

MINUTES – CITIZENS’ BOND OVERSIGHT COMMITTEE

Fresno Unified School District January 26, 2016

The purpose of the citizens’ oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Citizens’ Bond Oversight Committee (CBOC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Attendance

At a regular meeting of the CBOC held on January 26, 2016, present were CBOC members William Clark, Michael Lopez, Jose Mejia, Al Meyer, Guillermo Moreno, Dominic Papagni, Patricia Pointer, Barbara Steck and Nick Yovino.

Not present were CBOC members Jamee Moltini, Chuck Riojas and Dennis Zeuner.

Also present were Fresno Unified staff Alex Belanger, Debbie Dixon, Jeff Friesen, Kim Kelstrom, Ruth Perez and Karin Temple; Arthur Ngo, Crowe Horwath; and Board Member Carol Mills.

1. CALL MEETING TO ORDER - Introductions

Nick Yovino (Chair) convened the meeting at 8:01 a.m.

Mr. Yovino was presented with a plaque of appreciation for his six years of dedicated service to the Oversight Committee.

2. APPROVE MEETING MINUTES – October 27, 2015

Motion was made, seconded and carried unanimously to approve minutes for October 27, 2015.

3. PROJECT UPDATES

A photo presentation and details were provided for the following projects:

- Baird – Classroom building
- Bullard – Classroom buildings, admin/library, quad
- Figarden – Classroom buildings
- Robinson – Classroom building
- Turner – Classroom building and office
- Del Mar, Roeding and Viking – New play equipment
- Hoover, Tehipite and Terronez – Gym floor rehabilitation
- Tenaya and Wawona – Replacement gym bleachers
- Multiple sites – Building system improvements including HVAC

4. MEASURE Q PROJECT/EXPENDITURE REPORT

- Total Measure Q obligated to date = \$183.4M
- Total value of projects to date (including state funding) = \$222.6M
- Total impact to Measure Q = increase of \$5.0M
- Projects in design = decrease of \$.2M
- Projects in construction = increase of \$4.1M
- Projects completed = increase of \$1.1M

Motion was made, seconded and carried unanimously to approve the Measure Q Expenditure Report dated January 2016.

5. QUARTERLY REPORT OF INDEPENDENT ACCOUNTANTS ON APPLYING AGREED-UPON PROCEDURES for the period October 1 – December 31, 2015

Selected a sample of 25 expenditures totaling \$6,429,712. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 70% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made, seconded and carried unanimously to approve the Quarterly Report of Independent Accountants on Applying Agreed-Upon Procedures for the period October 1 – December 31, 2015.

6. CHANGE TO NAME OF OVERSIGHT COMMITTEE – from Citizens’ Oversight Committee for Measure K and Measure Q to Citizens’ Bond Oversight Committee

The purpose of the name change is to reflect that Measure K is completed, and to have a name that will be appropriate in perpetuity regardless of the designation of a particular bond measure.

Motion was made, seconded and carried unanimously to approve the name change.

7. CHAIR’S REPORT

Chair Nick Yovino thanked members of the Oversight Committee for their hard work and stated he was grateful to have been able to serve as Chair.

8. PUBLIC COMMENT

Board Member Carol Mills asked for clarification regarding the Measure Q Project/Expenditure Report as to why the estimated/final bond cost for the Bullard High School “new classrooms and admin/library” project is \$45M. It was explained that the estimated/final bond cost in the report is typically projected conservatively, as a tool for forecasting. In addition, the amount also covers related non-construction project costs such as site remediation/preparation and infrastructure. Board Member Mills also commented that the amount earmarked for maintenance is not adequate to meet the district’s needs.

9. ADJOURN – NEXT MEETING April 26, 2016, 8:00 a.m.