TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
August 21, 2024

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/x6RlppSZaP4

During public comment, public participants are invited to address the Board with questions or comments.

I. CALL TO ORDER
Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Jardinella	Mrs. Munoz
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

- 2024-2025 School Schedule and Programs-Dr. Shouffler, Dr. Mitchell, Ms. Moore

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports

Motion to approve the following:

1. Approve the June 12, 2024 HIB Report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

IX. MINUTES

Motion to approve the following minutes:

- June 12, 2024 Regular Board Meeting
- June 12, 2024 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- School Clubs/Honoraria
- OTS Honor Roll and Code of Conduct
- Hunterdon Safe Schools Reporting App
- Soccer

1. Approve the Virtual Learning Plan for the 2024-2025 school year.
2. Approve adoption of the 2024-2025 Mentoring Plan.
3. Approve adoption of the 2024-2025 District PDP Plan.
4. Approve the updated Old Turnpike School Code of Conduct and Student Handbook for the 2024-2025 school year.
5. Approve Lisa Moore as the Affirmative Action Officer.
6. Approve Megan Verderamo as the District Anti-Bullying Coordinator.
7. Approve Sheila Donovan as the Tewksbury Elementary School HIB Specialist.
8. Approve Katherine Gould as the Old Turnpike School HIB Specialist.
9. Approve Megan Verderamo as the School Safety Specialist.
10. Approve Megan Verderamo as the District Testing Coordinator.
11. Approve Megan Verderamo as Title IX Coordinator.
12. Approve Megan Verderamo as the Homeless Liaison.
13. Approve Sheila Donovan as the Tewksbury Elementary School Testing Coordinator.
14. Approve Katherine Gould as the Old Turnpike School Testing Coordinator.
15. Approve Sheila Donovan as the Tewksbury Elementary School 504 Plan Coordinator.
16. Approve Katherine Gould as the Old Turnpike School 504 Plan Coordinator.
17. Approve Robin Thompson as the District 504 Plan Coordinator.
18. Approve the use of the Charlotte Danielson 2013 Teacher Evaluation Model and Frontline Professional Growth Evaluation Tool.
19. Approve the use of the Kim Marshall Evaluation Rubric for the Administrator Evaluation.
20. Approve the following members of the School Improvement Panel (ScIP):
    - Tewksbury Elementary School
        - Lisa Moore-Principal
        - Megan Verderamo- Supervisor of Instruction and Programs
        - Camille Bristow-Teacher
        - Becky Chapman-Teacher
    - Old Turnpike School
        - Michael Mitchell-Principal
        - Megan Verderamo- Supervisor of Instruction and Programs
        - Alana Magro - Teacher
        - Katrina Moore - Teacher
        - Cathy Zisk - Teacher
21. Approve the following members of the 2024-2025 TES School Safety/Climate Team:
    - Lisa Moore-Principal
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Sheila Donovan-School Guidance Counselor/Anti-Bullying Specialist

- Annie Rose-Mason-Parent
- Patsy DelGrande-Teacher
- Alyssa Forsythe-Teacher
- Pam Nugent-Teacher

22. Approve the following members of the 2024-2025 OTS School Safety/Climate Team:
    - Michael Mitchell-Principal
    - Tom Lobb-Teacher
    - Katherine Gould-School Guidance Counselor/Anti-Bullying Specialist
    - Sara Medenilla-School Nurse
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Bonnie Mendralla-Teacher
    - Jennifer Puppe-Parent

23. Approve the following members of the Data Quality Team:
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Jennifer Shouffler-Superintendent
    - Jarret Magierowski-Network and Database Support Technician

24. Approve revisions to curriculum documents completed during summer and re-approve all district curriculum documents.

    - Revisions include: Grades K-8 Mathematics, Grades K-8 English Language Arts, Grade 8 S.T.E.M., Grades 5-6 Aspire Math, and Grades 5-8 ELA Aspire.
    - New Curriculum includes: Grade 7 Math Honors and Grade 1-2 Aspire.

25. Approve the submission of the Student Safety Data System Report for the 2023-2024 school year to the NJ Department of Education.

26. In accordance with N.J.S.A. 18A:17-43.4 approve the establishment of a Threat Assessment Team for the 2024-2025 school year with the following members:

Tewksbury Elementary School	**Old Turnpike School**
Megan Verderamo-Supervisor of Instruction and Programs	Megan Verderamo-Supervisor of Instruction and Programs
Sheila Donovan-School Guidance Counselor	Katherine Gould-School Guidance Counselor
Steven Strange-Teacher	Thomas Lobb-Teacher
One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich	One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich

27. Approve the Tewksbury Township School District Strategic Plan for 2024-2029.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

B. Policy
Discussion

Motion to approve the following policies and regulations on first reading:

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 0141.2	Board Member Number and Term – Receiving District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 7231	Gifts From Vendors (M) (Abolished)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

C. Finance
Discussion

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period June 13, 2024 through June 30, 2024, for a total amount of $1,101,967.85 and July 1, 2024 through August 21, 2024 for a total amount of $4,173,842.84.

2. Acceptance and Approval of Board Secretary's Report for the month of June, 2024, and July, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of June, 2024, and July, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of June, 2024, and July, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of June, 2024, and July, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jennifer Shouffler	9/25/24 - 9/27/24	-0-	Mileage = $45.12 Lodging = $382.42 Meals = $75.00	Hunterdon County Superintendent's Conference & Training, Shawnee on Delaware, PA
Samantha Wu	10/15/24 & 10/16/24	200.00	Mileage = $46.44	NJ Science Convention, Princeton, NJ
Barbara Simcox	2024-2025	$450.00	-0-	NJASA Administrative Assistant Membership - Virtual Workshops throughout the school year
Nancy Morogiello	10/16/24	$250.00	-0-	33rd Annual School Health Conference, Somerset, NJ
Nancy Morogiello	7/21/24	$85.00	-0-	Basic Life Support for Healthcare Providers (CPR Renewal), Flemington, NJ
Heather Goguen	9/12, 10/17, 11/12, &12/10 2024, 1/14, 2/13, 3/27, & 4/10 2025	$145/each x 8 = $1,160	Mileage = $29.61 x 8 = $236.88	NJASBO Professional Development Workshops, Whippany, NJ

Kara Swan	3/27/25	$195.00	Mileage = $18.99	NJASBO - Purchasing - Whippany, NJ
Kara Swan	5/20/25	$145.00	Mileage = $18.99	NJASBO - Accounts Payable - Whippany, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the submission of the ESEA application for FY 2025 and accept the grant award upon subsequent approval for the FY2025 ESEA application. Grant allocations:

Title IA	$15,041
Title IIA	$6,874
Title IV	$10,000

9. Approve the submission of the IDEA application for FY 2025 and accept the grant award upon subsequent approval for the FY2025 IDEA application. Grant allocations:

Basic	$117,234
Preschool	$8,027

10. Approve the renewal of insurance coverage for the period of July 1, 2024 – June 30, 2025 school year in accordance with the following:

Coverage	Insurer	Cost
Worker's Compensation	SAIF	$64,727
Supplemental Worker's Compensation	SAIF	$4,211
Package (includes Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability)	SAIF	$126,876
Student Accident	BMI	$3,453
School Leaders' Prof Liability	SAIF	$19,476
Excess Liability	SAIF	$7,767
Bond – Goguen	Selective	$552

11. Approve the following donations/grants/activities:

Donations/Grants

Requestor/Contact	School	Description	Amount of Grant/Donation
Aimee Emge	TES	Grant from the Tewksbury Education Foundation for a third grade poetry residency by BJ Ward in the spring of 2025.	$3,000.00
Nancy Auld-Morogiello	TES	Donation from the Tewksbury PTA for an Amazon gift card to purchase underwear and clothing for incidents where a change of clothing is needed.	$200.00
Lisa Moore	TES	Donation from the Tewksbury PTA to purchase Den Shirts for all incoming kindergarten students, new students, and new staff members.	$1,500.00

12. Approve the Joint transportation agreement with Califon School District for the 2024-2025 school year. Tewksbury Township School District will transport 11 school choice students residing in Califon for the annual fee of $1,177 per student. Tewksbury Township School District will also transport Califon students for sports and field trips at an hourly rate of $95/hour.
13. Approve the Joint transportation agreement with Washington Township School District, Morris County, for the 2024-2025 school year. Tewksbury Township School District will transport one school choice student residing in Washington Township for the annual fee of $1,177 per student.

14. Approve Ciocca Ford of Flemington for a F350 4x4 truck utilizing Co-op MCCPC-Contract #15-C, ITEM #12 at an amount of $64,388 in the 2024-2025 school year.

15. Approve Troller Electric for LED replacement light upgrades throughout the district utilizing Co-op HCESC-SER-21B at an amount not to exceed $75,000 in the 2024-2025 school year.

16. Approve Combustion Service Corporation for boiler and valve upgrades at OTS utilizing Co-op Ed Data Bid #12191 at an amount not to exceed $60,000 in the 2024-2025 school year.

17. Approve Oak Security Group, LLC for door and lock replacement at Old Turnpike School and Tewksbury Elementary School utilizing Co-op #65MCESCCPS contract bid #ESCNJ 20-21-08 at an amount not to exceed $58,000 in the 2024-2025 school year.

18. Approve H.A. DeHart for parts and repairs through Co-op Bid #HCESC-Trans-24-05 Bus Parts and Repairs at an amount not to exceed $150,000 in the 2024-2025 school year.

19. Approve Ocean Construction LLC for masonry repairs and sealing of joints and windows at the Elementary School utilizing #65MCESCCPS contract bid #ESCNJ 22/22-33 in an amount not to exceed $94,000 in the 2024-2025 school year.

20. Approve Weatherproofing Technologies for roof repairs at the Elementary School utilizing #65MCESCCPS contract bid #ESCNJ 23/24-30 in an amount not to exceed $157,000 in the 2024-2025 school year.

21. Approve Dell Technology Company for new laptops, desktops and chromebooks utilizing Dell NASPO Computer Equipment PA-New Jersey C0000000005003 not to exceed $80,000 in the 2024-2025 school year.

22. Approve the pre-referendum proposal for Parette Somjen at a cost of $9,900.

23. Approve FY24 NP Transportation Aid in the amount of $26,390.

24. Approve FY24 Extraordinary Aid in the amount of $154,224.

25. Approve the following field trips for the 2024-2025 school year:

Field Trips				
Grade	**Destination**	**Date (month/year)**	**Approximate Cost per Student (cost of attendance not paid by district)**	**Coordinating Teacher/Staff**
1	Centenary University to see the production of Miss Nelson is Missing	November, 2024	$10.00	Rebecca Chapman
8	Clinton Township Middle School to see Michael Fowlin assembly	November, 2024	-0-	Kathy Gould
7	Clinton Township Middle School to see Rachel's Legacy assembly	October, 2024	-0-	Kathy Gould

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

D. Technology
Discussion

1. Approve the disposal of the attached list of technology items which are no longer in use.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

E. Facilities
Discussion
- Water Update

F. Transportation

Discussion

- Bus Passes

G. Communication
Discussion

H. Other
Discussion

Motion to approve the following:

1. Approve the Superintendent Goals for the 2024-2025 school year.

2. Approve the Board Goals for the 2024-2025 school year.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XI. LEGISLATIVE REVIEW

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve to hire Elisabetta DeVita as a Special Education Teacher, beginning August 26, 2024 at Step 8 MA $74,147.

2. At the recommendation of the Superintendent, approve to hire Kenya Kaszyk as a Custodian, beginning August 1, 2024 at Step 11, $46,580 (prorated).

3. At the recommendation of the Superintendent, approve to hire Erin Cassata as a Custodian, beginning on or about September 9, 2024 at Step 11, $46,580 (prorated), pending criminal history review.

4. At the recommendation of the Superintendent, approve to hire Paige Slinkowski as a Custodian, beginning on or about September 3, 2024 at Step 11, $46,580, (prorated).

5. At the recommendation of the Superintendent, approve to hire Robert Borkowski as as an Assistant Coordinator of Buildings and Grounds, beginning September 1, 2024 at $63,000 (prorated), pending criminal history review.

6. At the recommendation of the Superintendent, approve William (Chris) Mortenson as a full time Library Clerk/Paraprofessional beginning August 26, 2024 through June 30, 2025 at Instructional Aide, Step 10 $20.89/hour.

7. At the recommendation of the Superintendent, approve to hire Olivia Brennan as a substitute teacher/aide for the 2024-2025 school year, pending criminal history review.

8. Accept, with best wishes, the letter of retirement from Dale Grover, Custodian, effective September 1, 2024.

9. Accept, with regret, the letter of resignation from Allison Caruso, OTS Science Teacher, effective August 25, 2024.

10. Accept, with regret, the letter of resignation from Carolyn Wernicki, Library Clerk, effective August 25, 2024.

11. Accept, with regret, the letter of resignation from Kristen DiYanni, Special Education Paraprofessional, effective August 25, 2024.

12. Accept, with regret, the letter of resignation from Tom Holmes, Assistant Coordinator of Buildings and Grounds, effective August 23, 2024.

13. At the recommendation of the Superintendent, approve Tom Holmes as a substitute custodian for the 2024-2025 school year.

14. At the recommendation of the Superintendent approve Will Weinlein as a substitute custodian for the 2024-2025 school year.

15. At the recommendation of the Superintendent, approve the non-renewal of Jeremiah Burd, Custodian, effective August 29, 2024.

16. Approve the summer hours for the following staff member:

Name	Description	Step	Hours	Rate
Nelly Smith, Paraprofessional	Kindergarten Playdate in August, 2024	Step 4 Instructional Aide	Up to 3 hours, including 1 hour of prep time	$18.82/hour

17. Approve the following therapy dogs from The Bright and Beautiful Therapy Dogs, Inc., along with their handlers.

    Hunter - Golden Doodle with Handler Judy Aron-Sallero will be going to OTS
    Alee - mixed breed with Handler Bonnie Polito will be going to TES
    Brie - Mixed Breed with Handler Deanna Cuchiaro will be going to TES

18. At the recommendation of the Superintendent, approve Heather Olla as Athletic Director for the 2024-2025 school year at a stipend of $5,382.00.

19. At the recommendation of the Superintendent, approve Heather Olla as Cross Country after school Aide, on an as needed basis during practices and home track meets, at the student supervision hourly rate of $40/hour.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____