



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSO BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, June 13, 2024

Regular Session: 6:00pm

MINUTES

Please note: The budget hearing originally scheduled will be postponed. An announcement will go out no sooner than five days prior to the hearing.

Board members Present: Jami Egland, Ken Watson, JaJetta Dumdi, Erin Galyean

DO/Administration Staff Present: Clint Raever, John Horne, Tami Zigler, Mary Brown, Amanda Dallas, Matt Wiles, Chad Tollefson, Tanner Smith, Brad Post, Ian Barr

Also Present: Julia Howard, James Brewer, Adelle Petraitis, Nolan Chadwick

I. Call to Order Regular Session

J.Egland called the meeting to order at 6:00pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS - Tanner Smith & Brad Post – Verbal Report

-T.Smith introduced three valedictorians, James Brewer, Nolan Chadwick, and Adelle Petraitis, and asked them to share with the board their plans and a little about their high school experience at Yamhill Carlton High School.

-J.Brewer plans to go to Westmont College in Santa Barbara. E.Galyean asked what his experience at YC did to prepare him for the future. J.Brewer replied that YC had a lot of great opportunities to create a well-rounded person. K.Watson asked how many sports he played. J.Brewer replied that he played 13 sports. At bigger schools that would not be possible, but at YC the coaches and teachers were willing to help make that possible, by working with the students' schedules so they could participate in multiple activities.

-N.Chadwick will be attending Chapman University in Southern California. He will be studying film and TV production. He stated that being a small school offers more opportunities than at larger schools. He was able to do the lighting for all of the K-12 performances and participate in mock trial and track at the same time. The coaches were always willing to work with him to make it work. J.Dumdi asked all of them if they have attended Yamhill Carlton Schools through all their school years. J.Brewer responded he has been here since 5th grade. N.Chadwick stated he attended all but one year. Adelle stated she has been at YC since Kindergarten.

-K.Watson asked which staff member had a special impact on them. N.Chadwick responded that Mr. McKinney and Ms. Sunday were very supportive. He wasn't the best Spanish student and Ms. Sunday was always there to help. They are great people and he really enjoyed the time spent with them. J.Brewer stated Tracy Looney because she was always willing to work with his schedule to make things work.

-A.Petraitis is planning on attending Chemeketa for one year and then transferring to OSU for their forestry program. She enjoyed her time at YC. Her biggest takeaway was the many opportunities available outside of school in the community. The staff members that had an impact on her were Ms. Watson and Mr. Mckinney. They were easy to get along with and very supportive.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

- B.Post thanked the students for the tenacity that they brought on the field as well as in the classroom.
- Natalie Frye spoke on behalf of the student body. She is next year's ASB president.
- The leadership program has grown tremendously. This year there were 25 members. Next year, they will have 60 members. There will be two leadership classes, Leadership 1 and Leadership 2.
- There was a lot of student engagement this year, which was great to see.
- They have started planning the float for Derby Days. The theme will be Christmas in July.
- In August, they will have a meeting to start planning freshmen orientation
- T.Smith reported.
- They are busy wrapping up the year. Graduation went very well. T.Smith thanked the board for being there.
- This last year they have been observing what is working and what is not and have planned for next year based on what they observed. The next year has already been planned out. They will be working on planning the 37 PDs tomorrow.
- They are working on creating standard operation procedures. This will allow everyone to know how and when things are done.
- They are looking at the graduation rate data and working on cleaning that up. There are things that affect how the graduation rate is calculated. For example, if a student leaves the school, but doesn't register at another school, they will still be counted. The high school has around 12 of those right now. T.Smith is working on building a tracking system of students. He doesn't know what the practice was before, so they will be creating one.
- The state will provide a cohort list. They will go through that list and try to clean it up. The only way they won't be marked as a student is if the high school receives a record request from another school or if the student passes away. C.Raever also pointed out that if they leave to homeschool, but don't register through the ESD, they are still counted as a drop out. Students who decide to get their GED will count as a drop outs, unless they go through the correct process.
- K.Watson asked how M-Term went. T.Smith stated that they hit a wall during M-term. Staff felt it was a lot different than J-term. They will be looking at how to make M-term more effective next year and have students see the value in it.
- Credit recovery have taken care of a massive deficit. It has been very successful.
- J.Dumdi asked if anything, from a communication standpoint, has been shared in regards to the success and challenges of J and M term? T.Smith replied that there has not yet, but he is working on some things, including information about how many grades were raised to a passing grade during J and M term. Next year, they will be communicating information about this ahead of time instead of waiting until the terms are over.
- B.Post reported.
- It was a stellar 23-24 year for Tiger athletics.
- There was an abundance of increased student opportunities, especially in athletics. Two of those were girls' flag football and boys' golf. In the spring of 2025, they are hoping to have girls' golf and boys' volleyball.
- 183 students participated in Tiger athletics this year. That means that 65% of the student body participated in some form of OSAA sanctioned athletic activity. Counting the non-sanctioned sports, OHSET, Trap, and girls' flag football, the participation levels rose to well over 70%.
- Last fall they brought back the 'all sports' banquets. Fall, winter, and spring sports all came together at the end of each season and celebrated together. The last banquet was on June 4th and included OHSET and Trap. The feedback was great and they were very well attended.
- Student athletes excelled not just on the field, court, and track, but also in the classroom. OSAA recognized many YC sports teams with Academic All State Honors, including cross-country, volleyball, girls' soccer, boys' and girls' wrestling, and softball.
- Study tables were offered throughout the year for students with one or more non-passing grades.

-There were several great achievements this year. The football team won the first round of the playoffs for the first time in sixteen years. Volleyball earned a first-round state berth when they played a league playoff game, beating Rainier. Boys' basketball made it to the first round of the OSAA championships. The cheer squad was crowned state champions. Baseball advanced to the second round of the state championships. Softball made it to the state championship semi-finals. Track and field sent several athletes to Eugene after finishing second in the league.

-Numerous athletes received state and county recognitions. Louie Etta, Cayden Hill, Cecelia Petraitis, and Maddy Tuning were all named Yamhill County Athletes of the Year.

-B.Post and five coaches will be piloting a program called '3D coaching' starting in August.

-This year has set a new benchmark for what can be achieved when dedication, community support, and a commitment to excellence come together. They look forward to building on this foundation in the years to come, continuing to empower students to reach new heights both academically and athletically.

-J.Dumdi asked if there has been anymore discussion about leaving the coastal league. B.Post replied he would do some research tomorrow and get back to her. E.Galyean stated she has offered to write a letter on behalf of the board to express their concerns with remaining in the coastal league. J.Dumdi feels it is important to do anything they can to lay the foundation to let them know the district would like to leave the league.

B. YCIS - Matt Wiles & Chad Tollefson – Verbal Report

-M.Wiles reported.

-The end of the school year was a whirlwind of activities. Last Friday, the 8th graders went to Oaks Park and the 7th graders went to the beach. They behaved very well and did a great job of representing the school.

-Sixty-Seven 8th graders were promoted. The ceremony went well and lasted about 45 minutes. They are very proud of the teaching staff.

-The 3rd graders came over to the intermediate school and got to meet their teachers. All the other grades also got to get a taste of the grade they will be in next year.

-M.Wiles wanted to commend the 4th graders for their wax museum presentations. A lot of the students were so detailed and went all out. It is quite the experience. A lot of the parents that come in really enjoy it. They plan on making it an annual event.

-Regarding the GATE process, a total of seven students were referred for testing. Two for tag, two for behavior, and three for academics. Six of the students were able to be taken off the list due to the interventions they put in place for them.

-Regarding Dibbles testing, they didn't regress. The iReady math results were quite impressive. The percentage went up from 9% at or above grade level to 29%. For the two or more grade levels behind, the percentage went down from 50% to 32%. It is the first time in a long time that they have shown good growth in math.

-The culture of the school was a lot better this year.

-The MTSS has been a work in progress. M.Wiles believes it was run the way it was supposed to. The staff is really starting to grasp the system.

-The interest during M-term waned a little bit. Having all class periods was helpful. There are different opinions about it depending on which student you ask. The feedback from staff was that they felt a little rushed to finish their regular classes. For next year, they are going to look at keeping some of the core classes during J-term and M-term.

C. YCES - Amanda Dallas – Verbal Report

-The last few weeks went very fast. The staff did an amazing job working on placing students into classes for next year while also interviewing to welcome new staff. They have done some shifting of staff. Mrs. Patt will join the first-grade team next year. She will work alongside K.Van Horn to mentor K.Slayton and a new teacher.

-The first-grade class did butterflies again this year and there was also one in the office for the whole school to enjoy. They loved watching them transform from caterpillars to butterflies.

-End of the year field day was fun like always. The Carlton Fire Department came at the end of the day and sprayed water on the kids. They all seem to really enjoy it.

-Summer school for the K-3 students will be the last two weeks in June. They had a summer school meeting and are planning some fun activities all around literacy. This year, they will have K-1 groups and 2-3 groups focusing on building peer relationships. There are currently around 90 students registered and 11 staff members supporting summer school. K.Pond has also planned some amazing activities for summer library.

-Regarding Dibbles testing, every year kindergarten is the strongest. The data looks pretty good. A.Dallas is a little concerned about the first-grade scores. They have pinpointed it down to sight words and have been working on those.

-The iReady scores are showing growth from last year to this year. The scores didn't go down from adopting a new curriculum.

-E.Galyean asked how they are adjusting to not having K.Cruz. A.Dallas replied that it was hard losing her. She was in charge of all the 504 plans, so that has been a bit of a challenge. They will be interviewing a counselor for the position.

-During the last MTSS meeting, they reflected on the YouthTruth survey results. The data showed that only 22% of students felt excited to come to school. Little changes can make a big impact. One of the things they did was to have music playing where the busses drop off the kids in the morning and letting them have a little 'recess' before school starts instead of having them have to just sit and wait for school to start.

-As she wraps up her third year as principal, A.Dallas wanted to thank the board for their support during this trying year. Their care and concern for her family meant a lot to her. She is looking forward to continuing her journey of strengthening the school setting and community partnerships.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

E.Galyean motioned to approve the agenda as presented. K.Watson seconded. All in favor. Motion carried.

V. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors Minutes
 - 1. Budget Committee Minutes: 05/06/2024
 - 2. Regular Session Minutes: 05/07/2024
 - 3. Work Session Minutes: 05/23/2024
- B. Personnel
- C. Enrollment
- D. Donations

-J.Dumdi asked if the enrollment numbers were correct since they are higher than last month. M.Wiles and A.Dallas responded that they are. They have had several students enroll late in the year.

-J.Dumdi noticed that there is a lot of turnover in the SPED program and asked if the district is addressing that. J.Horne responded that they have done a few things, like double the stipend for SPED teachers, giving them two additional paid work days and have added classified staff to support them. Something else that is having an effect on this is that there are a couple of SPED teachers who do not have their bachelor's degree and the state no longer allows them to obtain a special license. K.Watson stated that

there has been some expression regarding the case load for special ed teachers being too large. J.Horne stated that the caseloads are comparable to other districts.

-J.Egland asked if the district is getting applicants for the open positions. J.Horne state there have been some. The district just hired a 2nd grade teacher, as well as a science teacher. There have been quite a few applications for the high school English position. A couple of staff have expressed interest in the athletic director position.

-E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported.

-The district has paid the fees to the county and city for them to review and issue permits for the stadium. Once those have gone through, work can begin.

-The district held the staff barbeque yesterday. S.Nonamaker smoked pork for it. His barbeque science students helped with the seasoning of the meat. During the lunch, they recognized staff who were celebrating milestone anniversaries (5 years, 10 years, etc.) with a certificate and small gift. Tracie Looney received an award for 30 years of service.

-Next week, the admin group will be looking at the strategic plan and look at data from last year to this year.

-The district is looking at getting artificial turf. There is a non-profit out of Salem that funds projects like this. They fund 70% of the project. The district applied for this and received noticed that they approved the evaluation. The district would still be responsible for the excavation and prep work. The district will look into getting some community partners to help with that cost. The target date to have this done would be fall of 2025. K.Watson stated that the down sides of turf should be fully considered as well. C.Raever stated he will take that into consideration and added that if the fields are properly cared for, they will last for many years. J.Dumdi asked if this would be turf for only the football field. C.Raever replied that is correct.

B. Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-I.Barr met with Mike from Willamette HVAC and they have come up with a temporary solution for the HVAC system at the elementary school. There is a spare unit that they can use. The plan is that if one needs repair, they can put the spare one in until the other can be repaired. They will have a place on site for them to come in and work on it.

-They will be painting the high school and the 91 building. He has a bid in for the district office as well.

-Sawtooth will be coming to fix the basement water leak at the high school.

-They will be applying a seal coat to the parking lot between the CTE building and the intermediate school.

-They are getting ready to do the demolition of the stairs at the high school.

-The courtyard drain will be fixed soon.

-Bids for the carpet are currently being collected.

-The sinks and fixtures will be replaced in the old gym and at the intermediate school.

-They are currently working on the exterior lighting at the high school.

-They will be applying screening coats in the gymnasiums.

-The fire suppression system in the cafeteria is getting worked on.

C. Financials and List of Bills for May 2024 – Tami Zigler (Action Item)

-T.Zigler stated a new fee system is being implemented. It will be up and running by August 1st. This will be used for fees, events, donations, etc. The plan is to look at converting the athletics system to that as well.

-The auditor has already begun asking for various documents.

-She and C.Tollefson went to the ODE integrated guidance for the biennium 2025-2027. Starting in August, administration will begin the process.

-The most exciting news is that the district has been approved for free breakfast and lunch for all students for the next four years. The district will still collect outstanding balances.

-The district received \$125,000 from the May reconciliation. This increased the ending fund balance.

-E.Galyean motioned to approve the financials and list of bills for May 2024 as presented. J.Dumdi seconded. All in favor. Motion carried.

VII. New Business

A. Science Curriculum Adoption (Action Item)

E.Galyean motioned to approve the adoption of the Mystery Science curriculum for grades K-5 and the OpenSciEd and Propello curricula for grades 6-8. J.Dumdi seconded. All in favor. Motion carried.

B. YouthTruth Survey Results

-C.Raever stated the YouthTruth survey went out to staff, students, and parents. The survey was very in depth. He has asked the administrators to share the basic results. If the board would like the full data that can be provided to them. C.Tollefson reported.

-Across all three schools, 12% of the parents completed the survey.

-At the elementary school, only third grade took the survey, along with families and staff. It was noted that survey results are one moment in time, and may be skewed based on student understanding and staff mindset at that time.

-Overall, third grade students rated the elementary school slightly lower than comparison schools. Ratings from the families were significantly higher and ratings from staff were slightly higher.

-Families rated relationships and culture highest and communication/feedback and engagement lowest.

-Staff rated relationships and engagement highest and culture and school safety lowest.

-A.Dallas noted that regarding the school safety, she doesn't believe it is being rated low because of the security of the building, but rather some very physical students. Too help with this, she has increased her BASE program and had conversation about SPED and general ed working together. She noted that it has improved some.

-For the intermediate school students rated the school slightly lower than comparison schools. Families rated the intermediate school slightly higher than comparison schools, while staff rated it significantly higher.

-The intermediate school students rated culture, relationships, and belonging highest. Academic challenge and engagement rated the lowest. Families rated communication/feedback and relationships highest and resources and engagement lowest. Staff felt particularly good about their engagement and relationships within the building. Culture (student behavior) and professional development are two areas they would like to focus on next year.

-E.Galyean asked about student behavior. C.Tollefson believes boredom due to lack of academic challenge go hand in hand with behavior. They will be doing more PD on that next year. J.Dumdi asked about the use of cell phones by students. M.Wiles stated it is still a problem and they are working on finding better solutions. C.Raever stated it comes down to enforcement. Whatever the rules are, they

need to be enforced across the board. There will be pushback, but staff all need to enforce it. E.Galyean believes it is an SEL support to give them a break from their phones and interact with others.

-High school students rated their school lower than comparison high schools. They rated belonging, peer collaboration, and culture highest and college/career readiness and academic challenge lowest.

-High school families rated the school slightly lower than comparison schools. Relationships and culture were rated highest, while engagement and communication/feedback were rated lowest.

-Staff rated school safety and engagement highly and professional development, support, and culture lowest.

-J.Dumdi asked what they did with the comments that survey takers wrote. C.Tollefson replied they can synthesize it to find what the common themes were from those comments.

-C.Raever stated they will look at how to address some of the results that came from this survey.

-C.Tollefson stated there is a growth mindset among staff and this data provides a great opportunity to continue with the things that are working and find ways to improve the themes that were rated low.

-B.Post stated the data from this survey is their baseline and that PD meetings will address a lot of the themes that need worked on.

-A.Dallas stated that this data will drive the MTSS at the elementary school next year.

C. TAP Grant and WRK Agreement

-T.Zigler stated this is just for the board's information. The district received the TAP grant in the amount of \$25,000. WRK will go through the schools and choose which school should apply for the grant.

D. Resolution 2024-09 Increase Appropriations Transfers (Action Item)

-Appropriation details for resolution 2024-09 are as follows:

-Transfer \$500,000 to the building fund for on-going facilities and maintenance projects.

-Transfer \$80,000 to the nutrition fund to cover increased costs.

-Transfer \$47,000 to Fund 266 to cover deferred textbook adoption for high school math.

-E.Galyean motioned to approve the increase of appropriations transfers resolution 2024-09 as presented. J.Dumdi seconded. All in favor. Motion carried.

E. 2024-2025 School Fees (Action Item)

-T.Zigler stated that prices have to be updated every year even though the district will be getting free breakfast and lunch. Fees will still be charged for seconds and adults.

-E.Galyean motioned to approve the 2024-2025 school fees as presented. K.Watson seconded. All in favor. Motion carried.

F. ESSER Plan Change (Action Item)

-ESSER funds are going away. The plan change needs to be changed in order to claim the dollars in the appropriate places.

-K.Watson motioned to approve the ESSER plan change as presented. J.Dumdi seconded. All in favor. Motion carried.

G. Resolution 2024-10 to close First Federal 2685 Account (Action Item)

-T.Zigler would like to close the account and combine it with the other ASB accounts.

-E.Galyean motioned to approve resolution 2024-10 to close the First Federal 2685 account as presented. K.Watson seconded. All in favor. Motion carried.

H. 2024-2025 Board Meeting Schedule

-K.Watson stated he is hoping to be gone on August 22nd.

-J.Egland stated she will most likely not be able to attend the retreat.

-There will not be a work session this month.

-C.Raever asked if the board wants to have a July board meeting. J.Egland asked that S.FitzGerald be consulted regarding this. M.Brown will reach out to her.

VIII. Board of Directors Comments

Meeting adjourned 8:13pm.

IX. Adjournment