

MINUTES – CITIZENS’ BOND OVERSIGHT COMMITTEE

Fresno Unified School District

April 25, 2017

The purpose of the citizens’ oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Citizens’ Bond Oversight Committee (CBOC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722

Attendance

At a regular meeting of the CBOC held on April 25, 2017, present were CBOC members William Clark, Guillermo Moreno, Bruce O’Neal, Dominic Papagni, Patricia Pointer, Barbara Steck, and Dennis Zeuner.

Not present were CBOC members Michael Lopez, Jose Mejia, Jamee Moltini, Chuck Riojas, and Michele Rodriguez.

Also present were Fresno Unified staff members Rick Andreasen, Alex Belanger, Jeff Friesen, Kim Kelstrom, Ruth Perez, and Karin Temple; and Jeff Jensen, Crowe Horwath.

1. CALL MEETING TO ORDER

Barbara Steck, Chair convened the meeting at 8:00 a.m.

2. WELCOME/INTRODUCTIONS/RECOGNITIONS

3. APPROVE DRAFT MEETING MINUTES for January 24, 2017

Motion was made, seconded and carried unanimously to approve minutes for January 24, 2017.

4. PRESENT AND DISCUSS PROJECT UPDATES

Updates provided during tour of projects.

5. DISCUSS AND APPROVE MEASURE Q PROJECT/EXPENDITURE REPORT

- Total Measure Q obligated to date: \$219.8 million
- Total value of projects to date (including state funding): \$263.9 million
- Total impact to Measure Q: increase of \$6.6 million

The project/expenditure report was provided but not discussed, in the interest of time for the tour; therefore, there was no motion to approve.

6. DISCUSS AND APPROVE QUARTERLY REPORTS OF INDEPENDENT ACCOUNTANTS ON APPLYING AGREED-UPON PROCEDURES

Selected a sample of 25 expenditures totaling \$10,871,189. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 80% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries.

Motion was made, seconded and carried unanimously to approve Measure Q Quarterly Report for October 1- December 31, 2016.

Selected a sample of 25 expenditures totaling \$4,056,568. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 3% of the total number of expenditures and 46% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries.

Motion was made, seconded and carried unanimously to approve Measure Q Quarterly Report for January 1- March 31, 2017.

7. **PUBLIC COMMENT**

William Clark commented that it has been very exciting to see all that is being done at Bullard for teachers.

8. **TOUR OF PROJECTS IN CONSTRUCTION (off-site)**

- Bullard – Campus-wide Master Plan Improvements
- Baird – New Classroom Building
- Duncan - Heavy Truck Repair and Industrial Arts Buildings
- Figarden – New Classroom Buildings
- Turner – New Classroom and Administration Buildings

9. **ADJORN** – next meeting July 25, 2017 (or alternate meeting date in August)