

AGENDA
PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
July 24, 2024 - 7:30pm

1. OPENING OF MEETING

- 1.01 Call to Order and Pledge of Allegiance**
- 1.02 Roll Call**

2. MINUTES AND MONTHLY REPORTS

- 2.01 Approval of Minutes**
MOTION: To approve the minutes of the June 18, 2024 Special Board Meeting.
- 2.02 Invoice Listing**
MOTION: To approve the invoice listing for June - July 2024.
- 2.03 Treasurer's Report**
MOTION: To approve the Treasurer's Report for June 2024.

3. ANNOUNCEMENTS FOR THE PUBLIC

4. COMMENTS BY MEMBERS OF THE BOARD

5. ITEMS FOR BOARD INFORMATION AND DISCUSSION

- District Website Update - Dr. Steinhoff
- 108-AR-3 Disposal of Textbooks

6. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.

- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

7. ITEMS FOR BOARD ACTION

7.01 Personnel – Professional

(1) Appointment

- (a) Keren Russell, School Psychologist - Coebourn, at a salary of \$80,000, with benefits in accordance with the Act 93 Agreement, effective upon the completion of pre-employment paperwork.

- (b) Samantha Karr, Certified School Nurse at Northley Middle School, effective 8/20/24, pending pre-employment paperwork

Education

West Chester University

BS Nursing

Professional Experience

Penn Delco School District

Cert/Assign

R.N./Anticipated Emergency Permit

Certified School

Nurse/NMS

Salary

B/1 \$55,276

Rationale

Betsy King, Transfer

- (c) Robert Liles, Long-term Substitute, effective 08/20/2024 through 06/17/2025

Education

University of Tennessee

MA in Education

University of Tennessee

BA English Literature

Minor in Secondary Education

Professional Experience

Penncrest High School

Cert/Assign

English 7-12

English/Sun Valley

Salary

M/1 \$57,758

Rationale

EE #1979 Sabbatical

- (d) Liza Dellaratta, Temporary Professional Employee, effective 08/20/2024, pending pre-employment paperwork

Education

La Salle University

BA Early Education (preK-4)/

Special Education (K-8)

La Salle University

MA, Education

Professional Experience

Radnor Township School District

The School District of Philadelphia

Cert/Assign

Anticipated Special Ed K-12

Special Education

Teacher/Aston

Salary

M/1 \$57,758

Rationale

Sara Lynch, Resignation

- (e) Honora Melton, Long-term Substitute, effective 08/20/2024 through 01/22/2025, pending pre-employment paperwork
- | | |
|---------------------------------------|------------------------------|
| <u>Education</u> | <u>Cert/Assign</u> |
| Temple University | Instructional I English 7-12 |
| BA English | LTS Teacher/Sun Valley |
| West Chester University | <u>Salary</u> |
| MA of Secondary Education | M/1 \$57,758 |
| <u>Professional Experience</u> | <u>Rationale</u> |
| Penn Delco School District | EE# 3746, Leave |
- (f) Joseph D. Kendrick, Long-term Substitute, effective 08/20/2024 through 01/22/2025, pending pre-employment paperwork
- | | |
|---------------------------------------|------------------------------|
| <u>Education</u> | <u>Cert/Assign</u> |
| Neumann University | Instructional I English 7-12 |
| BA English, with | LTS Teacher/Sun Valley |
| Secondary Edu Certification | <u>Salary</u> |
| <u>Professional Experience</u> | B/1 \$55,276 |
| Penn Delco School District | Rationale |
| West Chester School District | EE# 3374, Leave |
- (g) Megan Gilligan, Temporary Professional Employee, effective 08/20/2024, pending pre-employment paperwork
- | | |
|---------------------------------------|---------------------------------------|
| <u>Education</u> | <u>Cert/Assign</u> |
| West Chester University | Instructional I Grades PK-4; 5-6 and |
| BS Early Grades and Special Edu | Special Education PK-8 |
| Penn State University | Special Edu Teacher/Aston |
| MA Special Education | <u>Salary</u> |
| <u>Professional Experience</u> | M/6 \$61,951 |
| Delaware County Intermediate Unit | <u>Rationale</u> |
| Garnet Valley School District | Brittany Pierce-Lapinski, Resignation |
- (h) Wendy D'Angelo, Temporary Professional Employee, effective 08/20/2024
- | | |
|---------------------------------------|-----------------------------|
| <u>Education</u> | <u>Cert/Assign</u> |
| Pennsylvania State University | Social Studies 7-12, |
| BA, American Studies | Family Consumer Sci |
| Widener University | PK-12 |
| MA, Secondary Education | Sun Valley – Social Studies |
| <u>Professional Experience</u> | <u>Salary</u> |
| Kelly Education | M/3 \$58,697 |
| Penn-Delco School District | <u>Rationale</u> |
| | EE #529, Leave |

- (i) Brianna DiGiacomo, Temporary Professional Employee, effective 08/20/2024, pending pre-employment paperwork

Education

West Chester University
B.S., Lifestyle Nutrition
Neumann University
M.S., General Education Prek-4
Special Education Prek-12

Professional Experience

Saint James Regional Catholic School
Ridley School District
Marple Newtown School District

Cert/Assign

Instructional I Special Education PK-12
Special Education
Teacher/Sun Valley

Salary

M/2 \$58,218

Rationale

Erica Guidetti, Resignation

- (j) **High School Summer School Staff at \$45.00/hour, July 1, 2024 through August 1, 2024.**

Allyson Coughlin
Amy Grady

Jamie Lansberry
Cori Larck-Fiorilli

- (k) **Northley Middle School Summer School Staff at \$45.00/hour, July 1, 2024 through August 1, 2024**

Suzanne Brindle
Alyssa Gantz

Jaclyn Mazuk
Kelly Morales

(2) **Leaves of Absence**

- (a) Employee #3844, FMLA leave from 11/01/2024 through 01/22/2025

- (b) Employee #3746, FMLA leave from 09/27/2024 through 01/22/2025

(3) **Resignation**

- (a) Sara Lynch, Special Education Teacher at Aston Elementary School, effective June 28, 2024

- (b) Brittany Pierce-Lapinski, Special Education Teacher at Coebourn Elementary School, effective June 27, 2024

- (c) Kian Muniz, Interventionist at Pennell Elementary, effective July 2, 2024

- (d) Jenn McDougall, Elementary Teacher at Pennell Elementary, effective not later than, September 9, 2024.

- (e) Rachelle Carstensen, Science Teacher at Northley Middle School, effective not later than, September 15, 2024.

- (f) Chrissy Soper, Special Education Teacher at Aston Elementary School, effective not later than, September 15, 2024.

- (g) Danielle Lee, Spanish/ESL Teacher at Northley Middle School, effective not later than, September 18, 2024.

- (h) Erica Guidetti, Special Education Teacher at Sun Valley High School, effective not later than, September 17, 2024.

- (i) Michele Lehman, Special Education Teacher at Sun Valley High School, effective not later than, September 18, 2024.

(4) Tuition Reimbursement

2023-2024 School Year

Budget Code: 10-2834-240-000-30-00-00-000

Ryan Buterbaugh \$1,025
Doctorate of Education

Gwynedd Mercy University
-Leadership in PK-12
Schools and School Districts

Budget Code: 10-2271-240-000-10-00-00-000

Samantha Perrotta \$1,500
Aston

Wilmington University
-Instructional Design

Kristen Rutecki \$374
Pennell

Immaculata University
-Diversity Awareness in
Education

Gabrielle Trofa \$374
Pennell

Immaculata University
-Diversity Awareness in
Education

Budget Code: 10-2271-240-000-30-00-00-000

Renee DiPietro \$548
Northley

Immaculata University
-Mindfulness for
Educators and their
Students

2024-2025 School Year

Budget Code: 10-2271-240-000-10-00-00-000

Bridget McCaffrey \$1,800
Aston

Neumann University
EDU 601-R Emerging
Trends/Prof. Responsibilities

Jacqueline Zingani \$1,800
Parkside

Widener University
ED 624-01 Teaching Engl
Lang Learners

Budget Code: 10-2271-240-000-30-00-00-000

Elizabeth Boccella \$1620
Sun Valley

La Salle University
EDM 565- Increasing
Student Responsibility and
Self-discipline in Learning
Communities

Cori Larck-Fiorilli \$1620
Sun Valley

La Salle University
EDM 565- Increasing
Student Responsibility and
Self-discipline in Learning
Communities

(5) Extra Duty Pay Assignments 2024/2025 School Year

- Athletics (see attached)

- Non-Athletics (see attached)

(6) Wage and Salary Adjustment

- (a)** Jasmine Darras, Speech-Language Pathologist at Coebourn, from Master's Step 9 @ \$69,021, to Master's 60 step 9 @ \$73,481, effective 07/01/2024.

(7) Extra Pay – Extended Employment

- (a) SVHS, Guidance Hours, Outside of Contractual Hours**

#10-2120-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Jillian Foster	6.50	Erin Judge	8.50
Francine Im	13.50	Kat James	5.00

- (b) SVHS, Curriculum Revision, Outside of Contractual Hours, (6/2024)**

#10-2260-123-000-30-80-00-00-000

	<u>Hours</u>
Allyson Coughlin	10.00
Mallory Genna	20.00
Annette Helmandollar	20.00

- (c) District Safety Cares Training and Recertification (6/2024 - 8/2024)**

#10-1241-123-000-10-00-00-000 - Elementary

	<u>Hours</u>		<u>Hours</u>
Tara Czerwinski	14.00	Danielle Seaman	7.00
Erin Muldowney	7.00	Lauren Vitale	14.00
Melissa Pagan	7.00	Lindsey Wiley	28.00
Nicki Sayre	7.00		

#10-1241-123-000-30-00-00-000 - Secondary

	<u>Hours</u>		<u>Hours</u>
Molly Dwyer	7.00	Michele Lehman	7.00
Kat James	7.00	Susan Koehler	7.00
Amanda Kikut	14.00	Karen Scharrer	28.00

- (d) AI Meetings Outside of Contractual Hours, (4/30/2024, 5/23/2024, 6/18/2024)**

#10-2260-123-000-10-00-00-000

	<u>Hours</u>		<u>Hours</u>		<u>Hours</u>
Marc Baron	2.00	Allyson Coughlin	3.00	Dan Hill	1.00
Vivienne Cameron	3.00	Renee DiPietro	3.00	Jaclyn Mazuk	1.00
Katie Cardwell	2.00	Keith Henning	1.00		

- (e) SVHS Tutoring - (3/21/24 - 6/13/24)**

#10-2260-123-000-30-80-00-00-000

	<u>Hours</u>
Joseph Malaczewski	3.75
Kathleen Phelps	5.50

- (f) SVHS, Proctoring Final Exams, Outside of Contractual Hours, (6/18/24)**

#10-1110-123-000-30-80-00-00-000

	<u>Hours</u>
Amy Grady	4.00
Susan Koehler	4.00
Cori Larck-Fiorelli	4.00

- (g) SVHS, Work Experience, Outside of Contractual Hours (6/24/24-7/18/24)**

#10-2260-123-000-30-80-00-00-000

	<u>Hours</u>
Dan Hill	17.00

- (h) **NMS, Dean of Students Additional Hours (6/3/2024 - 6/27/2024)**
#10-2110-123-000-30-70-00-000 Hours
Karen Scharrer 12.50
- (i) **SVHS, Dean of Students Additional Hours (6/6/2024 - 6/12/2024)**
#10-2110-123-000-30-80-00-000 Hours
John Moletteri 1.25
- (j) **Special Education Work, Outside of Contractual Hours (6/17/24 - 7/9/2024)**
#10-1241-123-000-10-00-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|-----------------|--------------|--------------|--------------|
| Monica Boccella | 4.00 | Kevin Siegel | 5.00 |
| Alyssa Croulet | 2.00 | Kate Taylor | 4.00 |
| Julianne Hill | 11.00 | | |
- (k) **NMS – Extended School Year Nurse**
#10-2420-123-000-30-70-00-000 Hours
Betsy King 10.00

7.02 Personnel – Classified

(1) Appointment

- (a) Christina Studzinski, substitute Custodian @ \$15.28/hour, on call, as needed, no benefits, effective 07/16/2024.

(2) Change in Status

- (a) Tracy Marano, from Clerical Assistant at Pennell Elementary, to Secretary to the Principal at Aston Elementary (SB, step 1), @ \$18.69/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 08/12/2024.
- (b) Jennifer McClure, from Print Shop Secretary, to Secretary to the Principal at Sun Valley High School (SB, step 1), @ \$18.69/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 08/18/2024.
- (c) Lynn Guenther, from Secretary to the Principal at Sun Valley High School, to Confidential Administrative Assistant to the Superintendent, @ \$60,000/year, 7.5 hours/day, 261 days/year with full-time benefits in accordance with the Act 93 Agreement – Confidential Secretaries, effective 07/23/2024.

(3) Leaves of Absence

- (a) Employee #1813, FMLA from 5/9/2024 through 8/3/2024.

(4) Resignation

- (a) Renee McClellan-Vice, Library Assistant at Coebourn, effective July 22, 2024.

(5) Retirement

- (a) Leontine Brightwell, Full time Custodian at Sun Valley High School, effective September 30, 2024.

References: Penn-Delco Budget 2023-2024; Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

7.03 Disposal of Items

MOTION: To approve the disposal of items, which are obsolete, as presented.

7.04 School Board Policies - Second Reading/Adoption

MOTION: To approve for adoption the following policy:

- Policy #713 - Video Camera Surveillance

7.05 Provision of Transportation Services for the Aston Community Day

Whereas, a request was made by Aston Township to have the School District provide busing services for Aston Community Day, Saturday, September 14, 2024 (rain date: September 21, 2024); and

Whereas, it is believed such services for the community are in the best interest of the School District and its residents;

Now, therefore, be it resolved, that the school district shall provide such busses and drivers as reasonably necessary, at the District's cost and expense, for Aston Community Day 2024, provided the District receives the necessary forms for facilities usage, and the Township's hold harmless agreement.

7.06 Special Education Agreements

7.06.01 MOTION: To approve the Independent Contractor Agreement with Child Guidance for Student #25561, as presented.

7.06.02 MOTION: To approve the ESY Placement Agreement with Elwyn for Student #44097, as presented.

7.06.03 MOTION: To approve the Letter of Agreement between PDSD and Holcomb Behavioral Health Systems, as presented.

7.06.04 MOTION: To approve the Private School Tuition Agreement with Child Guidance for the 2024-2025 School Year for Student #25561, as presented.

7.06.05 MOTION: To approve the Private School Tuition Agreement with Child Guidance for the 2024-2025 School Year for Student #43797, as presented.

7.06.06 MOTION: To approve the CADES 2024-2025 School Year – Intensive Support Supplement and One-to-One Staffing Agreement for Student #43486, as presented.

7.06.07 MOTION: To approve the CADES 2024-2025 School Year – Base Tuition Agreement and One-to-One Staffing for Student #77050, as presented.

7.06.08 MOTION: To approve the CADES 2024-2025 School Year – Base Tuition Agreement for Student #25626, as presented.

7.06.09 MOTION: To approve the CADES 2024-2025 School Year – Base Tuition Agreement for Student #82099, as presented.

7.07 Student Handbooks

MOTION: To approve the PDSD Student handbooks for the 2024-2025 school year, as presented.

7.08 Credit Recovery Program

MOTION: To authorize payment for the Sun Valley Credit Recovery Program instructional hours from 7/1/24 through 8/1/24, at the extra duty rate of \$45 per hour.

7.09 Leader in Me Administrative Liaison

MOTION: To approve the addition of one (1) \$2,500 annual stipend to the PDSD Act 93 agreement, for the coordination and oversight of districtwide “Leader in Me” programming.

7.10 Approval of Depositories

MOTION: To approve TD Bank, PSDLAF, and PLGIT as depositories for Penn-Delco School District funds due.

7.11 Aston Youth Soccer Donation

MOTION: To accept the proposed donation from Aston Youth Soccer of \$12,120 for turf maintenance and improvements at Pennell Elementary field. Approval is subject to receipt of the funds from Aston Youth Soccer.

7.12 Chester County Intermediate Unit

MOTION: To approve the Contract Agreement between PDSD and CCIU for Marketplace Program Pricing in the amount of \$23,750.00, as presented.

7.13 School Bus Stop Arm Agreement

MOTION: To approve the agreement with BusPatrol America, LLC, subject to solicitor review.

8. COMMENTS BY MEMBERS OF THE PUBLIC

9. COMMENTS BY MEMBERS OF THE BOARD

10. FUTURE MEETING

Next Meeting: Wednesday, August 21, 2024 - Study Session - Service Center - 7:30pm
Wednesday, August 28, 2024 - Business Meeting - Service Center - 7:30pm

11. ADJOURNMENT