



**DRAFT**

**Interdistrict School for Arts and Communication  
BOARD OF DIRECTORS**

May 15, 2024 at 4:00 pm via ZOOM

*New London, CT*

This meeting was held virtually

**In Attendance:** Shannon Lougee, Richard Muckle, Erica Robb, Christina Schiano, Dr. Nicholas Spera, Dr. Richard Sanders, Dr. Larry Fenn, Tanya Collins, William Linski, Kevin Booker, Dr. David Brailey, Barbara Crouch, Lee Muller, Elizabeth Bumgardner, Amy Geary

**MINUTES**

- 4:00 pm      **1. WELCOME/CALL TO ORDER**      *Chairman R.F. Muckle*  
1a. Establishment of Quorum – *quorum established*  
1b. Public Comment – *no public comment*
- 4:01 pm      **2. CONSENT AGENDA**      *Chairman R.F. Muckle*  
● Approval of Minutes from April Special BOD Meeting  
● Acceptance of the Year-to-Date Profit/Loss Financial Report for April 2024  
*Motion: Approve and accept all items on the consent agenda*  
*Moved: L. Muller; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: None*  
*Motion Carries by unanimous voice vote*
- 4:03 pm      **3. EXECUTIVE DIRECTOR REPORT**      *Dr. Spera*  
3a. Lottery Update  
*We are now full.*  
3b. CSDE Report Update  
*Attorney Ritter wrote a letter to CSDE. We received notice on May 2<sup>nd</sup> that our charter renewal will be on June 5<sup>th</sup>. We have not yet received any communication on the length of our renewal.*  
3c. Grant Update  
*We plan on applying for a grant that would allow for charter schools to grow or add grades. This grant is for about 1.3 million and we must submit an intention to apply by May 31<sup>st</sup>.*  
3d. Legislative Update  
*ISAAC has been written in for 52 additional seats for 4<sup>th</sup> and 5<sup>th</sup> grade. The state legislation has agreed to fund the seats, next step is now for CSDE to approve. We anticipate being approved since the funding for the seats has already been approved.*  
*Construction budget was not included in legislation.*  
3e. Hiring Update  
*We anticipate the need to hire two 4<sup>th</sup> grade teachers and a special education teacher.*
- 4:15 pm      **4. SUBCOMMITTEE REPORTS**  
4a. FINANCE      *Treasurer L. Muller*  
● Finance Update - May Minutes  
*P&L accepted as part of the consent agenda.*  
*Of the current year capital expenditures amount \$80,385 will be taken out of the capital reserve to pay for the capital expense bill.*  
*The finance committee reviewed the Executive Director 2024-25 budget proposal and recommended the board approve the budget.*

#### 4b. GOVERNANCE

Vice-Chair M. Spellman

- Parent Representative Recruitment

*Amanda Grundy has expressed interest in being the parent representative and has been invited to attend the June meeting.*

- Annual Teacher Representative Interviews

*An email will be sent out to all teachers. Anyone interested can apply.*

- BOD Election Ballot

- Elections at the June Meeting

Richard Muckle – Chairman

Michael Spellman – Vice Chairman

Lee Muller - Treasurer

Barbara Crouch – Secretary

*No other nominations made*

*Motion: To close nominations and to approve the election ballot of officers for 2024-25*

*Moved: L. Muller; 2nd: B. Crouch; Discussion: none; In Favor: all; Opposed: none; Abstentions: None*

*Motion Carries by unanimous voice vote*

***Motion: To approve ballot for 2024-25***

*Moved: B. Crouch; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: None*

*Motion Carries by unanimous voice vote*

4:30 pm

#### 5. NEW BUSINESS

Chairman R.F. Muckle

5a. Executive Director Budget Overview

Dr. Spera

*Dr. Spera presents the ISAAC budget overview including budget proposal to the board.*

*Conversation ensued*

*Motion: To approve FY 2024-2025*

*Moved: L. Muller; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: None*

*Motion Carries by unanimous voice vote*

5:00 pm

#### 6. ADJOURN

*Motion: To Adjourn*

*Moved: L. Muller; 2nd: K. Booker Discussion: none; In Favor: all; Opposed: none; Abstentions: None*

*Motion Carries by unanimous voice vote*