The Classical Academy

Board of Directors Meeting

(Open to the Public)

Date: Friday, May 31, 2024, 8:30-10:55 a.m.

Location: North Campus – Secondary School, 1st Floor, Room 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

Agenda

Allotted Time/Start Time

I. Call to Order (8:30 a.m.) 1 min (8:30) (8:31)

- The Board Chair (Mr. Fradette) called the meeting to order at 8:30 AM.

II. Pledge of Allegiance/Mission/Roll Call 2 min (8:31) (8:31)

- Roll Call: (Mr. Fradette; Here //Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; absent during role call but arrived after the Comments from the Audience // Mr. Young; Here // Mr. Palmer; Here // Mrs. Wittleder; absent.) A quorum was present.

III. Approval of Agenda 2 min (8:33) (8:32)

- Motion: Mr. Hannan moved to approve the agenda and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 5-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

IV. Comments from the Audience (Audience members have 3 minutes to address the Board) 10 min (8:35) (8:33)

(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)

- Stephanie Pollard shared how she appreciated the service of Mrs. Johnson and Mrs. Wittleder. She shared that they will be missed from the Board.

V. Comments from the Board of Directors 10 min (8:45) (8:34)

- Mr. Palmer shared that a professor at Pike's Peak State College commended TCA for the leadership displayed in TCA students.
- Mr. Fradette congratulated Dr. Thomason for the way the year ended.
- Mr. Fradette also noted that Mrs. Johnson joined the meeting.

VI. Report of the President & Cabinet Spotlights 10 min (8:55) (8:36)

Action: (Thomason)
Motion: (Info)
Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).

- Dr. Thomason highlighted the following items in his report:
  - He described his attendance to both CP and traditional graduations, encouraging the board to attend those in the future.
  - He shared that Amy Shandy and Jinger Haberer attended the TCA CP graduation and Jinger commented on how special it was to see parents hand diplomas to students.
  - He shared that the community had met the $44,000 May match and a total of $150,000 was the overall goal. With the overall year fundraising efforts, TCA is near a five year high for giving.

VII. Consent Agenda 3 min (9:05) (8:47)

Board Directed items to be removed from Consent Agenda:
Motion: (Vote) to file the Consent Agenda

A. Finance (VanGampleare)
1. April Financials

B. SAC Minutes
1. Cottage School Program/College Pathways, February 13, 2024
2. East Elementary, April 22, 2024
3. Junior High, October 26, 2023

4. Junior High, November 30, 2023
5. Junior High, February 29, 2024
6. Junior High, April 25, 2024
7. High School, February 8, 2024
8. High School, April 18, 2024

- Motion: Mr. Hannan moved to approve the Consent agenda and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

VIII. Minutes: May 13, 2024 2 min (9:08) (8:48)

Action: (Walters)
Motion: (Vote) to approve the May 13, 2024 minutes
Rationale: to provide a record of the Board meeting for files

- Motion: Mr. Hannan moved to approve the minutes and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

Comments from Board of Directors:
No additional comments.

Break 5 min (9:10) (8:48)

IX. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Budget Approval for Next FY 5 min (9:15) (8:49)

Action: (VanGampleare)
Motion: (Vote) to approve the TCA budget for the 2024-2025 school year
Rationale: to approve the proposed budget for the 2024-2025 school year

- Mr. VanGampleare said there had been no changes and asked for the budget to be approved.
- Motion: Mr. Hannan moved to approve the budget and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

2. Annual Charter Contract Review 5 min (9:20) (8:50)

Action: (Pacht)
Motion: (Vote) to approve the Charter Contract between TCA and ASD20 for 2024-2025
Rationale: to annually review and approve changes to the Charter Contract Between TCA and ASD20

- Mr. Pacht shared that there have been no changes and asked for a vote.
- Motion: Mr. Hannan moved to approve the Charter Contract and was seconded.
- Discussion:
  - Mr. Young and Mr. Hannan asked about additional costs.
  - Mr. Pacht and Mr. VanGampleare shared that there were additional costs due to additional security and IT software.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

3. Annual Character Report 15 min (9:25) (8:55)

Action: (Jolly)
Motion: (Info)
Rationale: to review measures of character at TCA in accordance with Strategic Goal 1, Assessment 1-1-1

- Mr. Jolly shared the eighth Annual Character Report.
  - TCA's character education policy was created in 2017.
  - Data was collected from Parent surveys, secondary student surveys, HR surveys, Registrar Report, etc.
  - 11 of the 12 were green, which indicates that TCA is developing exemplary citizens through character development. Mrs. Johnson had several questions and suggestions.

4. Secondary Curriculum – Computer Science 5 min (9:40) (9:34)

Action: (Jolly, Galvin)
Motion: (Vote)
Rationale: to review and approve secondary textbook for new course and name change for JH courses

- Mr. Jolly shared that last month there was a presentation on secondary curriculum. Nothing changed, but there was one parent review, which was positive. He asked the board to approve the text and name changes.
- Motion: Mr. Hannan moved to approve the secondary curriculum and was seconded.

- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

C. Board Level Reports

1. **July 12, 2024 Board Offsite Agenda** 15 min (9:45) (9:36)
   Action: (Fradette)
   Motion: (Discussion)
   Rationale: to finalize topics for the July Working Session
   - Mr. Fradette shared that he sent out the offsite agenda to the Board which included:
     - A guest speaker for Board training
     - The Strategic Plan, President's Goals, and Board Goals.
2. **Appreciation Committee Annual Report** 5 min (10:00) (9:45)
   Action: (Hawkins/Johnson)
   Motion: (Info)
   Rationale: to review teacher appreciation activities at TCA
   - Mrs. Hawkins and Mrs. Jonhson reached out to principals on how teachers were appreciated.
     - Many campuses appreciate staff through providing staff meals throughout the year, gifting staff with TCA apparel, and celebrating teacher appreciation weeks.
3. **Board Evaluation Action Plan** 5 min (10:05) (9:49)
   Action: (Fradette)
   Motion: (Discussion)
   Rationale: to review action items associated with the Board Annual Self Evaluation
   - Mr. Fradette highlighted three points from the evaluation:
     - Continue to engage with community to find good Board candidates and encourage them to apply.
     - Continue to engage in meetings with staff.
     - Continue to seek to understand all aspects of TCA.
4. **Adopt a School Board Assignments** 5 min(10:10) (9:51)
   Action: (Fradette)
   Motion: (Discussion)
   Rationale: to assign Board Directors to TCA schools
   - Mr. Hannan: Central Elementary
   - Mrs. Hawkins: College Pathways
   - Mr. Young: North High School
   - Mrs. Moffat: Junior High School
   - Mr. Skorich: North Elementary
   - Mr. Brightwell: East Elementary
   - Mr. Fradette: Cottage School

D. Board Communication 5 min (10:15) (9:53)
Action: (Secretary)
Rationale: to develop and approve of communication update to community
- Items to include in the Board Communication:
  - Character Report
  - Board Assignments
  - Thank Parents

E Future Board Agenda Items 5 min (10:20) (9:54)

1. Strategic Plan Review, Discussion, July, Fradette
2. Board and President's Goals, Discussion, July, Fradette
3. Annual Meeting (Seat New Board Members, Board Officer Elections, Board Picture), Discussion, Aug, Fradette
4. Hail and Farewell to Board Members, Info, Aug, Fradette
5. Charter Review (signed copy for records), Info, Aug, Pacht
6. Strategic Plan Approval, Vote, Aug, Board Chair
7. Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Disclosure Statement/Oath of Office Sign, Info, Aug, Board Chair
8. Board and President Goals Approval, Vote, Aug, Board Chair
9. President Designates 2 Individuals as Emergency Replacements, Vote, Aug, Thomason
10. Board Committee Chair Assignments, Info, Aug, Board Chair

F. Comments from the Board of Directors 5 min (10:25) (9:54)
- Mr. Hannan commended Dr. Thomason on the character report and state of our school.
- Mr. Young echoed what Mr. Hannan said and appreciated detailed reports.

G. Executive Session (TCA President's Evaluation, Salary, and Benefits) 20 min (10:30) (9:57)
Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) to discuss TCA President evaluation, salary, and benefits
Rationale: to finalize TCA President evaluation, salary, and benefits

- Motion: Mr. Hannan moved to move into executive session and was seconded.
- Discussion: Dr. Thomason, Mr. Fradette, Mr. Hannaan, Mrs. Hawkins, Mrs. Johnson, Mr. Young, Mr. Palmer, Mr. Skorich, Mr. Brightwell, and Mrs. Moffat were all present during the discussion.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

H. Approve President Salary and Benefits 5 Min (10:50) (11:14)

Action: (Fradette)
Motion: (Vote) To approve the TCA President's Salary and Benefits for 2024-2025 school year
Rationale: To review and approve the TCA President's salary and benefits for the 2024-2025 school year

- Motion: Mr. Hannan moved to approve the TCA President's Salary and Benefits and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

X. Adjournment (Approx. (10:55 a.m.) (10:55) (11:14)

- Motion: Mr. Hannan moved to adjourn and was seconded.
- Discussion: None.
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Young; Yea // Mr. Palmer; Yea).

Sonya Wittleder
TCA Board Secretary