

Vance County Board of Education
Zoom Called Finance Committee Meeting
June 27, 2024

Members present:

Mrs. Gloria J. White, Mr. Randy Oxendine, Mrs. Ruth Hartness, Mrs. Ayana Lewis, Dr. Omega Perry, Dr. Cindy Bennett, Mr. John Suther, Mr. Rey Horner, Dr. Destiney Ross-Putney, Mr. Kevin Perdue, and Mrs. Marsha Abbott. Mrs. Linda S. Cobb, Mrs. Dorothy W. Gooche were absent.

Mr. Oxendine called the meeting to order at 10:00 am.

Approval of the meeting agenda was motioned by Mrs. White, and seconded by Dr. Perry, the Board unanimously (5-0) approved the agenda. The meeting was turned over to Mr. Suther, Chief Finance Officer.

Contracts/Service and Large Purchases

Discovery Education Contract

This contract is the K-12 science vendor that will renew the student and teacher licenses and upgrade the curriculum for the 2024-2025 science standards. A total cost of \$109,968.00 of federal funds will be used.

Upon motion by Mrs. White and seconded by Dr. Perry the Board unanimously (5-0) approved the Discovery Education contract.

Exceptional Children Contracts

The following contracts are renewals to ensure the continuity of our related services and instructional support staff for children with disabilities. Support areas are Speech, Occupational/Physical Therapy and other specialized services are on an as-needed basis and student specific.

<u>Vendor</u>	<u>Type of Service</u>	<u>Amount</u>
• BlazerWorks	Teachers, Nurses, OT, Paraprofessionals, etc.	\$250,000
• David Caron	Psychological Services	\$ 90,000
• Waite Psychological & Therapeutic Services, PLLC	Psychological Services	\$ 90,000
• Carolina School Services	Occupational Services	\$499,840
• Equalize Sensory Services	Orientation & Mobility Specialist	\$ 10,500
• Alta Speech Language	Speech Services	\$ 90,000
• Therapy Solutions, LLC	Physical Therapy	\$ 40,000
• Ross Rehabilitation	Speech Therapy	\$ 80,000
• John E. Sexton	Audiologist	\$ 5,000
• Allied Instructional Services	Vision Services	\$ 8,000

Upon motion by Mrs. White and seconded by Dr. Perry the Board unanimously (5-0) approved the Exceptional Children contracts.

School Nutrition Bid Contract

Annual approval of the selected food and drink bids for school nutrition services are required for program compliance. The district ended the school year with participation rates for breakfast at 53.5% and lunch at 79.6%.

• Sysco	Food \$1,514,324.82 and Supplies \$147,319.73
• Foster-Caviness	Produce \$67,578.27
• Marva Maid (Maola)	Milk \$211,234.20
• Flowers Baking Co.	Bread \$98,578.00

Upon motion by Mrs. White and seconded by Dr. Perry the Board unanimously (5-0) approved the School Nutrition Bid contracts.

School Resource Officer Memorandum of Understanding (SRO MOU)

This SRO MOU is with the Vance County Sheriff Department to support our schools with up to five SROs, starting the 2024-2025 school year. All costs are supported in the recurring budget for the district with State At-Risk funding of \$357,000.

- Salary \$224,079.00
- FICA \$ 17,150.00
- Retirement \$ 30,394.00
- 401K \$ 4,500.00
- Worker’s Comp. Ins. \$ 5,630.00
- Health/Life/Dental/Misc. \$ 74,841.00

Upon motion by Mrs. White and seconded by Dr. Perry the Board unanimously (5-0) approved the School Resource Officer Memorandum of Understanding.

Salary Schedule

The State has mandated all public school units salary schedules be aligned to the State’s Department of Human Resources pay scales and is mandating a minimum and maximum salary for each classified staff. The scale is based on a full-time 40 hour work week. The current minimum wage is \$15 per hour (\$2,600 monthly). Salaries may be paid from State and/or Federal funds allocated by NCDPI. Local funds may be used to supplement this range as needed. No changes in salaries at this time awaiting the finalized state budget.

State Salary Grade	Office Administration	Transportation	School Nutrition	Curriculum Support	Other Licensed Professionals	Maintenace + Operations	Monthly Minimum	Monthly Maximum
NC01	Office Support	Transportation Safety Asst				Custodian, Grounds Keeper, Laborer	\$2,600.00	\$3,709.00
NC02	Office Support					Grounds Keeper	\$2,600.00	\$3,895.00
NC03	Office Support					Carpenter/Cabinet Maker, Grounds Keeper, Maint/Construction Tech I	\$2,600.00	\$4,089.00
NC04	Office Support, SIS Data Managers	Bus Driver	SN Assistant	Teacher Assistant, Vocational Tech Asst		Carpenter/Cabinet Maker, Machine Operator	\$2,600.00	\$4,294.00
NC05	Office Support, SIS Data Managers	Bus Driver	SN Assistant, SN Manager	Distance Learning Instructional Asst, Educational Interpreter I, Teacher Assistant, Vocational Tech Asst		Carpenter/Cabinet Maker, Custodian Supervisor (Site Based), Grounds Supervisor, Locksmith, Warehouse Manager, Waste Water Plant Operator	\$2,600.00	\$4,508.00
NC06	Office Support, SIS Data Managers	Bus Driver, Transportation Mechanic	SN Manager	Teacher Assistant, Vocational Tech Asst		Carpenter/Cabinet Maker, Maint Construction Tech II	\$2,750.00	\$4,734.00
NC07	Office Support, SIS Data Managers	Transportation Mechanic	SN Supervisor	Educational Interpreter II		Carpenter/Cabinet Maker, Custodian Supervisor, Plumber	\$2,840.00	\$4,971.00
NC08	Office Support, SIS Data Managers	Transportation Mechanic	SN Supervisor		Driver Ed Instructor-DMV only	Carpenter/Cabinet Maker, Electrician, HVAC Mechanic, Plumber	\$2,982.00	\$5,219.00
NC09	Office Support, SIS Data Managers	Transportation Mechanic			Driver Ed Instructor-DMV + educator license but no License 096 Safety & Driver Ed	Electrician, HVAC Mechanic, Plumber Supervisor, Welder, Maint Construction Tech III	\$3,131.00	\$5,480.00
NC10	Office Support, SIS Data Managers	Transportation Mechanic				Carpenter Supervisor, HVAC Mechanic	\$3,288.00	\$5,754.00
NC11					Driver Ed Instructor-DMV + educator license but with License 096 Safety & Driver Ed	Electrician Supervisor, Electrician Tech, Maint Construction Tech IV	\$3,452.00	\$6,042.00
NC12				Deaf/Blind Intervener		HVAC Supervisor	\$3,625.00	\$6,344.00
NC13						Maintenance Supervisor	\$3,806.00	\$6,661.00
NC14		Transportation Supervisor				Maintenance Supervisor	\$3,997.00	\$6,994.00
NC15		Transportation Supervisor				Maintenance Supervisor	\$4,196.00	\$7,344.00
NC16						Maintenance Supervisor	\$4,406.00	\$7,711.00
NC17		Transportation Director	SN Director			Maintenance Supervisor, Maintenance Director	\$4,627.00	\$8,096.00
NC18		Transportation Director	SN Director			Maintenance Director	\$4,858.00	\$8,501.00
NC19		Transportation Director				Maintenance Director	\$5,101.00	\$8,926.00

MH01				School Health Assistant			\$2,600.00	\$3,505.00
MH02							\$2,600.00	\$3,680.00
MH03				Therapeutic Recreation Specialist			\$2,600.00	\$3,864.00
MH04							\$2,705.00	\$4,058.00
MH05							\$2,840.00	\$4,260.00
MH06							\$2,982.00	\$4,474.00
MH07							\$3,131.00	\$4,697.00
MH08							\$2,388.00	\$4,932.00
MH09							\$3,452.00	\$5,179.00
MH10					OT Asst, PT Asst		\$3,625.00	\$5,438.00
MH11					OT Asst, PT Asst		\$3,806.00	\$5,709.00
MH12					OT Asst, PT Asst		\$3,997.00	\$5,995.00
MH13							\$4,196.00	\$6,295.00
MH14							\$4,406.00	\$6,609.00
MH15					Registered Nurse		\$4,627.00	\$6,940.00
MH16							\$4,692.00	\$7,742.00
MH17					Occupational Therapist, Physical Therapist		\$5,044.00	\$8,322.00
MH18					Occupational Therapist, Physical Therapist		\$5,422.00	\$8,947.00

Upon motion by Mrs. White and seconded by Dr. Perry the Board unanimously (5-0) approved the School Nutrition Manager Salary Schedule beginning 7/1/24.

Final Budget Amendment for Fiscal Year 2023-2024

Vance County Schools							
Budget Resolution - Fiscal Year 2023-2024							
BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:							
		<u>INITIAL BUDGET</u>			<u>Final Amendment</u>		<u>Final Budget</u>
Section 1: The following amounts are hereby appropriated for the operation of the public schools in the State Public School Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:							
State Fund Expenditures							
5000	Instructional Program Funds	41,085,283	88.1%		(4,162,046)	44,803,134	85.6%
6000	Support Services Program Funds:	5,566,257	11.9%		39,058	7,462,102	14.3%
7000	Ancillary Services	2,925	0.0%		47,899	50,824	0.1%
8000	Non-Programmed Charges	0	0.0%			0	0.0%
	Total State Funds Appropriation	46,654,465	100.0%		(4,075,089)	52,316,060	100.0%
Section 2: The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:							
State Revenues:							
3100	State Public School Fund	46,331,766	99.3%		(4,075,905)	51,366,446	98.2%
3100-12	Driver Training	159,437	0.3%		0	159,437	0.3%
3100-15	School Technology Fund	8,143	0.0%		816	67,671	0.1%
3100-CRF	COVID Relief FUNDS (ALL CRF PRCs)	0	0.0%		0	0	0.0%

3200	State Textbook Fund	155,119	0.3%	0	722,506	1.4%
Fund 1	Total State Public School Fund Revenue	46,654,465	100.0%	(4,075,089)	52,316,060	100.0%
Section 3: The following amounts are hereby appropriated for the operation of the public schools in the Local Current Expense Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Local Current Expense Funds:						
5000	Instructional Program Funds	1,626,721	18.0%	443,738	1,894,702	18.8%
6000	Support Services Program Funds:	4,456,620	49.2%	277,153	4,970,452	49.4%
7000	Ancillary Services	922	0.0%	0	0	0.0%
8000	Non-Programmed Charges	2,971,602	32.8%	289,550	3,201,152	31.8%
	Total Current Expense Appropriation	9,055,865	100.0%	1,010,441	10,066,306	100.0%
Section 4: The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Local Revenues:						
	County Appropriation -VCS	8,845,865	97.7%	0	8,845,865	87.9%
	Fines & Forfeitures & Misc Rev	210,000	2.3%	282	210,282	2.1%
	Fund Balance Appropriated	0	0.0%	1,010,159	1,010,159	10.0%
Fund 2	Total Local Current Expense Revenues:	9,055,865	100.0%	1,010,441	10,066,306	100.0%
Section 5: The following amounts are hereby appropriated for the operation of the public schools in the Federal Grants Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Federal Funds Expenditures						
5000	Instructional Program Funds	11,766,602	52.1%	401,305	12,033,156	50.6%
6000	Support Services Program Funds:	10,172,778	45.1%	132,941	10,968,328	46.1%
7000	Ancillary Services	30,988	0.1%	21,506	297,428	1.3%
8000	Non-Programmed Charges	601,227	2.7%	42,007	470,634	2.0%
	Total Federal Grants Fund Appropriation	22,571,595	100.0%	597,759	23,769,546	100.0%
Section 6: The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Federal Grant Funds Revenue						
17	Career Technical Education – Program Improvement	184,248	0.8%	0	198,183	0.8%
49	IDEA Title VI-B Preschool Handicapped	114,234	0.5%	0	125,600	0.5%
50	ESEA Title I - Basic Program	3,462,188	15.3%	33,193	3,495,381	14.7%
51	ESEA Title I - Migrant Education	42,295	0.2%	8,927	51,222	0.2%
53	School Nutrition Equipment Grants	0	0.0%	0	0	0.0%
59	CDC: Improving Health, Academic Achievement	0	0.0%	100,000	100,000	0.4%
60	IDEA Title VI-B Handicapped	2,167,813	9.6%	(132,808)	2,035,005	8.6%

70	IDEA Title VI-B Early Intervening Services	364,095	1.6%	(142,561)	221,534	0.9%
82	IDEA Title VI-B State Improvement Grant	0	0.0%	1	5,629	0.0%
103	Title II - Improving Teacher Quality	539,118	2.4%	2,703	533,685	2.2%
104/111	Title III - Language Acquisition/Sig Inc.	81,710	0.4%	15,381	97,091	0.4%
105	ESEA Title I - School Improvement	89,133	0.4%	(944)	208,552	0.9%
108	ESEA Title IV - Student Support	274,213	1.2%	0	274,437	1.2%
109	Rural & Low Income Schools	172,671	0.8%	405	173,076	0.7%
110	21st Century Grant	107,880	0.5%	(41,886)	65,994	0.3%
111		0	0.0%	(10,964)	0	0.0%
115	ESEA Title I - Targeted Support	85,744	0.4%	21,101	606,845	2.6%
118/119	IDEA Title VI-B - Special Needs Targeted	17,073	0.1%	12,183	40,120	0.2%
145	Stronger Connections Grant Program	0	0.0%	675,000	675,000	2.8%
146	Rethink Grant	0	0.0%	0	7,960	0.0%
163	ESSER 1.0 - Primary Funding	0	0.0%	0	0	0.0%
165-170	ESSER 1.0 - Supplement Grants	0	0.0%	0	0	0.0%
171	ESSER 2.0 - Primary Funding	84,017	0.4%	0	83,893	0.4%
172-180	ESSER 2.0 - Supplemental Grants	118,106	0.5%	(280)	97,302	0.4%
181	ESSER 3.0 - Primary Funding	14,164,393	62.8%	0	14,164,393	59.6%
184-206	ESSER 3.0 - Supplemental Grants	502,664	2.2%	58,308	508,644	2.1%
Fund 3	Total Federal Grants Funds Revenues	22,571,595	100.0%	597,759	23,769,546	100.0%
Section 7: The following amounts are hereby appropriated for the operation of the public schools in the Child Nutrition Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Child Nutrition Fund Expenses						
7200	Nutrition Services	4,754,650		0	4,754,650	
	Total Child Nutrition Fund Appropriation	4,754,650	100.0%	0	4,754,650	100.0%
Section 8: The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Child Nutrition Revenues						
	State Funds	0	0.0%	0	0	0.0%
	Local Funds	702,250	14.8%	0	702,250	14.8%
	Federal Funds	4,052,400	85.2%	0	4,052,400	85.2%
	Fund Balance Appropriated	0	0.0%	0	0	0.0%
Fund 5	Total Child Nutrition Fund Revenue	4,754,650	100.0%	0	4,754,650	100.0%

Section 9: The following amounts are hereby appropriated for the operation of the public schools in the Other Specific Revenue Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Other Restricted Expenses						
5000	Instructional Program Funds	2,037,374	66.7%	614,826	2,672,706	66.5%
6000	Support Services Program Funds:	1,016,962	33.3%	(37,158)	1,344,935	33.5%
7000	Ancillary Services	0	0.0%	0	0	0.0%
8000	Non-Programmed Charges	0	0.0%	0	0	0.0%
	Total Other Restricted Fund Appropriation	3,054,336	100.0%	577,668	4,017,641	100.0%
Section 10: The following revenues are estimated to be available to the Other Specific Revenue Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Other Restricted Revenues						
4110	Local Revenue -Restricted by County	0	0.0%	164,098	164,098	4.1%
3200	Other State Revenue	1,483,635	48.6%	69,602	1,567,037	39.0%
37xx/38xx	Other Federal Revenues (E-Rate, Medicaid, ROTC, misc.)	291,292	9.5%	350,022	708,181	17.6%
4210	Tuition & Fees	25,805	0.8%	9,735	35,540	0.9%
44xx/4910	Contributions/Misc. Revenues	598,782	19.6%	(122,456)	648,420	16.1%
4880	Indirect Cost Revenue	175,000	5.7%	259,323	434,323	10.8%
4890	Grant Revenues	479,822	15.7%	(152,656)	460,042	11.5%
	Fund Balances Appropriated	0	0.0%	0	0	0.0%
Fund 8	Total Other Restricted Fund Revenues	3,054,336	100.0%	577,668	4,017,641	100.0%
Section 11: The following amounts are hereby appropriated for the operation of the public schools in the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Capital Outlay Expenses						
<u>Category I (Land & Buildings)</u>						
	General Supplies & Materials	80,379		27,959	162,907	
	General Contracts	150,000		(13,274)	136,726	
	HVAC/Boilers	0		0	0	
	Electrical	0		0	0	
	Plumbing/Sewer	0		0	0	
	Architects Fees	0		0	0	
	Carpentry/Roofing	25,000		921,232	958,232	
	Other/General Maintenance	103,749		72,429	168,404	
	Improvements to Sites & Paving	125,000		17,102	147,312	
	Contingency/Unbudgeted	0		0	0	
	Total Category I Projects	484,128	54.8%	1,025,448	1,573,581	68.0%
<u>Category II (Furniture & Equipment)</u>						
	Technology Upgrades - Computer Devices	200,000		0	336,174	

	General Furniture & Equipment	39,251		0	37,506	
	Reserve - Not Designated	0		0	0	
	Total Category II Projects	239,251	27.1%	0	373,680	16.1%
Category III (Motor Vehicles)						
	Activity Bus Replacement	0		0	0	
	Yellow Bus Replacement (State)	0		243,910	243,910	
	Maintenance Vehicles	160,000		(20,347)	124,203	
	Reserve - Not Designated	0		0	0	
	Total Category III Projects	160,000	18.1%	223,563	368,113	15.9%
	Total Capital Fund Appropriation	883,379	100.0%	1,249,011	2,315,374	100.0%
Section 12: The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:						
Capital Outlay Revenues						
4110	County Appropriation	625,000	70.8%	0	625,000	27.0%
	County Funding - CIP (Capital Improvement Plan) Carryover	183,379	20.8%	0	183,379	7.9%
4850	State Funds (School Bus Purchases)	0	0.0%	243,910	243,910	10.5%
4820	Other Financing Sources	0	0.0%	1,005,101	1,005,101	43.4%
	Fund Balance Appropriated (PY Bal fund 4)	75,000	8.5%	0	257,984	11.1%
Fund 4	Total Capital Outlay Revenues	883,379	100.0%	1,249,011	2,315,374	100.0%
In summary, the following funding amounts are hereby appropriated for the operation of the Vance County Public Schools for the fiscal year beginning July 1, 2023 and ending June 30, 2024.						
Fund 1	State Public School Fund	46,654,465	53.6%	(4,075,089)	52,316,060	53.8%
Fund 2	Local Current Expense Fund	9,055,865	10.4%	1,010,441	10,066,306	10.4%
Fund 3	Federal Grants Fund	22,571,595	26.0%	597,759	23,769,546	24.4%
Fund 4	Capital Outlay Fund	883,379	1.0%	1,249,011	2,315,374	2.4%
Fund 5	Child Nutrition Fund	4,754,650	5.5%	0	4,754,650	4.9%
Fund 8	Other Restricted Fund	3,054,336	3.5%	577,668	4,017,641	4.1%
	Total Appropriation for Vance County Schools	86,974,290	100.0%	(640,210)	97,239,577	100.0%
Section 13: All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.						
Section 14: The Superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:						
	A. Amounts transferred between functions and sub-functions and objects of expenditures within a function without limitations and without a report to the Board of Education being required.					
	B. Amounts may be transferred not to exceed 25% between functions of the same fund with a report and approval on such transfers being required of the Board of Education.					
	C. Amounts may not be transferred between funds nor from any contingency appropriations within a fund.					
	D. In addition the Board authorizes the Superintendent to fully maximize its resources and allows for the further amendment of revenues and expenditures by program report code as may be					

	needed to meet those goals. Further should NCDPI, the State, or the Federal governments release additional CRF/COVID/CARES Revenues/Funding prior to the Board next approval of a budget amendment, the Superintendent has approval to use those resources for the benefit of the district and in accordance with any NC State Board of Education Policies, and/or State or Federal legislation/policies.				
Section 15:	Copies of the Budget Resolution shall be immediately furnished to the Superintendent and school Finance Officer for direction in carrying out their duties.				
	Adopted by the Vance County Board of Education, this the 27th day of June, 2024				

Being no further discussion, Mrs. White motioned and Dr. Perry second (5-0) to take the Final Budget Amendment for Fiscal Year 2023-2024 to the full board for approval.

Informational Items

Final settlement agreement payments to the following charters have been paid.

- Henderson Collegiate \$591,118.00
- Vance Charter \$325,802.93
- Oxford Prep \$139,735.48

The CPA audit began on May 13 remotely and is continuing. The financial audit is the week of August 19, 2024.

Being no further business, upon motion by Mrs. White and seconded by Dr. Perry, the Board voted unanimously (5-0) to adjourn the meeting at 10:22 a.m.

BOARD CHAIR, RANDY M. OXENDINE

SECRETARY, CINDY W. BENNETT