

DRAFT
MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District

January 22, 2013

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee, Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on January 22, 2013 present were COC members William Clark, Francine Farber, Al Meyer, Chuck Riojas, Georgia Sisson, Kelly Trevino and Nick Yovino.

Not present were COC members Kacey Auston, Mark Babcock, Guillermo Moreno, Patricia Pointer, Judith Sanchez, Jim Sandrini, Dillion Savory and MaryJane Skjellerup.

Also present were FUSD staff Debbi Dixon, Karen Dyar, Jeff Friesen, John Klang, Lisa LeBlanc, Kim Kelstrom, and Ruth Perez; and Jeff Jensen of Crowe Harwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:11 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – October 23, 2012

Motion was made and carried unanimously to approve Draft Minutes for October 23, 2012.

4. MEASURE K REPORT

a. Project Updates

- Gaston Middle School – construction on schedule
- Bullard High Modernization of North Gym & Performing Arts – substantially complete

b. Expenditure Report

- Total Impact to Measure K = decrease \$7.0 M
- Projects in design = decreased \$.2 M
- Projects in construction = decreased \$32.2 M
- Projects completed = increased \$ 25.4 M

Motion was made and carried unanimously to approve the Measure K Expenditure Report dated January 22, 2013.

c. Report of Independent Accountants for Measure K

Selected a sample of 25 expenditures totaling \$7,432,143. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 4% of the total number of expenditures and 86% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure K for the period October 1, 2012 through December 31, 2012.

5. MEASURE Q REPORT

a. Project Updates

- Roosevelt High classroom building – building complete; will advise committee when dedication is scheduled
- Edison High classroom building – anticipate move-in over Spring break
- Fresno High classrooms/library/career center/admin – steel is up, expected to open for 2013/14 school year
- Bullard High Long Range Plan – will be going to the Board for approval in February
- Hamilton Middle School – modernization underway
- Sequoia Middle School – modernization scheduled to start late Spring
- Winchell Elementary – new classroom and kinder buildings to replace portables to be completed in February
- Easterby and Centennial Elementary Schools – construction of classroom buildings to replace portables to start in Spring

b. Expenditure Report

- Total Impact to Measure Q = increase \$6.5 M
- Projects in design = increased \$2.9 M
- Projects in construction = decreased \$3.7 M
- Projects completed = increased \$7.3 M

Motion was made and carried unanimously to approve the Measure Q Expenditure Report dated January 22, 2013.

c. Report of Independent Accountants for Measure Q

Selected a sample of 25 expenditures totaling \$9,162,037. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 46% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated,

were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure Q for the period October 1, 2012 through December 31, 2012.

6. CHAIR'S REPORT

No report

7. PUBLIC COMMENT

Lisa thanked Nick Yovino for serving two terms as Chair for Citizens Oversight Committee. She also thanked Georgia Sisson also for serving on Citizens Oversight Committee. This was their last meeting.

8. ADJOURN – NEXT MEETING April 23, 2013, 8:00 a.m.

Motion was made and carried unanimously to adjourn the meeting at 8:30 a.m.