

**MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District**

October 28, 2014

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee (COC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on October 28, 2014, present were COC members Mark Babcock, Francine Farber, Al Meyer, Chuck Riojas, Patricia Pointer, Kelly Trevino and Nick Yovino.

Not present were COC members William Clark, John Farrell, Guillermo Moreno and Dillion Savory.

Also present were Fresno Unified staff Debbi Dixon, Jeff Friesen, Kevin Hull, Kim Kelstrom, Lincoln Owensby, Ruth Perez and Karin Temple; and Arthur Ngo, Crowe Horwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:05 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – August 26, 2014

Motion was made and carried unanimously to approve minutes for August 26, 2014.

4. PROJECT UPDATES (slideshow presented)

- Addicott – modernization
- Baird – gym
- Bullard – classroom building
- Clark St. Site – classroom building and multi-purpose modernization
- Easterby – kinder and classroom buildings
- Gaston – new school
- Hamilton – modernization
- Hoover – pool
- McLane – classroom building
- Roosevelt – quad/site improvements
- Sequoia – modernization
- Ahwahnee, Fort Miller and Sequoia – shade structures
- Computech and Tioga - gym floor refinishing
- Kings Canyon – entry/site improvements
- Sunnyside, Vinland and Yosemite – HVAC and energy management upgrades

5. EXPENDITURE REPORTS

a. Measure K Expenditure Report

- Total Impact to Measure K = increase \$.4 M

- Projects in design = no change
 - Projects in construction = decrease \$35.3 M
 - Projects completed = increase \$ 35.9 M
- b. Measure Q Expenditure Report
- Total Impact to Measure Q = increase \$33.3 M
 - Projects in design = decreased \$3.8 M
 - Projects in construction = increase \$34.6 M
 - Projects completed = increase \$2.5 M

Motion was made and carried unanimously to approve the Measure K and Measure Q Expenditure Reports dated October 28, 2014.

6. QUARTERLY REPORT OF INDEPENDENT ACCOUNTANTS

a. July 1 – September 30, 2014 Report for Measure K

Selected a sample of 25 expenditures totaling \$2,184,326. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 11% of the total number of expenditures and 91% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

b. July 1 – September 30, 2014 Report for Measure Q

Selected a sample of 25 expenditures totaling \$5,456,766. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 1% of the total number of expenditures and 49% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and quipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Quarterly Reports of Independent Accountants for Measure K and Measure Q for the period July 1 – September 30, 2014.

7. PRESENTATION/DISCUSSION OF DRAFT 2013/14 MEASURE K AND MEASURE Q ANNUAL REPORT

All Measure K bond dollars are obligated. It was suggested that the Measure K financial section indicate “interest earned,” that the report state the source of funds for repayment of bond debt, and that there be reference to local participation on bond projects. The Annual Report will be presented to the Board on December 10, 2014. Mr. Yovino will provide comments, and all COC members are invited to participate.

8. CHAIR’S REPORT

None

9. PUBLIC COMMENT

None

10. ADJOURN – NEXT MEETING January 27, 2015, 8:00 a.m.