

DRAFT
MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District

January 27, 2015

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee (COC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on January 27, 2015, present were COC members, Al Meyer, Guillermo Moreno, Chuck Riojas, Dillion Savory, Kelly Trevino and Nick Yovino.

Not present were COC members Mark Babcock, William Clark, Francine Farber, John Farrell and Patricia Pointer.

Also present were Fresno Unified staff Debbi Dixon, Jeff Friesen, Kevin Hull, Kim Kelstrom, Ruth Perez; and Jeff Jensen, Crowe Horwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:00 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – October 28, 2014

Motion was made and carried unanimously to approve minutes for October 28, 2014.

4. PROJECT UPDATES (slideshow presented)

- Baird – gym
- Bullard – classroom building
- Clark St. (former DeWolf) – classroom building and multi-purpose modernization
- Cooper – outdoor performance stage
- Ericson, Greenberg and Lawless – play structures
- Hoover – pool
- McLane – classroom building
- McLane – gym floor refinishing
- Roosevelt – dance floors
- Sequoia – modernization

5. MEASURE Q EXPENDITURE REPORT

- Total Impact to Measure Q = increase \$7.0 M
- Projects in design = increase \$.1 M

- Projects in construction = increase \$5.5 M
- Projects completed = increase \$1.4 M

Motion was made and carried unanimously to approve the Measure Q Expenditure Report dated January 27, 2015.

6. QUARTERLY REPORTS OF INDEPENDENT ACCOUNTANTS

a. October 1 – December 31, 2014 Report for Measure K

Selected a sample of 25 expenditures totaling \$225,167. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 24% of the total number of expenditures and 79% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

b. October 1 – December 31, 2014 Report for Measure Q

Selected a sample of 25 expenditures totaling \$4,936,377. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 58% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Quarterly Reports of Independent Accountants for Measure K and Measure Q for the period October 1, 2014 – December 31, 2014.

7. CHAIR'S REPORT

None

8. PUBLIC COMMENT

None

9. ADJOURN – NEXT MEETING April 28, 2015, 8:00 a.m.