

MINUTES – CITIZENS’ BOND OVERSIGHT COMMITTEE

Fresno Unified School District April 26, 2016

The purpose of the citizens’ oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Citizens’ Bond Oversight Committee (CBOC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Attendance

At a regular meeting of the CBOC held on April 26, 2016, present were CBOC members William Clark, Michael Lopez, Jose Mejia, Al Meyer, Dominic Papagni, Patricia Pointer, Michele Rodriguez and Barbara Steck.

Not present were CBOC members Jamee Moltini, Guillermo Moreno, Chuck Riojas and Dennis Zeuner.

Also present were Fresno Unified staff Alex Belanger, Jacquie Canfield, Jeff Friesen, Ruth Perez, Karin Temple; and Jeff Jensen, Crowe Horwath.

1. CALL MEETING TO ORDER

Al Meyer (temporary Chair) convened the meeting at 8:03 a.m.

2. WELCOME/INTRODUCTIONS

3. APPROVE MEETING MINUTES – January 26, 2016

Motion was made, seconded and carried unanimously to approve minutes for January 26, 2016

4. PRESENT AND DISCUSS PROJECT UPDATES – DEFER (provided during tour of projects)

5. MEASURE Q PROJECT/EXPENDITURE REPORT

- Total Measure Q obligated to date = \$190.0M
- Total value of projects to date (including state funding) = \$229.2M
- Total impact to Measure Q = increase of \$6.7M

Motion was made, seconded and carried unanimously to approve the Measure Q Project/Expenditure Report dated April 2016.

6. QUARTERLY REPORT OF INDEPENDENT ACCOUNTANTS ON APPLYING AGREED-UPON PROCEDURES for the period January 1, 2016 through March 31, 2016

Selected a sample of 25 expenditures totaling \$1,514,769. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 22% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made, seconded and carried unanimously to approve the Quarterly Report of Independent Accountants on Applying Agreed-Upon Procedures for the period January 1, 2016 through March 31, 2016.

7. PUBLIC COMMENT

None

8. TOUR OF PROJECTS IN CONSTRUCTION – off-site, district transportation provided

- Addicott
- Baird
- Bullard
- Patiño
- Robinson

9. ADJOURN – NEXT MEETING JULY 26, 2016 (rescheduled to August 30, 2016)