

**MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District**

April 28, 2015

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee (COC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on April 28, 2015, present were COC members, William Clark, Francine Farber, (Michale Lopez) Jose Mejia, Al Meyer, Jamee Moltini, Patricia Pointer, Kelly Trevino, Nick Yovino and Dennis Zeuner.

Not present were COC members Chuck Riojas and Guillermo Moreno

Also present were Fresno Unified staff Alex Belanger, Jeff Friesen Kim Kelstrom, Ruth Perez; and Jeff Jensen, Crowe Horwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:00 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – January 27, 2015

Motion was made and carried unanimously to approve minutes for January 27, 2015.

4. PROJECT UPDATES (Tour)

5. MEASURE Q EXPENDITURE REPORT

- Total Impact to Measure Q = increase \$4.7M
- Projects in design = increase \$1.0 M
- Projects in construction = decrease \$9.2 M
- Projects completed = increase \$12.9 M

Motion was made and carried unanimously to approve the Measure Q Expenditure Report dated April 28, 2015.

6. QUARTERLY REPORTS OF INDEPENDENT ACCOUNTANTS

a. January 1-March 31, 2015 Report for Measure K

Selected a sample of 25 expenditures totaling \$107,685. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample

represented approximately 40% of the total number of expenditures and 92% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

b. January 1-March 31, 2015 Report for Measure Q

Selected a sample of 25 expenditures totaling \$4,565,429. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 44% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and quipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Quarterly Reports of Independent Accountants for Measure K and Measure Q for the period January 1, 2015 - March 31, 2015.

7. CHAIR'S REPORT

None

8. PUBLIC COMMENT

None

9. ADJOURN – NEXT MEETING July 28, 2015, 8:00 a.m.