

South Shore School District Library Plan

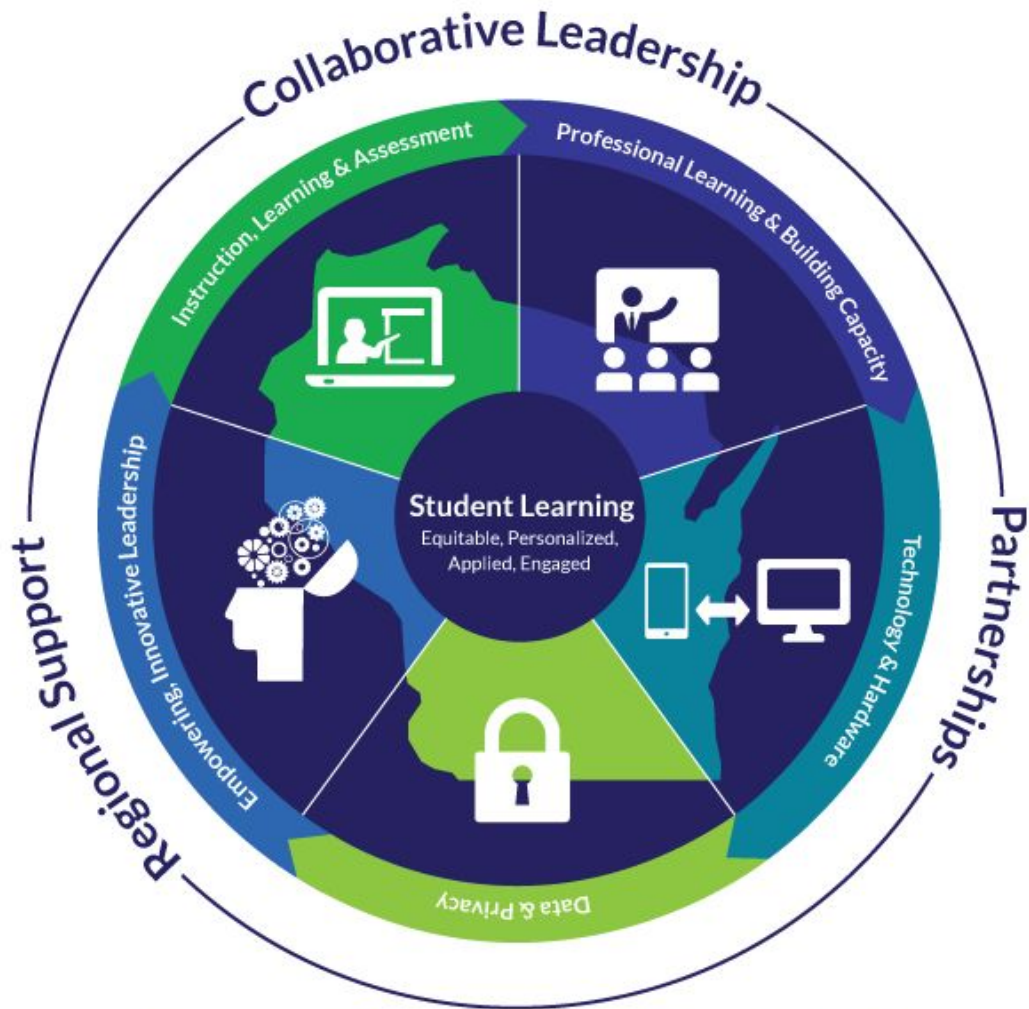
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Introduction and Purpose

The South Shore School District Librarian, with guidance and collaboration from South Shore Administrators, CESA 12, DPI and area librarians developed a plan for the district library program. This plan exists to meet the current needs of the students, staff and the community and is designed to adapt to the changes that occur with growth.

Library Mission

The South Shore School District library program promotes literacy and research, supports the curriculum and encourages collaboration with teachers to ensure that all students and staff are effective and ethical users of ideas and information; students are empowered to be critical thinkers, enthusiastic readers, skillful researchers and life-long learners.



Wisconsin Digital Learning Plan



Planning With Future Ready Tools

Learner Centered Literacy

Inspires and supports the reading lives of both students and teachers

Creates inclusive collections that acknowledge and celebrate diverse experiences and provide instructional opportunities to empower learners as effective users and creators of information and ideas.



School Wide Literacy Programs and Initiatives

- Spelling Bee Elementary 3-8
- Battle of the Books Elementary
- PSA - through CESA
- GlobalX through CESA
- SuccessMaker
- Partnership with Reading Corps
- Reading course for 7th and 8th grade students

Learner Centered Literacy



Inspires and supports the reading lives of both students and teachers

Creates inclusive collections that acknowledge and celebrate diverse experiences and provide instructional opportunities to empower learners as effective users and creators of information and ideas.

Current Practices

- Purchase diverse (cultures, families, religions, gender diversity, etc.) titles at all levels.
- Inventory and weed collections to keep materials up to date.

Possible Areas for Growth

- Conduct inventory annually
- Run Collection Analysis annually to guide weeding and purchasing decisions
- Explore ways to differentiate middle school fiction and young adult fiction

Curriculum, Instruction & Assessment

Curates Digital Resources and Tools

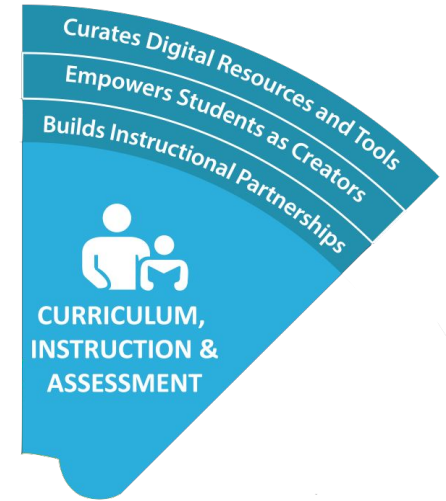
Leads in the selection, integration, organization, and sharing of digital resources and tools to support transformational teaching and learning and develops the digital curation skills of others.

Current Practices

- Subscribe to Sora (WSDLC)
- Badgerlink
- Learn360
- Tumblebook Library (K-6)
- TeenCloudBooks (MS/HS) - trial only
- KidsDiscover (trial through March 2024)
- Created video tutorials for online resources

Possible Areas for Growth

- Explore new databases and online encyclopedias to meet curricular needs
- Seek input from teachers for new digital resources
- Create an easily accessible directory for video tutorials
- Update library website for easy access to other online resources



Curriculum, Instruction & Assessment

Empowers Students as Creators

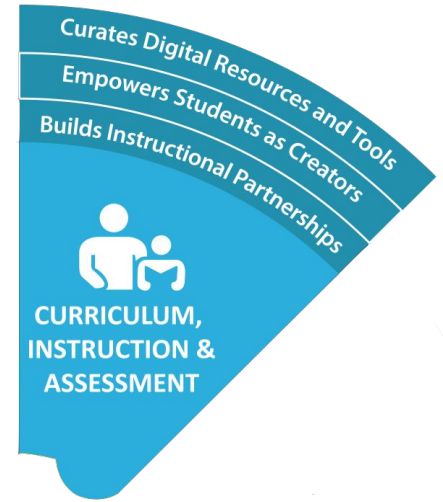
Encourages and facilitates students to become increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration, and authentic real-world problem solving.

Current Practices

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Possible Areas for Growth

- Offer opportunities for writers and artists to display their work in the library
- Explore the addition of makerspace tools and materials for staff and students



Curriculum, Instruction & Assessment

Builds Instructional Partnerships

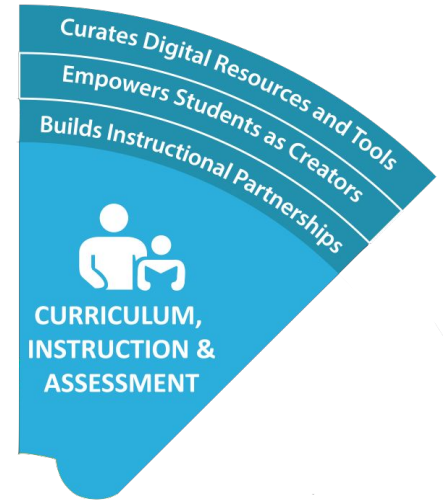
Partners with educators to design and implement evidence-based curricula and assessments that integrate elements of deeper learning, critical thinking, information literacy, digital citizenship, creativity, innovation, and the active use of technology.

Current Practices

- Purchase materials to support curriculum as per teacher requests

Possible Areas for Growth

- Curate collections in Alexandria to support curriculum
- Survey and collaborate with teachers to provide resources, instruction, and technology support.
- Evaluate ways to integrate ITL skills into classroom curriculum



Facilitates Professional Learning

Leads professional learning to cultivate broader understanding of the skills that comprise success in a digital age (e.g., critical thinking, information literacy, digital citizenship, technology).

Current Practices

- Video tutorials created for staff (and student) training of library resources
- Quarterly newsletter showcasing new library materials
- Participate in quarterly CESA LMS meetings

Possible Areas for Growth

- Survey staff on a regular basis seeking ways to meet their needs
- Research and provide resources for teachers to integrate ITL skills into the classroom
- Collaborate with district Administrators to facilitate PD opportunities



Robust Infrastructure

Ensures Equitable Digital Access

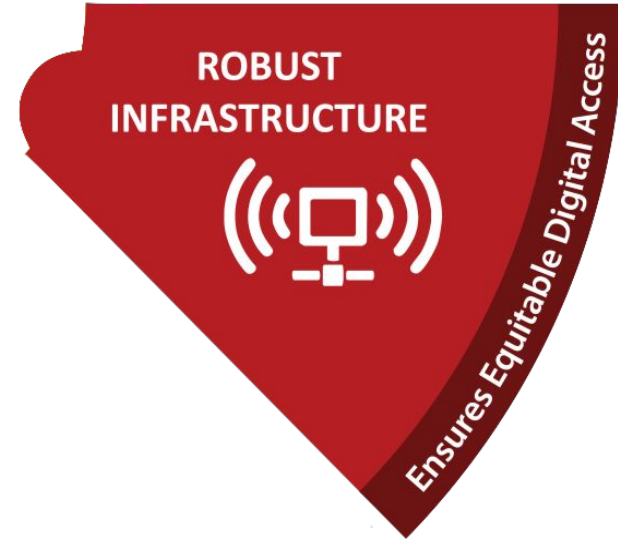
Provides and advocates for equitable access to collection tools using digital resources, programming and services in support of the school district's strategic vision.

Current Practices

- One-to-one technology for all students and staff
- Provide 24/7 access to eBooks, audiobooks and online magazines through Sora (WSDLCL)
- Provide 24/7 access to online databases through Library Media Center Website
- Established self-checkout for staff and students

Possible Areas for Growth

- Explore ways to promote use of digital resources (Sora, online databases, etc.)



Budget & Resources

Invests Strategically in Digital Resources

Leverages an understanding of school and community needs to identify and invest in digital resources such as books and ebooks to support student learning.

Current Practices

- Utilize Common School Funds to strategically improve the library collection and resources to support the library program.
- Create and adhere to an annual budget
- Digital form for staff and student suggestions

Possible Areas for Growth

- Survey staff regarding wants and needs to guide purchasing decisions.
- Run Titlewave Collection Analysis annually to support weeding and purchasing decisions.
- Regularly run reports on digital collections, both books and databases, to monitor usage
- Seek out alternative funding through grant opportunities



Community Partnerships

Cultivates Community Partnerships

Cultivates partnerships within the school and local community (including families and caregivers, nonprofit organizations, government agencies, public and higher education libraries, businesses) to promote engagement and community of readers.

Current Practices

- Promote student use of Evelyn Goldberg Briggs Memorial Library through public library staff presentation to students in the spring.
- Utilize meeting spaces at the Evelyn Goldberg Briggs Memorial Library

Possible Areas for Growth

- Collaborate with local public library to promote reading
- Seek partnerships for prizes for winners of reading challenges
- Research ways to partner with local businesses and public library,



Data & Privacy

Advocates for Student Privacy

Teaches and promotes student data and privacy through his or her instruction and role as an educational leader.

Current Practices

- Students and staff use a computer to self-checkout books (previously was paper and pencil list)

Possible Areas for Growth

- Assess student privacy of subscription and free databases used.
- Collaborate with teachers to establish Digital Citizenship curriculum into the classroom.
- Increase understanding among staff, students and parents about the privacy laws (COPPA, FERPA, WI State Law 43.30)



Collaborative Leadership

Leads Beyond the Library

Participates in setting the school district's vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.

Current Practices

- Collaborates with administration and seeks connections and input from teachers
- Participate in CESA12 LMS meetings

Possible Areas for Growth

- Join WEMTA
- Become familiar with the K-12 curriculum to provide more support in the classroom



Use of Space & Time

Designs Collaborative Spaces

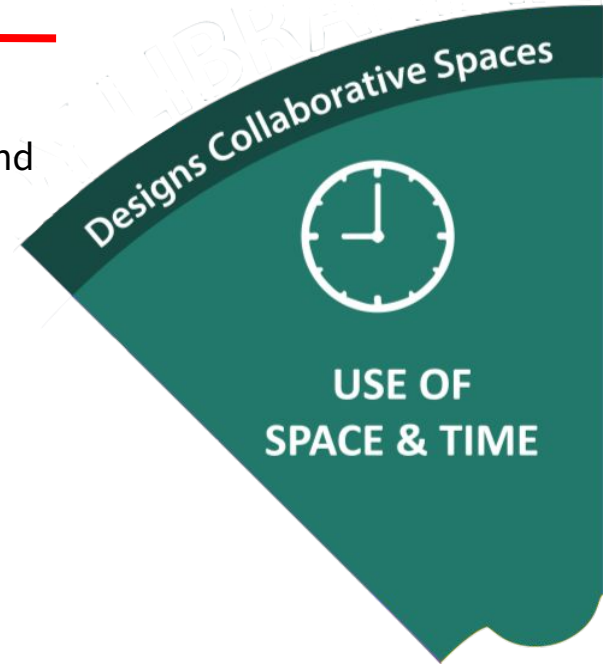
Provides flexible spaces that promote inquiry, creativity, collaboration and community.

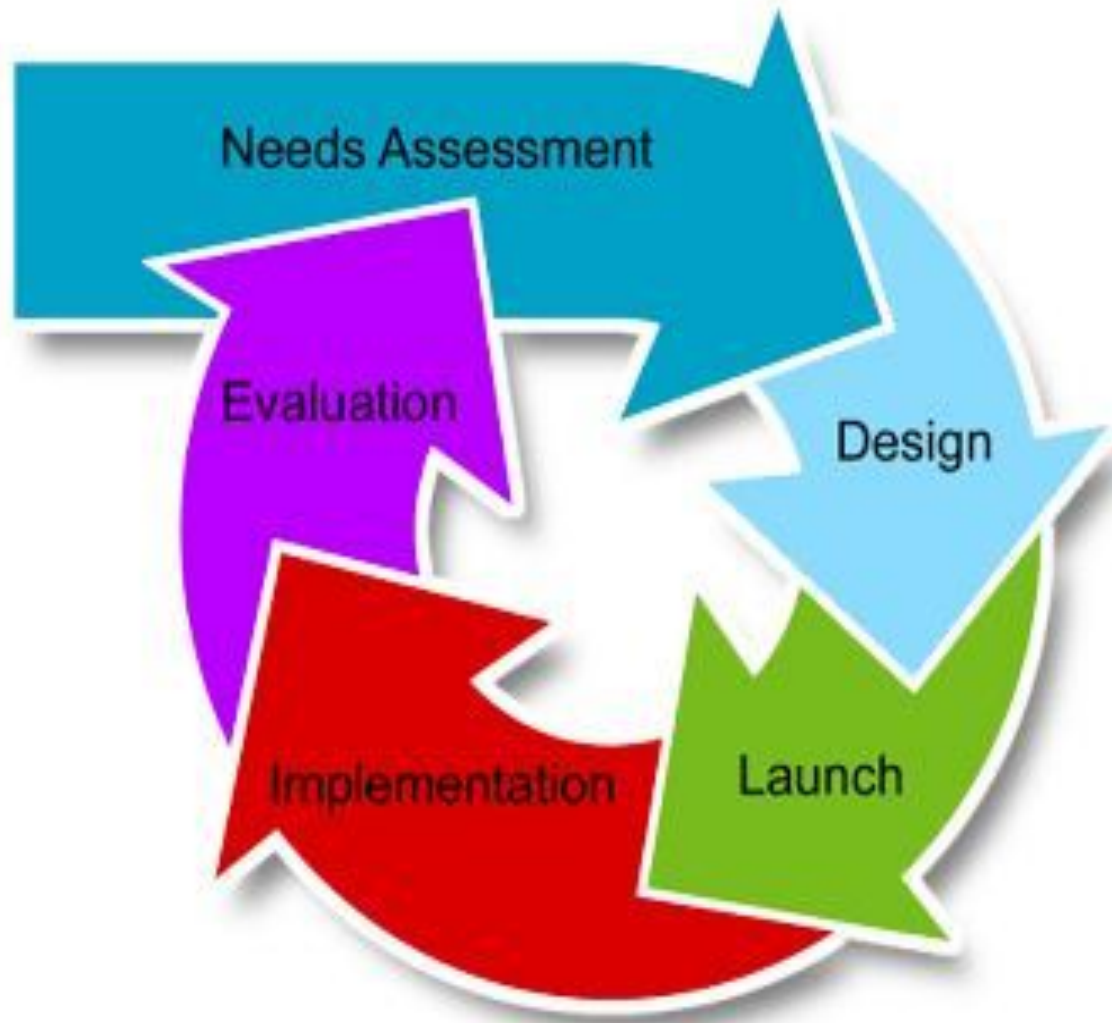
Current Practices

- Provide a shared Google Calendar showing use and availability of library space for school and community meetings.
- Flexible table arrangements to meet class and community needs.

Possible Areas for Growth

- Promote use of Google Calendar for Library
- Create sign in/out forms to track library usage during the school day.
- Seek ways to integrate makerspace activities into the library setting.
- Seek ways to meet the needs of diverse learners (quiet spaces, collaborative spaces)





**Needs
Assessment**

Needs Assessment

- The libraries have been consolidated into a K-12 library, which is also used for classes. A needs assessment is recommended to determine the best way to arrange and utilize the library space.
- Evaluation of spaces have been completed by outside consultants and presented to the board.



2023-24

Action

Plan

2023-2024 Action Plan



Goal 1 - Provide access to the library and its collection for students and staff

Goal 2 - Provide a well rounded, diverse collection of materials for students and staff

Goal 3 - Develop and implement a needs assessment of library services for staff school wide and create a timeline for administering the assessment

Goal 4 - Review Library Plan and establish goals for 2024-25 school year

Goal 1

Provide access to the library and its collection for students and staff.

Activity

- Set up self-service checkout kiosks in the library
- Train students and staff on accessing the library website

Progress Monitoring

- Complete training with all students and staff
- Review circulation reports monthly



Goal 2

Provide a well rounded, diverse collection of materials for students and staff.

Activity

- Conduct inventory of the collection
- Conduct and review a collection analysis through Follett Titlewave
- Subscribe to WSDLC (Sora) for access to eBooks, audiobooks and online magazines

Progress Monitoring

- Completed inventory
- Completed collection analysis
- Monitor usage of Sora on a monthly basis



Goal 3

Develop and implement a needs assessment of library services for staff school wide and create a timeline for administering the assessment.



Activity

- Develop a needs assessment of library service
- Establish timeline for administering and assessing
- Review

Progress Monitoring

- Needs assessment tool created
- Timeline created
- Needs assessment sent to staff
- Goals developed based on results

Goal 4

Review Library Plan and establish goals for 2024-25 school year

Activity

- Review Library Plan
- Establish goals based on needs assessment and areas for growth

Progress Monitoring

- Goals established for 2024-25 school year



Supporting Documents

[DPI Common School Fund Purchasing Guidelines](#)

These three statutory criteria for purchasing must be met:

- Purchases are limited to library books, instructional materials for school libraries, and school library computers
- Purchases are for the school library media program*
- Items are purchased by the district after consultation with the DPI licensed library media specialist

*Including Makerspace events and activities that are integrated into the curriculum through the library media program and/or performed independently by students for enrichment, exploration and exploration within the library Makerspace.



- [AASL Standards Framework for Learners](#)
- [ISTE Standards for Students](#)
- [Wisconsin ITL Standards](#)

