

DRAFT
MINUTES – CITIZENS OVERSIGHT COMMITTEE
FOR MEASURE K AND MEASURE Q
Fresno Unified School District

October 23, 2012

The purpose of the citizen's oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)

Fresno California

Citizens Oversight Committee, Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

Regular Meeting

At a regular meeting of the Citizens Oversight Committee for Measure K and Measure Q, held on October 23, 2012, present were COC members Kacey Auston, William Clark, Francine Farber, Al Meyer, Guillermo Moreno, Jim Sandrini, Georgia Sisson, MaryJane Skjellerup, Kelly Trevino and Nick Yovino

Not present were COC members Mark Babcock, Patricia Pointer, Chuck Riojas, Judith Sanchez, and Dillion Savory.

Also present were FUSD staff Debbi Dixon, Jeff Friesen, John Klang, Lisa LeBlanc, Ruth Perez, Karin Temple; and Jeff Jensen of Crowe Harwath.

1. CALL MEETING TO ORDER

Nick Yovino (Chair) convened the meeting at 8:11 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES – August 28, 2012

Motion was made and carried unanimously to approve Draft Minutes for August 28, 2012.

4. MEASURE K REPORT

a. Project Updates

- Gaston Middle School – under construction and on schedule
- Bullard High Modernization of North Gym & Performing Arts – under construction with completion targeted for end of the calendar year; concrete work to begin soon
- Bethune Modernization – finishing punch list

b. Expenditure Report

- Total Impact to Measure K = \$26.7 M increase
- Projects in design = increased \$.3 M (since last quarterly report)
- Projects in construction = increased \$23.7 M
- Projects completed = increased \$ 2.7 M

Motion was made and carried unanimously to approve the Measure K Expenditure Report dated October 23, 2012.

c. Report of Independent Accountants for Measure K

Selected a sample of 25 expenditures totaling \$7,237,995. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 69% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure K for the period July 1, 2012 through September 30, 2012.

5. MEASURE Q REPORT

a. Project Updates

- Edison and Hoover – new classroom buildings currently under construction, expected to be complete for 2013/14 school year
- Roosevelt – classroom building and locker room remodel underway with plan to move into classroom building during winter break
- Fresno High – steel is up on new buildings, expected to open for 2013/14 school year
- Bullard – several meetings with the site committee have occurred to discuss site plan
- McLane – targeting construction on locker room remodel and new classroom in spring
- Winchell – new classroom and kinder buildings to be completed in February
- Hamilton – modernization underway
- Sequoia – modernization to start in spring

b. Expenditure Report

- Total Impact to Measure Q = \$9.3 M increase
- Projects in design = increased \$.3 M (since last quarterly report)
- Projects in construction = increased \$8.1 M
- Projects completed = increased \$.9 M

Motion was made and carried unanimously to approve the Measure Q Expenditure Report dated October 23, 2012.

c. Report of Independent Accountants for Measure Q

Selected a sample of 25 expenditures totaling \$9,162,037. The sample was selected to provide a representation across all construction projects, vendors and expenditure amounts. The sample represented approximately 2% of the total number of expenditures and 46% of the total expenditure value. Obtained purchase orders and invoices for each of the 25 expenditures; verified that the expenditures were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities, and that funds were not spent for administrative salaries or other expenses.

Motion was made and carried unanimously to approve the Report of Independent Accountants for Measure Q for the period July 1, 2012 through September 30, 2012.

6. CHAIR'S REPORT

No report

7. PUBLIC COMMENT

William Clark commented that it was a pleasure to see dollars at work for the students and communities; impressed with dedication ceremony at Vang Pao and Hoover Athletic Fields.

9. ADJOURN – NEXT MEETING January 22, 2013, 8:00 a.m.

Motion was made and carried unanimously to adjourn the meeting at 8:52 a.m.