

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
August 20, 2024

AGENDA

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Gifts to the District

Comments from Board Members

1. Legislative Representative

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

Old Business

1. 6th Grade Basketball

Superintendents' Report

1. [24-25 Basic Education Report](#)
2. Portrait of a Graduate
3. Welcome Back

Financial Services

1. [Fiscal Status Report](#)

New Business

1. [Policy 2410 Graduation Requirements](#)
2. [Policy 6530 Insurance](#)
3. [24-25 Interdistrict Skills Center Agreement](#)

Board Meeting Agenda
August 20, 2024

4. YMCA Facility Agreement
5. YMCA Swim Agreement
6. WSU Student Teaching
7. CIHS MOU
8. Catholic Community Services
9. Grays Harbor Beyond Survival MOU
10. Behavioral Health Resources MOU
11. Willapa Behavioral Health MOU
12. 2024-2025 Fuel Bid
13. 2024-2025 Paper Bid
14. Surplus
15. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. Personnel Report

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

August 20, 2024

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on August 6, 2024, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for July are enclosed for your review and approval.
3. Gifts to the District – A report from Athletics Director John Crabb outlining various gifts to the football program at Aberdeen High School.

Comments from the Board

1. Legislative Representative

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

Old Business

1. 6th Grade Basketball – Superintendent Lynn Green will provide additional information about a proposal to add basketball for 6th Grade to the offerings at Miller Junior High School.

Superintendents' Report

1. Basic Education Report – Superintendent Traci Sandstrom will present the 2024-2025 Minimum Basic Education Report for your information. [Enclosure 2](#)
2. Portrait of a Graduate – Superintendent Traci Sandstrom will provide an update on the fourth meeting of the stakeholder committee, the unveiling of the Portrait of a Graduate and discuss next steps.

3. Welcome Back – A reminder that the Board is invited to the Superintendents' Welcome Back for all staff at 8 a.m. Monday, Aug. 26, in the Auditorium at AHS. An informal breakfast hosted by Twin Star Credit Union in the Commons will precede the meeting.

Financial Services

1. Fiscal Status Report – Elyssa Louderback, executive director of business and operations, will present the Fiscal Status Report for July. [Enclosure 3](#)

New Business

1. Policy 2410 Graduation Requirements – Superintendent Green will present an update to the procedures in Policy 2410 governing graduation requirements for your information. [Enclosure 4](#)
2. Policy 6530 Insurance – An update to Policy 6530 regarding insurance for employees is presented for first reading. [Enclosure 5](#)
3. Interdistrict Skills Center Agreement – Superintendent Lynn Green will present renewal of the Interdistrict Agreement with the Tumwater School District and New Market Skills Center for the operation of the Twin Harbors Skills Center branch campus in Aberdeen for 2024-2025. [Enclosure 6](#)
4. YMCA Facility Agreement – A facility use agreement with the YMCA of Grays Harbor for swim lessons and therapy in 2024-2025 is presented for your review and approval. [Enclosure 7](#)
5. YMCA Swim Agreement – An agreement with the YMCA of Grays Harbor for use of the pool by the swim team and for elementary swim lessons is presented for your review and approval. [Enclosure 8](#)
6. WSU Student Teaching – An agreement with Washington State University for the placement of student teachers in 2024-2025 is presented for your review and approval. [Enclosure 9](#)
7. CIHS MOU – Renewal of a memorandum of understanding with Community Integrated Health Services to provide counseling and other services to students at district sites in 2024-2025 is presented for your review and approval. [Enclosure 10](#)
8. Catholic Community Services – An agreement with Catholic Community Services to provide services to students at district facilities in 2024-2025 is presented for your review and approval. [Enclosure 11](#)
9. Grays Harbor Beyond Survival MOU – An agreement with Grays Harbor Beyond Survival to provide services to students at district facilities in 2024-2025 is presented for your review and approval. [Enclosure 12](#)
10. Behavioral Health Resources MOU -- An agreement with Behavioral Health Resources to provide services to students at district facilities in 2024-2025 is presented for your review and approval. [Enclosure 13](#)

11. Willapa Behavioral Health MOU – An agreement with Willapa Behavioral Health to provide services to students at district facilities in 2024-2025 is presented for your review and approval. [Enclosure 14](#)
12. 2024-2025 Fuel Bid – The district sought bids from three vendors to provide fuel in 2024-2025 and is recommending that the contract be awarded to PetroCard, the only bidder and current provider. [Enclosure 15](#)
13. 2024-2025 Paper Bid – The district received seven proposals to provide paper in 2024-2025 and is recommending the contract be awarded to Aberdeen Office Equipment, the current vendor and lowest overall price. [Enclosure 16](#)
14. Surplus – A July/August inventory of items that are no longer needed for an educational purpose is recommended for board action to be declared surplus. [Enclosure 17](#)
15. Next Meeting – The next regular meeting of the Board is scheduled for the new meeting time of 5:30 p.m. Tuesday, Sept. 3, in the Community Room at Aberdeen High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 20 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 18](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – August 6, 2024

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, August 6, 2024, in the Community Room at Aberdeen High School. In attendance were Vice President Suzy Ritter and Director Annica Mizin (remotely), along with Superintendents Lynn Green and Traci Sandstrom, and nine patrons and staff. Directors Jessica Jurasin and Jeremy Wright were excused. The meeting began with the flag salute.

CALL TO ORDER

President Jennifer Durney opened the public hearing on the proposed 2024-2025 Budget, four-year budget summary and four-year enrollment projection. Executive Director of Business and Operations Elyssa Louderback presented an overview of the funds, programs, revenues and expenditures for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund and Associated Student Body Fund.

PUBLIC HEARING

President Durney opened the hearing to public comment. There being no public comment, President Durney closed the public hearing.

On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the consent agenda, which included the minutes from the regular meeting on July 16, 2024.

CONSENT AGENDA

President Durney reported on the workstudy the Board conducted July 30, which included study and discussion of the seismic planning process that could result in funding to relocate or retrofit schools located in the tsunami inundation zone; work on the Portrait of a Graduate that further develops the district’s mission, vision, values and goals; discussed changes to the Board meeting schedules and calendar to include meetings at each of the schools in the coming year, and board initiatives for the coming year, especially legislative advocacy. She read an email from Director Jurasin outlining next steps in the formation of the Board’s legislative goals and outreach to stakeholders to help with advocacy to lawmakers regarding local education needs.

COMMENTS FROM
THE BOARD

Director Jurasin also reported that she is registered to be the district’s voting representative at the upcoming general assembly of the Washington State School Directors’ Association when it adopts its legislative agenda.

On a motion by Vice President Ritter and seconded by Director Mizin, the Board adopted the meeting schedule and calendar for 2024-2025. The time for regular meetings will be 5:30 p.m. starting in September.

CALENDAR
UPDATE

Superintendents Sandstrom and Green noted that the fourth meeting of the stakeholder committee that is developing the Portrait of a Graduate is scheduled for 5:30 p.m. Monday, Aug. 19, in the Community Room at Aberdeen High School. Graphics that pull the committee’s work together into a visual

PORTRAIT OF A
GRADUATE

presentation will be shared, along with updated mission, vision, values and goals statements.

Superintendents Sandstrom and Green discussed the planning and work taking place for the start of school on August 28, including changes to the kindergarten schedule and a 30-minute schedule adjustment to start times for elementary schools.

Superintendent Green provided an update on the introduction of College in the High School at Aberdeen High School. She said two courses will be offered through Central Washington University taught by qualified AHS staff -- physics and pre-calculus – with the expectation that more courses and partnerships will be developed in the future.

Superintendent Sandstrom provided an update on professional development for staff in 2024-25, including a presentation by Kelvin Oliver, an expert on the art and science of changing behavior and minimizing disruptions.

Superintendent Sandstrom discussed the ongoing contract with the Capital Region ESD 113 to provide professional development for math instruction, which is being provided at no cost to the district this year.

Superintendent Green reported that again this year the Hands On Children’s Museum from Olympia will participate in the after school program, with costs paid through a grant.

Superintendent Green reported that she and Superintendent Sandstrom met with representatives of LifeWise, which is forming in Aberdeen with the goal of starting its first pullout program for A.J. West Elementary School families. They reported that they will be signing a letter acknowledging the program and that student absences will be excused per state and federal law.

Superintendent Green discussed the required tribal consultation training for board members and shared information about an upcoming training date.

Following the public hearing earlier in the meeting, on a motion by Vice President Ritter and seconded by Director Mizin, the Board adopted Resolution 2024-11 adopting the 2024-2025 budget, four-year budget plan summary, the four-year enrollment projection, and affixing the 2024-2025 General Fund appropriation at \$62,942,149, the Capital Projects Fund at \$6,300,000, the Transportation Vehicle Fund at \$200,000, the Debt Service Fund at \$295,000 and the Associated Student Body Fund at \$540,797.

Executive Director Louderback presented a letter from the Office of State Superintendent of Public Instruction awarding the district a \$200,000 grant for the study of two district-owned properties as potential sites for new schools.

BACK TO SCHOOL

COLLEGE IN THE HIGH SCHOOL

PROFESSIONAL DEVELOPMENT

ESD MATH SUPPORT

HANDS ON CHILDREN’S MUSEUM

LIFEWISE PROGRAM

TRIBAL CONSULTATION

RESOLUTION 2024-11 BUDGET ADOPTION

PHASE 1 SEISMIC GRANT FUNDING

<p>On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved a proposal from TCF Architecture of Tacoma to perform feasibility studies on district owned properties as potential sites for new schools.</p>	<p>TCF ARCHITECTURE</p>
<p>Athletics Director John Crabb presented a proposal to offer basketball for boys and girls in 6th Grade at Miller Junior High School. Board members expressed general support but took no action and instead directed the superintendents to further identify the funding and what, if anything, would need to be cut in order to offer the activity.</p>	<p>6TH GRADE BASKETBALL</p>
<p>Following a presentation by Special Education Director Rick Bates, on a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the 2024-2025 contract with the state Department of Children Youth and Families for the district to provide the Early Childhood Education and Assistance Program (ECEAP).</p>	<p>2024-2025 ECEAP CONTRACT</p>
<p>Following a presentation by Special Education Director Rick Bates, on a motion by Vice President Ritter and seconded by Director Mizin, the Board approved an agreement with Care Options for Kids to place special services providers in the District in 2024-2025, including the addendum assigning Candice Oleson as a speech language pathologist</p>	<p>2024-2025 CARE OPTIONS FOR KIDS</p>
<p>On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved a memorandum of understanding with Saint Martin’s University for the placement of student teachers in the district.</p>	<p>SAINT MARTIN’S UNIVERSITY MOU</p>
<p>On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved renewal of the contract with Capital Region ESD 113 for network support services.</p>	<p>ESD TECHNOLOGY SERVICES</p>
<p>On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved a contract with ESD 112 of Vancouver for driver training and testing services, including an amendment to the fee schedule.</p>	<p>ESD 112 DRIVER TRAINING</p>
<p>Following a presentation by Superintendent Green, on a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the purchase of a new vehicle to be used in support of CTE programs and activities.</p>	<p>CTE VEHICLE PURCHASE</p>
<p>On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved a contract with Dairy Fresh Farms, Inc., to provide dairy products during the 2024-2025 school year.</p>	<p>2024-2025 DAIRY BID</p>
<p>President Durney announced that the next regular meeting is scheduled for 6 p.m. Tuesday, August 20, in the Community Room at Aberdeen High School.</p>	<p>NEXT MEETING</p>

At 6:46 p.m., President Durney recessed the meeting for an executive session expected to last 10 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 6:56 p.m.

EXECUTIVE
SESSION

On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the Personnel Report. Under administrative matters, the Board approved the hiring of Deborah Holtzclaw as the behavior technician supervisor for the District effective August 28.

PERSONNEL
REPORT

CERTIFICATED

Under certificated matters, the Board approved Christine Popowich as a teacher (.6 FTE) at Central Park Elementary School effective August 28, Ashley Aschim Oldham and Michelle Lawson as teachers, current year only, at Stevens Elementary School effective August 28; accepted the resignation of Kelly Eddy, a teacher at Stevens Elementary School, effective August 31, approved payment of National Board Certification stipends for 2023-2024 for Heidi Armenta, Dawn Fillo and Jolene Powell at Miller Junior High School, Jennifer Arquette, Rachel Johnson, Maria Mays, Cindy Miller, Marnie Ranheim and Sara Verde at AJ West Elementary School, Joseph Fagerstedt, Myka Jugum and Julie Niemi at Robert Gray Elementary School, Molly Houk, Donna Portmann, Dawn Skorzewski, Stacy Swinhart and Jessie Winter at Aberdeen High School, Martha Lennier and Melissa Smith at Stevens Elementary School, Amber Melville and Rebecca Richie at McDermoth Elementary School; approved the hiring of Christina Rosche' as a substitute for the district, and accepted the resignation of Aprill Calica as a substitute effective July 20.

CLASSIFIED

Under classified matters, the Board approved the hiring of Aliss Barre as a registered behavior technician for the district effective August 28; accepted the resignation of Ronny Bridgford as a para-educator at Central Park Elementary School effective August 15; approved the hiring of Marisa Kealoha as an assistant coach for Volleyball at Aberdeen High School effective August 26, Charles Stover as an assistant coach for Football at Miller Junior High School effective on a date to be set, and approved the hiring of Carlo Cappelto as a substitute for the district.

There being no further business, the regular meeting was adjourned at 6:57 p.m.

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$2,127,105.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 836667 through 836667, totaling \$2,127,105.84

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836667	1ST SECURITY BANK PAYROLL/PERS	07/30/2024	2,127,105.84
1	Computer	Check(s) For a Total of	2,127,105.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$2,037,585.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 836668 through 836699, totaling \$2,037,585.04

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836668	1st Security Bank-Child Suppo	07/31/2024	1,294.24
836669	Aberdeen High School-AHS Schol	07/31/2024	70.00
836670	Aberdeen Sch Dist Kitchen Fund	07/31/2024	26.00
836671	Aberdeen Sd #5 Revolving Fund	07/31/2024	1,251.00
836672	Aberdeen School District-SERS	07/31/2024	164,450.65
836673	Aberdeen School District-TRS	07/31/2024	345,200.69
836674	Aberdeen School District Defer	07/31/2024	20,922.00
836675	Bank Of The Pacific	07/31/2024	750,555.87
836676	Cnty/city Mun Ees	07/31/2024	3,438.77
836677	Credit Bureau of Lewiston-Clar	07/31/2024	57.59
836678	Dynamic Collectors	07/31/2024	2,496.24
836679	E.S.D.#113 Unemployment Coop	07/31/2024	16,440.91
836680	Ed.Serv.Dist.#113	07/31/2024	18,065.44
836681	Employment Security	07/31/2024	22,656.92
836682	EMPLOYMENT SECURITY DEPT LTC	07/31/2024	9,266.77
836683	First Choice Health	07/31/2024	1,328.25
836684	GESA	07/31/2024	5,785.00
836685	HCA-SEBB BENEFITS-600D01	07/31/2024	592,788.00
836686	HCA-SEBB FLEX SPEND-600D01	07/31/2024	4,376.73
836687	Legal Shield	07/31/2024	63.80
836688	Pse Of Wa	07/31/2024	6,753.84
836689	The Standard Insurance Company	07/31/2024	6,619.36
836690	Tsa Consulting Group Inc	07/31/2024	14,947.00
836691	Twin Star Credit Union	07/31/2024	240.00
836692	Twin Star Scholarship Acct	07/31/2024	64.50
836693	Twinstar Pse Local Dues	07/31/2024	64.50
836694	UNITED STATES DEPARTMENT OF TH	07/31/2024	116.69
836695	United Way	07/31/2024	304.38
836696	Veba Contributions-Y1286.001	07/31/2024	22,641.49
836697	Wa State School Ret Assn	07/31/2024	84.00
836698	Wea Chinook	07/31/2024	62.05
836699	Wea Payroll Deductions	07/31/2024	25,152.36

Check Nbr	Vendor Name	Check Date	Check Amount
32	Computer	Check(s) For a Total of	2,037,585.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$36,141.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 836700 through 836701, totaling \$36,141.01

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836700	1ST SECURITY BANK PC	08/20/2024	34,768.88 GF
836701	1ST SECURITY BANK PC	08/20/2024	1,372.13 ASB
2	Computer	Check(s) For a Total of	36,141.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$194,669.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: TRANSPORTATION FUND
Warrant Numbers 836702 through 836702, totaling \$194,669.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836702	Schetky Nw Sales Inc	08/20/2024	194,669.55
1	Computer	Check(s) For a Total of	194,669.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$19,059.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 836703 through 836707, totaling \$19,059.45

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836703	Bsn Sports	08/20/2024	5,604.92
836704	Centralia High School	08/20/2024	250.00
836705	MinuteMan Press	08/20/2024	174.53
836706	Washington Officials Associati	08/20/2024	12,780.00
836707	WIAA	08/20/2024	250.00
5	Computer	Check(s) For a Total of	19,059.45

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$85,727.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 836708 through 836709, totaling \$85,727.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836708	KCDA Purchasing Coop.	08/20/2024	62,447.48
836709	TCF Architecture	08/20/2024	23,279.68
2	Computer	Check(s) For a Total of	85,727.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$1,176,904.57. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 836710 through 836793, totaling \$1,176,904.57

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836710	1ST SECURITY BANK PAYROLL/PERS	08/20/2024	5,319.70
836711	Aberdeen School Dist-Cte Impre	08/20/2024	148.00
836712	Aberdeen Office Equipment Inc	08/20/2024	914.24
836713	Aberdeen Sanitation	08/20/2024	6,944.03
836714	Aberdeen Sd #5 Revolving Fund	08/20/2024	3,050.00
836715	Airgas Usa, Llc	08/20/2024	9.34
836716	Alpha Card Systems	08/20/2024	2,906.35
836717	Amazon Capital Services	08/20/2024	22,185.63
836718	AMERICAN SAFETY COUNCIL INC	08/20/2024	4,125.00
836719	Apple Computer Inc	08/20/2024	717.75
836720	Auto-Chlor	08/20/2024	229.07
836721	Avid Center	08/20/2024	10,492.40
836722	Bailey, Shannon	08/20/2024	1,720.72
836723	Bud Clary Chevrolet	08/20/2024	43,982.17
836724	CARE SOLACE INC	08/20/2024	551.75
836725	CARTRIDGE WORKS	08/20/2024	3,348.00
836726	Cascade Natural Gas	08/20/2024	6,619.22
836727	Caskey Industrial Supply Co In	08/20/2024	2,453.98
836728	Central Welding Supply	08/20/2024	360.96
836729	CHARLIES PRODUCE	08/20/2024	591.92
836730	CHAVEZ, MARIA	08/20/2024	17,578.12
836731	Cintas Corporation	08/20/2024	190.90
836732	City Of Aberdeen	08/20/2024	7,861.76
836733	City Of Aberdeen	08/20/2024	9,058.15
836734	Comcast	08/20/2024	442.39
836735	COMMUNITY BASED IMPREST CASH F	08/20/2024	272.08
836736	Creative Office	08/20/2024	226.78
836737	Dairy Fresh Farms	08/20/2024	2,970.87
836738	Dept Of Labor And Indust	08/20/2024	2,909.10
836739	Dept of Ecology	08/20/2024	65.00
836740	Dick Blick	08/20/2024	689.64
836741	Ds Hardwood Corporation	08/20/2024	5,324.96
836742	EMERALD LEARNING CENTER	08/20/2024	25,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
836743	ESD 112	08/20/2024	90.00
836744	ESD 113	08/20/2024	68,978.85
836745	Ferrellgas	08/20/2024	13.07
836746	Gh County Water District #2	08/20/2024	620.00
836747	GRANITE TELECOMMUNICATIONS LLC	08/20/2024	1,864.61
836748	Grays Harbor College	08/20/2024	309,502.01
836749	Grays Harbor Historical Seapor	08/20/2024	7,735.00
836750	Grays Harbor Fire Protection	08/20/2024	140.92
836751	Grays Harbor Community Hospita	08/20/2024	7,508.38
836752	Guardian Security Systems, Inc	08/20/2024	294.52
836753	Harbor Auto & Truck Parts	08/20/2024	31.85
836754	Harbor Disposal Co Inc	08/20/2024	2,010.27
836755	Harbor Saw And Supply	08/20/2024	91.86
836756	HD SUPPLY	08/20/2024	2,620.90
836757	Hoquiam School District #28	08/20/2024	262,125.84
836758	Hung Right Doors Llc	08/20/2024	463.59
836759	IDENTIFIX INC	08/20/2024	1,556.52
836760	James Bennett DBA Olympic Pen	08/20/2024	180.00
836761	KCDA Purchasing Coop.	08/20/2024	346.07
836762	KCDA Purchasing Coop.	08/20/2024	38,683.49
836763	Lakeshore Curriculum Materials	08/20/2024	1,352.41
836764	Lemay Inc	08/20/2024	1,062.27
836765	Lemay Mobile Shredding	08/20/2024	622.82
836766	MinuteMan Press	08/20/2024	474.79
836767	MOMENTUM TELECOM INC	08/20/2024	824.15
836768	NCERT	08/20/2024	3,750.00
836769	NORTHWEST EQUIPMENT DISTRIBUTI	08/20/2024	40,547.34
836770	Pape	08/20/2024	27,482.71
836771	Parris, Trinity A	08/20/2024	976.25
836772	Perkins Coie Llp	08/20/2024	1,122.00
836773	Petrocard Inc	08/20/2024	5,267.15
836774	Pud #1 Of Grays Harbor Co	08/20/2024	34,329.21
836775	R.S. Means Company LLC	08/20/2024	6,141.20
836776	RAYKOWSKI, LAURA K	08/20/2024	200.00
836777	Ricoh Usa Inc	08/20/2024	262.55
836778	RSES EDUCATIONAL FOUNDATION	08/20/2024	560.00
836779	Scholastic Inc / Teacher Stor	08/20/2024	413.29
836780	School Health Corporation	08/20/2024	500.00
836781	Sound Publishing, Inc.	08/20/2024	1,135.64
836782	Ted Brown Music	08/20/2024	15,504.97
836783	THE DEVEREUX FOUNDATION	08/20/2024	83,393.18
836784	TPC TRAINING	08/20/2024	399.00
836785	Tumwater School District #33	08/20/2024	6,234.24
836786	US Foods - Seattle	08/20/2024	15,694.50
836787	Us Postal Service (cmrs-Fp)	08/20/2024	2,000.00
836788	Vazquez Fuentes, Nancy	08/20/2024	145.12
836789	Verizon Wireless	08/20/2024	5,390.75
836790	Washington State School For Bl	08/20/2024	8,006.25
836791	Western Steel & Supply Inc	08/20/2024	75.61
836792	WSIPC	08/20/2024	327.30

Check Nbr	Vendor Name	Check Date	Check Amount
836793	ZONES LLC	08/20/2024	18,592.14
84	Computer	Check(s) For a Total of	1,176,904.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 20, 2024, the board, by a _____ vote, approves payments, totaling \$1,148.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 836794 through 836794, totaling \$1,148.52

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
836794	Bank Of The Pacific (use Tax)	08/20/2024	1,148.52
1	Computer	Check(s) For a Total of	1,148.52



Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Office of the Superintendent
360-538-2000

Traci Sandstrom
Interim Superintendent
Teaching and Learning
Technology
360-538-2123

Lynn Green
Interim Superintendent
Career & Technical Education
Secondary Curriculum
360-538-2038

Elyssa Louderback
Business & Operations
360-538-2007

Christi Clinkingbeard
Human Resources
360-538-2003

Richard K. Bates, Ed.D.
Special Education
360-538-2017

DATE: August 6, 2024
TO: Lynn Green and Traci Sandstrom, Co-Superintendents
Board of Directors, ASD5
FROM: John Crabb, Athletic Director
RE: Donations

The Aberdeen High School football program has received the following donations to enhance its program:

1. HUDL Sideline – \$1,200 - Aberdeen Booster Club Funds – This is a program that uses video and breaks down to usable data and allows instant replays immediately for coaches.
2. 4 i-Pads- \$615 each - Aberdeen Booster Club Funds – Devices used to see video feeds from HUDL
3. 80" Flat Screen TV - \$800 - WalMart Donation – used to watch film
4. DJI 4.0 AirPlay Drone - \$2,000 - Druzianich Donation – Aerial videography video then loaded into HUDL for further review and analysis.

We kindly request Board approval for these generous donations. Thank you.

2024-25- Minimum Basic Education Requirement Collection

1. Minimum Basic Education Requirement Compliance and District Survey

1. **ATTENTION !!!** School District or LEA Name

Name of the School District or LEA

Aberdeen School District

2. **ATTENTION!!!!!!!** Confirm District Name and Leadership

Confirm Name of the School District

Aberdeen School District

What is the name of your School District/LEA?

Superintendent's Name (First and Last Name)

Traci Sandstrom/Lynn Green

Superintendent's Email Address

tsandstrom@asd5.org

3. Name and contact information of you or the person we should contact if we have questions about survey responses. Leave these responses blank if the SBE should communicate directly with the school district Superintendent shown above to resolve possible issues. The email address must be re-entered.

First Name

Traci

Last Name

Sandstrom

Email

tsandstrom@asd5.org

2. Grades Offered

4. Which of the following best describes the range of grades offered in your school district?

K-12

5. How many schools in the district serve students in any of the grades 9 through 12?

5

3. Days of Instruction and Waivers

6. Minimum 180-Day School Year

([RCW 28A.150.220](#), [RCW 28A.150.203](#), [RCW 28A.150.315](#))

The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades K-12, inclusive of any waivers granted by the Superintendent of Public Instruction. A district that has been granted a waiver of the minimum 180-day school year requirement is considered in compliance, provided the district meets the conditions of the waiver.

Will your school district make accessible to all legally eligible students 180 days of instruction?

No, we have a waiver to offer less than 180 days for the 2024-25 school year

7. Which waiver(s) from the 180-day requirement did the district receive? Please choose "Yes" for each type of waiver that applies to your school district and select "No" for the others. (You must answer "Yes" or "No" for each waiver type.)

	Yes	No
180-Day Waiver for improvement of student learning (i.e. professional development, parent-teacher conferencing more than five days , transition days, alternative calendar, etc.)		X
Economy and Efficiency Waiver (i.e. four-day school week for districts under 1000 students)		X
A Parent-Teacher Conferencing Waiver off five days or less .	X	
A Waiver due to emergency closure		X
A Waiver for other reasons		X

8. How many school days will the district offer in the regular school year after the use of any and all waivers from the 180-day requirement?

176

9. How many days of instruction are being waived?

4

4. Instructional Hours

10. Kindergarten Minimum Instructional Hour Offering

([RCW 28A.150.220](#), [RCW 28A.150.205](#), [RCW 28A.150.315](#))

Will the school district make available to students enrolled in kindergarten at least a minimum instructional hour offering of 1,000 hours?

Yes

11. How will your school district meet the minimum instructional hour offering?

District-wide average of at least 1,000 instructional hours in grades 1-8 and at least 1,080 instructional hours in grades 9-12

12. How many credits will atypical high school student have the opportunity to earn in your school district during the 2024-25 school year? (This should include the annual number of credits and not include summer school, interim sessions, or other credit retrieval opportunities outside of the regular school day.)

6.5

5. High School Requirements: Subject Areas and Credits and Local Graduation Requirements

13. For the Class of 2025, will the school district require at least the state minimum core subject area requirements ([WAC 180-51-210](#)) to earn a diploma? The core subject area requirements are shown below.

4 credits of English

3 credits of math (including the courses specified in [WAC 180-51-210](#))

3 credits of social studies (including the courses specified in [WAC 180-51-210](#))

3 credits of science (including at least 2 credits of lab science)

0.5 credits of health

1.5 credits of physical education

1 credit of arts

1 credit of Career and Technical Education (or a course that meets program standards for an exploratory Career and Technical Education course)

Yes

14. Does the school district offer the opportunity for high school students to earn flexible subject area requirements, including personalized pathway requirements and electives ([WAC 180-51-210](#))? Including at minimum:

2 credits of world languages (which may include American Sign Language)

1 arts credit (in addition to 1 core credit in arts)

Yes

15. For the Class of 2025, does the district require at least 24 credits for a student to graduate from high school under the framework in Chapter 180-51 WAC? (Note: Individual students may be granted certain waivers of graduation requirements, such as a waiver of up to two flexible credits for individual circumstances).

Yes

16. All public high schools are required to provide a program, directly or in cooperation with local community colleges, school districts, for students who would like to apply for entrance to a baccalaureate-granting institution after high school graduation. This program must help such students meet the minimum college entrance requirements. ([RCW 28A. 230.130](#))

In the 2024-25 school year, will each public high school in your district provide a program that helps students meet the minimum college entrance requirements established by the Washington Student Achievement Council (WSAC)?

Yes

17. All public high schools must provide a program, directly or in cooperation with local community or technical colleges, skill centers, apprenticeship committees, or other school districts, for students who have plans to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation. ([RCW 28A. 230. 130](#))

In the 2024-25 school year, will each public high school in your district provide a program for students who have plans to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation?

Yes

18. Local high school graduation requirement: Does the school district require community service?

Yes

19. Local high school graduation requirement: Does the school district require a culminating project?

Yes

20. Local high school graduation requirement: Does the school district have a local graduation requirement for financial education?

Yes

21. Local high school graduation requirement: Does the school district require students to complete the FAFSA or WASFA?

No

22. Local high school graduation requirement: Please, briefly describe any other local graduation requirements.

Senior Project and Senior board presentation

6. High School and Beyond Planning and Delivery

23. Does the district offer an electronic or online High School and Beyond Plan (HSBP) platform? ([WAC 180-51-220](#))

Yes

24. To which electronic or online HSBP platform is your district providing students access? ([WAC 180-51-220](#))

School Data Solutions

25. What grade does the district start each student's High School and Beyond Plan?

Grade 8

26. Do students develop and complete their High School and Beyond Plan as part of a credit-bearing course?

Yes

27. How does the district offer the High School and Beyond Plan (HSBP)?

It is offered through Advisory, Homeroom or a series of HSBP activities completed annually

28.

During which school year would your district prefer to begin using the new state-provided universal HSBP platform?

2025-26

29. Which of the following implementation strategies would be your preferred option for onboarding all middle and high school students in your district?

All middle and high school students at the same time during the same school year (could start in any year)

7. Access to and Provision of Graduation Pathways

30. Has your school district developed and implemented a district-wide formal plan, policy, or communication protocol for the 2024-25 school year to inform students of the graduation pathway options?

Yes

31. In communicating with students about their graduation pathway options, please mark the check boxes of the strategies that will be most commonly used in the 2024-25 school year? Please answer "Yes" or "No" to each prompt.

	Yes	No
Graduation pathway information will be shared primarily with students who do not meet the graduation standard on the state assessment.	X	
Graduation pathway information will be discussed with all students during their annual High School and Beyond Planning process.	X	
Graduation pathway information will be discussed with some students during their High School and Beyond Planning process.		X
Students will have information about pathways shared with them at least once during high school in a formalized manner to be developed by the high school counselors or administration.	X	
Graduation pathway information will be shared with all incoming high school students.	X	
We will encourage all students to take the ASVAB.	X	
We will encourage all students to take the ACT or SAT.	X	
In addition to the above or instead of the above, we address graduation pathways in other ways		X

32. Which of the following graduation pathway options were available to students in your district for the Class of 2025? Please answer "Yes" or "No" to each prompt.

	Yes	No
Advanced Placement (AP) course(s) that qualify as graduation pathway options	X	
International Baccalaureate (IB) course(s) that qualify as graduation pathway options		X
Cambridge Advanced Course(s) that qualify as graduation pathway options		X
Dual Credit: Running Start courses in ELA or Math	X	
Dual Credit: College in the High School course(s) that qualify as a graduation pathway option	X	
Dual Credit: Career and Technical Education course(s) in ELA or Math that qualify as graduation pathway options	X	
Sequence of Career and Technical Education Courses that qualify as graduation pathway options	X	
State Assessments in ELA and Math	X	
SAT	X	
ACT	X	
Bridge to College/Transition course in Math		X
Bridge to College/Transition course in ELA		X
Performance-based in Math and/or ELA graduation pathway option		X
Armed Services Vocational Aptitude Battery (ASVAB)	X	

33. How are Advanced Placement (AP) costs paid, by the district or by families?

The district covers the costs for all students

34. How many of the 5 high schools offer AP Courses that meet graduation pathway requirements?

2

35. How are Running Start costs paid, by the district or by families?

The district covers the costs for all students

36. How are College in the High School costs paid, by the district or by families?

The district covers the costs for all students

37. How many of the 5 high schools offer College in the High School Courses?

1

38. How are Career and Technical Education Dual Credit course fees paid, by the district or by families?

The district covers the costs for all students

39. How many of the 5 high schools offer Career and Technical Education Dual Credit courses that meet graduation pathway requirements?

2

40. How many CTE course sequence graduation pathway options are available in your district?

12

41. How are SAT costs paid, by the district or by families?

The district covers the costs for some students

42. Does the district offer the SAT during the school day?

No

43. How are ACT costs paid, by the district or by families?

The district covers the costs for some students

44. Does the district offer the ACT during the school day?

No

45. Does the district offer the ASVAB during the school day?

No

46. How significant is each barrier to providing dual credit opportunities to students in your school district?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
School/district financial limitations			X	
Lack of qualified instructors			X	
Lack of instructor interest		X		
Inequitable or insufficient compensation			X	
Insufficient training of instructors or administrators		X		
Master scheduling challenges				X
Capacity to collaborate with higher education partners		X		
Low enrollment (overall headcount and/or student preparedness)		X		

47. How significant is each barrier to dual credit access for students?

	No Barriers	Minor Barriers	Moderate Barriers	Major Barriers
Lack of options: Too few offerings to serve all interested students		X		
Financial barriers: Costs associated with exam fees, college fees, transportation, books, materials, etc.		X		
Under-preparedness or poor performance: Students are not ready for or perform poorly in advanced coursework			X	
Inequitable advising practices: Students – especially those not perceived as “high-achievers” – are not being encouraged to pursue dual credit		X		
Poor marketing: Students do not know about dual credit opportunities, eligibility criteria, or benefits of participation	X			
Perceptions of college credit transferability: Students do not believe credit is portable or useful		X		
Lack of Internet		X		
Overly restrictive eligibility criteria		X		
Lack of transportation			X	

48. Please, provide additional information regarding any barriers to the provision of dual credit opportunities or student access to dual credit opportunities.

Transportation issues for our alternative high school.

8. Educational Offerings Required by the State (All School Districts)

49. Has the school district adopted a Tribal History and Culture curriculum (i.e. John McCoy (Iulilaš) Since Time Immemorial Curriculum) ([RCW 28A.320.170](#))? State law requires this to be done when the school district updates the social studies curriculum.

Yes

50. Has the school district collaborated with any federally recognized Indian tribe within their district, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges ([RCW 28A.320.170](#))? State law requires this to be done when the school district updates the social studies curriculum.

Yes

51. Does the school district provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, the social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? ([RCW 28A.230.020](#) and [WAC 392-410-115](#))

Yes

52. Social-emotional learning standards and benchmarks were adopted on January 1, 2020. ([RCW 28A.300.478](#)). Has the school district implemented social-emotional learning-specific standards and benchmarks?

Yes, we implemented and regularly measure social emotional learning in our schools.

53. Briefly explain how you are measuring social emotional learning at your schools.

Using Panorama in grades 3 - 12 and disaggregating the results to improve programming

54. Under the comprehensive sexual health education requirement, the school district must provide social emotional learning (SEL) to all students in grades K–3 at least once in the 2024–25 school year. ([RCW 28A.300.475](#)) Will the district provide SEL to all students in grades K-3 at least once?

Yes

55. Will the school district provide comprehensive sexual health education to all students at least once in grades 4–5 in the 2024–25 school year? ([RCW 28A.300.475](#))

Yes

56. Will the school district provide comprehensive sexual health education to all students at least twice in grades 6–8 in the 2024-25 school year? ([RCW 28A.300.475](#))

Yes

58. Will the school district provide comprehensive sexual health education to all students at least twice in grades 9–12 in the 2024-25 school year? This is required in [RCW 28A.300.475](#).

Yes

59. Each school district board of directors shall adopt an AIDS prevention education program. ([RCW 28A.230.070](#)). Does the school district have an AIDS prevention education program?

Yes

60. Every student must have access to arts instruction, as part of basic education under [RCW 28A.150.210](#). Arts instruction must be accessible to all students, in a manner that is commensurate with instruction on other core subject areas.

Does each student in grades K-12 have access to arts education, as part of basic education under [RCW 28A.150.210](#) in a manner that is commensurate with instruction in other core subject areas consistent with [RCW 28A.230.305](#) ?

Yes

61. In the 2024-25 school year, will each student receive instruction in at least one arts discipline as described in [RCW 28A. 230.305](#) throughout their elementary and middle education experience?

Yes

62. In the 2024-25 school year and for grades 9 through 12, are all students given the opportunity to take arts coursework as specified in [RCW 28A.230.305](#) each academic year?

Yes

9. State-Mandated Educational Offerings (School Districts with High School Grades)

63. Does the school district provide the opportunity to all students in grades nine through twelve to access financial education under [RCW 28A.300.468](#)?

Yes, we offer financial education to all students.

64. For most of the high schools in your district, how does the school district provide financial education opportunities to all students in grades nine through twelve under [RCW 28A.300.468](#)? Select the response that best applies to your school district.

We offer financial education embedded in a for-credit course.

65. In what subject matter is financial education embedded in a for-credit course?

CTE Courses

66. Does the school district provide an opportunity to access an elective computer science course that is available to all high school students under [RCW 28A.230.300](#)?

Yes

67. Is one or more elective computer science courses offered at all high schools?

No, not all high schools

68. Does your school district provide a mandatory one-half credit stand-alone course in civics for each high school student? Civics content and instruction that is embedded in other social studies courses does not meet this requirement unless the social studies courses are for dual credit, offering students the opportunity to earn both high school and postsecondary credit. ([RCW 28A.230.094](#))

Yes

69. The study of Constitution of the United States and of the State of Washington is a prerequisite to graduation ([RCW 28A.230.170](#) and [WAC 392-410-120](#)). Does the school district provide the opportunity to study the U.S. and Washington constitutions to all students?

Yes

70. Each school district that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Beginning with the 2013-14 school year, instruction in CPR must be included in at least one health class necessary for graduation. ([RCW 28A.230.179](#)) Will the school district offer instruction in CPR in at least one health class required for graduation in the 2024-2025 school year?

Yes

71. By the 2021-22 school year, each school district board of directors shall adopt an academic acceleration policy for high school students. ([RCW 28A.320.195](#)) Does the school district have an academic acceleration policy for high school students?

Yes

10. State-Mandated Educational Activities

72. Beginning with the 2020-21 school year, all school districts with a high school must provide a financial aid advising day and notification of financial aid opportunities at the beginning of each school year to parents and guardians of any student entering the twelfth grade. ([RCW 28A.300.815](#), [RCW 28A.230.310](#)) Will the school district provide a financial aid advising day in the 2024-2025 school year for twelfth grade students, parents, and guardians?

Yes

73. On January 16th of each year (or the preceding Friday when January 16th falls on a non-school day), each public school shall observe "Temperance and Good Citizenship Day." Social studies teachers must, as resources allow, coordinate a voter registration event in each history or social studies class attended by high school seniors. Voter sign up and registration must be available to all students who will be 18 by the next general election. ([RCW 28A.230.150](#)). Will the school district provide the opportunity for voter registration for all students who will be 18 by the next general election in the 2024-2025 school year?

Yes

74. During the school week preceding November 11 of each year, every school will present educational activities suitable to the observance of Veterans' Day. ([RCW 28A.230.160](#)) Will the school district develop, promote or provide educational activities in observance of Veterans' Day in the 2024-2025 school year?

Yes

75. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. ([RCW 28A.230.158](#)). Will the school district develop, conduct or promote educational activities for Disability History and People with Disabilities Month in the 2024-2025 school year?

Yes

11. State-Recommended Educational Offerings and Activities

76. Every public middle school, junior high school, and high school is strongly encouraged to include in its curriculum instruction of the events of the period in modern world history known as the Holocaust, which may include other examples of genocide and crimes against humanity. ([RCW 28A.300.115](#)). Does the school district provide Holocaust history instruction?

Yes

77. School districts are encouraged to commemorate the history of civil rights at least once a year, "providing an opportunity for students to learn about the personalities and convictions of heroes of the civil rights movement and the importance of the fundamental principle and promise of equality under our nation's Constitution." ([RCW 28A.230.178](#)). Does the school district commemorate the history of civil rights at least once a year?

No, the recommendation has not been implemented

78. You are seeing this prompt because you responded that the school district does not commemorate the history of civil rights at least once a year, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.

We will consider implementing the recommended offering.

79. Public schools in grades K-6 are encouraged to incorporate ethnic studies materials and resources. ([RCW 28A.300.112](#)) Has the school district incorporated ethnic studies materials and resources in grades K-6?

No, the recommendation has not been implemented.

80. You are seeing this prompt because you responded that the school district does not incorporate ethnic studies materials and resources in grades K-6, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.

We will consider implementing the recommended offering.

81. Public schools in grades 7 to 12 are encouraged to offer a course in ethnic studies. ([RCW 28A.300.112](#)) Does the school district offer at least one course in ethnic studies in grades 7 to 12?

No, the recommendation has not been implemented

82. You are seeing this prompt because you responded that the school district does not offer a course in ethnic studies in grades 7-12, which is encouraged. If you offer this course, please go back and change your response. If you do not deliver the encouraged course, please select the best response to continue.

We will consider implementing the recommended offering.

83. School districts are encouraged to award the seal of biliteracy to graduating high school students who meet the criteria established by the Office of Superintendent of Public Instruction. ([RCW 28A.300.575](#)). Does the school district award the seal of biliteracy to qualifying graduating high school students?

Yes

84. [RCW 28A. 210.430](#) specifies that beginning with the 2023-24 school year, instruction in awareness of bone marrow donation may be included in at least one health class necessary for graduation. Each school district, charter school, and state-tribal education compact school that serves students in grades nine through twelve is encouraged to offer instruction in awareness of bone marrow donation.

In the 2024-25 school year, will the school district consider providing instruction in awareness of bone marrow donation to students in grades nine through 12?

No, but we will consider implementing the offering after the 2024-25 school year.

12. Mastery-Based Crediting (MBC) and Mastery-Based Learning (MBL)

85. Does your school district have a written policy to award mastery/competency-based credit ([WAC 180-51-051](#))?

Yes, the school district has a permanent policy.

86. Does your district policy apply to:

Some subject areas

87. Which subject areas does your policy apply to? (Please check all that apply.)

World Language
Physical Education
Math
Science (includes specific science courses like biology and chemistry)
English Language Arts
Social Studies
The Arts
Health
Other - Write In: Science

88. Does your school district have a school that offers a fully mastery/competency-based learning program? A mastery/competency-based learning program includes the following ([WAC 180-51-051\(1\)\(b\)](#)):

Student agency. Students help direct their own learning. MBL values the knowledge, skills, and interests of every student.

Relevance. Students are empowered to make interdisciplinary connections and use their learning in many ways. Learning is relevant and engaging for students and can be applied outside of the classroom.

Differentiation. Students receive help based on their individual interests and needs. Students move forward at their own pace.

Inclusion. Students experience compassion and belonging. MBL honors the unique contributions of every student and the knowledge they bring from their diverse cultures and communities.

Innovative assessment tools. Students demonstrate mastery of skills or concepts through tests, portfolios, projects, or other demonstrations. Students and educators are encouraged to try new tools. Assessments are aligned to standards and allow students to show what they know as well as provide valuable feedback on the areas in which students need to deepen their learning.

No

89. Does the school district offer credit for Work-Integrated Learning (e.g. internships or other work experience)?

Yes

90. Will your school district incorporate procedures to award credit by subject area for students currently or formerly in institutionalized educational settings who pass all or part of the General Educational Development (GED) assessment in the 2024-2025 school year? [RCW 28A.320.192](#).

Yes, the school district will incorporate procedures.

13. 2023-2024 Graduation Requirement Emergency Waiver Administration

91. Our records show that your school district received authority to grant emergency waivers for certain graduation requirements for students graduating in the 2023-24 school year. Is this correct?

Yes

92. Did the school district grant any students an emergency waiver from high school graduation requirements in 2023-24?

Yes

93. Did the school district administer the emergency waiver of graduation requirements in accordance with program rules established in [Chapter 180-111 WAC](#)?

Yes

94. Please describe the actions the school district took to ensure equity in administration of the graduation requirement emergency waiver program.

Any student in danger of not graduating met with a school counselor or district assessment TOSA to see if they were eligible for the waiver.

95. The following question seeks information on your school district's good faith efforts to support each student who was considered for the waiver in meeting the credit and pathway requirements. To what degree did the school district provide individual student advising on the following topics to students being considered for the emergency waiver?

	Not Provided	Provided for Some	Provided for Most	Provided for All
What supports the individual student needs to be successful				X
How the individual student might meet the graduation requirements, including the feasibility of summer or a partial or full additional year of high school enrollment				X
Whether the emergency waiver is appropriate for the individual student				X

14. Important Information About Your School District or LEA

96. Has the school district adopted a Continuity of Operations Plan to transition to modalities other than in-person in the event of an emergency? ([WAC 180-16-212](#))

Yes

97. Will your school district administer the Healthy Youth Survey to students at the next statewide administration?

Yes

98. Will your school district administer a school climate survey (other than the Healthy Youth Survey) in the 2024-25 school year?

Yes

99. For each of the following, please let us know if they will be included in your school climate survey. Please answer "Yes" or "No" for each group.

	Yes	No
Students	X	
Parents	X	
Teachers	X	
Other school staff	X	
Other survey recipients		X

100. Which grade levels participate in the school climate survey? (Mark all that apply)

- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- 8th Grade
- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade

101. Who supports the survey creation, collection, and analysis of your school climate survey data?

Other - Write In (Required): Panorama and district google form

15. Certification by Respondent

102. Certification

	Yes	No
Do you certify that the school district Superintendent or designee has or will review and provide a copy of this Basic Education Compliance document to the local School Board of Directors?	X	
Do you certify that the school district has maintained records supporting this certification for auditing purposes?	X	

103. Name of Person Responsible for this Submission

Traci Sandstrom

104. Title of Person Responsible for this Submission

Superintendent, Director of Teaching and Learning and Technology

105. Email of Person Responsible for this Submission

tsandstrom@asd5.org

106. Telephone Number of Person Responsible for this Submission (Please enter the 10 digit number with no spaces or dashes (e.g., 3601239876))

3605382002

107. Date of Submission (select today from the calendar or enter the date as mm/dd/yyyy)

08/13/2024



*Our Children,
Our Schools,
Our Future*

TO: Lynn Green and Traci Sandstrom, Superintendents
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for July, 2024
 DATE: August 20, 2024

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 6,957,040.10.

Expenditures-- Expenditures totaled \$ 5,072,295.58. Expenditures for staff salary and benefits account for 81.9% of all expenditures for the month and 78.5% of year to date total expenditures.

Fund Balance— Current month ending fund balance is \$ 3,321,062.71. We had a positive cash flow of \$ 1,884,744.52. for the month. We will continue to monitor the cash flow for this year very closely.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 5,129,067	\$ 5,100,504	99.44%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 674,160	\$ 573,260	85.03%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 31,992,402	\$ 29,317,947	91.64%	Apportionment and LEA
State, Special	\$ 12,539,386	\$ 12,723,024	101.46%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 45,457	181.83%	Federal Forest; deducted from apportionment
Federal, Special	\$ 11,922,725	\$ 9,811,504	82.29%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 202,200	\$ 211,622	104.66%	Non high payments from Cosmopolis SD
Other Agencies	\$ 28,750	\$ 33,235	115.60%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 62,513,690	\$ 57,816,553	92.49%	
			91.67%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	\$ 104,500	\$ 148,631	142.23%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 447,575	\$ 571,675	127.73%	General Admin/ Supt Office
Business Office	\$ 589,589	\$ 656,066	111.28%	Fiscal operations
Human Resources	\$ 497,908	\$ 418,372	84.03%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 48,677	121.69%	Educational/admin info to public
Supervision of Instruction	\$ 1,193,960	\$ 1,060,061	88.79%	includes secretarial support
Learning Resources	\$ 359,562	\$ 341,781	95.05%	Library resources & staffing
Principal's Office	\$ 3,441,279	\$ 3,063,242	89.01%	includes Secretarial support
Guidance/Counseling	\$ 2,050,081	\$ 1,762,369	85.97%	Counselors/support services
Pupil Management	\$ 11,978	\$ 28,891	100.00%	Bus & playground management, etc
Health Services	\$ 2,154,300	\$ 3,090,035	143.44%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 36,357,616	\$ 32,146,124	88.42%	classroom teachers/para support
Extra-curricular	\$ 1,384,918	\$ 1,264,868	91.33%	Coaching, advising, ASB supervision
Payments to other districts	\$ -	\$ 434,137	0.00%	CTE/Skills Center fees/pmts to other schools
Instructional Prof Dev	\$ 1,431,979	\$ 1,108,145	77.39%	Prof development; instructional staff
Instructional Technology	\$ 580,755	\$ 233,290	40.17%	classroom technology
Curriculum	\$ 1,027,138	\$ 900,566	87.68%	District materials adoptions/purchases; staff
Food Services	\$ 2,740,894	\$ 2,699,007	98.47%	Mgmt of food service for district
Transportation	\$ 1,531,849	\$ 1,299,368	84.82%	Co-op payments, fuel, insurance
Maint & Operations	\$ 4,302,455	\$ 3,617,559	84.08%	cust/maint/grounds, security, warehouse
Other Services	\$ 2,323,482	\$ 2,823,238	121.51%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (203,500)	\$ (280,794)	137.98%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 295,000	\$ 284,517	96.45%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 62,368,319	\$ 57,719,826	92.55%	
			91.67%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue -- Total receipts were \$ 131,044.94 and consist of grants, rental fees and interest.

Expenditures — There were no expenditures for the month.

Fund Balance — Current monthly ending fund balance is \$ 411,899.84.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were \$ 9,807.53 and consists of tax payments and transfers.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 986,668.07. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was \$ 21,783.49 revenue for the month.

Expenditures -- Expenditures total 64.91% of the budgeted expenditures for this fiscal year.

Fund Balance — Current month ending fund balance is \$ 313,403.10.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue – There was \$1,828.77 revenue for the month.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 271,701.62.

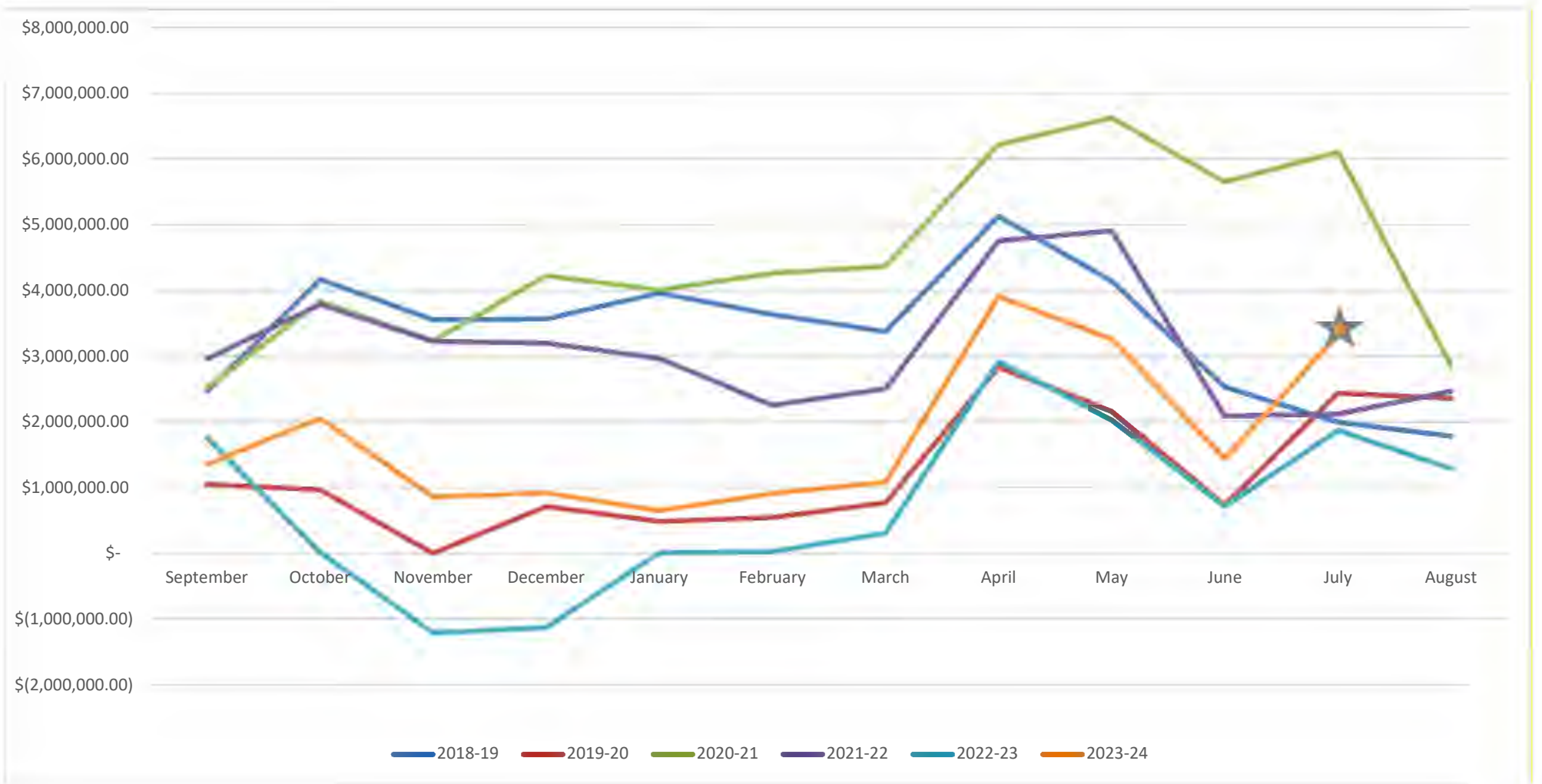
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of July, 2024:

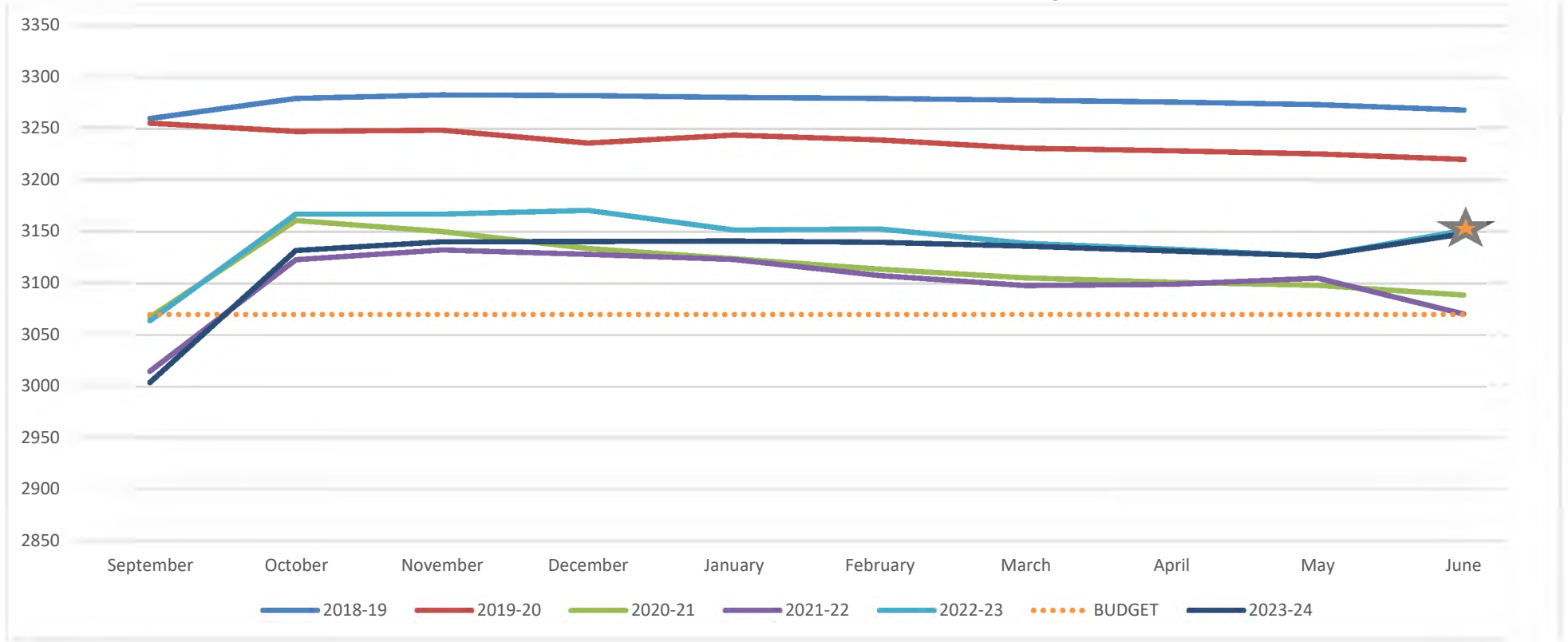
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 62,368,331	\$ 57,435,309	\$ 4,933,022	92.09%	7.91%
Capital Projects	\$ 450,000	\$ 349,471	\$ 100,529	77.66%	22.34%
Debt Service	\$ 3,256,985	\$ 3,233,773	\$ 23,212	99.29%	0.71%
ASB	\$ 435,568	\$ 282,733	\$ 152,835	64.91%	35.09%
Trans Vehicle	\$ 400,000	\$ 320,713	\$ 79,287	80.18%	19.82%

GENERAL FUND FUND BALANCE TRENDS

End of July, 2024



ENROLLMENT TRENDS as of August, 2024



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2023-24 Budget	1,233	709	995	2,945	125	(+78.09) 3,070
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	160.80 *	3,148.09
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	3,162.20
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)

* Includes summer school enrollment (Skill Center & Basic Ed fte of 15.56; Running Start & Open Doors fte of 11.68)

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2024

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	5,129,067	39,165.67	5,100,503.93		28,563.07	99.44
2000 LOCAL SUPPORT NONTAX	674,160	106,491.13	573,260.33		100,899.67	85.03
3000 STATE, GENERAL PURPOSE	32,936,202	3,749,940.53	29,317,947.17		3,618,254.83	89.01
4000 STATE, SPECIAL PURPOSE	12,773,628	2,071,700.82	12,723,024.13		50,603.87	99.60
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	45,456.57		20,456.57-	181.83
6000 FEDERAL, SPECIAL PURPOSE	11,922,725	935,541.55	9,811,503.99		2,111,221.01	82.29
7000 REVENUES FR OTH SCH DIST	202,200	53,159.25	211,621.65		9,421.65-	104.66
8000 OTHER AGENCIES AND ASSOCIATES	28,750	1,041.15	33,235.37		4,485.37-	115.60
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	63,691,732	6,957,040.10	57,816,553.14		5,875,178.86	90.78
<u>B. EXPENDITURES</u>						
00 Regular Instruction	25,056,535	1,628,743.09	20,107,049.87	47,627.51	4,901,857.62	80.44
10 Federal Stimulus	4,561,856	396,991.77	4,056,544.32	105,281.34	400,030.34	91.23
20 Special Ed Instruction	8,563,116	779,587.50	8,934,106.76	95.38	371,086.14-	104.33
30 Voc. Ed Instruction	3,045,094	310,084.87	2,947,778.94	125,735.61	28,420.55-	100.93
40 Skills Center Instruction	340,488	80,544.72	416,670.48	0.00	76,182.48-	122.37
50+60 Compensatory Ed Instruct.	6,911,272	636,438.63	5,916,413.97	77,084.01	917,774.02	86.72
70 Other Instructional Pgms	1,027,420	47,699.17	574,466.23	9,974.64	442,979.13	56.88
80 Community Services	2,231,294	256,657.60	2,082,363.84	4,126.20	144,803.96	93.51
90 Support Services	11,631,257	935,548.23	12,399,915.02	204,175.46	972,833.48-	108.36
<u>Total EXPENDITURES</u>	63,368,332	5,072,295.58	57,435,309.43	574,100.15	5,358,922.42	91.54
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	295,000	.00	284,516.75			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	28,400	1,884,744.52	96,726.96		68,326.96	240.59
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,963,078		3,224,335.75			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,991,478		3,321,062.71			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	527,610	1,120,330.63
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	81,543.30
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	70,756	96,726.96
G/L 891 Unassigned Min Fnd Bal Policy	3,129,042	2,008,391.82
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	3,991,478	3,321,062.71

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2024

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	19,500	5,495.02	46,109.05		26,609.05-	236.46
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	125,549.92	125,549.92		125,549.92-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	111,714.27		111,714.27-	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	19,500	131,044.94	283,373.24		263,873.24-	> 1000
B. EXPENDITURES						
10 Sites	0	.00	218,034.78	195,259.74	413,294.52-	0.00
20 Buildings	350,000	.00	131,435.92	0.00	218,564.08	37.55
30 Equipment	100,000	.00	.00	0.00	100,000.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	450,000	.00	349,470.70	195,259.74	94,730.44-	121.05
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	430,500-	131,044.94	66,097.46-		364,402.54	84.65-
F. TOTAL BEGINNING FUND BALANCE	462,753		477,997.30			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	32,253		411,899.84			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	1,800.00-
G/L 864 Restricted from Fed Proceeds	0	111,714.27-
G/L 865 Restricted from Other Proceeds	0	4,086.00-
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	32,253	529,500.11
G/L 890 Unassigned Fund Balance	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	32,253	411,899.84

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2024

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	1,140,788	5,730.48	1,241,579.46		100,791.46-	108.84
2000 Local Support Nontax	1,500	4,077.05	76,926.49		75,426.49-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	295,000	.00	284,516.75		10,483.25	96.45
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>1,437,288</u>	<u>9,807.53</u>	<u>1,603,022.70</u>		<u>165,734.70-</u>	<u>111.53</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,175,000	.00	3,175,000.00	0.00	.00	100.00
Interest On Bonds	81,085	.00	58,278.00	0.00	22,807.00	71.87
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	494.54	0.00	405.46	54.95
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,256,985</u>	<u>.00</u>	<u>3,233,772.54</u>	<u>0.00</u>	<u>23,212.46</u>	<u>99.29</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>1,819,697-</u>	<u>9,807.53</u>	<u>1,630,749.84-</u>		<u>188,947.16</u>	<u>10.38-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,529,890</u>		<u>2,617,417.91</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>710,193</u>		<u>986,668.07</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	710,193		986,668.07			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	<u>710,193</u>		<u>986,668.07</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2024

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 General Student Body	63,844	17,130.44	84,883.68		21,039.68-	132.95
2000 Athletics	112,670	1,150.00	106,857.80		5,812.20	94.84
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	168,475	3,503.05	119,164.80		49,310.20	70.73
6000 Private Moneys	80,200	.00	4,027.69		76,172.31	5.02
<u>Total REVENUES</u>	427,689	21,783.49	314,933.97		112,755.03	73.64
<u>B. EXPENDITURES</u>						
1000 General Student Body	34,235	349.01	18,238.72	109.08	15,887.20	53.59
2000 Athletics	156,351	7,296.16	149,501.22	1,370.86	5,478.92	96.50
3000 Classes	2,500	.00	981.72	0.00	1,518.28	39.27
4000 Clubs	162,282	23,087.21	109,215.66	0.00	53,066.34	67.30
6000 Private Moneys	80,200	242.64	4,795.27	0.00	75,404.73	5.98
<u>Total EXPENDITURES</u>	435,568	30,975.02	282,732.59	1,479.94	151,355.47	65.25
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	7,879-	9,191.53-	32,201.38		40,080.38	508.70-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	378,353		281,201.72			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	370,474		313,403.10			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	362,974		305,903.10			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	370,474		313,403.10			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,150	1,828.77	21,504.94		16,354.94-	417.57
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	368,914	.00	.00		368,914.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	404,064	1,828.77	21,504.94		382,559.06	5.32
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	404,064	1,828.77	21,504.94		382,559.06	5.32
<u>D. EXPENDITURES</u>						
Type 30 Equipment	525,000	.00	320,713.23	193,253.85	11,032.92	97.90
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	525,000	.00	320,713.23	193,253.85	11,032.92	97.90
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	120,936-	1,828.77	299,208.29-		178,272.29-	147.41
H. <u>TOTAL BEGINNING FUND BALANCE</u>	194,705		570,909.91			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	73,769		271,701.62			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	73,769		271,701.62			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	73,769		271,701.62			

***** End of report *****

High School Graduation Requirements

Publication of Graduation Requirements

Prior to registering in high school, and each year thereafter each student and his/her parents or guardians will be provided with a copy of the graduation requirements in effect for that student (those in effect when the student enrolled in ninth grade). Graduation requirements will also be included in the student handbook.

CREDIT REQUIREMENTS

Period of Eligibility to Earn Credits

Generally, credit towards high school graduation will be earned in grades nine through twelve. However, unless requested otherwise by the student and the student's family, the district will award high school credit towards fulfilling graduation requirements to a student who has completed high school courses while in seventh or eighth grade if one of the following applies:

- A. The course was taken with high school students and the student successfully passed the same course requirements and examinations as the high school students enrolled in the class; or
- B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

Students who have taken and successfully completed high school courses under the above circumstances shall not be required to take an additional mastery competency examination or perform any other additional assignment to receive credit.

At the request of the student and the student's parent or guardian, high school credit earned before high school may be transcribed with a nonnumerical grade, such as "pass" or "credit." A nonnumerical grade will not be included in the student's high school grade point average calculations. High school credit earned prior to high school and transcribed with a nonnumerical grade will apply to fulfilling high school graduation requirements.

Before the end of eleventh grade, a student and the student's parent or guardian must inform the school if they do not want credit for the course or courses taken before attending high school or if they want the credit to be transcribed with a nonnumerical grade.

Total Number of Credits Required

Students will be expected to earn a total of 26 credits for the classes of 2021-2023, and 24 credits for the classes of 2024 and beyond to meet district graduation requirements. Students will have access to a broad variety of academic and exploratory courses to achieve the goals of their Personalized Pathway.

Subject Area Requirements (Classes of 2018 to 2020)**CREDIT REQUIREMENTS**

Class of:	2021 - 2023	2024 and beyond
<i>Entering 9th Grade after July 1</i>	<i>2017</i>	<i>2020</i>
English	4	4
Mathematics	3	3
Science	3	3
Social Studies	3	3
Arts	2*	2*
Health and Fitness	2	2
Career and Tech Ed	1.5	1.5
World Language	2*	2*
Electives	5.5	3.5
Total Required Credits:	26	24

Math credit information**2021 and Beyond Math (3 credits required)**

The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Science credit information**2021 and Beyond Science (3 credits required)**

At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Social Studies credit information

The Washington State history and government requirement may be met in grades 7 through 12. If the course is taken in the 7th or 8th grade, it fulfills the requirement, but high school credit will only be awarded if the academic level of the course exceeds the

requirements for 8th grade. Students who meet the requirement but do not earn credit must still take the required number of social studies credits in high school.

2021 and Beyond Social Studies (3 credits required)

The following are required: U.S. History and Government (1.0 credit); Contemporary World History, Geography and Problems (0.5 credits); Civics (content may be embedded in another social studies course, 0.5 credits); Social Studies elective (1.0 credits).

Health & Fitness credit information

2021 and Beyond Health and Fitness (2.0 credits required)

The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED)); 1.5 credits of Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

Students may earn up to 1.0 elective physical education credits, 0.5 per sports/activity season, for Directed Athletics. Students may earn 0.5 credits by either participating in one season of a WIAA sport or school board approved activity including cheerleading and marching band.

Students must complete, submit and have approved a Request for Physical Education for Directed Athletics Form within the academic year of involvement in the school sport or board approved activity. Students must also demonstrate proficiency in the knowledge portion of the fitness requirement through an assessment that is administered during each academic year.

Arts credit information

2021 and Beyond Arts (2 credits required)

Performing or visual arts is required. One (1) credit may be a **Personalized Pathway Requirement***, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.

Occupational / Career & Technical Education credit information

2021 and Beyond Career and Technical Education (1.5 credits required)

Must earn 0.5 credit class that incorporates Washington State Financial Education Standards as part of the required 1.5 credits. This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the CTE program standards.

World Language credit information

2021 and Beyond World Language (2 credits required)

Both credits may be a **Personalized Pathway Requirement***. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student

will be advised to earn 2 credits in world language.

Per Chapter 28A.231, RCW, each school district must offer instruction in cardiopulmonary resuscitation (CPR) in at least one health class required for graduation. The instruction must have been developed by the American Heart of Association or the American Red Cross or be nationally recognized based on the most current national guidelines for CPR. The instruction must include use of automated external defibrillators (AED) which may be taught by video. The district may provide the CPR instruction directly or arrange it through community-based providers such as the local fire department. Students are not required to earn CPR certification to successfully complete the instruction.

Students shall be expected to earn a total of ~~22 credits (Class of 2018-2020)~~, 26 credits (Class of 2021-2023) and 24 credits (Class of 2024 and beyond) in order to complete graduation requirements. WAC 180-51-050 defines a high school credit to mean: (1) Grades nine through twelve or the equivalent of a four-year high school program, or as otherwise provided in RCW 28A.230.090(4): (a) Successful completion, as defined by written district policy, of courses taught to the state's essential academic learning requirements (learning standards). If there are no state-adopted learning standards for a subject, the local governing board, or its designee, shall determine learning standards for the successful completion of that subject; or (b) Satisfactory demonstration by a student of proficiency/competency, as defined by written district policy, of the state's essential academic learning requirements (learning standards).

A. Students who show competency by meeting the standard on the state exams or other assessment options such as the SAT, ACT or AP exams required for graduation may ***recover credit for previously failed courses*** in the following ways:

1. Math:

Class of 2021 and beyond may recover up to 1.0 math credit for a previously failed math course by meeting the standard on a state approved math assessment or other approved state alternative achievement option in math.

2. Science:

Class of 2021 and beyond may recover up to 1.0 science credit for a previously failed science course by meeting the standard on a state approved science assessment or other approved state alternative achievement option in science.

3. Language Arts:

Class of 2021 and beyond may recover up to 1.0 Language Arts credit for a previously failed Language Arts course by meeting the standard on a state approved ELA assessment or other approved state alternative achievement option in ELA.

B. In all of the situations outlined above, a unique course code will be created and will be reflected on the transcript and meet the graduation requirement reflecting the selected credit and course. The ASVAB is not included in the assessment options for this credit recovery. The previously failed course will remain on the transcript.

Credits from other programs

The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school or home school), or from out-of-state, or out-of-country. Credits from another Washington public school or accredited state private school or accredited out-of-state public or private school will be accepted to the extent the credit matches a district graduation requirement, or may be counted as an elective credit. Credits from non-accredited programs or home schools will be evaluated as described below for home school students. Decisions of the principal or designee may be appealed to the superintendent within fifteen school days of the initial decision.

HIGH SCHOOL AND BEYOND PLAN

Each student must have a high school and beyond plan to guide the student's high school experience and inform course taking that is aligned with the student's goals for education or training and career after high school.

High school and beyond plans must be initiated for students during the seventh or eighth grade to guide their high school experience and prepare them for postsecondary education or training and their careers. In preparation for initiating a high school and beyond plan, each student must first be administered a career interest and skills inventory.

The district encourages parents and guardians to be involved in the process of developing and updating students' high school and beyond plans. Students' plans will be provided to students' parents or guardians in their native language if that language is one of the two most frequently spoken non-English languages of students in the district.

School staff will update students' plans to reflect high school assessment results and revised as necessary for changing interests, goals, and needs. Each student's high school and beyond plan will be updated to inform junior year course taking.

For students with an individualized education program (IEP), the high school and beyond plan must be developed and updated in alignment with their IEP, but in a similar manner and with similar school personnel as for all other students.

All high school and beyond plans will, at a minimum, include the following:

- A. Identification of career goals, aided by a skills and interest assessment;
- B. Identification of educational goals;
- C. Identification of dual credit programs and the opportunities they create for students, including eligibility for automatic enrollment in advanced classes under RCW

28A.320.195, career and technical education programs, running start programs, AP courses, international baccalaureate programs, and college in the high school programs;

D. Information about the college bound scholarship program established in chapter 28B.118 RCW;

E. A four-year plan for course taking that does the following:

1. Includes information about options for satisfying state and local graduation requirements;
2. Satisfies state and local graduation requirements;
3. Aligns with the student's secondary and postsecondary goals, which can include education, training, and career;
4. Identifies course sequences to inform academic acceleration, as described in RCW 28A.320.195, that include dual credit courses or programs and are aligned with the student's goals;
5. Includes information about the college bound scholarship program; and
6. Evidence that the student has received the following information on federal and state financial aid programs that help pay for the costs of a postsecondary program:
 - i. Information about the documentation necessary for completing the applications; application timelines and submission deadlines; the importance of submitting applications early; information specific to student who are or have been in foster care; information specific to students who are, or are at risk of being, homeless; information specific to students whose family member or guardians will be required to provide financial and tax information necessary to complete the application; and
 - ii. Opportunities to participate in sessions that assist students and, when necessary, their family members or guardians, fill out financial aid applications.

F. By the end of the twelfth grade, a current resume or activity log that provides a written compilation of the student's education, any work experience, and any community service and how the school district has recognized the community service.

Senior Boards

The district requires that students complete a Senior Board presentation as a requirement for high school graduation. In assisting students with developing the Senior Board presentation the district should:

A. Advise the student and parents of the requirement to complete a Senior Board

- as a graduation requirement;
- B. Provide the student assistance and guidance on completing the presentation;
 - C. The Senior Board may include:
 - 1. A demonstration of the student's ability to communicate in writing by completing a reflection;
 - 2. A demonstration of the student's ability to communicate orally through a presentation to teachers and/or community members;
 - 3. Completion of a self-directed student project that demonstrates the student's academic and management skills; and
 - 4. The opportunity for the student to complete a community service project or a project working with a community member;
 - D. Review each student's progress;
 - E. Provide opportunities within the curriculum for students to work on projects; and
 - F. Ensure projects align with the student's High School and Beyond Plan

GRADUATION PATHWAY OPTIONS

A student may choose to pursue one or more of the pathway options described below to demonstrate career and college readiness as long as the option chosen is in alignment with the student's high school and beyond plan.

Statewide High School Assessment

A student may demonstrate career and college readiness by meeting or exceeding the graduation standard established by the State Board of Education on the statewide high school assessments in English language arts and mathematics.

Dual Credit Courses

A student may demonstrate career and college readiness by completing and qualifying for college credit in dual credit courses in English language arts and mathematics. A dual credit course is a course in which a student qualifies for college and high school credit upon successfully completing the course.

High School Transition Courses

A student may demonstrate career and college readiness by earning high school credit in a high school transition course in English language arts and mathematics. A high school transition course is a course offered in high school where successful completion by a high school student ensures the student college-level placement at participating institutions of higher education as defined in RCW 28B.10.016. High school transition courses must satisfy core or elective credit graduation requirements established by the State Board of Education.

AP Courses and International Baccalaureate Programs

A student may demonstrate career and college readiness by earning high school credit, with a C+ grade, or receiving a three or higher on the AP exam, or equivalent, in AP, international baccalaureate, or Cambridge international courses in English language arts and mathematics; or receiving a four or higher on international baccalaureate exams.

For English language arts, successfully completing any of the following courses meets the standard: AP microeconomics, AP psychology, AP United States history, AP world history, AP United States government and politics, AP comparative government and politics, and any of the international baccalaureate individuals and societies courses.

For mathematics, successfully completing any of the following courses meets the standard: AP statistics, AP computer science, AP computer science principles, AP calculus, and any of the international baccalaureate mathematics courses.

SAT or ACT Scores

A student may demonstrate career and college readiness by meeting or exceeding the scores established by the state board of education for the mathematics portion and the reading, English, or writing portion of the SAT or ACT.

Performance-Based Learning Experience

Complete a performance-based learning experience through which the student demonstrates knowledge and skills in a real-world context, providing evidence that the student meets or exceeds state learning standards in English language arts and mathematics. The performance-based learning experience may take a variety of forms, such as a project, practicum, work-related experience, community service, or cultural activity, and may result in a variety of products that can be evaluated, such as a performance, presentation, portfolio, report, film, or exhibit. The performance-based learning experience must conform to the graduation proficiency targets and associated rubrics established by the state board of education.

Combination of Options

A student may demonstrate career and college readiness by meeting any combination of at least one English language arts option and at least one mathematics option described above.

Armed Services Vocational Aptitude Battery

A student may demonstrate career and college readiness by meeting standard in the armed services vocational aptitude battery by scoring at least the minimum established by the military for eligibility to serve in a branch of the armed services at the time the student takes the assessment. The state board of education will post eligibility scores on its website at least annually by September 1st.

Career and Technical Education Courses

A student may demonstrate career and college readiness by completing a sequence of career and technical education courses that are relevant to a student's postsecondary pathway that meet either the curriculum requirements of core plus programs for aerospace, maritime, health care, information technology, or construction and manufacturing; or the minimum criteria identified in RCW 28A.700.030.

STUDENT'S WITH AN INDIVIDUALIZED EDUCATION PROGRAM (IEP)

A student's IEP team must determine whether the graduation pathway options described above are appropriate for the student. Expiring with the Class of 2021, if the IEP team determines that those options are not appropriate, then the student must earn a certificate of individual achievement to graduate. A certificate of individual achievement may be earned by using multiple measures to demonstrate skills and abilities commensurate with the student's IEP.

The following process will be followed to help a student with an IEP graduate:

- A. By the age of 14, the student will participate with the IEP Team (including a special education teacher, general education teacher, parents, student, and other school personnel and agency representatives who will assist the student in achieving the goals of the IEP) in a discussion of transition service needs that focuses on the student's course of study.
- B. As an outcome of the discussion, the IEP will include appropriate graduation requirements based on the student's individual needs and abilities consistent with the student's transition plan. Modifications to the district's standard graduation requirements may include:
 1. Attainable alternate classwork or individualized activities substituted for standard requirements;
 2. An extension of time for the student to remain in school to complete graduation requirements. The student may remain in school up to and including the school year in which the student reaches twenty-one years of age.

- C. The student will, in cooperation with his or her parent or guardian and the IEP team, determine:
 - 1. The projected date by which all graduation requirements will be met; and
 - 2. The projected date and conditions under which the student will participate in the graduation ceremony.
- D. The student will have an IEP that incorporates all issues and decisions from the above procedures. Any decision that modifies the district's standard graduation requirements will be made through the IEP process. Annually or as needed, the IEP will be reviewed or revised to accommodate the student's progress and development.

Seal of Biliteracy

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

- A. Demonstrate proficiency in English by 1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and
2) meeting state standards on the reading and writing or English language arts assessment.
- B. Demonstrate proficiency in one or more world languages. For purposes of this section, "world language" is defined as a language other than English, including American sign language, Latin and Native American or other indigenous languages or dialects. The fact that a language is not written is not a barrier to receive the Seal of Biliteracy. Proficiency may be demonstrated by one of the following methods:
 - 1. Passing a foreign language Advanced Placement exam with a score of 3 or higher;
 - 2. Passing an International Baccalaureate exam with a score of 4 or higher;
 - 3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for mastery/competency-based credits; and demonstrating proficiency using reading assessments approved by OSPI (when developed);
 - 4. Qualifying for four mastery/competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or higher on the ACTFL proficiency guidelines according to Policy 2409, Credit for Competency-Proficiency; or

5. Demonstrating proficiency in speaking, writing and reading the world language through other national or international assessments approved by OSPI. OSPI and the federally recognized Tribes in Washington have a language proficiency system in place to determine tribal language proficiency with students for the Seal of Biliteracy.

Alternative Programs

Credit toward graduation requirements may be granted for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by a district.

A proposal for approval of out-of-school learning activities will be submitted prior to the experience, will be at no additional cost to the district, and will include at least the following information:

- A. The name of the program or planned learning experience;
- B. The length of time for which approval is desired;
- C. The objective(s) of the program or planned learning experience;
- D. The state learning goals and related state learning standards are part of the program or planned learning experience;
- E. A description of how credits will be determined in accord with WAC 180-51-050(1);
- F. The content outline of the program and/or major learning activities and instructional materials to be used;
- G. Description of how student performance will be assessed;
- H. Qualifications of instructional personnel;
- I. Plans for evaluation of program, and
- J. How and by whom the student will be supervised.

A list of approved programs will be kept on file in the superintendent's office. Reasons for approval or disapproval will be communicated to those making the request.

Running Start

The Running Start program allows high school juniors and seniors to attend community college classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Students earn college credit which is also converted

and applied to their high school transcript.

In order to enroll in the Running Start program, students will be advised to:

- A. Contact the college they are interested in attending and make arrangements to take the ASSET or COMPASS placement test. The test is offered at various times and results are often available the following day. Minimum scores in reading and writing are required.
- B. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will not be enrolled in courses at the high school, even when the community college they attend is not in session.
- C. Obtain a Running Start authorization form from the college or their high school counselor. The counselor will sign the form after the student completes their portion. A parent signature is required if the student is under 18 years old.
- D. Register for classes via the college's online registration system. First time Running Start students will need to enroll in the college before completing the registration process. The verification process in "C" needs to occur to ensure state funding for college courses.
- E. Work with school counselor to ensure transmission of the authorization form to the college prior to established deadlines to ensure continued enrollment.

Credit for Career and Technical Work-Based Learning

The use of work experience as a part of the educational program of students should be regarded as part of the secondary school curriculum rather than just a device to relieve a staffing shortage. The following are the bases upon which credit may be granted for work experience:

- A. The work program will be supervised by the school.
- B. The work experience will be specifically related to the school program of the student.
- C. Credit given for work experience will represent growth in the student, and the type of work done should have definite educational value.
- D. The job in which experience is gained will provide a varied experience.
- E. A work experience program will be supplemented by an adequate program of guidance, placement, follow-up and coordination between job and school by the career placement counselor.
- F. Work experience as a planned part of a school subject may be included in the credit

given for that subject (e.g., sales training class).

- G. One credit may be granted for not less than one hundred eighty hours for instructional work based learning experience, and not less than three hundred sixty hours of cooperative work based learning experience related to a student's school program. Alternatively, the district may grant one credit on a mastery/competency basis as provided under WAC 180-51-050 (1)(b).
- H. A student participating will be legally employed and must have passed his/her sixteenth birthday.
- I. An employer's report of the student's work record, indicating satisfactory progress on the job, will be filed with the school.
- J. The regular state apprenticeship program, where the training is worked out cooperatively with the school and meets the standards for graduation requirements, is acceptable.
- K. Program standards and procedures will be followed and aligned with the state career and technical work based learning standards.

National Guard High School Career Training

Credit may be granted for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district will be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form provided by the National Guard will be completed and filed with the school district; and
- B. The number of credits toward high school graduation to be granted will be calculated, agreed upon by the student and an authorized representative of the school district, and such agreement noted on MIL Form 115 or such equivalent form
- C. Credit toward high school graduation may be granted by the school district upon certification by a National Guard training unit commander that the student has met all program requirements.

Home School / Open Doors (GED) Credit

Guidelines for granting high school credit for home schooling or Open Doors (GED) are as follows:

- A. To gain credit for a course of study, a student will provide:
 - 1. A journal which reflects the actual work completed during a home-study course of study

2. Exhibit(s) of any specific projects completed (e.g., themes, research papers, art and/or shop projects); and/or
 3. Any such other performance-based exhibits of specific course-related accomplishments.
- B. To gain credit for a course of study, a student will demonstrate proficiency at a minimum of 80 percent of the objectives of the course. Such testing will be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost to be determined by such personnel.
- C. Credit is granted for the following approved schools:
1. Community colleges, vocational-technical institutes, four-year colleges and universities, and approved private schools in the state of Washington, and
 2. **Open Doors and o**Other schools or institutions which are approved by the district after evaluation for a particular course offering.

Graduation Ceremonies

Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

Any student receiving services under an IEP who will continue to receive such services between the ages of 18 and 21 will be allowed to participate in the graduation ceremonies and activities after four years of high school attendance with his or her age-appropriate peers and receive a certificate of attendance.

The district will allow students who are members of a federally recognized tribe to wear traditional tribal regalia or objects of Native American cultural significance along with or attached to a gown at the graduation ceremony or related school event. Additionally, the district will not require such students to wear a cap if it is incompatible with the regalia or significant object they have chosen to wear. Otherwise, the district has discretion to determine the conduct for graduation ceremonies as described below.

Graduation ceremonies will be conducted in the following manner:

- A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
- B. With the exception of allowing tribal regalia as stated above, caps and gowns

will be worn in the proper manner, as designated by the school administration and class advisor.

- C. Students who participate will be expected to use good taste in their choice of accessories for their attire.
- D. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.
- E. Failure to comply with the above requirements will automatically forfeit a student's privilege to participate in the graduation ceremonies.

Awarding Diplomas Posthumously

At the request of a parent, guardian, or custodian, the district may issue a high school diploma to a deceased student if the student:

- Was enrolled in a public school in the district at the time of death,
- Was deemed on-track to graduation before the time of death; and
- Died after matriculating into high school.

The high school diploma will bear the inscription "honoris causa" and may not be issued before the graduation date of the class in which the student was enrolled. The district is not required to award the diploma at the same ceremony or event as other students. The district may retroactively issue high school diplomas posthumously at its discretion.

Withholding of a Diploma

The district may withhold a student's diploma based on the student's damage to property in accordance with Board Policy 3250 – Student Fees, Fines or Charges.

Any student discipline will be in accordance with Board Policy 3241 – Student Discipline. Student discipline may include denying the student's participation in graduation ceremonies. Such exclusion from graduation ceremonies is regarded as a school suspension. In such instances, the district will grant the diploma.

10/17/23

INSURANCE

All insurance programs of the district shall be managed as part of the district's risk management program.

A. Liability Insurance

The district shall maintain sufficient liability insurance to protect it against claims for the negligent or wrongful acts of its staff or agents. The amount and terms of such insurance protection shall be reviewed annually as part of the district's risk management program.

The board shall hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of the individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district shall provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability shall remain on the district for the tortious conduct of the board members and superintendent. The superintendent shall obtain errors and omissions insurance in the amounts deemed necessary by the board.

B. Property Damage

The district shall maintain a comprehensive insurance program that shall provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

C. Staff Insurance

The district shall develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

The district may make available medical, dental, vision, liability, life, ~~health, health care~~, accident, disability ~~or~~ and salary protection or insurance, direct agreements as defined in

RCW 48.150 or any one of or a combination of these types of insurance and may contribute all or part of the cost of such insurance to the extent permitted by law.

D. Unemployment Insurance

The district shall participate in the program lawfully available for fulfilling its unemployment insurance obligation that is most financially and administratively efficient.

Staff eligible under the terms of the unemployment compensation pool agreement with the educational service district shall be provided with the unemployment benefits to which they are entitled. The district shall maintain the records required by the state employment security department and retain them for not less than four years.

E. Workers' Compensation

~~Workers' compensation is an insurance program that covers job-related injuries and occupational diseases. The district is self-insured through the Workers' Compensation Trust to provide industrial insurance benefits to employees who sustain job-related injuries or occupational diseases. This trust School staff members are covered by a self-insured program which has been approved by the Washington State Department of Labor and Industries to administer industrial insurance benefits. Employees of a self-insured business have the same rights and responsibilities as other workers insured through the state of Washington. Employees are~~ The staff member is protected in two ways:

1. Medical costs resulting from job-related injuries or diseases are paid under the claim, and
2. Injured employees are paid a partial wage while off work due to a job-related injury or disease under the claim when certified off work by their doctor because of a job injury or illness due to on-the-job causes.

~~When a staff member an employee is injured on the job and is unable to perform his or her duties as a result of an on-the-job injury or occupational disease and certified off work by a doctor, the employee may elect to use leave as follows (provided the employer does not elect to keep the employee on full salary through means other than use of accrued leave): with a time loss, the district will grant full sick leave for the first three (3) days provided the staff member has accumulated sick leave to cover the absence. For each day covered by workers' compensation the employee may use accumulated sick leave to make up the difference between the workers' compensation payments and the employee's regular salary. In such instances, total pay shall not exceed the staff member's regular pay.~~

1. Choose unpaid leave, thus receiving only his or her entitled temporary total disability (TTD) benefits, or

- 2. Elect to use a full day of accumulated leave (sick, annual or other similar benefit) in addition to their entitled TTD benefits, or
- 3. Elect to use a proportionate share of accumulated leave to make up the difference between the workers' compensation payments and the employee's regular pay at the time of injury.

The district will deal fairly with employees and give equal consideration to their interests regarding industrial insurance benefits.

F. Medical Insurance

~~Medical plans are offered in the district on a payroll deduction plan. Staff may select from among those plans that are made available by the district's approval. The district shall make a contribution toward approved insurance premiums for each staff member each month in an amount that is determined each year.~~ Per state law, the district will offer eligible employees all benefits offered by the School Employees Benefits Board (SEBB), administered by the Washington State Health Care Authority (HCA). The district will pay the employer contributions to the HCA for SEBB insurance coverage for all eligible employees and their dependents as mandated by state laws and the rules promulgated by the HCA.

When a staff member is on leave and the staff member's accumulated paid leave has been exhausted, the district shall notify the staff member that the medical insurance benefits are exhausted and the premium is due. The district shall accept the premium from the staff member and remit it to the carrier each month during the term of an approved leave of absence.

In compliance with COBRA (Consolidated Omnibus Budget Reconciliation Act), the district will offer continuing health care coverage on a self-pay basis to staff members and their dependents following termination (for reasons other than gross misconduct), a reduction in hours, retirement, death, or loss of coverage eligibility to the dependent. These health benefits will be identical to the coverage offered to full-time staff members. For terminated or reduced-hour staff members, the coverage may last up to 18 months or until they become eligible for other health insurance, whichever is earlier. In the event of the staff member's retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary. The full policy premium will be paid by the staff member or the beneficiary to the district.

Cross Reference	Board Policy	2151	Interscholastic Activities
		5321	Sick Leave
		6535	Student Insurance
		6500	Risk Management

Legal References	RCW	4.24.470	Liability of officials and members of governing body of public agency
		4.96.010	Tortious conduct of political sub-division-- Liability for damages
		28A.320.060	Officers, employees or agents of school districts or educational service district's insurance to protect and hold personally harmless
		28A.320.100	Actions against officers, employees or agents school districts--Defense, costs, fees--Payment of obligation
		28A.335.010	School buildings, maintenance, furnishing and insuring
		28A.400.350	Liability, life, health, healthcare, accident, disability and salary insurance authorized— Premiums
		28A.400.370	Mandatory insurance protection for employees
		41.50.160	Restoration of withdrawn contributions by annual installment
		50.20.050	Disqualification for leaving work voluntarily without good cause
		50.44.030(3)	Insurance pools
		50.44.050	Benefits payable, terms and conditions
		<u>51.32.090</u>	<u>Temporary total disability — Partial restoration of earning power — Return to available work — When employer continues wages — Limitations</u>
	WAC	296-15	Workman's compensation self-insurance
	29 U.S.C.		§§1161-1168 A Consolidated Omnibus Budget Reconciliation Act

Adoption Date: 05/02/00
 Revised: 02/15/05; _____

INTERDISTRICT COOPERATIVE AGREEMENT

Regarding Operation of the Western Area Educational Cooperative for Twin Harbors, A Branch Campus of New Market Skills Center

THIS AGREEMENT is made and entered into this _____ day of August, 2024 by and between Tumwater School District No. 33, the Host District for New Market Skills Center and Aberdeen School District No. 5, the Host District for the Western Area Educational Cooperative for Twin Harbors (herein after referred to as Twin Harbors), a branch campus of New Market Skills Center.

SECTION 1: BACKGROUND

The 2007 Washington State Legislature through passage of 2SSB 5790 authorized skills centers to conduct feasibility studies to explore opportunities to provide students in rural and remote areas with access to skill center programming through satellite programs and branch campuses. In 2008, New Market Skills Center completed and submitted a feasibility study to the Office of Superintendent of Public Instruction which determined that development of a skill center branch providing access to indentified selected high-demand occupations was a viable career and college preparation opportunity for students in Grays Harbor County.

SECTION 2: PURPOSE OF THE AGREEMENT

The purpose of this agreement is to establish the conditions for the creation of a branch campus of New Market Skills Center to be operated by the Western Area Educational Cooperative for Twin Harbors (Twin Harbors) in accordance with the Office of Superintendent Public Instruction's (hereinafter known as OSPI) WAC 392-600-010-8 (Skills Center Definitions).

SECTION 3: DURATION OF AGREEMENT

This agreement will be renewed from year to year for a period of not less than ten (10) years beginning with the operation of Twin Harbors in June 2010 subject to the provisions for withdrawal outlined in WAC 392-600-120 and contained herein. This agreement, annual renewal and revisions to this agreement shall be submitted to the OSPI's Department of Career and Technical Education (CTE).

SECTION 4: MUTUAL AGREEMENTS

The Tumwater School District, Aberdeen School District, and New Market Skills Center mutually agree to the following terms and conditions:

- A. Aberdeen School District #5 will establish Twin Harbors in accordance with Chapter 392-600 WAC.
- B. Aberdeen School District #5 will serve as the host district for Twin Harbors.
- C. As the host district, the Aberdeen School District will provide the site and facility for Twin Harbors, and will serve as the fiscal agent for all revenues and expenditures of Twin Harbors.
- D. Aberdeen School District will provide fiscal an operational management, including staffing and collection of student apportionment for Twin Harbors.

- E. All students served by Twin Harbors must meet the definition of a K-12 student. Twin Harbors will predominately serve high school juniors and seniors, and students who have not earned their high school diploma and have not reached the age of 21.
- F. Students from districts not participating in the Twin Harbors cooperative may be considered for enrollment on a space available basis. These may include students from school districts outside the Twin Harbors cooperative, private school students, home-schooled students, students who have completed or are currently enrolled in a GED program and out-of state students.
- G. School districts participating in the Twin Harbors cooperative shall be responsible for providing services directly to Twin Harbors. These shall include, but are not limited to:
 - 1) Transportation;
 - 2) Special education;
 - 3) Other noncore skill center needs of the student.
- H. Twin Harbors programs eligible for consideration and approval by OSPI shall be:
 - 1) Voluntary student enrollment;
 - 2) Tuition-free;
 - 3) Necessary for the express purpose of:
 - i. Providing educational programs not otherwise available;
 - ii. Avoiding unnecessary duplications of specialized or unusually expensive programs and facilities.
- I. All programs considered for offering by Twin Harbors will be reviewed and approved by the Twin Harbors and New Market Skills Center Administrative Councils prior to submission for approval by OSPI's Department of Career and Technical Education.
- J. Twin Harbors will remain a branch campus of New Market Skills Center until such time that it meets 150 FTE and/or other requirements of WAC 392-600-50. At such time that Twin Harbors meets the state requirement of 150 FTEs, the Twin Harbors Administrative Council may submit a request to OSPI to become a standalone skills center.
- K. Tumwater School District will assess the Aberdeen School District (Twin Harbors Host District) an annual supervision fee equal to one (1) percent of the total FTE state CTE apportionment for students attending Twin Harbors for the school year for costs incurred by the Tumwater School District and New Market Skills Center for provision of technical and administrative assistance, program coordination, and onsite supervision. New Market Skills Center will invoice the Aberdeen School District for the annual supervision fee at the end of each school year for the following:
 - 1) The New Market Skills Center administrator will provide a minimum of one (1) onsite visit per month to Twin Harbors to provide technical assistance to the Twin Harbor director/principal.
 - 2) Technical assistance will include, but is not limited to, branch campus administration and financing, OSPI reporting requirements, program management, curriculum development, and instructional delivery.

SECTION 5: ADMINISTRATIVE OVERSIGHT OF TWIN HARBORS

- A. Twin Harbors shall be responsible for forming an Administrative Council comprised of the Superintendents, or their designees, of the participating districts for Twin Harbors. An additional voting member shall be the President of Grays Harbor College or his/her

designee in the event a program(s) resides on the college campus, and the Director of New Market Skills Center as a non-voting member.

- B. The Superintendent of Aberdeen School District, the host district for Twin Harbors, shall preside over all meetings of the council.
- C. Duties of the Administrative Council as described in WAC 392-600-030 shall include:
 - 1) Establishing policies and procedures.
 - 2) Responsibility for equipment acquisition, equipment replacement, facility maintenance, and ongoing operation of the Twin Harbors to meet current industry and educational standards.
 - 3) Offering programs that are approved by the OSPI for career and technical education enhancement as defined in WAC 392-121-138 or provide basic support to students enrolled in Twin Harbors programs: Programs that are approved by OSPI for vocational enhancement shall provide a minimum of five hundred forty hours of instruction per year;
 - 4) Providing Twin Harbors programs that are less than the equivalent of three consecutive fifty-minute periods if offered as an extension of the student's one whole full-time equivalent-funded school year;
 - 5) Within three years from the date of approval from OSPI for operation of Twin Harbors establish a financial plan, including the operation and capital funds which will contribute to the ongoing site, facility, equipment, and maintenance and operation of the skill center to be reviewed annually;
 - 6) Serve the majority of Twin Harbor student enrollment at its primary campus. If Twin Harbors serves or intends to serve less than a majority of students at its primary campus, the council shall submit a waiver request to the OSPI Department of Career and Technical Education.
- D. The duties of the council will include receiving recommendations and make decisions regarding budgets, rules and regulations of operations, and other pertinent information from participating districts' staff, citizens, boards of directors, Twin Harbor's staff, the General Advisory Council, and others with concern for the Twin Harbors cooperative and its operations.
- E. Further, the Twin Harbors Administrative Council will provide the Superintendent of the Aberdeen School District with guidance for management decisions and for issues, which must be presented to the host district Board of Directors. The Aberdeen School District Board of Directors has the final authority on all matters concerning Twin Harbors unless otherwise provided in this agreement.

SECTION 6: RIGHTS AND OBLIGATIONS OF TWIN HARBORS HOST DISTRICT

As host district for Twin Harbors, the Aberdeen School District agrees to the following terms and conditions:

- A. Hiring a director/principal as administrator of Twin Harbors: The Twin Harbors director/principal will report to the Superintendent or his/her designee of the host district;
- B. Hiring of Twin Harbors instructional staff;
- C. Report and claim FTE apportionment pursuant with WAC 392-121-136;
- D. Assume responsibility for verifying and reporting of P-223 and P-223H data directly to OSPI.
- E. Ensure that students enrolled in classes at Twin Harbor and at a participating high school are reported for a **maximum combined 1.6 FTE**. A student's resident high school FTE cannot exceed 1.00 and the student's skills center FTE cannot exceed 1.0 (WAC 392-121-

136). The Aberdeen School District and the student's resident school district shall collaborate to ensure that the student is not reported for more than the allowable FTE.

- F. Assist the Twin Harbors director in forming a General Advisory Council (GAC). The GAC shall:
- 1) Serve the primary function of an advisor to the director of Twin Harbors for the operations of the Twin Harbors;
 - 2) Adopt bylaws, which shall reflect the composition of the GAC;
 - 3) Be responsible for making recommendations concerning program, rules and regulations, and operational procedures as related to Twin Harbors;
 - 4) Receive information and will provide advice on any recommendations received from staff and patrons of the districts in the cooperative as well as from other advisory committees as outlined in their bylaws.
- G. The Aberdeen School District will be responsible for the facilities, furnishings and equipment for any/all Twin Harbors' programs.

SECTION 7: INDEMNIFICATION AND INSURANCE

- A. The Aberdeen School District and Twin Harbors indemnifies and agrees to defend and hold harmless the Tumwater School District and New Market Skills Center, and all of its affiliates, directors, trustees, officers, agents and employees, from and against any and all claims, demands, damages, losses, actions, costs, expenses and liabilities of whatever nature, including, without limitations, all court costs and reasonable attorney's fees, which may arise from the operation and actions of Twin Harbors.
- B. Twin Harbors will procure and maintain in force during the term of this agreement, at its sole cost and expense, insurance to protect it against liability arising from any and all negligent acts or incidents caused by the Twin Harbors faculty members and students. Coverage under such professional and commercial general liability insurance will not be less than \$5,000,000 for each occurrence and \$10,000,000 in the aggregate. Twin Harbors will maintain workers' compensation insurance as required by law for all of its employees. Twin Harbors shall name Tumwater School District and New Market Skills Center as an Additional Insured. A certificate of insurance will be provided to Tumwater School District prior to the beginning of each school year including the Additional Insured Endorsement.

SECTION 8: FINANCING ARRANGEMENTS FOR TWIN HARBORS

- A. The Twin Harbors Administrative Council shall request capital funding for the Twin Harbors facilities construction and/or renovation through the Aberdeen School District and in compliance with RCW 28A.245.030, Revised guidelines for skills center – Satellite and branch campus programs – Capital plan- Studies-Master Plan-Rules.
- B. Should facilities construction or renovation of facilities be necessary, the Twin Harbors Administrative Council will initiate a request through the Aberdeen School District to OSPI School Facilities and Organization, for a capital plan for predesign, design and subsequent capital construction by May 1st of each year.

SECTION 9: DISPUTE RESOLUTION

- A. It is hereby agreed that whenever an issue arises between Tumwater School District, New Market Skills Center and Twin Harbors concerning this agreement, it shall be resolved in accordance with the following procedures:

- 1) The matter will be presented to the Twin Harbors and New Market Skills Center Administrative Councils.
 - 2) If the matter is not resolved, it shall be submitted to the Boards of Directors of the Aberdeen and Tumwater School Districts.
 - 3) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties. The committee would consist of a representative from each of the parties and a neutral party.
- B. It is hereby agreed that whenever an issue arises between Twin Harbor member districts concerning the operation or program offerings at Twin Harbors, it shall be resolved in accordance with the following procedure:
- 1) The matter will be presented to the Twin Harbors Administrative Council.
 - 2) If the matter is not resolved, it shall be submitted to the Administrative Council of New Market Skills Center who shall advise the Twin Harbors Administrative Council on such matter.
 - 3) If the matter is still not resolved, it shall be submitted to the Board of Directors of the Aberdeen School District.
 - 4) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties.

SECTION 10: WITHDRAWAL AND DISSOLUTION

It is hereby agreed that Twin Harbors cannot withdraw from this agreement without a minimum of one year's notice to the New Market Skills Center Administrative Council, Tumwater School District and OSPI in accordance with WAC 392-600-010.

SECTION 11: OUTSIDE ASSISTANCE

Twin Harbors may receive assistance from other sources provided no conflict of interest or residual obligations exist.

SECTION 12: ASSIGNMENT/WAIVER/SERVERABILITY

No rights or responsibilities required and authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement. No provision of this Agreement, or the right to receive reasonable performance or any act called for by its teams, shall be deemed waived by a breach thereof as to the particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement that can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

SECTION 13: AMENDMENTS

This agreement may be amended by mutual agreement of all districts party hereto.


SECTION 14: SIGNATURES

By signing below, each party affirms that this Agreement has been approved by his/her Board of Directors or he/she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands:

_____ Date _____
Kevin Bogatin, Superintendent
Tumwater School District No. 5
621 Linwood Avenue
Tumwater, WA 98512

_____ Date _____
Lynn Green, Co-Interim Superintendent
Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520

 _____ Date 8/9/2024
Matt Ishler, Executive Director
New Market Skills Center
7299 New Market Street SW
Tumwater, WA 98501

AGREEMENT FOR USE OF FACILITIES
AND
RELEASE, WAIVER OF LIABILITY, AND INDEMNIFICATION

This Agreement is made and entered into this 1st day of August 2024, by and between the YMCA of Grays Harbor, a Washington nonprofit corporation, and Aberdeen School District for the purpose of permitting User to utilize certain facilities owned and operated by the YMCA in accordance with the terms and conditions herein. The parties agree as follows:

Use. User shall be provided admission to the YMCA and use of Aquatics Area and Locker Rooms and for Lap Pool and Rec Pool and Waterslide on last day of swim lessons as described in the attached schedule.

1. Term. This Agreement will be for a term commencing on August 26th through February 15th at 3:30PM (Monday through Friday) at 5:30PM and September 1st through June 12th (Monday through Friday).
2. Fee. User shall pay to the YMCA the fee described in the attached schedule.
3. Payments. All fees shall be paid in person or mailed to the YMCA at 2500 Simpson Avenue, Hoquiam, WA 98550, Attn: Accounts Receivable. The YMCA will submit an invoice to User with a detail of any additional fees or costs following the Term of this Agreement. That invoice is due and payable upon receipt following the fee structure in the contract for services.
 - (a) Cancellation. The Deposit is non-refundable and non-transferable. Full payment is due for all events that are cancelled less than ten (10) days from the commencement of the Term. The YMCA reserves the right to terminate this Agreement at any point if the User fails to comply with any of the terms and conditions contained within the Agreement. Such cancellation shall result in the forfeiture of all fees.
 - (b) Cancellation during Term. The YMCA retains the right to an the Term early when in its sole judgment the User, or its employees, agents, representatives, assignees, or participants are acting in a manner that conflicts with the mission of the YMCA or where YMCA property, employees, members, or guests are endangered by the actions of the User or its employees, agents, representatives, assignees, or participants.
4. Inspection. User, for itself and all its employees, agents, representatives, and assignees, agrees and warrants that it has inspected the premises and all facilities and equipment thereon and that User finds and accepts the same as being safe and reasonably suited for the purposes of this Agreement.
5. Reservations. Facility reservations shall be confirmed when the YMCA has received a completed and signed Agreement and full payment of the fees.

6. Unforeseen Conditions. Due to severe snow, inclement weather, or natural disaster, the parties may mutually agree to cancel the reservation. The reservation will then be rescheduled at a mutually agreeable date for both parties. The Deposit will be retained by the YMCA and applied to the rescheduled reservation. If the reservation cannot be rescheduled after cancellation due to unforeseen conditions then the deposit will be returned to the User.
7. Release. IN FURTHER CONSIDERATION OF BEING PERMITTED TO ENTER THE YMCA FOR ANY PURPOSE CONSISTENT WITH THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO EVALUATION OR USE OF FACILITIES OR EQUIPMENT, THE USER HEREBY AGREES TO THE FOLLOWING:
 - (a) THE USER HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the YMCA, its directors, officers, employees, and agents (“Releasees”) for all liability to the User, its employees, agents, personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands therefor on account of injury to person or property or resulting in death of the User, whether caused by the negligence of the YMCA or otherwise while the User or its employees, clients, agents, or representatives are in, upon, or about the premises including use of any facilities or equipment therein.
 - (b) THE USER HEREBY AGREES TO INDEMNIFY, DEFEND, SAVE, AND HOLD HARMLESS the Releasees and each of them from any loss, liability, damage, or cost they may incur arising from or related to the User's operations at the YMCA premises, including but not limited to use of YMCA's equipment or facilities, regardless of whether such harm is caused by the sole or partial fault of the Releasees. The User further agrees to indemnify, defend, save, and hold harmless the Releasees from any liability resulting from any claim action, or cause of action which may be asserted by third parties arising from or related to the User's operations at the YMCA premises
 - (c) THE USER HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE that may be incurred arising from or related to the User's operations at the YMCA premises, including but not limited to use of YMCA's equipment or facilities, regardless of whether such harm is due to the sole or partial fault of the Releasees.
 - (d) THE USER further expressly agrees that the forgoing RELEASE, WAIVER AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by the law of the State of Washington and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
9. Insurance. The User shall provide certificates of workers' compensation insurance and of general liability and automobile liability insurance with limits of \$1,000,000 that are updated annually and provide notice of cancellation. The User shall name the YMCA as an additional insured on its general liability policy with annual verification and notice of cancellation.

10. Termination. The YMCA may terminate this Agreement immediately upon any material breach of this Agreement by the User.
11. Survival of Rights. The rights of the YMCA under this Agreement shall survive the termination of this Agreement.
12. Controlling Law; Venue; Attorneys' Fees. This Agreement will be construed in accordance with and governed by the laws of the State of Washington without giving effect to provisions relating to choice or conflict of laws. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in Superior Court in Grays Harbor County, Washington. If suit or action is commenced by either party against the other concerning this Agreement, the prevailing party shall be awarded its costs and reasonable attorneys' fees, including any costs or fees incurred on appeal.
13. Authority. Each party signing this Agreement warrants and represents to the other that it has full power and authority to enter into and perform this Agreement; that the execution and delivery of this Agreement has been authorized by all necessary actions; and that this Agreement constitutes a legal, valid and binding obligation of the parties.
14. No Assignment. Neither party may assign or subcontract its right or obligations under this Agreement without the prior written approval of the other party.
15. No Waiver. The YMCA's failure to insist upon strict adherence to any one or more of the terms or conditions of this Agreement, on one or more occasions, will not be construed as a waiver, nor deprive the YMCA of the right to require strict compliance with the same thereafter.
16. Force Majeure. If due to acts of God, insurrection, fire, elements, national emergency, or any other similar cause outside of the reasonable control of either party to this Agreement ("Force Majeure") the performance of either party under the terms of this Agreement is delayed or made impossible, the parties agree that such cancellation, postponement or failure to perform shall not be considered a breach of this Agreement. In such event, however, the parties agree to use reasonable efforts to renegotiate this Agreement under similar terms.
17. Damages. The User shall be responsible for the payment of any and all damages to the building, furnishing, fixtures, artifacts or equipment whether caused by User or his/her/its employees, agents, representatives or guests. Damages to the premises shall be at the expense of the User.
18. Additional Provisions. It is further mutually agreed between the parties that:
 - (a) The user shall not violate any city, county, or state law in or about the said premises.
 - (b) The user shall agree to follow our YMCA Code of Conduct, which is available upon request.

- (c) The user agrees to show photo identification of all participants and guests that are 18 years or older.
- (d) The YMCA conducts regular sex offender screenings on all members, participants, and guests. If a sex offender match occurs, the YMCA reserves the right to cancel membership, end program participation, and remove visitation access.
- (e) The user agrees to identify themselves as one of the following when entering the facility:

Visitor- A visitor is a person gaining access to the Y for the following possible activities: to observe an activity, pick up a member, use the restroom, perform maintenance on the facility, to make a delivery, or other activities not listed. Visitors must show photo identification and sign our guest book to enter the facility upon each entry. Visitors do not have access to full use of the facility or equipment. Their facility use is limited to the intended purpose of their visit as agreed upon at time of entry.

Guest- A guest is a person who has bought a day pass or is gaining access with a member who is using one of their two guest passes for the year. Guests must be accompanied by a member if using a guest pass. Guests must fill out a day pass form or be entered into the Daxko system. Guests must provide photo identification and sign our guest book upon entry. Guests have member access to the facility and may use all equipment. Guests using Busytown must pay \$3.00 and complete the required paperwork to utilize that service.

Program Member- A program member has paid an annual program member fee to be able to sign up for programs. Program members must check in with the front desk upon each entry to the facility and show proof of photo identification at the time of sign up. Program members have access to specific programs that the individual has signed up for but not full access of the facility or equipment. Program Member use is limited to the program area only.

Member- A member pays dues to have full use of the facility and equipment. They must show photo identification at the time of sign up. Members must check in at the front desk upon each entry to the facility. Members pay monthly, quarterly, or annual dues to have full use of the facility and equipment. Members are eligible to receive a reduced price on programs, if eligible. Cancellation of membership must be presented in writing to the YMCA 30 days in advance.

- (f) The user gives permission for the YMCA to use, without limitation or obligation, photographs, film footage, or tape recordings which may include their image or voice for purposes of promoting or interpreting the YMCA.
- (g) This agreement is the product of joint negotiation and drafting. No provision herein will be construed against either party on the basis that that party drafted the language in question.

19. Entire Agreement. This document contains the entire agreement of the parties concerning the subject matter of this Agreement. All promises, representations, understandings, arrangements or prior agreements, oral or otherwise, between the parties concerning the subject matter of this Agreement are merged herein and superseded hereby. Any change to the provisions of this Agreement must be in writing signed by both parties.

THE USER HAS READ AND VOLUNTARILY SIGNS THE USE OF AGREEMENT FOR USE OF FACILITIES AND RELEASE, WAIVER OF LIABILITY, AND INDEMNIFICATION, and further agrees that no oral representations, statements, or inducement inconsistent with the foregoing written agreement have been made. The parties have executed this Agreement as of the date first written above.

YMCA:

USER:

Franzine Potts
Signature

Signature

Franzine Potts
Print Name

Print Name

CEO
Title

Title

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520

And

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
 - Non exclusive use of Lap Pool for high school competitive swim program practices and exclusive use of Lap pool for competitions.
 - Non exclusive use of Lap Pool and Rec Pool for K-2nd grade classes for safety around water safety lesson program.

- B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:
 - Provide a safe and well-maintained swimming facility.
 - Provide qualified lifeguards proportionate to the bather load during all aquatic activities.
 - Provide access to competitive swimming and diving equipment and training tools.
 - Exclusive use of the lap pool during agreed upon competitive swim practices and competitions.
 - Administer background checks for all YMCA staff.
 - Provide swim instructor scheduling and training.
 - Provide student skill evaluations.
 - Provide safety around water classroom and home curriculum.
 - Provide one additional locker room attendant for all sessions of K-2nd safety around water.

- C. The time schedule for completion of YMCA's duties shall be within the program dates:

- School Year 2024-2025
 - High School Girls Swimming-Fall (12 weeks)
 - High School Boys Swimming-Winter (12 weeks)
 - Safety Around Water-September through June, 8 lessons per classroom

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$102,000.00. The final billing will be dated July 31, 2025 or before.
- B. ASD #5 will ensure that all employees and District contracted staff have completed a criminal background check.
- C. ASD #5 will manage registration, eligibility, and WIAA compliance for all competitive athletes.
- D. ASD #5 will maintain custodial supervision of all students.
- E. ASD #5 will provide transportation to and from the YMCA facility.
- F. ASD #5 will provide one additional locker room attendant for all sessions of K-2nd safety around water.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the Health and Wellness program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorney's fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the Health and Wellness program at Aberdeen High School.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

VII. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any mental or physical disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

VIII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of August 2024. This agreement shall terminate at midnight on the 31st day of July 2025, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

IX. FEDERAL BACKUP WITHHOLDING INFORMATION

YMCA certifies to ASD #5 that YMCA is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. YMCA agrees to notify ASD #5 in writing if this information is not true.

X. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and YMCA have executed this Agreement consisting of five pages.

YMCA of GRAYS HARBOR

Franzine Potts
Franzine Potts Executive Director/CEO

8/13/24
Date

ABERDEEN SCHOOL DISTRICT #5

Lynn Green/Traci Sandstrom- Co-Interim Superintendent Date

**WASHINGTON STATE UNIVERSITY
MEMORANDUM OF AGREEMENT**

**Concerning Student Teaching and
Related Educational Service Programs of
The College of Education**

This agreement, made and entered into by and between ABERDEEN S.D. NO. 5, hereinafter called the “**District**”, and **WASHINGTON STATE UNIVERSITY**, hereinafter called the “**University**”, is for the purpose of providing cooperative arrangements for student teaching and related educational experiences for students enrolled in the College of Education, Washington State University.

I. The District agrees:

- A. To provide students enrolled in the student teaching programs of the College of Education, Washington State University (“student teachers”) assigned to District schools with access to the District’s laboratory resources, as appropriate. The District also agrees to provide related educational services to students teachers assigned to District schools.
- B. To assist/cooperate in the collection of data/research which will help the University evaluate its programs and potential success of its pre-service teachers.
- C. To insure that cooperating teachers provide appropriate supervision of student teachers. Student teachers should be treated as professionals and be expected to follow all rules and regulations established by the school district. It will be the District’s responsibility to see that interns are made aware of such rules and regulations. The District may remove an intern from placement for violating district rules and regulations or for such actions the District views as detrimental to the students in the classroom. The College/University will be informed before final action is taken.

II. The University agrees:

- A. That in accordance with RCW 43.43.830, student teachers will not be placed in field experiences in the District with unsupervised access to children until a background check by the Washington State Patrol and Federal Bureau of Investigation, including fingerprint clearance, is complete and the Office of Professional Practices of the State Superintendent of Public Instruction has notified the University that the candidate is cleared for such placement. Fingerprint and character clearance under RCW 28A.410.010 must be current at all times during the field experience.
- B. To make assignments for student teaching that will adhere to the following criteria of WAC Chapter 181-78A and the Department of Teaching and Learning:
 - Field experiences integrated throughout the preparation program and include experience with diverse populations in a variety of settings.
 - Student teaching/internship experience is performance-based and students are expected to demonstrate a positive impact on student learning.

- The student teaching/internship experience is a semester in length (ranging from 12-16 weeks depending on program) and is under the supervision of persons with a minimum of three years experience in the classroom.
 - Minimum of 12 hours of observation/consultation by college supervisor.
- C. To assign a faculty member with public school experience and a master's degree in education or related field to serve as supervisor of student teachers in the District. This supervisor shall be responsible for coordinating services of the University, including, without limitation, the orienting and advising of cooperating teachers regarding student teaching and related educational experiences, and the supervision of student teachers.
- D. To provide a stipend of \$200.00 per semester for teacher or teachers who supervise a student teacher.
- E. To provide participating teachers with the Student Teaching Handbook and Resource Guide and evaluation materials.
- F. That the University and its faculty, employees, will comply, and University will inform its student teachers of the District requirement that student teachers will comply, with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; and WAC 392-172A-05180 through 392-172A-05245 with respect to the confidentiality of personally identifiable information regarding District students and education records.
- G. To be responsible, in cooperation with the District teacher(s) to whom the student teacher is assigned, for the final evaluation of the student teacher's completion of student teaching.
- H. To place education students participating in field experiences other than student teaching (practica, observations, research projects, tutoring) through the Field Experience Office, utilizing appropriate forms for placement and evaluation of each experience. (No remuneration will be paid by the college for such experiences.)
- I. To meet as needed with District and college personnel to plan, evaluate, and modify the student teacher program and field experiences.
- J. To arrange placements and remuneration made as part of the counseling and administrative internship programs through the Department of Educational Leadership and Counseling Psychology.
- K. Liability Coverage Provisions: Each party to this agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement. The University agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of the negligent acts or omissions of the University, its officers, agents, employees, or registered volunteers acting in the scope of their official duties during University's performance of its responsibilities under this agreement. The District will accept placement of only those student teachers who are insured against liability for actions or inactions occurring in the internship setting. Student teachers participating in the educational program will be

covered by insurance acquired by the student teacher. The limits on the liability policy shall be, at minimum, \$1,000,000 per occurrence. Certificates of such coverage purchased by the student teacher will be provided to the District upon request. Should proof of insurance not meet with the District's approval and satisfaction, the District can refuse to accept any student teacher for placement.

Washington State University is covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 *et seq.*), and claims against Washington State University and its employees, officers, and agents in the performance of their duties and this Agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.

III. It is mutually agreed that:

- A. The central administration of the District and the Coordinator of Field Placement, appointed by Washington State University, will be responsible for assigning student teachers, selecting cooperating teachers who have a minimum three years teaching experience who understand learners, learning, and teaching, possess good communication skills, and are willing to share teaching responsibilities and autonomy. These parties are also responsible for working out the student teacher's program of experience in cooperation with principals and cooperating teachers; provided, however that the District reserves the right to terminate any student teacher when it is in the best interests of the District to do so but will inform the university supervisor before doing so.
- B. Student teachers will not be placed in settings in which personal relationships or previous experiences could interfere with objective evaluation of candidates.
- C. In assigning student teachers and in reimbursing cooperating teachers, it is recognized that, in many instances, it may be desirable for the student teachers to work with more than one cooperating teacher, and in more than one field.
- D. When student teachers are assigned exclusively to certain specialized fields with directors and consultants who act as direct supervisors of such student teachers with responsibility comparable to that of a high school department head, it will be possible to allocate a proportion of the administrative fee to the supervisor.
- E. The representative of Washington State University who supervises the student teacher program is responsible for working with the District to provide itemized billing to Washington State University for each student teacher and the allocation of funds to be paid. Payments by Washington State University are to be due at the conclusion of each student teaching period.
- F. The term of this agreement shall be for five years, beginning on the date of last signature below. This agreement may be renewed for additional periods if approved by both parties in writing. Notwithstanding the term stated, this agreement may be renewed and amended at the end of each school year. The University reserves the right to cancel this agreement at any time in the event funds are not appropriated by the Washington Legislature for the teacher preparation program at Washington State University.
- G. Each party certifies that it will not discriminate in the performance of this Agreement on the basis of race, color, national origin, gender, sexual orientation (to include gender identity),

religion, veteran or military status, or the presence of any sensory, mental or physical disability or the use of a trained guide dog or service animal by a person with a disability, in compliance with (a) Presidential Executive Order 11246, as amended, including the Equal Opportunity Clause contained therein; (b) Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans Readjustment Act of 1974, as amended, and the Affirmative Action Clauses contained therein; (c) the Americans with Disabilities Act of 1990, as amended; and (d) Washington state civil rights and nondiscrimination laws and regulations. The parties further agree they will not maintain facilities which are segregated on the basis of race, color, religion or national origin in compliance with Presidential Executive Order 11246, as amended, and will comply with the Americans with Disabilities Act of 1990, as amended, regarding programs, services, activities and employment practices.

Any party may terminate this agreement by written notice to the other party at least thirty days in advance of the beginning of any University semester. Nothing in this Article shall be construed to permit either party to require such termination to occur during any University semester.

[Signature page follows]

IN WITNESS WHEREOF the parties have caused these presents to be executed by their appropriate signatures.

Date

School Board Designated Signature
ABERDEEN S.D. NO. 5

Print Name and Title

WASHINGTON STATE UNIVERSITY

Recommended:

Date

Heidi Ritter, Program Specialist
Department of Teaching and Learning,
College of Education

Recommended:

Date

Phyllis Erdman, PhD
Associate Dean for Academic Affairs
College of Education
Washington State University

RETURN TO: Washington State University
College of Education
Attention: Heidi Ritter
PO Box 642114
Pullman WA 99164-2114

Approved:

Heather Davison
Contract Manager
Procurement & Contract Services
Washington State University



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Community Integrated Health Services (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2024-2025 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check**. Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records**. Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality**. Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements**. Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance**. Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor**. This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation**. Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification**. All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination**. Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Community Integrated Health Services

Signature Date

_Marc Bollinger_____
Name

_CEO_____
Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Catholic Community Services (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2024-2025 school year, unless terminated earlier in accordance with this MOU.
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5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by Agencies policies, before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Catholic Community Services

Signature Date

Signature Date

Name

Name

Title

Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is between the Aberdeen School District (“**District**”) and Grays Harbor Beyond Survival (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2024-2025 school year, unless terminated earlier in accordance with this MOU.
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 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.



MEMORANDUM OF UNDERSTANDING

10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.
11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.



MEMORANDUM OF UNDERSTANDING

18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature

Date

Name

Title

Grays Harbor Beyond Survival

Andrea Wardlow

8/5/24

Signature

Date

Andrea Wardlow

Name

Executive Director

Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Behavioral Health Resources - BHR (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2024-2025 school year, unless terminated earlier in accordance with this MOU.
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8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Behavioral Health Resources (BHR)

[Handwritten Signature] *8/12/24*

Signature Date

Jan Harrel

Name

COO

Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is between the Aberdeen School District (“**District**”) and Willapa Behavioral Health (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2024-2025 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check**. Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records**. Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality**. Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements**. Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance**. Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor**. This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation**. Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification**. All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination**. Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature

Date

Name

Title

Willapa Behavioral Health

Salina Mecham

Signature

8/1/2024

Date

Salina Mecham

Name

CEO

Title

Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520
(360) 538-2012

Fuel Bid

Bids Opened: Friday, August 2, 2024, 2:00 p.m.

Bid award:

COMPANY NAME	Total Price Per Gallon (approx. 10,000 gallons E-10 Unleaded per year)	Total Price Per Gallon (approx. 38,000 gallons ULS Diesel per year)	Margin Markup (margin is included in the Price Per Gallon of E-10 Unleaded and ULS Diesel)	Susp. & Debar. Y/N
PetroCard Aaron Reding 253-867-3233	\$2.9676 Total purchase estimated at \$29,676	\$2.9851 Total purchase estimated at \$113,434	\$.16	Y
ACME Fuel Co. (Fast Fuel) Alison Dumas 360-943-1133	No bid received	No bid received		
World Fuel Services 253-627-6179	No bid received	No bid received		

Recommendation: Bids were reviewed by Elyssa Louderback, Ernie Lott, and Amber Diel. The review team recommends that the school board award the bid in the estimated amount of \$143,098 to PetroCard, Inc. Please note that the review team had anticipated a 10% increase in fuel prices. However, the price per gallon was bid at \$1.00 lower than last year's bid price. This will cost about \$43,000 less than anticipated for the upcoming school year.

Action:

Bidder	Price per Case	Other Considerations	Number of Cases Projected	Cost (less tax)	Additional Personnel Costs*	Total Projected Expenditure
KCDA - Orca Paper	\$44.72	District would store and deliver bi-monthly, archival quality, price subject to change with market fluctuations (used to be locked in, but is no longer)	950	\$42,484	9,983.36	\$56,282.42
Aberdeen Office Equipment	\$43.50	AOE would store and deliver weekly, price subject to change with market fluctuations, AOE would call prior to changing our cost, archival quality	950	\$41,325	0.00	\$45,035.99
Creative Office	\$44.27	Single truckload delivery to warehouse, District would store and deliver	950	\$42,057	9,980.36	\$55,813.53
Creative Office	\$45.30	Bi-monthly delivery to warehouse, District would store and deliver	950	\$43,035	9,981.36	\$56,880.90
Creative Office	\$45.99	Bi-monthly delivery to multiple locations.	950	\$43,691	0.00	\$47,613.91
Creative Office	\$46.98	Paper on demand	950	\$44,631	0.00	\$48,638.86
Chuckals	\$36.59	District would store and deliver bi-monthly, price subject to change (without notice) with market fluctuations, archival quality. Vendor would require all 24 pallets to be delivered at one location, and all in a single delivery. Vendor requires 60 days advance notice to fill order.	950	\$34,761	9,983.36	\$47,865.35

Due to potential humidity issues if we stored paper in bulk, the best value continues to be Aberdeen Office Equipment, as they would receive, store and deliver paper to all locations on a weekly basis. This would constitute a personnel savings for the District. Personnel costs were calculated on 2024-2025 salaries and mileage rates. Projected cases is based on the previous school year. The District used 890 cases in 2023-2024, prior to August orders.

Recommendation:

Paper quotes were reviewed by Elyssa Louderback and Amber Diel on 8/8/2024. The recommendation is that the board award the annual paper bid to Aberdeen Office Equipment.

Qty	Description	Manufacturer	Model #	Color or Detail	Condition	Administrator	Building	Date added to list
2	Rolled up maps of the USA				very well used	Erwin-Svoboda	Central Park	7/15/2024
2	metal stools			metal	very well used	Erwin-Svoboda	Central Park	7/15/2024
4	large blue cabinets with drawers			blue	very well used	Erwin-Svoboda	Central Park	7/15/2024
32	small metal chairs			metal	okay	Erwin-Svoboda	Central Park	7/15/2024
1	white shelf cabinet on wheels			white	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	yellow book shelf			yellow	very well used	Erwin-Svoboda	Central Park	7/15/2024
3	slotted cabinets with 4 shelves, brown			brown	very well used	Erwin-Svoboda	Central Park	7/15/2024
2	large metal filing cabinets, 4 drawers			metal	very well used	Erwin-Svoboda	Central Park	7/15/2024
6	brown bookshelves, tan formica tops			brown	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	small wooden chair			wood	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	small white cabinet with foldout shelf			white	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	gray cabinet with no shelves			gray	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	gray painted bookshelf			gray	very well used	Erwin-Svoboda	Central Park	7/15/2024
1	2 drawer filing cabinet				very well used	Erwin-Svoboda	Central Park	7/15/2024
1	grey metal cabinet on wheels			gray	very well used	Erwin-Svoboda	Central Park	7/15/2024
13	blue cloth chairs			blue cloth	okay	Erwin-Svoboda	Central Park	7/15/2024
49	purple chairs			purple plastic	good	Erwin-Svoboda	Central Park	7/15/2024
1	Traulsen 2-door Reach-in Freezer	Traulsen	ALT232NNEFHS	Stainless	poor	J. Matisons	Miller Jr. High	7/30/2024
2	ironing boards			white metal	okay	griebel	HLC	8/2/2024
1	cash register from old student store w/ ticket tape	Sam4s	sam4s	white	unknown if it works	griebel	HLC	8/2/2024
2	pizza warmers/ovesn	unknown	unknown	red	unknown if it works	griebel	HLC	8/2/2024
1	black 2 door file cabinet	unknown	unknown	black, beat up	poor, not locking	griebel	hlc	8/2/2024
1	rolling file drawer that might lock	unknown	unknown	tanish	average	griebel	HLC	8/2/2024
289	Vinyl Band LP's	Various	Unknown	Various	Fair, used	Meers	MJH	8/6/2024
6	Reel-to-Reel Band Tapes	Various	Unknown	Various	Fair, used	Meers	MJH	8/6/2024
17	Assorted Band Instruments	Various	Unknown	Various	Poor	Meers	MJH	8/6/2024
1	Metal table			Tan	Good	G Hagen	Stewart	8/8/2024
4	2 wire baskets, 2 plastic baskets			Black	Good	G Hagen	Stewart	8/8/2024
14	boxes of used books from classroom libraries (mostly retired teachers)	Misc.				Erwin-Svoboda	Central Park	8/12/2024

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Christiane Dechert	District	Speech Language Pathologist .5 FTE	08/28/24

CHANGE OF ASSIGNMENT: We recommend the Board approve the following certificated change of assignment:

<u>Name</u>	<u>Location:</u>	<u>Position To:</u>	<u>Position From:</u>	<u>Effective Date</u>
Sal Abruscato	Aberdeen High School	MTSS Coach	Teacher	08/28/24

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mark Davis	Aberdeen High School	MTSS Coach	08/27/24

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kaitlyn Chapman	Stevens Elementary	Teacher	08/28/24-12/20/24

SUPPLEMENTAL CONTRACTS: We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Clark	District	Psychologist (10 additional days)	2024-25
Judith McBride	District	Psychologist (10 additional days)	2024-25
Autumn Schreiber	District	Psychologist (10 additional days)	2024-25
Katherine Kim	Elementary	Counselor (2 additional days)	2024-25
Tracy Miner	Elementary	Counselor (2 additional days)	2024-25
Hannah Quinn	Elementary	Counselor .4 FTE (1 additional day)	2024-25
Marnie Ranheim	Elementary	Counselor (2 additional days)	2024-25
Shelbie Dickson	Aberdeen High School	Perform CTE related activities	2024-25
Shelbie Dickson	Aberdeen High School	Catering Services	2024-25
Terry Dion	Aberdeen High School	Perform CTE related activities	2024-25
Tracy Ecklund	Aberdeen High School	Perform CTE related activities	2024-25
Faith Taylor-Eldred	Aberdeen High School	Perform CTE related activities	2024-25
Faith Taylor-Eldred	Aberdeen High School	School Store Operations	2024-25
Rebekah Fruh	Aberdeen High School	Perform CTE related activities	2024-25
Rebekah Fruh	Aberdeen High School	Nursing Clinicals	2024-25
Amy Grannemann	Aberdeen High School	Counselor (10 additional days)	2024-25
Andrew Gwinn	Aberdeen High School	Counselor (10 additional days)	2024-25
Erik Hiles	Aberdeen High School	Perform CTE related activities	2024-25
Molly Houk	Aberdeen High School	Perform CTE related activities	2024-25
Eric Jackson	Aberdeen High School	Perform CTE related activities	2024-25
Eric Jackson	Aberdeen High School	AHS Almost Live	2024-25
Ashley Kohlmeier	Aberdeen High School	Perform CTE related activities	2024-25
Tiffany Lessard	Aberdeen High School	Perform CTE related activities	2024-25
Jessica Madison	Aberdeen High School	Counselor (10 additional days)	2024-25
Matthew Mahon	Aberdeen High School	Perform CTE related activities	2024-25
Cory Martinsen	Aberdeen High School	Perform CTE related activities	2024-25
Cory Martinsen	Aberdeen High School	AHS Sign Shop	2024-25
Anne Ramsey	Aberdeen High School	Perform CTE related activities	2024-25
Cami Revel	Aberdeen High School	Perform CTE related activities	2024-25
Cami Revel	Aberdeen High School	Twin Star Credit Union	2024-25
Cami Revel	Aberdeen High School	Business Procedures	2024-25

CERTIFICATED (Cont'd)

SUPPLEMENTAL CONTRACTS: We recommend the Board approve the following supplemental contracts:

Travis Wheeler	Aberdeen High School	Perform CTE related activities	2024-25
Charles Veloni	Aberdeen High School	Perform CTE related activities	2024-25
Kasi Turner	Harbor Learning Center	Counselor (10 additional days)	2024-25
Larry Fleming	Harbor High School	Perform CTE related activities	2024-25
Stephanie Hoffman	Harbor High School	Perform CTE related activities	2024-25
Kayla Sturm	Harbor High School	Perform CTE related activities	2024-25
Rebekah Fruh	Twin Harbors Skill Ctr	Perform CTE related activities	2024-25
Janet Dayton	Miller Junior High School	Perform CTE related activities	2024-25
Ashley Emmett	Miller Junior High School	Perform CTE related activities	2024-25
Jason Garman	Miller Junior High School	Perform CTE related activities	2024-25
Hailey Pfeifer	Miller Junior High School	Perform CTE related activities	2024-25
Darcy Williams	Miller Junior High School	Perform CTE related activities	2024-25
Catherine Trusty	Miller Junior High School	Counselor (10 additional days)	2024-25
Thaddeus Williams	Miller Junior High School	Counselor (10 additional days)	2024-25
Darby Carroll	Hopkins	Preschool Coordinator (20 additional days)	2024-25

CO-CURRICULAR CONTRACTS: We recommend the Board approve the following co-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tracy Ecklund	Aberdeen High School	Yearbook	2024-25
Ryan Eyre	Aberdeen High School	Knowledge Bowl	2024-25
Kacy Brockavich	Aberdeen High School	Outdoor School .5 FTE	2024-25
Ashley Kohlmeier	Aberdeen High School	ASB	2024-25
Ashley Kohlmeier	Aberdeen High School	AVID Coordinator	2024-25
Erik Hiles	Aberdeen High School	FFA	2024-25
Michael Smith	Aberdeen High School	Link Crew .5 FTE	2024-25
Cory Martinsen	Aberdeen High School	PBIS	2024-25
Daniel Patterson	Aberdeen High School	Band (Marching and Pep)	2024-25
Erik Peterson	Aberdeen High School	Orchestra	2024-25
Anne Ramsey	Aberdeen High School	Link Crew .5 FTE	2024-25
Cami Revel	Aberdeen High School	FBLA	2024-25
Rick Stallo	Aberdeen High School	Events Manager .38 FTE	2024-25
Robert Sutlovich	Aberdeen High School	Outdoor School .5 FTE	2024-25
Kyle Guggisberg	Aberdeen High School	Choral	2024-25
Charles Veloni	Aberdeen High School	Skills USA	2024-25
Charles Veloni	Aberdeen High School	Robotics	2024-25
Kayla Sturm	Harbor Learning Center	Yearbook	2024-25
Cordell Trusty	Harbor Learning Center	ASB	2024-25
Ashley Emmett	Miller Junior High	Yearbook	2024-25
Janet Dayton	Miller Junior High	ASB Advisor	2024-25
Troy George	Miller Junior High	Band	2024-25
Erik Peterson	Miller Junior High	Orchestra	2024-25
Lori Snyder	Miller Junior High	AVID Coordinator	2024-25
Kyle Guggisberg	Miller Junior High	Choral	2024-25

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Megan Jones	Central Park Elementary	Paraeducator – Thrive	08/28/24
Ben Nelson	Central Park Elementary	Paraeducator – Thrive	08/28/24

CLASSIFIED (Cont'd)

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Location:</u>	<u>Position To:</u>	<u>Position From:</u>	<u>Effective Date</u>
Julie Cramer	Central Park	Lead Food Svc Wkr	Food Service Worker	08/28/24

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Peter Bentiz	Harbor Learning Ctr/Snug	Childcare Family Support Assistant	08/15/24
Geneveve Sawyer	Robert Gray Elementary	Paraeducator – Thrive	08/15/24
Jace Varner	AJ West Elementary	Food Service Worker	08/12/24

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Todd Bridge	Aberdeen High School	Head Football Coach	08/21/24
Brandyn Brooks	Aberdeen High School	Assistant Football Coach	08/21/24
Macoy Gronseth	Aberdeen High School	Assistant Football Coach	08/21/24
David Terrence	Aberdeen High School	Assistant Football Coach	08/21/24
Desiree Glanz	Aberdeen High School	Head Volleyball Coach	08/26/24
Rees Sturm	Aberdeen High School	Assistant Volleyball Coach	08/26/24
Steve Reed	Aberdeen High School	Head Cross Country Coach	08/26/24
Dennis Nelson	Aberdeen High School	Assistant Cross Country Coach	08/26/24
Summer Powell	Aberdeen High School	Head Cheer Coach	08/26/24
Sarah Brockavich	Aberdeen High School	Assistant Cheer Coach .5 FTE	08/26/24
Bailey Smith	Aberdeen High School	Assistant Cheer Coach .5 FTE	08/26/24
Tristan Stutesman	Aberdeen High School	Assistant Boys' Golf Coach	08/26/24
Larry Fleming	Aberdeen High School	Head Girls' Soccer Coach	08/26/24
Lindsey Scott	Aberdeen High School	Assistant Girls' Soccer Coach	08/26/24
Luis Soto	Aberdeen High School	Assistant Girls' Soccer Coach	08/26/24
Annette Duvall	Aberdeen High School	Assistant Boys' Tennis Coach	08/26/24
Joe Fagerstedt	Miller Jr. High	Head Football Coach	08/26/24
Jason Garman	Miller Jr. High	Head Football Coach	08/26/24
Breanna Gentry	Miller Jr. High	Head Girls' Soccer Coach	08/26/24
Jeff Hatton	Miller Jr. High	Head Cross Country Coach	08/26/24
Jim Daly	Miller Jr. High	Assistant Cross Country Coach	08/26/24

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tanya Anderson	Aberdeen High School	Assistant Girls' Swim Coach	08/05/24
Tamara Corona	Aberdeen High School	Assistant Fastpitch Coach	08/12/24
Megan Elway	Aberdeen High School	Assistant Girls' Swim Coach .5 FTE	08/09/24
Ashley Aschim	Miller Jr. High	Head Girls' Soccer Coach	08/12/24