

MINUTES – CITIZENS’ BOND OVERSIGHT COMMITTEE

Fresno Unified School District

February 15, 2018

The purpose of the citizens’ oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Citizens’ Bond Oversight Committee (CBOC), Fresno Unified School District, Service Center, 4600 N. Brawley, Fresno CA 93722, Huntington Conference Room

Attendance

At a regular meeting of the CBOC held on February 15, 2018, present were CBOC members William Clark, Jose Mejia, Michael Lopez, Guillermo Moreno, Bruce O’Neal, Dominic Papagni and Barbara Steck (Chair).

Not present were CBOC members Chuck Riojas.

Also present were Fresno Unified staff Alex Belanger, Jason Duke, Leann Nowlin, Ruth Perez, and Karin Temple; and Arthur Ngo, Crowe Horwath.

There currently are CBOC vacancies available to be filled by:

- Board Member Ashjian – two vacancies
- Board Clerk Davis – one vacancy
- Board Member De La Cerda – one vacancy
- Board Member Johnson – one vacancy
- Board President Jonasson Rosas – one vacancy/re-appointment
- Board Member Mills – one vacancy

1. CALL MEETING TO ORDER

Chair Steck convened the meeting at 12:07 p.m.

2. WELCOME/INTRODUCTIONS/RECOGNITIONS

3. APPROVE DRAFT MEETING MINUTES FOR NOVEMBER 8, 2017

Approved unanimously by CBOC members present

Mr. Papagni asked about CBOC lack of attendance. Ms. Temple responded that she has used multiple forms of communication to reach out to Board members with vacancies to facilitate nominating new members.

Mr. Papagni also asked if there are plans to make the Knight sculpture on the new Bullard admin building more visible. Mr. Belanger stated that there are plans to enhance its visibility.

Michael Lopez commended the outcome of the Bullard master plan improvements project.

4. DISCUSS AND APPROVE AMENDMENT TO CBOC BYLAWS Section 3.2 to change presentation of Annual Report to the Board from December to January (per Board request)

From “An annual report on behalf of the Committee shall be presented at a public meeting of the Board by the Chair in December of each year for the prior fiscal year” to “An annual report on behalf of the Committee shall be presented at a public meeting of the Board in January of each year for the prior fiscal year.”

Approved unanimously by CBOC members present.

5. DISCUSS PROJECT UPDATES

- Addams Elementary – Portable Classroom Relocation
- Adult Transition Program – Campus Modernization
- Bullard High – Dedication of New Facilities
- Duncan Polytechnical High – New and Renovated CTE Facilities
- Figarden Elementary – Third New Classroom Building
- Fresno High – Royce Hall Improvements
- Edison High – Concrete Tennis Courts
- Roosevelt High – Concrete Tennis Courts
- Slater Elementary – Two Classroom Buildings, Kinder Building, Admin & Site Improvements
- Multi-Purpose Room (Cafeteria) Air Conditioning – 21 projects
- Upcoming Projects
- Solar Projects at High Schools

6. REVIEW AND ACCEPT PROJECT/EXPENDITURE REPORTS FOR MEASURE Q AND MEASURE X dated February 2018

Measure Q

- Total Measure Q obligated to date: \$238.2 M
- Total value of projects to date (including state funding): \$299.2 M
- Change in total impact to Measure Q: increase of \$9.2 M

Measure X

- Total Measure X obligated to date: \$9.5 M
- Total value of projects to date (including state funding): \$9.5 M
- Change in total impact to Measure X: increase of \$6.3 M

7. REVIEW AND ACCEPT MEASURE Q QUARTERLY REPORT OF INDEPENDENT ACCOUNTANTS ON APPLYING AGREED-UPON PROCEDURES for the period October 1 – December 31, 2017

The report was presented by the district's independent accountant. It involved selecting a sample of 25 expenditures totaling \$2,158,242. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 46% of the total expenditure value. Purchase orders and invoices were obtained for each of the 25 expenditures. The independent accountant verified that the expenditures were properly charged to the location indicated; were properly coded as to the nature of the expenditure; and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities; and that funds were not spent for administrative salaries.

8. DISCUSS CHAIR'S REPORT

None

9. PUBLIC COMMENT

None

10. ADJORN 1:22 p.m. – Next meeting May 17, 2018, noon, at the Brawley Service Center (annual tour of projects)