating in disciplinary actions when requested to do so by the school;
- B. Sending children to school with proper attention to their health, personal cleanliness, and dress;
- C. Maintaining an active interest in the student's daily work and making it possible for the student to complete assigned homework by providing a quiet place and suitable conditions for study;
- D. Reading all communications from the school, signing, and returning them promptly when required;
- E. Cooperating with the school in attending conferences set up for the exchange of information of the child's progress in school as requested.

**District Parent Involvement Guidelines for Title 1 Program: Avon Community Schools**

The Avon Community School Corporation intends to follow the parental guidelines in accordance with the *new ESSA (Every Student Success Act) Authorization*. The Avon Community School Corporation will distribute this information to parents of students participating in the Title 1 Program.

Parents will be involved in the review, development, and maintenance of the local plan annually. Assistance will be provided to assure coordination, technical assistance, and any other support requested to assure effective parent involvement activities link to the improvement of student academic achievement.

In order to build both the schools' and parents' capacity for strong two-way involvement, the following areas will be reviewed, published and explained to the school community each year:

Curriculum

The foundation for all classroom instruction is based upon the locally adopted curriculum by the Avon Board of School Trustees. This curriculum is revised and updated based upon the adoption schedule created by the Department of Education for the state of Indiana. Standards are available to review for each content area. Title 1 instructional materials to support this curriculum are carefully selected based upon research, staff experience and most importantly matched to the needs of the students. Assistance will be provided to parents in understanding achievement standards.

#### Assessment

A variety of assessments will be used for placement in the Title 1 program as well as for progress monitoring during participation in the program. The neediest students will be progress monitored a minimum of every two weeks. Assessments include, but are not limited to: Universal Screeners, ILEARN, IREAD3, NWEA, and other classroom assessments.

#### Decision-Making Opportunities

Parents and teachers will be encouraged to have open, two-way communication at mutually convenient times. School administrators and certified Title 1 staff are responsible to place phone calls and schedule personal conferences with parents regarding benefits of program participation. Teachers and parents will be invited yearly to attend Title 1 workshops. Assistance will be provided in understanding how to monitor a child's progress to improve academic achievement. Additionally, parents will be asked to participate in the development of the Title 1 plan.

#### Materials and Training

Each Title 1 school will provide materials and training to help parents work with their children to improve their child's achievement, such as literacy training and using technology. A variety of training times are provided to accommodate parent work schedules. The Title 1 Program will have a webpage link with pertinent information and documents for parents to access. This website has the capacity to translate documents into several languages. In addition, individual buildings will make every attempt to translate communications. Translators will be utilized on an as-needed basis and when a translator is available.

#### Educating School Staff

Staff development opportunities will be encouraged and prioritized by administration to assist in educating staff regarding best practices of working with students in poverty. Title 1 staff will provide information to staff on a regular basis regarding techniques for working with disadvantaged children and families. Title 1 staff will encourage others to be as invitational as possible in parent communications.

#### Parent Contact with Pre-K Programs

Title 1 staff will continue to develop relationships with local community agencies, Title III staff, as well as coordination with our local preschool programs. The goal of these relationships is to coordinate and integrate parental involvement strategies.

#### Annual Evaluation

Parents will be surveyed annually to obtain feedback and input on the Avon Community School Corporation's Title 1 Program. This data will be utilized during annual policy review meetings to redesign more effective parental strategies as needed. The program will be designed to assist students to acquire the competencies and achieve the goals established by law and the Avon Community School Board.

#### Barriers

Barriers to parent participation will be identified in order to facilitate better attendance at school functions. When needed, efforts will be made to provide transportation, daycare, translators, etc.

#### Specific School Parent Involvement Guidelines: Cedar, Hickory, Maple, Sycamore, and Pine Tree Elementary Schools

The Avon elementary schools mentioned above will develop their own local parent involvement plan. This plan will meet all legal requirements and will be jointly developed and distributed by the school to parents of participating students. These plans will be updated annually. A copy of each school's plan shall be kept on file with the school's Title 1 program plan in the central office.