DRAFT
MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District

April 22, 2014

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee (COC), Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on April 22, 2014, present were COC members Mark Babcock, William Clark, Francine Farber, Al Meyer, Patricia Pointer, MaryJane Skellerup and Kelly Trevino.

Not present were COC members John Farrell, Jose Mejia, Guillermo Moreno, Chuck Riojas, Jim Sandrini, Dillion Savory and Nick Yovino.

Also present were Fresno Unified staff Jacquie Canfield, Jeff Friesen and Lisa LeBlanc; and Jeff Jensen, Crowe Horwath.

1. **CALL MEETING TO ORDER**
   Mark Babcock (Vice Chair) convened the meeting at 8:00 a.m.

2. **WELCOME / INTRODUCTIONS / RECOGNITIONS**

3. **APPROVE MEETING MINUTES – January 28, 2014**
   Motion was made and carried unanimously to approve minutes for January 28, 2014.

4. **QUARTERLY REPORTS OF INDEPENDENT ACCOUNTANTS**

a. **Report of Independent Accountants for Measure K, January 1- March 31, 2014**
Selected a sample of 25 expenditures totaling $7,465,864. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 9% of the total number of expenditures and 97% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and the funds were not spent for administrative salaries or other expenses.

b. **Report of Independent Accountants for Measure Q, January 1- March 31, 2014**
Selected a sample of 25 expenditures totaling $6,195,610. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 60% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Reports of Independent Accountants for Measure K and Measure Q for the period January 1, 2014 through March 31, 2014.

5. PUBLIC COMMENT
None

6. TOUR OF GASTON MIDDLE SCHOOL (off-site)

7. ADJOURN
Motion was made and carried unanimously to adjourn this meeting.

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