

MINUTES – CITIZENS’ BOND OVERSIGHT COMMITTEE
Fresno Unified School District
May 17, 2018

The purpose of the citizens’ oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Citizens’ Bond Oversight Committee (CBOC), Fresno Unified School District, Service Center, 4600 N. Brawley, Fresno CA 93720, Huntington Conference Room

Attendance

At a regular meeting of the CBOC held on May 17, 2018, present were CBOC members Brian Andritch, William Clark, Inez Hill, Michael Lopez, Bruce O’Neal, Dominic Papagni, Chuck Riojas and Barbara Steck (Chair).

Not present were CBOC members Arthur Koster and Jose Mejia.

Also present were Fresno Unified staff Alex Belanger, Deana Clayton, Leann Nowlin, Ruth Perez, Karin Temple; Jeff Jensen, Crowe Horwath; and member of the public David Taub, GVwire.

Vacant CBOC seats are available to be filled by Trustees Ashjian (two), Davis (two), De La Cerda (one), and Johnson (one).

1. CALL MEETING TO ORDER

Chair Steck convened the meeting at 11:50 a.m.

2. WELCOME/INTRODUCTIONS/RECOGNITIONS

William Clark was recognized and presented with a commemorative plaque in gratitude for his service to the CBOC and the community

3. APPROVE DRAFT MEETING MINUTES FOR FEBRUARY 15, 2018

Approved unanimously

4. DISCUSS PROJECT UPDATES – provided during tour of projects around the district

- Adult Transition Program
- Duncan
- Rata
- Slater

5. REVIEW AND ACCEPT PROJECT/EXPENDITURE REPORTS – *DEFERED* (in the interest of time for the projects tour, material was provided but not discussed)

- MEASURE Q – dated May 2018
- MEASURE X – dated May 2018

6. REVIEW AND ACCEPT MEASURE Q QUARTERLY REPORT OF INDEPENDENT ACCOUNTANTS ON APPLYING AGREED-UPON PROCEDURES for the period January 1, 2018 – March 31, 2018

The report was presented by the district’s independent accountant. It involved selecting a sample of 25 expenditures totaling \$2,278,366. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 1% of the total number of expenditures and 24% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to

the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries.

7. **DISCUSS CHAIR'S REPORT**

None

8. **PUBLIC COMMENT**

David Taub (GVwire) asked why new CBOC member Mr. Koster was not present. Ms. Temple answered that Mr. Koster informed staff he was unable to attend due to his class schedule.

9. **ADJORN TO TOUR 12:22 p.m.**

Next meeting August 16, 2018, 11:45 (lunch served), at the Brawley Service Center