

**CITIZENS OVERSIGHT COMMITTEE FOR MEASURE K AND MEASURE Q
Fresno Unified School District**

October 22, 2013

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee for Measure K and Measure Q (COC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on October 22, 2013, present were COC members William Clark, Francine Farber, Al Meyer, Chuck Riojas, Kelly Trevino and Nick Yovino.

Not present were COC members Kacey Auston, Mark Babcock, Guillermo Moreno, Patricia Pointer, Chuck Riojas, Judith Sanchez, Jim Sandrini, Dillion Savory and MaryJane Skjellerup.

Also present were Fresno Unified staff Jacquie Canfield, Debbi Dixon, Karen Dyar, Jerry Jorge, Jeff Friesen, Lisa LeBlanc and Karin Temple; and Jeff Jensen, Crowe Harwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:15 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – August 27, 2013 (rescheduled from July 23, 2013)

Motion was made and carried unanimously to approve Minutes for August 27, 2013.

4. PROJECT UPDATES

Projects in Construction

- Aynesworth Classroom Building
- Centennial Classroom Building
- Easterby Classroom Building
- Fresno High Dedication
- Gaston Middle School
- Hamilton Modernization
- Roosevelt Hardscape

Upcoming Projects

- Baird Gym
- Bullard Classroom and Core Buildings
- DeWolf / Design Science Classroom Building
- McLane Classroom Building
- Hoover Pool

5. EXPENDITURE REPORTS

a. Expenditure Report

- Total Impact to Measure K = increased \$2.1 M
- Projects in design = no change \$.0 M
- Projects in construction = decreased \$1.3 M
- Projects completed = increased \$.8 M

The Measure K Expenditure Report dated October 22, 2013 was unanimously approved.

b. Expenditure Report

- Total Impact to Measure Q = increased \$2.5 M
- Projects in design = decreased \$.1 M
- Projects in construction = decreased \$9.7 M
- Projects completed = increased \$12.3 M

The Measure Q Expenditure Report dated October 22, 2013 was unanimously approved.

6. QUARTERLY REPORTS OF INDEPENDENT ACCOUNTANTS, July 1-September 30, 2013

a. Report of Independent Accountants for Measure K

Selected a sample of 25 expenditures totaling \$1,893,089. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 31% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and the funds were not spent for administrative salaries or other expenses.

The Measure K Quarterly Report of Independent Accountants for the period July 1, 2013 through September 30, 2013 was unanimously approved.

b. Report of Independent Accountants for Measure Q

Selected a sample of 25 expenditures totaling \$2,730,824. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 1% of the total number of expenditures and 17% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of

school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

The Measure Q Quarterly Report of Independent Accountants for the period July 1, 2013 through September 30, 2013 was unanimously approved.

7. DISCUSSION OF DRAFT 2012/13 MEASURE K AND MEASURE Q ANNUAL REPORT

The draft report was presented, discussed, and approved to be presented to the Board of Education on December 11, 2013. COC members are invited to attend the Board meeting. The final report will be provided to the Committee.

8. CHAIR'S REPORT

No report

9. PUBLIC COMMENT

None

9. ADJOURN – NEXT MEETING January 28, 2014 8:00 a.m.

Motion was made and carried unanimously to adjourn this meeting at 9:10 a.m.