

DRAFT
MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District

April 23, 2013

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee, Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on April 23, 2013, present were COC members Mark Babcock, William Clark, Francine Farber, Al Myer, MaryJane Skjellerup, Kelly Trevino and Nick Yovino.

Not present were COC members Kacey Auston, Guillermo Moreno, Patricia Pointer, Chuck Riojas, Judith Sanchez, Jim Sandrini and Dillion Savory.

Also present were FUSD staff Karin Temple, Jeff Friesen, Kim Kelstrom, John Klang, Lisa LeBlanc and Ruth Perez; and Jeff Jensen, Crowe Harwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:00 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – January 22, 2013

Motion was made and carried unanimously to approve minutes for January 22, 2013.

4. AGREED-UPON PROCEDURES REPORT FOR MEASURE K & Q

Report of Independent Accountants for Measure K

Selected a sample of 25 expenditures totaling \$6,240,308. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 5% of the total number of expenditures and 90% of the total expenditures value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure K dated January 1, 2013 through March 31, 2013.

Report of Independent Accountants for Measure Q

Selected a sample of 25 expenditures totaling \$9,570,968. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 72% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure Q dated January 1, 2013 through March 31, 2013.

5. TOUR OF BOND-FUNDED FACILITIES PROJECTS – off-site, transportation provided

- Gaston Middle School
- Edison High School
- Winchell Elementary School
- Roosevelt High School
- Fresno High School
- Hoover High School
- Bullard High School

6. CHAIR'S REPORT

No report

7. PUBLIC COMMENT

None

9. ADJOURN – NEXT MEETING July 23, 8:00 a.m.

Motion was made and carried unanimously to adjourn this meeting at 9:40 a.m.