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Vice President

Ronald Melleby
Treasurer

Gina Brillhart
Secretary (non-voting)

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Staci Murray
Robert Okonak
Raymond Ondrusek
Ryan Sexton
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

Lancaster-Lebanon Intermediate Unit 13 Board Actions

August 14, 2024

BOARD ACTION:

- Approved $28,405,911.68 in disbursements

BUSINESS SERVICES

Approval of Provider List for Leadership Coaching

Approval to renumber Policy 625 – Exclusion Screening

Approved the following contract(s):

For Business Services:

• ESM SOLUTIONS	To provide easyPurchase and easySourcing software from July 1, 2024 - June 30, 2025

For Business Services (EDO)

• OSS/KROY PRODUCT CENTER	NEC Exterior Signage
• CHESTER COUNTY INTERMEDIATE UNIT	Statewide resource design and development
• STRATEGIC LEADERSHIP K-12	Consultation, professional development, and resource development
• W&L DIXON ENTERPRISES LLC	Consultation, professional development, and resource development
• WAGNER DEITCH, CRISTINE	Consultation, professional development, and resource development

For Business Services (PaTTAN):

• TIDES CENTER (THE TIDES CENTER)	Professional Development

Approved the following subrecipient contracts for State Systemic Improvement Plan (SSIP):

For Business Services (PaTTAN):

- 21ST CENTURY CYBER CHARTER SCHOOL
- AGORA CYBER CHARTER SCHOOL
- ALLENTOWN SCHOOL DISTRICT
- CHARLEROI AREA SCHOOL DISTRICT
- COLUMBIA BOROUGH SCHOOL DISTRICT
- COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL
- EAST PENNSBORO AREA SCHOOL DISTRICT
- KEYSTONE EDUCATION CENTER INC
- NEW DAY CHARTER SCHOOL
- PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL
- PERSEUS HOUSE CHARTER SCHOOL OF EXCELLENCE
- POTTSTOWN SCHOOL DISTRICT
- READING SCHOOL DISTRICT
- SAYRE AREA SCHOOL DISTRICT
- TROY AREA SCHOOL DISTRICT

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

Approval of school lunch program for 2024-25 school year with Elizabethtown Area School District

Approved the following contract(s):

• LEBANON SCHOOL DISTRICT-FOOD	Food services for Lebanon SD Head Start class

• LIVING STRONG CONSULTING LLC	Professional development for Early Head Start Program staff
• NORTHERN LEBANON SCHOOL DISTRICT (THE NUTRITION GROUP)	Student nutrition services
• TRANSPERFECT GLOBAL INC	Interpretation services for all languages and translation services for all languages except Spanish
• WAY DELIVERY SERVICES	Delivery of Student Meals
• WINNER'S CIRCLE CENTER INC	Mental Health and Psycho-Educational Support Services
• CHRISTMAS CITY HOTEL LLC	Special Education Administrators' Conference

Approved the following marketplace contract(s):

- For Special Education Services - IU13 District Consortium:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - EPHRATA AREA SCHOOL DISTRICT
  - LAMPETER-STRASBURG SCHOOL DISTRICT
  - LEBANON SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
  - PENN MANOR SCHOOL DISTRICT
  - PEQUEA VALLEY SCHOOL DISTRICT
  - SOLANCO SCHOOL DISTRICT
- For Special Education Services - Lebanon Consortium:
  - CORNWALL LEBANON SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - LEBANON SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
- For Special Education Services – Itinerant Occupational and Physical Therapy:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - DONEGAL SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - EPHRATA AREA SCHOOL DISTRICT
  - LA ACADEMIA PARTNERSHIP CHARTER SCHOOL
  - LAMPETER-STRASBURG SCHOOL DISTRICT
  - LEBANON SCHOOL DISTRICT
  - MANHEIM CENTRAL SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PENN MANOR SCHOOL DISTRICT
  - PEQUEA VALLEY SCHOOL DISTRICT
  - SOLANCO SCHOOL DISTRICT
- For Special Education Services – Job Training:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT

- CORNWALL LEBANON SCHOOL DISTRICT
- DONEGAL SCHOOL DISTRICT
- EPHRATA AREA SCHOOL DISTRICT
- LA ACADEMIA PARTNERSHIP CHARTER SCHOOL
- LAMPETER-STRASBURG SCHOOL DISTRICT
- MANHEIM CENTRAL SCHOOL DISTRICT
- MANHEIM TOWNSHIP SCHOOL DISTRICT
- NORTHERN LEBANON SCHOOL DISTRICT
- PALMYRA AREA SCHOOL DISTRICT
- PENN MANOR SCHOOL DISTRICT
- PEQUEA VALLEY SCHOOL DISTRICT
- SOLANCO SCHOOL DISTRICT
- WARWICK SCHOOL DISTRICT

- For Special Education Services – Speech and Language Itinerant Services:
  - ANNVILLE-CLEONA SCHOOL DISTRICT
  - COCALICO SCHOOL DISTRICT
  - COLUMBIA BOROUGH SCHOOL DISTRICT
  - CONESTOGA VALLEY SCHOOL DISTRICT
  - CORNWALL LEBANON SCHOOL DISTRICT
  - DONEGAL SCHOOL DISTRICT
  - EASTERN LEBANON COUNTY SCHOOL DISTRICT
  - EPHRATA AREA SCHOOL DISTRICT
  - LA ACADEMIA PARTNERSHIP CHARTER SCHOOL
  - LAMPETER-STRASBURG SCHOOL DISTRICT
  - LEBANON SCHOOL DISTRICT
  - MANHEIM CENTRAL SCHOOL DISTRICT
  - MANHEIM TOWNSHIP SCHOOL DISTRICT
  - NORTHERN LEBANON SCHOOL DISTRICT
  - PALMYRA AREA SCHOOL DISTRICT
  - PENN MANOR SCHOOL DISTRICT
  - PEQUEA VALLEY SCHOOL DISTRICT
  - SOLANCO SCHOOL DISTRICT

INSTRUCTIONAL SERVICES/TECHNOLOGY SERVICES

Approved the following contract(s):

For Instructional Services:

• LANCASTER COUNTY WORKFORCE INVESTMENT BOARD	Memorandum of Understanding and Resource Sharing Agreement for Partners of the PA CareerLink
• 2401 WILSON LLC (HYATT PLACE - ARLINGTON)	Lodging and parking for Seminar in VA
• IMAGINE LEARNING LLC (IMAGINE LEARNING)	Imagine Language and Literacy Reusable License
• FUEL EDUCATION LLC	LLVS purchase Of Online Education Products and Services from Fuel Education
• ITEEA	Training licenses for EbD consortia

For Technology Services:

• APP TECHS CORPORATION	CEC Access Control
• EVERWHITE CORPORATION	Whiteboards at CEC
• INTELIQUENT INC	E911 Emergency Services for landline telephones
• TOMLINSON BOMBERGER INC	Lawn care services
• TOMLINSON BOMBERGER INC	Pest Control Services and Exterior Spray
• TELEHOUSE INTERNATIONAL CORPORATION OF AMERICA	Direct NYIIX VLAN for MCIU

Approved the following subrecipient contract(s):

- LITERACY COUNCIL OF LANCASTER-LEBANON LVA INC — Adult literacy and basic education services through PDE funding
- LITERACY COUNCIL OF LANCASTER-LEBANON LVA INC — Tutoring program for adults

HUMAN RESOURCES SERVICES

Approval of salary increase of Matthew Stem per the discussion in Executive Session, retroactive to July 1, 2024

Announcement of existing Affiliation Agreements between the IU13 and universities for student intern placements for 2024-2025

Approval for the Supervisors of the autism classroom-based programs and Supervisors with daily oversight of the Center location building staff to receive 10 additional days of vacation between September 1, 2024 – August 31, 2025. In lieu of using the additional vacation time, the Supervisors may request to be paid out for any of these 10 unused vacation days as of August 31, 2025

Approval for the School Police Officers assigned to our Center locations to receive 5 days of vacation between September 1, 2024 – August 31, 2025. In lieu of using the vacation time, the School Police Officers may request to be paid out for any unused vacation days as of August 31, 2025

Approval of personnel actions:

- Resignation: 18
- Retirement: 1
- Employment: 124
- Change of Position, Salary or Status: 56
- Leave of Absence: 6
- Termination: 60

Approved the following contract(s):

For Human Resources Services:

- CODY COMPUTER SERVICES INC — Provide police reporting software
- MADISON NATIONAL LIFE INS INC — Group Long Term Disability coverage for Act 93, Confidential, and Tax Bureau Management staff

NEW BUSINESS

Presentation of the IU13 Five-Year Vision – Elevated Commitments 2024-25

IU13 FAST FACTS



Mark your calendar for the 2024 IU13 Community Yard Sale
September 21st, from 7 AM to 1 PM
(Rain date: September 28, 2024)

Looking to clear out space? Consider being a vendor at the IU13 Community Yard Sale! Proceeds from registration fees benefit the local students served through the IU13 Social Work Fund. Visit our website for more information. https://www.iu13.org/event/2024-iu13-community-yard-sale/ or for more event details, contact Ali Grafenstine at alison_grafenstine@iu13.org or 717-606-1738.